



TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798

TOWN BOARD LEGISLATIVE AGENDA

Wednesday, September 2, 2026 6:30 PM

Supervisor Berry, presiding

- I. Call to Order - Pledge of Allegiance - Roll Call
- II. Communications and Announcements
- III. Public Hearing: To Consider a Local Law to Amend Penfield Town Code Section 22-7 (Ethics Board Membership)
- IV. Public Input Session - Climate Action Plan Greenhouse Gas Emissions
- V. Public Participation
- VI. Additions and Deletions to Agenda - None
- VII. Approval of Minutes - August 5, 2026
- VIII. Petitions - None
- IX. Resolutions by Function

Law and Finance

26T-150 Authorization for Supervisor to Sign a License and Hold Harmless Agreement to Allow a Shed and Fence Within a Drainage Easement at 1 Shadow Vale Drive

26T-151 Authorization for Supervisor to Sign a License and Hold Harmless Agreement to Allow a Shed Within a Drainage Easement at 96 Pen Creek Drive

26T-152 Authorization for Delegate to Attend Legislative Meeting of the New York Association of Towns

26T-153 Authorize the Supervisor to Execute a Release of Liability

26T-154 Appointment of Full-Time Clerk II - CTMS

Public Works

Public Safety

26T-155 Appointment to the Transportation Committee

Community Services

- IX. Old Business:
- X. New Business
- XI. Public Participation
- XII. Next Meeting: October 7, 2026
- XIII. Adjournment

This meeting will be video recorded and broadcast LIVE via the town's website www.penfield.org and the Town's Government Access Cable Channel 1303.

Questions regarding video coverage contact Penfield TV at (585) 340-8661.

PENFIELD TOWN BOARD RESOLUTION NO. 26T- 150

DATE: September 2, 2026

BY: Councilperson Getz

COMMITTEE: Law and Finance

NAME: Authorization for Supervisor to Sign a License and Hold Harmless Agreement to Allow a Shed and Fence Within a Drainage Easement at 1 Shadow Vale Drive – SBL#139.06-1-1.002

BE IT RESOLVED, that the Town Board of the Town of Penfield hereby authorizes the Supervisor to sign a License and Hold Harmless Agreement with John and Saralyn Lawn, owners of property of 1 Shadow Vale Drive, to permit a portion of a shed and fence to encroach into the drainage easement to the Town of Penfield located at 1 Shadow Vale Drive in a form and substance acceptable to the Town Attorney.

Moved: _____

Seconded: _____

Vote:

Berry _____

Dean _____

Getz _____

Lang _____

Teglash _____

PENFIELD TOWN BOARD RESOLUTION NO. 26T- 151

DATE: September 3, 2026

BY: Councilperson Getz

COMMITTEE: Law and Finance

NAME: Authorization for Supervisor to Sign a License and Hold Harmless Agreement to Allow a Shed Within a Drainage Easement at 96 Pen Creek Drive – SBL#093.20-1-14

BE IT RESOLVED, that the Town Board of the Town of Penfield hereby authorizes the Supervisor to sign a License and Hold Harmless Agreement with Kyle and Kristine Connelly, owner of property of 96 Pen Creek Drive, to permit a portion of a shed to encroach into the drainage easement to the Town of Penfield located at 96 Pen Creek Drive in a form and substance acceptable to the Town Attorney.

Moved: _____

Seconded: _____

Vote:

Berry _____

Dean _____

Getz _____

Lang _____

Teglash _____

PENFIELD TOWN BOARD RESOLUTION NO. 26T-152

DATE September 2, 2026

BY: Councilperson Getz

COMMITTEE: Law and Finance

NAME: Authorization for Delegate to attend Legislative Meeting of the New York Association of Towns

WHEREAS, Town Supervisor, Kevin Berry will attend the New York Association of Towns (NYAOT) Legislative Conference and Meeting on September 22-23, 2026; and

WHEREAS, the Town of Penfield benefits from having a delegate vote on what to include in NYAOT's 2027 legislative priorities; and

WHEREAS, the Town of Penfield has the authority to designate any officer, employee, or representative of the town as a delegate for this meeting;

THEREFORE BE IT RESOLVED that Kevin Berry be designated as a delegate for the Town of Penfield, and further

BE IT RESOLVED, that in the absence of Kevin Berry, Bill Lang be designated as the delegate for the Town of Penfield.

Moved: _____

Seconded: _____

Vote:

Berry _____

Dean _____

Getz _____

Lang _____

Teglash _____

PENFIELD TOWN BOARD RESOLUTION NO. 26T-153

DATE September 2, 2026

BY: Councilperson Getz

COMMITTEE: Law and Finance

NAME: Authorize the Supervisor to Execute a Release

WHEREAS, an excavator owned by the Town of Penfield caught on fire, resulting in a total loss of the equipment; and

WHEREAS, the Town of Penfield subsequently submitted a formal claim to the insurance carrier seeking full coverage of the lost equipment; and

WHEREAS, a settlement has been reached requiring the execution of a standard release of liability;

NOW THEREFORE, the Supervisor is hereby authorized to execute a release in form and substance approved by the Attorney for the Town, releasing U.S. Specialty Insurance Company and Tokio Marine HCC, and USI INSURANCE SERVICES LLC, in connection with the fire loss of the 2016 JOHN DEERE 85G VIN#1FF085GXJGJ018333 Station that occurred on or about January 6, 2025, in exchange for a payment of \$90,000 in full satisfaction of that loss.

Moved: _____

Seconded: _____

Vote:

Berry _____

Dean _____

Getz _____

Lang _____

Teglash _____

PENFIELD TOWN BOARD RESOLUTION NO. 26T- 154 DATE: September 2, 2026

BY Councilperson Getz

COMMITTEE: Law & Finance

NAME Appointment of Full-Time Clerk II – CTMS

WHEREAS, The Town of Penfield has a vacancy for Clerk II Full-time;
and

WHEREAS, The Town Supervisor and Town Board have reviewed and
considered all candidates who applied for this position; and

WHEREAS, all Monroe County Civil Service and Town of Penfield fair
hiring procedures have been followed; and

NOW, THEREFORE, BE IT RESOLVED, that Sheri Alberti, be given a
probationary appointment as Clerk II full-time in the Department of
CTMS at an hourly rate established by the Town Board and in accordance
with Town Policies effective September 8, 2026.

Moved: _____

Seconded: _____

Vote:

Berry _____

Dean _____

Getz _____

Lang _____

Teglash _____

PENFIELD TOWN BOARD RESOLUTION NO. 26T-155

DATE September 2, 2026

BY: Councilperson Dean

COMMITTEE: Public Safety

NAME: Appointments to the Transportation Committee

BE IT HEREBY RESOLVED, that the following be appointed to the Penfield Transportation Committee for a term to expire December 31, 2026:

Jeremy Glen

Moved: _____

Seconded: _____

Vote:

Berry _____

Dean _____

Getz _____

Lang _____

Teglash _____