



Special Town Council Meeting Agenda

June 23, 2026, 6:30 PM

Town Hall | Council Chambers | 10183 Truckee Airport Road, Truckee, CA and 4644
Montebello Place, Whistler, British Columbia, V0N1B4 Canada

Comments sent through the public comment form before 2:00 p.m. will be sent to Councilmembers and Town Department Heads as well as uploaded to public view by 2:30 p.m. [Submit Public Comment to Council.](#)

1. **Call to Order**

2. **Roll Call**: Council Members; Polivy, Romack, Zabriskie, Vice Mayor Henderson, and Mayor Klovstad.

3. **Pledge of Allegiance**

4. **Public Comment**: This is an opportunity for members of the public to address the Council on items that are not on this agenda. Please state your name for the record. Comments are limited to three minutes. Under state law, the Council cannot take action on an item not on the agenda. The Council may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

5. **Presentations**

5.1 Youth Commission Update.

5.2 Town Manager Report.

6. **Consent Calendar**

6.1 **Minutes of June 9, 2026, Regular Meeting.**

Recommended Action: That Council approve the minutes.

6.2 **Consulting Services with AirDiamond Creative Consulting for Implementation of CloudPermit and Associated Process Improvements.**

Recommended Action: That Council: (1) authorize the Town Manager to execute an agreement with AirDiamond Creative Consulting in an amount not to exceed \$220,000 for implementation of permitting software CloudPermit and Associated Process Improvements; and (2) authorize a budget amendment for C2721 to move the entire budget to fiscal year 2026/27.

6.3 **Adopt Resolution 2026-33 Amending Fiscal Year (FY) 2026/27 Gann Appropriations Limit.**

Recommended Action: That Council adopt Resolution 2026-33, amending the FY 2026/27 Gann Appropriations Limit to \$36,063,216.

6.4 **Acceptance of the Transit Audit Report for Fiscal Year 2024/25.**

Recommended Action: That Council accept the Financial Statements and Independent Auditor's Report for the Town of Truckee Transit Fund, together with the Schedules of Public Transportation, Modernization, Improvement and Enhancement Account, State of Good Repair, and Low Carbon Transit Operations Program funds for the fiscal year ended June 30, 2025.

- 6.5 Dental Fixed Rates and Special Assignment Pay for the Community Impact Officer.**
Recommended Action: That Council: (1) authorize the Town Manager to execute a side letter with the Truckee Mid-Management Association, reallocating the dental fixed rate; and (2) authorize the Town Manager to execute a side letter with the Truckee Police Officer's Association, providing a temporary increase to the dental fixed rate and establishing special assignment pay for the Community Impact Officer position.
- 6.6 Professional Services Contract Award for the Active Transportation Plan (C2320).**
Recommended Action: That Council authorize the Town Manager to execute a Professional Services Agreement with GFT, Inc. for development of the Town of Truckee Active Transportation Plan in an amount not to exceed \$255,806.
- 6.7 Adopt Resolution 2026-29 Authorizing the Submission of the 2026 Bridge Investment Program Grant Application.**
Recommended Action: That Council adopt Resolution 2026-29 authorizing the submission of a grant application requesting up to \$5.4 million in Bridge Investment Program funds for replacement of the Trout Creek Bridge as part of the Trout Creek Restoration Project, Reach 1, Phase 2.
- 6.8 Measure U Dirt Trail Grant Award - Trout Creek Dirt Trail Preliminary Engineering and Project Scoping (C2617).**
Recommended Action: That Council: (1) award \$45,810 in Measure U funding through the Truckee Dirt Trail Grant Program to the Truckee Trails Foundation for the Trout Creek Dirt Trail Preliminary Engineering and Project Scoping; and (2) authorize the Town Manager to execute the associated funding agreement in a form approved by the Town Attorney.
- 6.9 Contract Award for Town Surveyor Services with Lumos and Associates.**
Recommended Action: That Council authorize the Town Manager to execute a new on-call services contract with Lumos and Associates for a three-year term.
- 6.10 Contract Award for the Townwide Pavement Condition Surveys Project (C2710).**
Recommended Action: That Council: (1) authorize the Town Manager to execute a contract with Roadway Asset Services to provide pavement condition surveys on Town roadways, trails, and parking areas in the amount of \$231,905; and (2) authorize a contingency of \$18,095 (7.8%) for a total contract amount not to exceed \$250,000 over the five-year term.
- 6.11 Donner Lake Interagency Partnership for Stewardship Council Liaison.**
Recommended Action: That Council receive an update to committee appointments and designations, including Mayor Anna Klovstad as the Council liaison for the Donner Lake Interagency Partnership for Stewardship.
- 6.12 Home Weatherization Rebate Partnership with the Truckee Donner Public Utility District.**
Recommended Action: That Council: (1) approve the updated scope of work for a weatherization rebate partnership with the Truckee Donner Public Utility District; and (2) provide direction to staff on recommended program goals and performance metrics.
- 6.13 2040 General Plan Implementation; Adoption of Ordinance 2026-09, Development Code General Plan Amendments (Noise and Development Code Clean-Up Amendments); and Ordinance 2026-10 (Accessory Dwelling Units).**
Recommended Action: That Council: (1) adopt Ordinance 2026-09, adopting amendments in support of 2040 General Plan implementation to the Truckee Municipal Code, Title 18 Development Code for Noise (Chapter 18.44) and Development Code Clean-Up Amendments; and (2) adopt Ordinance 2026-10, adopting clean-up amendments to the Truckee Municipal Code, Title 18 Development Code for Accessory Dwelling Units (Section 18.58.025); and (3)

determine the amendments to be exempt from the California Environmental Quality Act, pursuant to Sections 15060(c)(2), 15060(c)(3) and 15061(b)(3).

6.14 Update to Housing Programs Guidelines.

Recommended Action: That Council adopt the amended guidelines for the Truckee Home Access Program, Homegrown Housing Program, Lease to Locals Program, Rooted Renters Program, Accessory Dwelling Unit Creation Forgivable Loan Program, Accessory Dwelling Unit Mini-Grant Program, Short-Term Rental Workforce Housing Token Program, and the Permanent Local Housing Allocation Down Payment Assistance Program.

7. Discussion Items

7.1 2027-2035 Housing Element Public Review Draft.

Recommended Action: That Council review the 2027-2035 Housing Element (7th Cycle) Public Review Draft, the Planning Commission's recommendations, and public comment, and direct staff to incorporate modifications, if necessary, into the draft Housing Element for submittal to the California State Department of Housing and Community Development for review.

8. Council Reports

9. Closed Session

9.1 Conference with Real Property Negotiators: Assessors Parcel Number 019-112-001-000, 10074 E Street; Agency negotiators: Jen Callaway, Town Manager; Becky Bucar, Public Works Director; and Andy Morris, Town Attorney. Negotiating price and terms; Government Code section 54956.8.

9.2 Conference with Real Property Negotiators: Assessors Parcel Number 019-441-004-000; Agency negotiators: Jen Callaway, Town Manager; Hilary Hobbs, Assistant Town Manager; Becky Bucar, Public Works Director; and Andy Morris, Town Attorney. Negotiation: price and terms; Government Code section 54956.8.

10. Adjournment

To the regular meeting of the Truckee Town Council August 11, 2026, 5:00 p.m. at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

Posting: I declare a copy of this agenda was posted at Town Hall, 10183 Truckee Airport Road, Truckee, CA, on June 18, 2026, by 5:00 p.m. Agenda packets will be available for public review June 18, 2026, after 5:00 p.m. at Town Hall, and online at www.townoftruckee.gov.

Sarah Ring, Deputy Town Clerk

Note: As a sustainable practice, a separate agenda for the Truckee Redevelopment Successor Agency and Public Financing Authority will be provided only if there are items to consider. If the meeting is cancelled, the agenda will be combined with the Council Agenda. If there are items for the Truckee Redevelopment Successor Agency and Public Financing Authority to consider, a separate agenda for that body will be produced.

Notice of Accessibility: Public participation is encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 ("ADA") (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act, the Town of Truckee is committed to ensuring that meetings are accessible to all members of the public. If you plan to attend the meeting and require accommodation due to a disability, including

sensory or mobility impairments, or if you need an interpreter or other translation assistance, please contact Kelly Carpenter, Town Clerk, at (530) 582-2924, at least 48 hours before the meeting to allow the Town time to arrange for those accommodations. For information on recent updates to the Ralph M. Brown Act regarding ADA compliance, please refer to Government Codes 54953.2, 54954.1, 54954.2, and 54957.5.