

MINUTES FOR THE
BOARD OF COMMISSIONERS
STATE OF OREGON, COUNTY OF JACKSON
REGULAR MEETING HELD ON
JANUARY 17, 2024

The Board of Commissioners' Regular Meeting was opened by Commissioner Rick Dyer on Wednesday, January 17, 2024, at 9:31 a.m. in the Courthouse Auditorium and by audio/videoconference. Those participating were:

Rick Dyer, Chair
Dave Dotterrer, Commissioner
Colleen Roberts, Commissioner
Shannon Bell, Senior Deputy County Administrator
Joel Benton, County Counsel
Kacie Kinney, Recording Secretary
Members of the Public and Press

Commissioner Dyer led the Pledge of Allegiance.

10.00 Request for and Discussion of Non-Agenda Items (5-Minute Limit)

Sherm Simmons, Central Point, shared, in-person, his recent experience visiting the Jackson County Circuit Court. He also spoke about the need to address homelessness and drug usage in Jackson County. Mr. Simmons expressed the need to ban large four-wheel drive vehicles, which threaten drivers in smaller vehicles.

Joyce Michelangelo, Central Point, spoke, in-person, against the prospective initiative petitions relating to the positions of the Board of Commissioners. She also spoke about quorum requirements and how a five Commissioner Board would affect them. Ms. Michelangelo thanked the Board for supporting all of the County's citizens and its support of total suppression during fire season.

20.00 Consent Calendar

20.01 Minutes of Meetings

BoC Regular Meeting, December 27, 2023

BoC Staff Meeting, December 28, 2023

BoC Land Use Meeting, January 3, 2024, File No. 439-23-00001-LRP

20.02 Order Appointing Commissioner Rick Dyer to the Local Public Safety Coordinating Council and the Jackson County Criminal Justice Oversight Committee. Order No. 10-24

20.03 Order Proclaiming January 22, 2024, as Sanctity of Human Life Day and Respect for Life Day. Order No. 11-24

Commissioner Dotterrer made a motion to approve the Consent Calendar as presented. Commissioner Roberts seconded the motion. Those who voted aye: Commissioner Dotterrer, Commissioner Roberts, and Commissioner Dyer. Motion passed.

Commissioner Dyer read the Proclamation for the record.

30.00 Public Hearings

30.01 *Public Hearing and Order in the Matter of Annexation of Property Located at 3953 Kane Creek Road and at 3985 Kane Creek Road, Central Point, to Jackson County Rural Fire Protection District No. 3. Order No. 12-24*

Commissioner Dyer read the Order by title. Ms. Bell explained that, pursuant to Oregon Revised Statute (ORS) 198.857, which prescribes the procedure for annexation of property to a district by petition of landowners, the landowners filed a petition with the County on December 21, 2023, requesting that two parcels located at 3953 Kane Creek Road and at 3985 Kane Creek Road, Central Point, be annexed. The parcels consist of approximately 1.12 acres and are commonly known as Township 37 South, Range 3 West, Section 02, Tax Lots 1400 and 1501. ORS 198.857(4) provides that:

When determining whether to approve the petition, the county board shall consider the local comprehensive plan for the area and any service agreement executed between a local government and the affected district.

County Counsel has reviewed the local comprehensive plan for the area and reported that the annexation of property to fire districts is consistent with the comprehensive plan. Notice of the public hearing was mailed to the petitioner and the board of the fire district on January 11, 2024.

It is recommended that the public hearing be held. Following the public hearing, should the Board of Commissioners find that the proposed annexation is acceptable, approval of the Board Order will implement that action and the effective date of the annexation will be the date of the Order.

Prior to the public hearing, Mr. Benton read Section 213.07, Rules for the Conduct of Public Hearings, of the Codified Ordinances of Jackson County.

Commissioner Dyer opened the public hearing at 9:49 a.m.

No one wished to speak.

Commissioner Dyer closed the public hearing at 9:49 a.m.

Commissioner Roberts made a motion to approve Order No. 12-24 as read. Commissioner Dotterrer seconded the motion. Those who voted aye: Commissioner Roberts, Commissioner Dotterrer, and Commissioner Dyer. Motion passed.

30.02 *Public Hearing and Order in the Matter of Adopting Supplemental Budget No. 1 for Fiscal Year 2023-2024. Order No. 13-24*

Commissioner Dyer read the Order by title. Ms. Bell explained that, in accordance with ORS 294.473(1)(b), notice for the supplemental budget was published in the *Rogue River Press* on Wednesday, January 10, 2024. This is the first supplemental budget for fiscal year 2023-2024.

Supplemental Budget No. 1 for fiscal year 2023-2024 will increase appropriation authority in the Airport Enterprise, Capital Projects, Central Services, General Road, Motor Pool, and Recreation Enterprise Funds as follows:

Airport Enterprise Fund: A transfer from Reserves (\$705,000) will be used to replace a small portion of the overall HVAC system for the second floor Administrative Offices in the amount of \$250,000, to replace two fuel tanks located off the end of the Snow Removal Equipment/SRE Building in the amount of \$305,000, and to replace the roof on the 28-year-old building formerly known as the Customs Building in the amount of \$150,000; the result of this adjustment will increase the Operating Expenses category by the same amount (\$705,000) from \$42,857,084 to \$43,562,084. The total effect of this adjustment will increase the Airport Enterprise Fund appropriations by \$705,000 from \$47,378,921 to \$48,083,921.

Capital Projects Fund: An Oregon Department of Administrative Services (DAS) Grant (\$148,068) will be used for improvements to the County-owned historic US Bank Hotel building in Jacksonville. This adjustment will increase both the Operating Expenses category and the Capital Projects Fund appropriations by \$148,068 from \$400,000 to \$548,068.

Central Services Fund: Interdepartmental charges (\$981,353) will be used to pay for multiple projects that include new fuel tanks for the Talent shop in the amount of \$484,500, and kitchen and office remodels in the amount of \$211,250 at the Transition Center in Talent, and a transfer from General Fund (GF) Fiduciary (\$202,544) will pay for a new jail pre-design and inmate elevator control unit along with tuckpointing, Phase 2, of the Courthouse; these adjustments will increase the County Administration (Facility Maintenance Program) Operating Expenses category by \$1,183,897 from \$7,894,067 to \$9,077,964. The total effect of these adjustments will increase the Central Services Fund appropriations by the same amount (\$1,183,897) from \$20,750,396 to \$21,934,293.

General Road Fund: A portion of the Fund Balance (\$1,649,000) will be used for the Talent Fuel Station replacement in the amount of \$525,000, additional expenses for the White City water line project in the amount of \$300,000, and equipment (water tank, truck flail, two dump trucks, utility bed) in the amount of \$824,000 that was ordered in fiscal year 2022-2023 and received in fiscal year 2023-2024. The result of this adjustment will increase the Operating Expenses category by \$1,649,000 from \$34,069,386 to \$35,718,386; the total effect of this adjustment will increase the General Road Fund appropriations by the same amount (\$1,649,000) from \$36,794,386 to \$38,443,386.

Motor Pool Fund: Funds transferred from the Health and Human Services Operating Expenses category (\$80,389) will be used to purchase two new vehicles and a portion of the Fund Balance (\$347,860) will be used for vehicles ordered in fiscal year 2022-2023 and received in fiscal year 2023-2024; the result of these adjustments will increase the Operating Expenses category by \$428,249 from \$3,829,748 to \$4,257,997. The total effect of these adjustments will increase the Motor Pool Fund appropriations by the same amount (\$428,249) from \$4,015,175 to \$4,443,424.

Recreation Enterprise Fund: Revenue from the Oregon State Fire Marshall (\$485,600), the City of Phoenix (\$120,000), and the City of Talent (\$75,000) will fund expenses related to the Bear Creek Greenway fuel reduction project to help mitigate the risk of wildfire; Bureau of Reclamation/BOR Title 28 funds (\$800,000), a portion of the Fund Balance (\$450,000), and a transfer from the Contingency category (\$350,000) will be used for the installation of docks at the Howard Prairie Resort Marina. The result of these adjustments will increase the Operating Expenses category by \$2,280,600 from \$5,519,684 to

\$7,800,284, and reduce the Contingency category by \$350,000 from \$450,000 to \$100,000. Overall, the total effect of these adjustments will increase the Recreation Enterprise Fund appropriations by \$1,930,600 from \$6,028,565 to \$7,959,165.

Supplemental Budget No. 1 for fiscal year 2023-2024 will decrease appropriation authority in the Exposition Park Fund as follows:

Exposition Park Fund: To reflect canceled events, the Operating Expenses category will be decreased by \$3,344,200 from \$7,618,142 to \$4,273,942. The total effect of this adjustment will decrease the Exposition Park Fund appropriations by the same amount (\$3,344,200) from \$8,402,142 to \$5,057,942.

It is recommended that the public hearing be held. Following the public hearing, should the Board of Commissioners concur with Supplemental Budget No. 1 for fiscal year 2023-2024, approval of the Order will implement that action.

Prior to the public hearing, Mr. Benton read Section 213.07, Rules for the Conduct of Public Hearings, of the Codified Ordinances of Jackson County.

Commissioner Dyer opened the public hearing at 9:54 a.m.

Robin Lee, Medford, said, by videoconference, that she appreciates the judicious use of County funds, and commented on how funds are reallocated as opposed to being arbitrarily used.

Commissioner Dyer closed the public hearing at 9:55 a.m.

Commissioner Dotterrer made a motion to approve Order No. 13-24 as read. Commissioner Roberts seconded the motion.

Commissioner Roberts said that the supplemental budget is an accounting record of decisions that have been made and it makes the public aware of where the funds are moved to.

Those who voted aye: Commissioner Dotterrer, Commissioner Roberts, and Commissioner Dyer. Motion passed.

40.00 Discussion/Deliberation

40.01 *Order Authorizing Jackson County Purchase Order No. 85143 With Presidio Networked Solutions Group, LLC. Order No. 14-24*

Commissioner Dyer read the Order by title. Ms. Bell explained that the Rogue Valley International-Medford Airport (Airport) has need of a new video surveillance network storage appliance on Airport property. Presidio Networked Solutions Group, LLC, is able to provide the necessary software and hardware.

Commissioner Roberts made a motion to approve Order No. 14-24 as read. Commissioner Dotterrer seconded the motion. Those who voted aye: Commissioner Roberts, Commissioner Dotterrer, and Commissioner Dyer. Motion passed.

40.02 Order Authorizing a Jackson County Construction Services Contract With Adroit Construction Co, Inc. Order No. 15-24

Commissioner Dyer read the Order by title. Ms. Bell explained that, as the Construction Manager/General Contractor, Adroit Construction Co, Inc. (Adroit) will provide design and construction services for a new Multi-Purpose Pandemic Response Center (Center) to be constructed at the Jackson County Expo. The Contract identifies three phases of the project that include Preconstruction Services, Construction Phase Services, and Warranty Phase Services.

Jackson County Facility Maintenance used a Request for Proposals (RFP) process for Construction Manager/General Contractor services for this project. Four contractors prepared proposals, including KNO Construction, Andersen Construction, Adroit, and S+B Construction Management. All four contractors were interviewed and scored by a committee, with Adroit being selected as the best qualified for this project.

The primary purpose of the Center will be to serve as a hub for aid distribution, vaccination clinics, pandemic response activities, and emergency management, and other response activities that may be needed during and after emergencies. The Center will also be used to provide temporary shelter during emergencies such as wildfire or earthquake evacuations, and also provide space for emergency support services to set up a crisis management point. Additionally, the Center will serve as a venue for community events, conferences, sporting events, and other Expo-related activities.

Commissioner Dotterrer made a motion to approve Order No. 15-24 as read. Commissioner Roberts seconded the motion. Those who voted aye: Commissioner Dotterrer, Commissioner Roberts, and Commissioner Dyer. Motion passed.

40.03 Order Authorizing Amendment No. 1 to the Personal Services Contract Dated January 4, 2023, With Wayne Scott, MA, LCSW LLC. Order No. 16-24

Commissioner Dyer read the Order by title. Ms. Bell explained that Wayne Scott, MA, LCSW LLC, currently provides clinical supervision to employees of Jackson County Mental Health (JCMH) who are Qualified Mental Health Professionals (QMHP) working toward licensure, or who may already be licensed. JCMH's current QMHPs must be working toward licensure, and JCMH must have professionals who can provide the supervision to employees who are in the same program. At this time, JCMH does not have in-house staff who are Licensed Clinical Social Workers (LCSW) and who are qualified to serve as supervisors for the Master of Social Work (MSW) who are working toward licensure.

Commissioner Roberts made a motion to approve Order No. 16-24 as read. Commissioner Dotterrer seconded the motion. Those who voted aye: Commissioner Roberts, Commissioner Dotterrer, and Commissioner Dyer. Motion passed.

40.04 Order Authorizing a Jackson County Contract for Services With Aramark. Order No. 17-24

Commissioner Dyer read the Order by title. Ms. Bell explained that Jackson County requires food services for Adults-In-Custody (AICs) lodged in the Jackson County Jail and at the Community Justice Transition Center, as well as for juveniles located in the

Community Justice Juvenile Facility. An RFP was noticed with the Oregon State Sheriff's Association, and posted on the Jackson County website on April 14, 2023. Three proposals were received, and Aramark submitted the lowest median price for all three locations, is qualified to perform the work, and should be awarded the Contract. This is a continuation of services currently provided to the County for food services by Aramark.

Commissioner Dotterrer made a motion to approve Order No. 17-24 as read. Commissioner Roberts seconded the motion. Those who voted aye: Commissioner Dotterrer, Commissioner Roberts, and Commissioner Dyer. Motion passed.

There being no further business, Commissioner Dyer adjourned the Regular Meeting at 10:10 a.m.

JACKSON COUNTY BOARD OF COMMISSIONERS

/s/ Rick Dyer
Rick Dyer, Chair

/s/ Dave Dotterrer
Dave Dotterrer, Commissioner

/s/ Colleen Roberts
Colleen Roberts, Commissioner

/s/ Kacie Kinney
Kacie Kinney, Recorder
Approved on: 02/07/2024