

Agenda

**Garfield County Public Library District Board of Trustees
Meeting**

**Date: Thursday, April 9, 2026 2:00 PM
Glenwood Springs Branch Library 815 Cooper Ave.,
Glenwood Springs, CO**

Zoom Access:

Register in advance for this meeting:

https://us02web.zoom.us/webinar/register/WN_jzrUQNgaQZ65I_zKdMcJQQ

After registering, you will receive a confirmation email containing information about joining the meeting.

Register in advance to make a public comment (preference will be given to registered speakers)

<https://forms.gle/18kTusSmGuFpqUsdA>

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District Library innovation.

I. CALL TO ORDER

- A. Roll Call
- B. Public Participation: 3 minutes per person
- C. Approval of the agenda

II. CONSENT AGENDA FOR APPROVAL

- A. Minutes of Library Board meeting March 5, 2026 (pp. 3-6)
- B. Claims for Board Approval: General Fund February 16, 2026 - March 15, 2026 (pp. 7-11); Alpine Bank Credit Card Statement February 2026 (pp. 12-14)

III. ACTION ITEMS

- A. 2025 Financial Statement Audit presentation, McMahan & Associates

IV. DISCUSSION ITEMS

- A. Management Report, Jamie LaRue (pp. 15-18)
- B. Executive Director search committee update, Brit McLin, John Mallonee, Kim Owens

- C. Finance Report, Kevin Hettler (pp. 19-23)
- D. AI Policy, James Larson (1st reading) (pp. 24-26)
- E. Community Survey/Interview results, Nancy Barnes
- F. Trustee reports and comments, All Trustees
- G. Glenwood Springs Branch Library report, Abraham Korah

Next Board Meeting:

Regular Meeting: Thursday, May 7, 2026, 2:00 PM; Location: Parachute Branch Library, 244 Grand Valley Way, Parachute, CO

Adjourn meeting.

This agenda is subject to change, including adding items up to 24 hours in advance or deleting items at any time. All times are approximate. If special accommodation is necessary per ADA, please call 970-625-4270 before the meeting.

Prepared by: Nancy Barnes, Interim Executive Director

Record of Proceedings: Board of Trustees Meeting

Place: Silt

Date: Thursday, March 5, 2:00 PM

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District Library innovation.

Board Members Present:

Adrian Rippy-Sheehy

Cindy Bjerstadt

John Mallonee

Stephanie Hirsch - via Zoom

Brit McLin

Tony Hershey

Ed Green

I. CALL TO ORDER - Adrian Rippy-Sheehy

- A. Roll Call - Kevin Hettler took the roll call. All trustees present. Stephanie Hirsch attended the meeting via Zoom.
- B. Public Participation: 3 minutes per person
 - a. Tony Hershey moved to limit public comment to 30 minutes. Passed.
 - b. Linda Prendergast, Battlement Mesa - Feel blessed and appreciate everything she has access to at the library. Materials should not have to be regulated. Thanked the Parachute branch library staff and Jamie LaRue.
 - c. Debra Stoller, New Castle - Talked about the history of RFTA. Talked about the bus schedule. Doesn't understand why the Town of Silt won't contribute more. She feels some money should go to RFTA.
 - d. Kimberly Lysinger, Silt - Strong advocate for improving bus system but also believes the libraries are incredible. If the Silt branch library was defunded and decommissioned, would move. The bus system should not be at the expense of the library. Does not believe any funding should be taken from the libraries.
 - e. Shiri Hunter, Silt - RFTA funding should not come at the expense of the libraries.
 - f. Carole O'Brien, New Castle - Member of Protect our Garfield Libraries. Welcomed the new Board members. Doesn't see how receiving training on the Board would be indoctrination. Talked about rules and procedures she has had to follow through her employment & volunteer history.
 - g. Trish O'Grady - Welcomed new members. Says the library is sitting on \$25 million excess funds. If the library stopped getting funding, then could function for 2.5 years. Wants the library to make it known what their budget is and what their excess is.
 - h. Robin Pruett, Silt - Wanted to bring up that the district is going to be refreshing the libraries for \$750K each. Said this is odd. If the library is sitting on \$25 million then it needs to be shared with the county. If RFTA needs the money, then the library should see it in their heart to give the money.

- i. Kristi Gill, New Castle - Brought up bill 26-097 about the legalization of prostitution in Colorado and HR7661 stop the sexualization of child act. Quoted a Bible verse. Said that the sexually explicit books are desensitizing and grooming our children.
 - j. John Lepkowski, Silt - Feels 99% of the library is wonderful. Thinks the blue collar people need a say. Wants meetings moved to 6pm so the working people can come. Said the Silt library is not safe for children. Wants a bookshelf in the view of the front desk for mature adult books. Knows people who won't let their children come to the library.
 - k. Kevin O'Brien, New Castle - Welcomed new members. Told Jamie LaRue that he will miss him and that he appreciates him. Talked about having capital reserves is necessary in anything in life. Said we don't want to take a step backward to when the library was funded by the county.
- C. Approval of the agenda
- a. Insert C action item - Interim Executive Director and Compensation
 - b. Brit McLin moved to approve amended agenda, Tony Hershey seconded. Motion passed.

II. CONSENT AGENDA FOR APPROVAL

- A. Minutes of Library Board meeting February 5, 2026 (pp. 3-5)
- B. Claims for Board Approval: General Fund January 16 - February 15, 2026 (pp. 6-8); Alpine Bank Credit Card Statement January 2026 (pp. 9-12)
 - c. Brit McLin moved to approve the consent agenda, John Mallonee seconded. Motion passed.

III. ACTION ITEMS

- A. Bulletin Board policy (2nd reading) - Nancy Barnes
 - a. Has been vetted by legal council.
 - b. One substantial change, now only prohibiting positions supporting or opposing candidates or ballot initiatives, can post single view posts.
 - c. Brit McLin moved to accept bulletin board policy as submitted, John Mallonee seconded. Motion passed.
- B. Board of Trustees member appointment to the Library Foundation Board
 - a. Tony Hershey moved to appoint Adrian Rippy-Sheehy to the Library Foundation Board, Stephanie Hirsch seconded. Motion passed.
- C. Interim Executive Director appointment and compensation
 - a. After next Board meeting, we will not have an Executive Director
 - b. Nancy Barnes would qualify for step 2 of salary grade with \$158,641 as her compensation.
 - c. John Mallonee moved to appoint Nancy Barnes as Interim Executive Director, Ed Green seconded. Motion passed.

IV. DISCUSSION ITEMS

- A. Political Strategist Update, Jared Boigon, Jamie LaRue
 - a. Did a quick overview of ballot planning process.

- b. Have provided information on non-advocacy fundraising
- B. Fair Campaign Practices Act, Elizabeth Dauer
 - a. Went over the timeline of a ballot measure
 - b. Would start by identifying an election official. August meeting at BOCC would be to adopt a former resolution. August 25th enter into an intergovernmental agreement for the ballot measure and how the election would be conducted. Sept 18th last chance to submit pro/con statements and file TABOR notice. Ballots mailed out Oct 12-16. Election day November 3, 2026.
 - c. Currently in exploratory phase to make determination if we want to go out to the voters and hold the election.
 - d. Trustees can only contribute up to \$50 to support a ballot measure.
 - e. Employees can respond to unsolicited questions on the clock and can spend personal time to make contributions and advocate.
- C. Long-term Employee Focus Group update, Kim Owens and Abraham Korah
 - a. Identified recruitment, retention, and actional development as key focuses.
 - b. Cost of turnover in entry level role is \$21,000. 2021 turnover was 45.2% decreased to 8.7% in 4 years in 2025.
 - c. 17 employees who have been here for at least 7 years completed a survey focusing on why staff stay with the District and what would cause them to leave
 - i. Would stay for pay, benefits, flexible schedules, and growth opportunities, cultural factors, impactful work, and direct supervisors.
 - ii. Would consider leaving based on loss of trust or autonomy, lack of growth opportunities, low market pay/benefits, and loss of mission.
- D. Executive Director search update, Brit McLin
 - a. Job has been posted. Will stay posted through March 20th.
 - b. Plan is to review applications as they come in.
- E. AI Policy, first reading, James Larson
 - a. Explained why the library should have an AI policy.
 - b. Should not be using it to upload any type of confidential information, deepfake videos, surveillance purposes, or collecting personal patron data.
 - c. Make sure AI information is being human reviewed.
 - d. Note: the copy of the policy was inadvertently left out of the packet. This will be introduced for first reading in April.
- F. Management Report, Jamie LaRue (pp. 14-18)
 - a. March 6 is staff appreciation day.
 - b. Addressed the Silt proposal to ask the county to fund a ballot measure to redirect \$2 million sales tax to RFTA.
 - c. Managed funds to keep collections and buildings up to date and to have staff to keep the libraries open.
- G. Finance Report, Kevin Hettler (pp. 19-23)
 - a. Financial statement audit being completed this week and should have a draft to review next month.
 - b. Went over the reserve policy that the trustees put into place in 2020.
 - c. Went over the financial distress the library suffered in 2017.

- d. Had a spike in oil and gas revenue in 2022-2024. Knew in 2027 mil levy is sunsetting. Want to have funds set aside in case mil levy is not renewed.
 - e. Reserves designated as \$12 million for reserve, 420K set aside for TABOR reserve, audit requirement for non spend balance, building refreshes part of what voters voted in 6A ballot, budgeted about \$1 million per building, \$3 million possible refresh for Carbondale, being prepared if mil levy does sunset and need to fund building maintenance through reserve.
- H. Trustee reports and comments, All Trustees
- a. Tony Hershey - Encouraged the public to reach out to the town manager in Silt regarding wanting to cut funding to the library.
 - b. John Mallonee - Wondering if we need to have the building refreshes on hold or if we can move forward with them. Wants to make sure we don't miss out on pricing.
- I. Silt Branch Library report, Brenda Ramirez
- a. If remodel doesn't happen these are things that may be affected. Study rooms get used a lot. There is nowhere else to go. Affects meetings, businesses, homeschooling. There is no place for teens to go, remodel would address that. A meeting area for seniors. Handicap and any sex bathroom.
 - b. Silt has been busy. Trying to do as many programs on own instead of having people come in. Trying to be conscientious with budget.
 - c. Loteria program has created a close knit community with some of our more vulnerable members. Also a school bus stop. Big for families to drop off kids. STEM building kids have been important that kids can do without parents having to spend money.
 - d. Deanah Rayne has been promoted to a full time position. Now able to do bigger programs patrons have asked for.

Adrian Rippy-Sheehy adjourned the meeting at 4:35 pm.

Next Board Meetings:

Regular Meeting: Thursday, April 9, 2026, 2:00 PM, Location: Glenwood Springs Branch Library, 815 Cooper Ave. Glenwood Springs, CO

Claims for Board Approval

Alpine Bank Checking Feb 16 through March 15, 2026

Date	Num	Name	Memo	\$ Amount
10010 · Alpine Bank- Gen(..7072)				
02/18/2026	Eft	Tiger, Inc.	gas delivery	2,747.62
02/19/2026	Eft	CRA	Retirement plan contributions	11,863.55
02/19/2026	Eft	CRA	Retirement plan contributions	6,835.62
02/25/2026	Eft	Alpine Bank	Jan c.c. pmt	7,902.33
02/25/2026	Eft	City of Rifle	RI water / sewer	166.92
02/27/2026	28404	625-Water(9283)	RI SI staff water	110.33
02/27/2026	28405	Acme Fire Alarm Company Inc	Testing and inspections	1,315.81
02/27/2026	28406	AlwaysMountainTime LLC	Radio ads	1,000.00
02/27/2026	28407	American Janitor LLC	PA January cleaning	975.00
02/27/2026	28409	Aspen Maintenance Supply LLC	Janitorial supplies	1,260.28
02/27/2026	28410	Aspen Science Center	STEM programs	1,880.00
02/27/2026	28412	Cedar Networks	February broadband	1,080.00
02/27/2026	28413	CenturyLink	Elevator and fire alarm telephone	428.64
02/27/2026	28415	Colorado Doorways, Inc.	PA CA door / camera repairs	2,720.00
02/27/2026	28416	Colorado Library Consortium	Digitization project	25,243.78
02/27/2026	28417	Daly Property Services	CA snow removal - January	1,589.94
02/27/2026	28418	Demco	Processing supplies	379.83
02/27/2026	28419	EverGreen ZeroWaste	CA compost service	80.00
02/27/2026	28420	Funger, Katie	Mileage and exp reimb	123.70
02/27/2026	28421	GEMart LLC	Mayan Crafting spark activity	200.00
02/27/2026	28422	Hollingsworth, Erin	Mileage reimb	116.00
02/27/2026	28423	Kyle Jason Leitzke LLC	CA art of conversation	150.00
02/27/2026	28424	Marmot Library Network, Inc.	Overdrive magazines	3,092.40
02/27/2026	28425	McCann, Carolyn	Mileage reimb	80.19
02/27/2026	28426	Midwest Tape	Library materials and Hoopla	12,068.08
02/27/2026	28427	Mountain Pest Control, Inc.	Jan spraying	207.00
02/27/2026	28428	New Castle Chamber of Commerce	Chamber dues	200.00
02/27/2026	28429	Newmind Group, Inc.	Google Workspace renewal	12,768.00
02/27/2026	28430	OverDrive	Library e-materials	5,310.88
02/27/2026	28431	Piland, Alissa	Curious minds club	400.00
02/27/2026	28432	Pinyon Mesa Automatic Services	PA exterior door repair	724.10
02/27/2026	28433	Proactive Elevator Services LLC	RI elevator inspection	485.00
02/27/2026	28434	Recinos Language Services LLC	Interpretation services	105.00

02/27/2026	28435	Reliance Standard	February disability insurance	1,225.37
02/27/2026	28436	Sandate, Mateo	Musical performances	6,000.00
02/27/2026	28437	Setzer, Vander Wall & Mielke, P.C.	Legal fees	3,330.00
02/27/2026	28438	Shape Architecture Studio, LLC	RI SI schematic design	4,000.00
02/27/2026	28439	Sopris Sun	Print ads	4,950.00
02/27/2026	28440	TeamCivX, LLC	Political strategist fee	6,000.00
02/27/2026	28441	Town of Parachute	water / sewer / trash	120.64
02/27/2026	28442	Trane US Inc.	2026 p&m contract	16,194.12
02/27/2026	28443	Transparent Information Services, LLC	Background checks	101.10
02/27/2026	28444	Unique Management Services, Inc.	Jan collections service	79.60
02/27/2026	28445	Zoobean Inc	Annual beanstack subscription	1,553.21
02/27/2026	28446	Garfield Clean Energy	2026 membership	12,200.00
02/27/2026	28447	Ingram Library Services	Library materials	19,310.29
02/27/2026	Eft	City of Glenwood Springs	GW electricity	870.78
02/27/2026	Eft	Town of Carbondale	CA water / sewer	139.57
02/27/2026	Eft	Waste Management	RI CA NC trash / recycling	499.89
02/27/2026	Eft	Xcel Energy	PA SI electricity	1,245.16
02/27/2026	Eft	Xcel Energy	CA electricity	1,199.46
02/28/2026	28452	A Clean Break, LLC	RI SI NC February cleaning	6,475.00
02/28/2026	28453	Align Multimedia, LLC	Website events calendar plug in	89.00
02/28/2026	28454	American Janitor LLC	PA February cleaning	975.00
02/28/2026	28455	Aspen Maintenance Supply LLC	CA janitorial supplies	80.80
02/28/2026	28456	Birds Beware Window Washing	Window cleaning in/out all branches	4,350.00
02/28/2026	28457	Bushman, Rebekah	NC SPARK programs	200.00
02/28/2026	28458	Cardiff Cleaning Service	CA GW Feb janitorial service	4,836.00
02/28/2026	28459	Cayoja Aquino, Helen Valentina	Zumba classes	300.00
02/28/2026	28460	Chau, Luna LLC	Library materials	139.92
02/28/2026	28461	Chulainn Publishing Corp.	Library materials	384.72
02/28/2026	28462	Citadel Security Group, LLC	GW RI security service	6,744.94
02/28/2026	28463	Colorado Mountain College RI	Citizenship instructor	378.72
02/28/2026	28464	Colorado State University	Education assistance	2,675.00
02/28/2026	28465	Demco	Processing supplies	152.72
02/28/2026	28466	Duchscher, Stacy	Mileage reimb	31.10
02/28/2026	28467	Employers Council, Inc.	General membership project	85.00
02/28/2026	28468	Flatwork by Roberto LLC	SI concrete pad for hold locker	4,200.00
02/28/2026	28469	FocusedKids	CA screenagers film discussion	150.00
02/28/2026	28470	Friend, Sara	Mileage reimb	123.98
02/28/2026	28471	Garcia-Bernal, Alejandro	Mileage reimb	249.62
02/28/2026	28472	Harlan, Shylo	Mileage reimb	98.60

02/28/2026	28473	Hiring Optimization	New hire texting	10.00
02/28/2026	28474	Ingram Library Services	Library materials	12,225.89
02/28/2026	28475	Jones, Tanner	Poets and writers group	112.50
02/28/2026	28476	Kallassy, Tracy	Mileage and exp reimb	172.21
02/28/2026	28477	Library Ideas LLC	Library materials	284.25
02/28/2026	28478	Lively Electric, Inc.	IT room switch replacement	195.00
02/28/2026	28479	Magellan Strategies	Public opinion survey	16,500.00
02/28/2026	28480	Martin-Cespedes, Juan Manuel	CA spanish conversation club	225.00
02/28/2026	28481	McIntyre, Caroline	Mileage reimb	229.83
02/28/2026	28482	Melby, Chandler	Exp reimb	16.78
02/28/2026	28483	Midwest Tape	Library materials	1,143.88
02/28/2026	28484	Muneton, Francisco	Mental health first aid training	657.55
02/28/2026	28485	Newmind Group, Inc.	Chrome enterprise licenses	200.04
02/28/2026	28486	Owens, Kim	Exp reimb	125.00
02/28/2026	28487	Pinyon Mesa Automatic Services	NC exterior door repair	848.40
02/28/2026	28488	Pye Barker Fire & Safety, LLC	Investigate leak	255.00
02/28/2026	28489	Reliance Standard	March disability insurance	1,161.85
02/28/2026	28490	Roaring Fork Valley Early Learning Fund	Imagination library program	1,238.63
02/28/2026	28491	Sodexo, Inc & Affiliates	Staff day training meals	2,682.51
02/28/2026	28492	Willis Towers/CEBT	March health insurance	66,782.63
02/28/2026	Eft	Intuit, Inc.	bank checks	543.98
02/28/2026	28493	JanWay Company USA, Inc.	Tote bags / mood pencils summer promos	3,285.30
02/28/2026	Eft	Garfield County Public Library Foundation	Book sales / donations	1,120.32
02/28/2026	Eft	Town of New Castle	water / sewer	246.97
03/01/2026	Eft	ImageNet Consulting - fka De Lage Landen	copier lease	1,161.66
03/02/2026	Eft	Black Hills Energy	GW and CA gas	2,359.65
03/02/2026	Eft	Alpine Bank- CC	Merchant fees	126.18
03/02/2026	Eft	AFLAC	February supplemental insurance	407.94
03/05/2026	Eft	CRA	Retirement plan contributions	12,131.90
03/05/2026	Eft	CRA	Retirement plan contributions	7,183.35
03/07/2026	Eft	Verizon Wireless	Cell phones, hotspots, filtering, One Talk	7,630.34
03/13/2026	Eft	Tiger, Inc.	gas delivery	2,815.63
03/13/2026	Eft	Xcel Energy	Electricity	4,077.93
03/13/2026	28494	625-Water(9283)	RI SI staff water	342.74
03/13/2026	28495	Acme Fire Alarm Company Inc	2nd quarter maint/battery replacements	1,363.35
03/13/2026	28496	AlwaysMountainTime LLC	Radio ads	1,000.00
03/13/2026	28497	Aspen Maintenance Supply LLC	Janitorial supplies	1,049.91
03/13/2026	28498	Barnes, Nancy	Mileage reimb	211.70
03/13/2026	28499	Carbondale Chamber of Commerce	Chamber annual dues	316.80

03/13/2026	28500	CenturyLink	Fire alarm / elevator telephone	428.64
03/13/2026	28501	Citadel Security Group, LLC	GW RI security	3,829.05
03/13/2026	28502	Collective Eye Films	Pollinators community screening	200.00
03/13/2026	28503	Colorado Mountain Honey, LLC	Beeswax	240.00
03/13/2026	28504	Colorado River Valley Chamber	Membership upgrade	250.00
03/13/2026	28505	Cura HR, LLC	Executive director recruitment support	1,050.00
03/13/2026	28506	Daly Property Services	Feb snow removal CA GW NC PA	1,365.63
03/13/2026	28507	Demco	PA bookshelf	133.56
03/13/2026	28508	EverGreen ZeroWaste	CA compost collection services/bags	150.00
03/13/2026	28509	Granite Telecommunications LLC	Telephone line transfer	2,762.45
03/13/2026	28510	Ingram Library Services	Library materials	11,456.94
03/13/2026	28511	Jean's Printing	Summer reading book marks reorder	559.72
03/13/2026	28512	EnvisionWare, Inc.	NC SI hold lockers	31,820.30
03/13/2026	28513	Kyle Jason Leitzke LLC	CA art of conversation	150.00
03/13/2026	28514	Lively Electric, Inc.	NC hold locker installation	1,926.95
03/13/2026	28515	Masters Telecom LLC	Fax service	178.63
03/13/2026	28516	Medrano, Jonathan	Mileage reimb	616.25
03/13/2026	28517	Midwest Tape	Library materials	11,307.66
03/13/2026	28518	Mountain Parent LLC	Spring ads	900.00
03/13/2026	28519	Mountain Pest Control, Inc.	Feb spraying / PA cleaning	1,197.00
03/13/2026	28520	Mountainside Bakehouse LLC	Sourdough bread workshop	225.00
03/13/2026	28521	OverDrive	Library eMaterials	13,736.30
03/13/2026	28522	Rayzor, Britny	PA mural	200.00
03/13/2026	28523	San Jose State University	Education assistance	2,840.00
03/13/2026	28524	Screenagers	CA movie licenses	400.00
03/13/2026	28525	Seter, Vander Wall & Mielke, P.C.	Legal fees	6,248.50
03/13/2026	28526	Shape Architecture Studio, LLC	RI SI schematic design	12,700.00
03/13/2026	28527	Sopris Sun	Print ads	600.00
03/13/2026	28528	TeamCivX, LLC	Political strategist fee	6,000.00
03/13/2026	28529	Town of Parachute	water / sewer / trash	120.64
03/13/2026	28530	Transparent Information Services, LLC	Background checks	423.90
03/13/2026	28531	Universal Mechanical Services, LLC	2026 hvac p&m contracts	33,779.66
03/13/2026	28532	Wolburg, Natasha	Mllege reimb	39.15
03/13/2026	28533	Young Services	RI drinking fountain repair	900.46
03/13/2026	28534	YourMembership.com, Inc	ALA JobList	649.00
03/13/2026	28535	WT.COX Information Services	Annual magazine subscriptions	13,647.31
03/13/2026	28536	Barking Dog Interpretive Design, Inc.	RI Storywalk solution	2,802.47
03/13/2026	Eft	Mountain Waste & Recycling	SI GW trash / recycling	129.84
03/13/2026	Eft	Town of Silt	water / sewer	234.36

03/13/2026	Eft	ImageNet Consulting LLC	Copier copies - quarterly billing	6,358.91
Total 10010 · Alpine Bank- Gen(..7072)				\$540,350.19

Reconciliation Detail

Alpine Bank Purchase Card, Period Ending February 28, 2026

Type	Date	Num	Memo	Amount	Balance
Beginning Balance					\$7,902.33
Cleared Transactions					
Charges and Cash Advances - 84 items					
Credit Card Charge	02/01/2026	MMFreeUp	Offsite library storage	-178.00	-178.00
Credit Card Charge	02/01/2026	CALingoda	Online Spanish classes	-89.99	-267.99
Credit Card Charge	02/01/2026	PAWalmart	Janitorial supplies	-16.94	-284.93
Credit Card Charge	02/02/2026	SS3CLICALA	Resource sharing / challenges for collections	-124.00	-408.93
Credit Card Charge	02/02/2026	SIWalmart	Staff morale	-25.88	-434.81
Credit Card Charge	02/02/2026	MMVlyLumber	9 Volt battery	-11.99	-446.80
Credit Card Charge	02/03/2026	SSAmButton	Magnet making supplies	-119.09	-565.89
Credit Card Charge	02/03/2026	SIJimmyJons	Community interview refreshments	-53.99	-619.88
Credit Card Charge	02/04/2026	MMArakawa	Art rail hanging hardware replacement	-677.44	-1,297.32
Credit Card Charge	02/05/2026	SSCityMkt	Board retreat refreshments	-137.15	-1,434.47
Credit Card Charge	02/05/2026	SIWalmart	Winter reading prizes / staff morale	-135.30	-1,569.77
Credit Card Charge	02/05/2026	RI2CityMkt	Board meeting refreshments	-69.06	-1,638.83
Credit Card Charge	02/05/2026	SI\$General	Golden years ice cream social supplies	-8.50	-1,647.33
Credit Card Charge	02/06/2026	NCCityMkt	Staff morale / valentine's day refreshments	-140.43	-1,787.76
Credit Card Charge	02/06/2026	RIWhisPig	Staff morale	-26.23	-1,813.99
Credit Card Charge	02/06/2026	FTGrsmky	Maintenance truck car wash	-12.00	-1,825.99
Credit Card Charge	02/07/2026	SSBrkHseCM	Board retreat refreshments	-38.77	-1,864.76
Credit Card Charge	02/07/2026	CACricut	Cricut subscription	-9.99	-1,874.75
Credit Card Charge	02/08/2026	SSWalmart	Adult program refreshments	-7.36	-1,882.11
Credit Card Charge	02/09/2026	MMTownofSil	SI hold locker building permit	-115.65	-1,997.76
Credit Card Charge	02/09/2026	RIWalmart	HDMI cables / staff morale / janitorial supplies	-99.05	-2,096.81
Credit Card Charge	02/09/2026	CAPollinato	Community interview refreshments	-18.00	-2,114.81
Credit Card Charge	02/09/2026	GWDominos	High school book club refreshments	-12.79	-2,127.60
Credit Card Charge	02/10/2026	GWALA	ALA membership	-125.00	-2,252.60
Credit Card Charge	02/10/2026	NCCityMkt	Adult program refreshments / staff morale	-66.68	-2,319.28
Credit Card Charge	02/10/2026	NCChcBooks	Library materials	-58.80	-2,378.08
Credit Card Charge	02/10/2026	CACityMkt	Staff morale	-57.45	-2,435.53
Credit Card Charge	02/10/2026	SIWalmart	Happily ever after dark supplies	-43.51	-2,479.04
Credit Card Charge	02/10/2026	PACityMkt	Teen program supplies	-27.00	-2,506.04
Credit Card Charge	02/10/2026	GWBIkBishop	Community interview refreshments	-20.75	-2,526.79
Credit Card Charge	02/11/2026	SS3USGvtPrt	Citizenship study kits	-595.00	-3,121.79

Credit Card Charge	02/11/2026	PAALAREFORM	ALA / REFORMA memberships	-175.00	-3,296.79
Credit Card Charge	02/11/2026	GWCMWM	Punkentine / SPARK refreshments	-105.88	-3,402.67
Credit Card Charge	02/11/2026	RI2Adobe	Adobe stock & creative cloud	-49.98	-3,452.65
Credit Card Charge	02/11/2026	FTMtnHiPnt	Baseboard adhesive / drywall compound	-37.75	-3,490.40
Credit Card Charge	02/11/2026	SSAdobe	Adobe creative cloud	-34.99	-3,525.39
Credit Card Charge	02/11/2026	CACityMkt	Crafty teens refreshments	-31.93	-3,557.32
Credit Card Charge	02/11/2026	MMWalmart	Rubber mallets	-23.82	-3,581.14
Credit Card Charge	02/11/2026	SIWalmart	Golden years ice cream social refreshments	-10.57	-3,591.71
Credit Card Charge	02/11/2026	FTCL	Employee receivable	-8.00	-3,599.71
Credit Card Charge	02/12/2026	CA4Imprint	Staff morale	-347.28	-3,946.99
Credit Card Charge	02/12/2026	GWChamber	Winter reading prizes	-178.50	-4,125.49
Credit Card Charge	02/12/2026	RIWalmart	Staff morale	-85.73	-4,211.22
Credit Card Charge	02/12/2026	SS3USPS	Monthly ill postage	-8.94	-4,220.16
Credit Card Charge	02/13/2026	SICityMkt	Galentine's day refreshments	-36.95	-4,257.11
Credit Card Charge	02/13/2026	SIWalmart	Galentine's day supplies	-17.24	-4,274.35
Credit Card Charge	02/13/2026	CACityMkt	Staff morale	-12.79	-4,287.14
Credit Card Charge	02/13/2026	FTAce	Wall repair patch	-5.98	-4,293.12
Credit Card Charge	02/14/2026	SIWalmart	Staff morale	-40.63	-4,333.75
Credit Card Charge	02/15/2026	CAAce	Paint supplies	-91.24	-4,424.99
Credit Card Charge	02/16/2026	SSLaQuinta	Presenter lodging	-394.84	-4,819.83
Credit Card Charge	02/17/2026	CAWHsePizza	Roaring fork leadership meeting refreshments	-125.71	-4,945.54
Credit Card Charge	02/17/2026	GWUSPS	Postage stamps	-78.00	-5,023.54
Credit Card Charge	02/17/2026	NCLemoraPiz	6th grade book club refreshments	-44.64	-5,068.18
Credit Card Charge	02/17/2026	PACityMkt	Staff morale	-42.49	-5,110.67
Credit Card Charge	02/17/2026	PACityMkt	Staff morale / janitorial supplies	-29.63	-5,140.30
Credit Card Charge	02/17/2026	PAWalmart	EAC staff morale	-20.83	-5,161.13
Credit Card Charge	02/18/2026	MMJeansPrnt	RI SI remodel large prints	-175.22	-5,336.35
Credit Card Charge	02/18/2026	CACityMkt	Kids' program refreshments	-118.50	-5,454.85
Credit Card Charge	02/18/2026	FTAce	Ice melt / windshield washer fluid	-107.94	-5,562.79
Credit Card Charge	02/18/2026	FTWalmart	Dry wall anchors	-30.64	-5,593.43
Credit Card Charge	02/18/2026	SIAdobe	Adobe illustrator	-23.97	-5,617.40
Credit Card Charge	02/18/2026	SI\$General	Staff morale	-8.25	-5,625.65
Credit Card Charge	02/19/2026	RIWalmart	Sewing class supplies	-61.44	-5,687.09
Credit Card Charge	02/19/2026	FTVlyLumber	Drill bit	-16.99	-5,704.08
Credit Card Charge	02/20/2026	GWWalmart	Adult program supplies	-132.95	-5,837.03
Credit Card Charge	02/21/2026	RIWalmart	Art in the stacks refreshments	-17.14	-5,854.17
Credit Card Charge	02/23/2026	RIWalmart	Teen program ref / scavenger hunt prizes	-135.68	-5,989.85
Credit Card Charge	02/23/2026	SSAdobe	Adobe acrobat pro	-47.98	-6,037.83
Credit Card Charge	02/23/2026	FTWalmart	Sign hanging hardware	-16.18	-6,054.01

Credit Card Charge	02/23/2026	GWDominos	High school book club refreshments	-9.99	-6,064.00
Credit Card Charge	02/24/2026	CAGrcMarket	SPARK supplies	-26.97	-6,090.97
Credit Card Charge	02/24/2026	FTAce	Disposable coveralls and gloves	-21.45	-6,112.42
Credit Card Charge	02/25/2026	CAPeppinos	Documentary screening refreshments	-125.72	-6,238.14
Credit Card Charge	02/25/2026	GWMahjong	Mahjong cards	-120.00	-6,358.14
Credit Card Charge	02/25/2026	FTAGFloor	Baseboard	-80.00	-6,438.14
Credit Card Charge	02/25/2026	MMRedCnynCa	Eagle county library tour refreshments	-76.14	-6,514.28
Credit Card Charge	02/25/2026	GWLocalKit	Community interview refreshments	-14.04	-6,528.32
Credit Card Charge	02/26/2026	CAPeppinos	Graphic novel club refreshments	-37.44	-6,565.76
Credit Card Charge	02/26/2026	SI\$General	Golden years ice cream social refreshments	-19.75	-6,585.51
Credit Card Charge	02/27/2026	SSCafePA	Community interview refreshments	-49.16	-6,634.67
Credit Card Charge	02/27/2026	CABlkBishop	Community interview refreshments	-20.32	-6,654.99
Credit Card Charge	02/27/2026	FTWalmart	Maintenance truck cleaning supplies	-16.51	-6,671.50
Credit Card Charge	02/27/2026	GWLocalKit	Community interview refreshments	-14.04	-6,685.54
Total Charges and Cash Advances				-6,685.54	-6,685.54
Payments and Credits - 1 item					
Check	02/25/2026	Eft	Jan c.c. pmt	7,902.33	7,902.33
Total Cleared Transactions				1,216.79	1,216.79
Cleared Balance				-1,216.79	\$6,685.54

Management Report - April 2026

By Jamie LaRue, Executive Director

Silt proposal

Jim Mann, Silt Town Manager, was pitching a proposal to wrest close to \$2 million of library funding for downvalley mass transit. Protect Our Garco Libraries (POGL) representatives spoke against it at the Board of County Commissioners meeting. Nancy Barnes addressed the issue at New Castle. Adrian and I spoke against it at the Silt Town Council. I addressed the Rifle, Glenwood, Carbondale, Parachute, and RFTA meetings (where POGL also gave powerful testimony against the idea). I believe that the issue is now dead, with the focus shifting to the working group that has been studying the issue for at least 12 months. Our CFO, Kevin Hettler, has joined the group. The lesson is clear: we need to keep an eye on our neighbors!

Building projects

On March 24, we got preliminary cost estimates for the building refreshes at Silt and Rifle. Having fended off the attack on our finances, my recommendation is to continue with the projects. Cost estimating is a funnel: we start with everything we want, then narrow it down to what most matters and we can afford. At first blush, we were close to \$1.5 million per branch—our entire budget was \$2.01 million. But eliminating two big pieces—second floor renovations at Rifle, and not moving the main entrance at Silt—will just about bring us back in line. We have still to consider shelving and furniture, so a budget adjustment might be necessary later this year. But that's the purpose of our capital reserves.

Farewell

As I reflect on my last board meeting, I'm gratified to have three documents attesting to the library's performance and reputation. The first was our Magellan survey, which clearly showed that 80% of our voters approve of the library; just 6% do not—an important reality check in the face of claims at our public comment sessions. I was also pleased by the many positive comments in the survey about the helpfulness and professionalism of our staff.

The second document was the study presented at our March board meeting about why employees stay at the library instead of looking for work elsewhere. In the almost four years of my tenure, we reduced our turnover from 51% to 8.9%. Our staff find meaning in their work. Our culture is healthy. That was one of the key challenges presented to me when I began here.

The third document is our annual audit. Once again, we have demonstrated our high standards, diligence, and planning.

These accomplishments are the work of many competent people, a high-performing and passionate team. It has been an honor to work with them. It's also been fun. It is my hope to stay involved with the library in any way that might be useful.

It takes time to build a strong organization, earn support, and deliver transformation. The Garfield County Public Library District has made great strides and I am confident that it will continue to thrive.

Long Range Plan Update

Building Community

Goal #1: Civic Engagement: Foster a vibrant and inclusive civic culture by promoting civil discourse and active participation in community affairs through engaging programming, and collaborative partnerships.
Achievements to Date: Parachute, Rifle, and Carbondale libraries are hosting screenings of the film “The Librarians” during National Library Week. The film examines censorship attempts across the U.S.

Achievements to Date: The Human Library program will be held May 17 at the Carbondale Library. It offers structured, one-on-one conversations between volunteers sharing lived experiences of stigma (“human books”) and participants (“readers”) to challenge stereotypes, foster empathy, and promote understanding across diverse perspectives.

Achievements to Date: Library staff attended a Building Bridges Train-the-Trainer workshop focused on creating and enhancing a sense of belonging within communities.

Goal #2: Local History. Preserve and promote the richness of our local history by working with partners to collect, archive, and share resources that reflect the unique heritage and experiences of our community.

Achievements to Date: The archivist from the Glenwood Historical Museum evaluated New Castle’s local history materials to identify key documents for potential digitization in a future project.

Goal #4 : 6A Groups and Underrepresented Populations: Develop and implement tailored programs and services that specifically serve and uplift underrepresented populations within our community, fostering inclusivity and equitable access to information and resources.

Achievements to Date: Parachute library launched a series of life skills classes designed for teens. Skills include following a recipe, dressing for a job interview, and creating a household budget.

Achievements to Date: Silt and Rifle libraries are hosting estate planning workshops.

Achievements to Date: Rifle Library, in partnership with Garfield County Public Health, is hosting a series of community health screenings in April, May, and June.

Fostering Early Literacy

Goal #1: Reading Readiness: Garfield County Libraries will plan and implement outreach programs, early literacy workshops and early literacy programs.

Achievements to Date: To date, 443 children are registered for the “1000 Books before Kindergarten” program. Six children have reached completion since the program launched a year ago.

Goal #2: Staff Growth & Development: Ensure staff has necessary, ongoing education and resources to provide meaningful and relevant early literacy services.

Achievements to Date: Youth services staff recently attended *Power Up 2026* - a leadership conference for youth services staff.

Goal #4: Increase Community Awareness: Grow community awareness of the importance of early

literacy education and skills, as well as reading to your young child 30 minutes a day

Achievements to Date: The district recently adopted an MOU with Raising a Reader for continued partnership on Bolsitas Rojas, Blue Bag Days, and the annual Children’s Art and Literacy Festival.

Enhancing Spanish Services

Goal #2: Programming: We will expand Spanish/Bilingual Programming at all branches.

Achievements to Date: The Glenwood Springs Library presented a program on the history of the Latino community on the Western Slope.

Goal #4: Recruiting, Retaining, and Training Bilingual Staff: We will increase the number of Spanish speakers to better reflect our communities.

Achievements to Date: Human Resources staff attended three career fairs and included a Spanish-speaking staff member to better engage bilingual applicants.

Achievements to Date: The Spanish Services team is testing a Spanish translation assessment tool to enhance our existing staff language assessment program.

Building Our Workforce

Goal #1: Recruit: Attract and recruit high quality talent who reflect the community we serve, demonstrate a commitment to service, strive to make a positive impact on the community, and align with GCPLD’s core values and the ALA Code of Ethics.

Achievements to Date: Human Resources staff attended three career fairs and included a Spanish-speaking staff member to better engage bilingual applicants.

Goal #2: Retention: Implement strategies that foster a positive work environment, professional growth opportunities, and employee support, resulting in increased employee satisfaction, higher retention rates, and a stronger, more cohesive team.

Achievements to Date: Human Resources staff conducted a survey with hiring managers to gather input on interviewing, hiring, and onboarding processes. Staff are now working to implement relevant recommendations to improve the hiring experience for managers.

Maintaining Beautiful Buildings

Goal #1: Beautiful Buildings: Enhance library facilities by remodeling libraries to implement new technologies, improve accessibility, increase usage, and create collaborative spaces to promote community engagement.

Achievements to Date: Hold pick-up lockers were installed at the Silt and New Castle libraries to extend access to library materials beyond the library’s operating hours.

Finance Report, April 2026

By Kevin Hettler, Chief Financial Officer

Our 2025 financial statement audit and annual report will be presented to the Board by McMahan and Associates on April 9, 2026.

The following charts depict all revenues received and expenditures made from 1/1/26 through 2/28/26.

Total revenues received as of 2/28/26 are \$2,113,791.

Total expenditures made as of 2/28/26 are \$1,582,186.

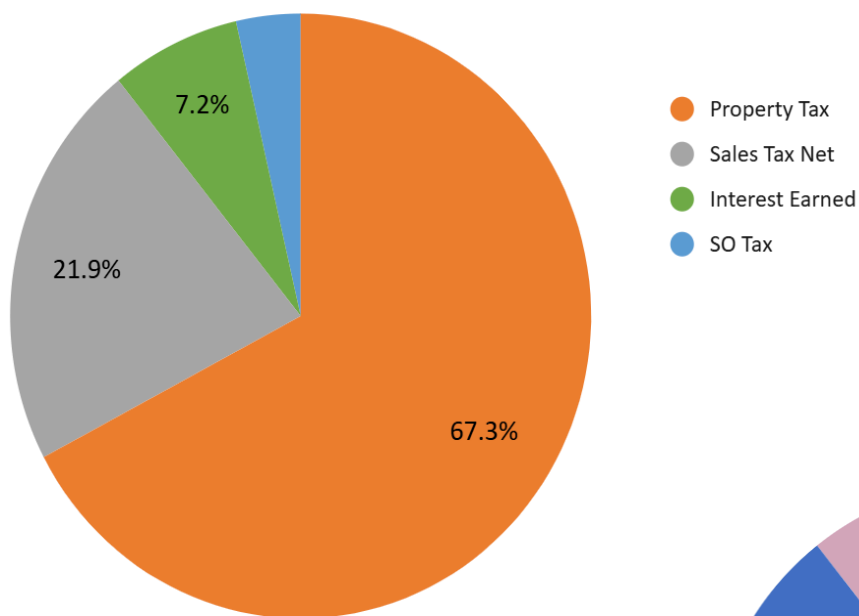
16.6% of the year has elapsed as of 2/28/26.

17.22% of budgeted revenue (\$12,274,813) has been received.

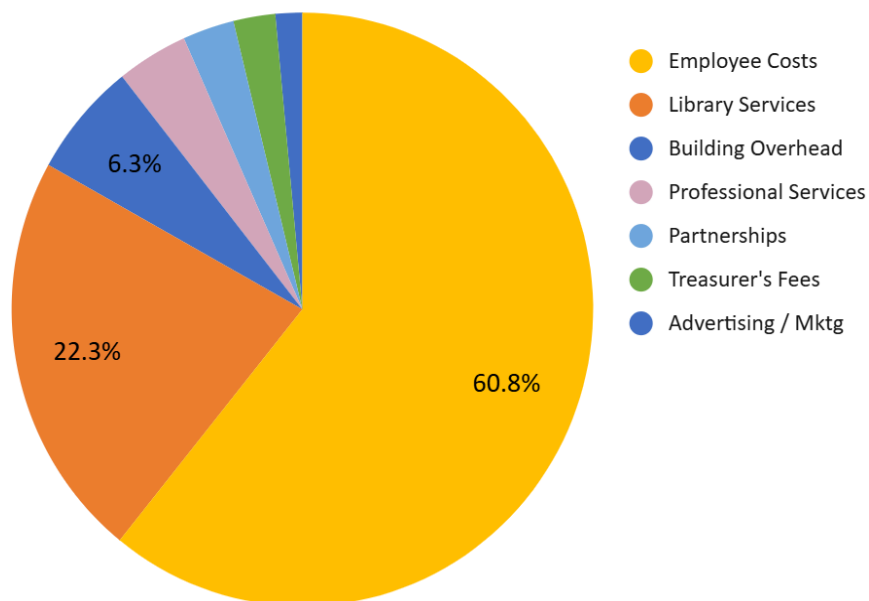
11.45% of budgeted expenditure (\$13,820,671) has been made.

All cash and investment accounts have been reconciled by month end.

YTD Revenues through 2/28/2026



YTD Expenditures through 2/28/2026



Garfield County Public Library District

Profit & Loss Budget vs. Actual Jan - Feb 2026 (unaudited)

	Jan - Feb 2026 Actual	Annual Budget	% of Annual Budget	Jan - Feb 2025 Actual	\$ Increase / -Decrease in Actual '25 to '26
Income					
40100 · Sales Tax Revenue(net)	461,920	4,425,000	10.44%	415,645	46,275
40200 · Property Tax Revenue	1,417,001	6,667,191	21.25%	2,295,682	-878,681
40300 · Specific Ownership Tax Rev	75,477	500,000	15.1%	90,331	-14,854
40900 · Interest Earned on Investments	151,853	600,000	25.31%	165,728	-13,875
41000 · Grants	0	18,115	0.0%	0	0
41200 · Other Revenue	4,846	30,236	16.03%	4,793	53
41210 · Lease Revenue (gasb 87)	0	11,317	0.0%	0	0
41220 · Interest Revenue (gasb 87)	0	8,954	0.0%	0	0
41300 · Solar Rebates	216	6,000	3.6%	528	-312
42000 · Branch Revenues	2,478	8,000	30.98%	2,517	-39
Total Income	2,113,791	12,274,813	17.22%	2,975,224	-861,433
Expense					
50001 · Treasurer's Fees	35,782	231,844	15.43%	61,764	-25,982
50005 · Debt Service	2,323	1,673,739	0.14%	2,323	0
51000 · Employee Costs	934,479	6,445,219	14.5%	856,446	78,033
52000 · Library Services	342,349	1,652,916	20.71%	299,013	43,336
53000 · Professional Services	60,873	376,374	16.17%	34,783	26,090
54000 · Building Overhead	96,324	717,880	13.42%	139,996	-43,672
54500 · Building Refresh, Improv, Furn	17,005	2,209,000	0.77%	184,625	-167,620
55000 · Equipment	17,985	170,910	10.52%	59,314	-41,329
56000 · Other Overhead	7,265	107,638	6.75%	85,275	-78,010
57000 · Advertising & Marketing	22,936	144,660	15.86%	16,351	6,585
58000 · Vehicles	833	14,000	5.95%	1,306	-473
59000 · Partnerships	44,032	76,491	57.56%	41,238	2,794
Total Expense	1,582,186	13,820,671	11.45%	1,782,434	-200,248
Net Income	531,605	-1,545,858		1,192,790	-661,185

Garfield County Public Library District

Balance Sheet As of Feb 28, 2026 (unaudited)

ASSETS	
Current Assets	
Checking/Savings	
10010 · Alpine Bank- Gen(..7072)	2,211,360.15
10050 · Colo Trust - General	24,130,427.24
10055 · C-Safe	63,477.51
10060 · Alpine Bank- Payroll(..8785)	1,143.58
10070 · Alpine Bank - Flex(..0583)	4,681.24
11010 · CS-23652000-Annual Interest Pmt	100.27
11050 · CS-23652001-Annual Princ. Pmt	1,259.15
Total Checking/Savings	26,412,449.14
Other Current Assets	
12050 · Sales tax transfer by Treasurer	461,920.24
12100 · Property tax transfer by Treas	6,677,858.00
12250 · Leases Receivable	384,281.31
Total Other Current Assets	7,524,059.55
Total Current Assets	33,936,508.69
Other Assets	
18400 · Prepaid Exps	52,628.87
18500 · Prepaid Ins	91,559.00
19100 · Due to / from Foundation	3,082.02
19150 · Due to/fr Employees	220.48
Total Other Assets	147,490.37
TOTAL ASSETS	34,083,999.06
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
20000 · Accounts Payable	41,604.30
20510 · Alpine Bank Purchase Card	6,685.54
20660 · Grants Payable	9,542.97
21105 · FLEX payable	-444.62
21200 · Payroll Payable-	149,608.00
Total Current Liabilities	206,996.19
Long Term Liabilities	
22000 · Deferred Sales tax Revenue	461,920.24

22100 · Deferred Property Tax Revenue	6,677,858.00
22250 · Deferred inflow - verizon lease	384,281.31
Total Long Term Liabilities	7,524,059.55
Total Liabilities	7,731,055.74
Equity	
30000 · Unassigned Fund Balance	23,614,833.79
30005 · Non-Spendable Fund Balance	144,187.87
30010 · Restricted Fund Balance	420,000.00
30100 · Retained Earnings	1,642,317.04
Net Income	531,604.62
Total Equity	26,352,943.32
TOTAL LIABILITIES & EQUITY	34,083,999.06

SALES TAX COMPARISON REPORT

	2022	% Incr / -Decr from prior yr	2023	% Incr / -Decr from prior yr	2024	% Incr / -Decr from prior yr	2025	% Incr / -Decr from prior yr
January	282,424	18.84%	335,756	18.88%	354,406	5.55%	329,554	-7.01%
February	313,057	38.77%	321,339	2.65%	333,667	3.84%	322,519	-3.34%
March	293,864	-2.79%	395,860	34.71%	359,245	-9.25%	385,796	7.39%
April	356,616	14.18%	369,806	3.70%	355,806	-3.79%	371,274	4.35%
May	357,069	-1.73%	411,191	15.16%	383,795	-6.66%	412,790	7.55%
June	414,125	16.96%	434,621	4.95%	421,163	-3.10%	452,565	7.46%
July	414,876	16.86%	437,100	5.36%	425,890	-2.56%	485,587	14.02%
August	434,259	36.78%	446,230	2.76%	424,282	-4.92%	415,549	-2.06%
September	408,238	13.99%	431,588	5.72%	418,498	-3.03%	404,315	-3.39%
October	390,687	17.51%	409,220	4.74%	395,722	-3.30%	400,676	1.25%
November	375,740	20.93%	381,767	1.60%	374,221	-1.98%	372,078	-0.57%
December	425,100	13.22%	424,728	-0.09%	418,312	-1.51%	461,920	10.42%
TOTAL	4,466,056	16.17%	4,799,205	7.46%	4,665,007	-2.80%	4,814,622	3.21%

AI Policy

Policy	This policy establishes clear, responsible guidelines for the use of Artificial Intelligence (AI) tools at Garfield County Public Libraries. It ensures we use AI safely, ethically, and effectively to support our mission, while safeguarding accuracy, trust, and human editorial judgement. The policy applies to all staff involved in the creation of content we publish for internal use and external use, including our Website, newsletters, and advertising.
Effective Date	TBD 2026 (pending board approval)
Responsibility	Communications and Marketing Director
Procedures	<p>Core standards for AI use for external and internal use</p> <ul style="list-style-type: none"> ● Human oversight: All AI-assisted content must be reviewed, verified, and approved by a human before publication. ● Transparency and disclosure: When AI tools significantly contribute to content, we must clearly disclose this to our audience. See acceptable uses below. ● Organizational standards and mission: AI use must align with our mission and core values, including community connection, trustworthiness, inclusivity, accountability, and service. ● Privacy and security: Contributors must not input confidential, unpublished, or sensitive information into external AI tools. ● Ongoing training and evaluation: Ongoing training opportunities on AI technologies will be made available to personnel as appropriate, and new AI tools must be evaluated for alignment with this policy. ● Accountability: Final responsibility always lies with our personnel, not the tool. Anyone using AI for any aspect of their work must disclose this to their supervisor. ● Avoid automation bias: Personnel must be aware that AI outputs can reflect systemic bias or false information. <p>Acceptable uses for AI</p> <ul style="list-style-type: none"> ● Information Retrieval: AI technologies may be used to assist patrons in retrieving information from library catalogs, databases, and digital collections, improving search accuracy and efficiency. ● User Assistance and Support: AI may be consulted to provide patrons with assistance and support, answering common queries and directing patrons to appropriate resources.

- Content Recommendation: AI may be employed to personalize content recommendations for patrons based on their preferences, enhancing the user experience.
- Communication: Staff may use AI to assist with the creation of content for informational or marketing purposes. All such content must be reviewed for accuracy and comply with the library's brand and marketing guidelines.
- Collections: The Library is committed to maintaining a collection that reflects human creativity, knowledge, and expertise. While the library prioritizes materials credibly created by humans, items that utilize AI-generated or -assisted content may be collected if deemed appropriate by staff. In the event that the library collects AI-generated or -assisted content, the library may subject these materials to heightened scrutiny to ensure factual accuracy and sufficient quality standards. Wherever possible, the library will seek to accurately label AI-generated or -assisted content in line with district standards and professional best practices. All materials, regardless of production method or provenance, must support the library's collection development policy to ensure that our collection upholds quality, authenticity, and intellectual integrity for our community.
- Data Analysis: AI tools may be utilized to analyze library usage data, such as circulation statistics and patron demographics, to inform decision-making and improve services.
- Research: AI may be used by staff for background research, book recommendations, and idea prompts.
- Analytics: AI may assist with analysis of non-sensitive data, sorting, and simple visualizations, including graphs, maps, charts.
- Translation: GCPLD may use AI for transcription or translation needs (with bilingual human review for publication).
- Marketing: AI may assist in generating generic imagery, signs, posters, and other marketing materials.

Prohibited or restricted uses

- Staff may not publish AI-generated content without human editing and approval.
- Uploading confidential materials into external AI platforms is prohibited.
- AI shall not be used to generate deepfakes (photos, video, audio)
- Surveillance: AI technologies shall not be used for surveillance purposes within the library premises, including facial recognition or tracking patron behavior without their explicit consent.

	<ul style="list-style-type: none"> ● Discriminatory Practices: AI systems shall not be used to discriminate against patrons based on factors such as race, gender, ethnicity, religion, sexual orientation, or disability. ● Unauthorized Data Collection: Any AI system that collects patron data must adhere to the library's data protection policies. Data must be securely stored, and access should be restricted to authorized personnel only. AI applications shall not collect patron data without explicit consent, and such data shall not be used for purposes other than those specified at the time of collection. <p>Disclosure Practices</p> <p>When AI meaningfully shapes library-generated content, we will include a disclosure, such as: "This material/information was assisted by artificial intelligence tools."</p>	
Supporting Documentation		
Reviewed by & approved by / Date	Approved by the Board of Trustees	Dte:

Human Resources Report, April 2026

By Kim Owens, HR Director

We received 14 applications for the Executive Director position. John Mallonee, Brit McLin, Nancy Barnes, and Kim Owens have scheduled several screening interviews for the end of March, first half of April.

Staff Education and Development update

Our Employee Development Coordinator, Laura, has been leading Person-in-Charge training at each branch during their regular monthly staff meetings. This training covers how to handle emergency situations related to building maintenance, staffing shortages, and patron incidents. Staff discuss various situations and different ways to handle them; they review the code of conduct and discuss how to enforce it; and staff are reminded they are trusted and empowered to make decisions using the training and experience they have, and that leadership supports them.

Recruiting and Staffing update

Each branch received multiple applications for the Youth Services Internships and we've invited the top three applicants for each branch to interview. We hope to have all the interns started by the time Summer Reading begins. Our Facilities Technician position became vacant on March 10. We are currently conducting screening interviews for this position.

Our HR Generalist, Melissa, has been managing the recruitment process for many positions across the District including Pages, Library Assistants, and a Library Associate.

Staffing Report - Since 2/18/2026

New Hires: 3

- Substitute Library Assistant - Parachute - 3/9/2026
- Library Assistant - Parachute, 20hrs/week - 3/11/2026
- Library Assistant - Parachute, 20hrs/week - 3/23/2026

Promotions/Transfers: 1

- Library Page - Silt, 10hrs/week, promoted to Library Assistant - Silt, 28hrs/week - 3/15/26

Vacancies: 11

- Library Page - Silt, 10hrs/week
- Library Page - Carbondale, 10hrs/week

- Library Associate - Carbondale, 20hrs/week
- Substitute Library Assistant - Glenwood
- Facilities Technician - Support Services, 40hrs/week
- Youth Services Interns (one per branch) - 20hrs/week

Departures: 2

- Library Page - Parachute, 10hrs/week - 3/10/2026
- Facilities Technician - Support Services, 40hrs/week - 3/10/2026

Additional Staffing Information:

Headcount as of 3/27/2026 (includes staff who are on extended leave):

- 93 total staff members (includes Subs)
- 48 benefit-eligible staff (32 - 40 hours per week); 28 part-time staff (less than 32 hours per week); 17 Substitutes (no regularly scheduled hours)
- 62.7 FTE

Active FT & PT Staff Stats by Location – 3/27/2026					
<u>Location</u>	<u>FTE</u>	<u>Total Staff Count</u>	<u>Scheduled Staff Hours per Week</u> <i>(total of all staff)</i>	<u>Count of Benefit Eligible Staff</u> <i>(over 32 hours)</i>	<u>Count of Staff not eligible for Benefits</u> <i>(under 32 hours)</i>
Carbondale	9.25	13	370	6	7
Glenwood	9.05	12	362	6	6
New Castle	6.25	8	250	4	4
Silt	5.7	6	228	5	1
Rifle	8.45	11	338	5	6
Parachute	5.7	7	228	4	3
Support Services	18.3	19	732	18	1
Grand Total	62.7	76	2508	48	28

Branch Libraries Report, April 2026

By Nancy Barnes, Branch Libraries Director

Hold lockers were installed at the Silt and New Castle libraries with a smooth rollout. The new lockers are expected to increase access outside opening hours, particularly benefiting teachers and commuters.

Youth Services Coordinators are partnering with Raising a Reader for their annual Blue Bag Days graduation ceremonies. Children receive their very first library card at these annual events.

Library staff conducted more than 70 community interviews over the past four months with local leaders and stakeholders across all six municipalities. This ongoing initiative, first launched in 2023, has played a key role in shaping the district's long-range strategic goals. Findings from the most recent round of interviews will be presented at the April 9 board meeting. This input will support district leadership in remaining responsive to community needs and will inform potential updates to the long-range plan.

Carbondale

The Carbondale library's screening of "Screenagers: Elementary School Age Edition" and discussion with Amanda Petersen of Focused Kids was a great success, with an engaged audience of over 30 people. The library will follow up with a screening of the original "Screenagers" on April 29. Staff have another great set of events planned for National Library Week this year, kicking off with free donuts and coffee for patrons, an encore screening of "The Librarians," and the popular Bingo for Books night.

The Seven Star Rebekah Lodge is continuing last year's \$500 grant with an agreement to provide the library with an additional \$1,000 each year, allowing staff to continue providing after-school snacks to our hungry young patrons.

Glenwood Springs

In partnership with the Glenwood Historical Society and Hotel Colorado, the community had the opportunity to learn about the history of Latino populations on Colorado's Western Slope, in both English and Spanish. Dr. Ernesto Sagás, a professor of ethnic studies at Colorado State University, explored ways in which Latinos have historically interacted with western Colorado's Anglo society and carved out their own spaces, while struggling for social and legal equality.

A six-week knitting class led by Robin Wittlin, an experienced knitter and accomplished artist, provided a nurturing environment to learn and practice basics including casting on, knit and purl stitches, and reading simple patterns.

The Glenwood branch will once again host an exhibition of works by talented artists from the Glenwood Art Guild through May 15th. Visitors will have an opportunity to vote for their favorite works of art, with awards being presented by the Art Guild to the winning artists when the exhibition closes. The artists and library visitors came together for a reception hosted in the branch to celebrate the show.

New Castle

New Castle library launched its seed library on March 1, providing patrons and local schools with seeds for vegetables and flowers. Early feedback from schools has been positive, with students actively engaged in planting and growth. Staff concluded the third year of the Riverside Middle School 6th-grade book club, where participants read two titles and celebrated completion with 3D-printed dragons. Teen programming continues to grow, with Bloom & Brushes receiving strong attendance and positive feedback, supporting social connection and repeat participation.

A Sourdough Class drew strong interest, with 15 attendees and 14 on the waitlist, demonstrating demand for skill-building and community-oriented programming.

Youth Services maintains consistent engagement through twice-weekly story times, including a bilingual offering, as well as Winter Wiggles and the weekly Spark program, which provides hands-on learning experiences such as science activities and animal care demonstrations.

Silt

Adult programming continues to expand and diversify at the Silt library. An upcoming fly-fishing series aims to better engage an underrepresented male audience. A Women's History Month panel featuring local leaders drew 12 attendees and was videotaped for broader access. Paul Stanley will represent the library at the Rifle Child Safety Fair. Planning is underway for the District Veterans Event on May 16 at Rieslende. The library is excited to welcome back last year's band—active-duty service members who were eager to return after their positive experience last year. Additionally, the VA housing in Rifle will be providing transportation to ensure veterans can attend.

Isaac King has transitioned from Page to Library Associate. A Page vacancy is open and recruitment is underway. Three Silt staff members have applied to present at the fall CALCON conference on innovative rural programming that builds community connection.

Rifle

March was a productive month at the Rifle Branch. The K-Pop Demon Hunters Sing-Along exceeded expectations, drawing over 200 attendees and bringing together a diverse, multigenerational audience.

Fundraising for the Rifle Story Walk was also successful. With support from a GRIT (Greater Rifle Improvement Team) grant and generous community contributions, the project is now fully funded. Display stands have been ordered, and installation in Centennial Park will be completed in partnership with the City of Rifle.

The branch also welcomed a new team member, Karol, who has transitioned smoothly.

Parachute

The Parachute library has experienced a hiring surge, bringing on three new staff members in the past month - two Library Assistants and a Library Substitute.

The final section of the Children's mural has been completed. Britny Razor finished it in only three days, and it looks fantastic in the children's area.



New Castle middle school book club



Children's mural completed at Parachute Library

Circulation and Collections Report, April 2026

By Jenn Cook, Technical Services Director

2025 Public Library Annual Report

The Public Library Annual Report (PLAR) is an extensive survey of library resources and services mandated by state law and managed by the State Library's research wing under the Colorado Department of Education.

The report covers various areas, including general demographic information, staffing levels, service hours, financial data, collection and circulation statistics, technology resources, programs, and reconsideration requests. The State Library uses this data to provide full reports and key statistics for selected benchmarks that summarize our overall performance. These statistics are essential for assessing our standing relative to our Colorado public library peers.

While the 2025 aggregated data is not yet available, I have included the raw data collected from last year below for your review. Also available to view are an [infographic](#) and a [brochure](#).

Colorado Public Library Statistics	2025
GARFIELD COUNTY PUBLIC LIBRARY DISTRICT	

▲ Colorado Public Library Statistics

Thank you for filling out the Colorado Public Library Annual Report (PLAR)!

If you have any questions or concerns about the PLAR, please contact Charissa Brammer at brammer_c@cde.state.co.us or 720- 648-2948 (voice or text).

The survey opens January 22, 2026 and closes March 27, 2026.

When available, your responses from the previous year have been included either in italics next to the response box or prefilled for statistics that are the least likely to change from year to year.

Calculated statistics appear in shaded boxes and will automatically calculate as you fill out the survey.

▲ General (1.1-1.38)

1.1 Library's legal name	GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
1.2 Library's local name	GARFIELD COUNTY LIBRARIES
1.3 Address	207 EAST AVENUE
1.4 City	RIFLE
1.5 Zip code	81650
1.6 County	GARFIELD
1.7 Mailing Address	207 EAST AVENUE
1.8 City	RIFLE
1.9 Zip code	81650
1.10 Telephone	970-625-4270
1.11 Fax number	(970) 625-4472
1.12 Web Address	https://www.gcpld.org/
1.13 Legal Service Area boundary change	No No
1.14 Population of the Legal Service Area	62,722

1.15 Legal Basis	Library District
1.16 Geographic Code	County or Equivalent, entirety <i>County or Equivalent, entirety</i>
1.17 Is your library in a tourist community?	No

Contact Information

1.18 Director's Name	Jamie LaRue
1.19 Director's E-mail address	jarue@gcpld.org
1.20 Person Completing Report (respondent)	Jenn Cook
1.21 Respondent's Title	Technical Services Director
1.22 Respondent's E-mail	jcook@gcpld.org

Registered Borrowers

	2025	2024
1.23 Number of resident registered users	47,056	47,207
1.24 Number of non-resident registered users	5,303	5,215
1.25 Total registered users (1.23 + 1.24)	52,359	52,422

Service Outlets

1.26 Do you have a central library? Or are you a single outlet library?	No No
1.27 Number of Branch Libraries (do not include Central Library)	6
1.28 Number of bookmobiles	0
1.29 Number of outreach vehicles	0
1.30 Number of other outlets	0
1.31 Total Central and Branches	6 6
1.32 Total All Service Outlets	6 6

Public Service Hours

	2025	2024
1.33 Annual Public Service Hours (Calculates from outlet data upon submission)	16,848	16,848
1.34 Weekly Evening & Weekend Hours (Calculates from outlet data upon submission)	114	114

Staff in Full Time Equivalents (FTE)

Please calculate your staff FTE figures as of December 31. Include all positions funded in your library's budget or funded by another entity on behalf of your library, whether or not they were filled. Count employees, not contractors or consultants (i.e., individuals associated with contracts for services). Please report these figures in terms of Full Time Equivalent (FTE). If your hours vary from week to week, use an average week for the calculation.

To calculate FTE's, total individual weekly hours (man hours) for all paid staff in a category and divide by 40. (Example - A 20-hour worker is calculated as follows: $20 \div 40 = .5$ FTE. If we have 4 part time employees at 12, 16, 20, 20 hours per week: $(12+16+20+20)/40 = 1.7$ FTE for that category).

	2025	2024
1.35 Total Librarians with ALA-accredited MLS	8.00	6.00
1.36 Total Librarians (including ALA-MLS)	28.00	21.00
1.37 All Other Paid Staff:	34.52	40.40
1.38 Total Paid Employees (1.36+1.37):	62.52	61.40

▲ Operating & Capital Revenue (2.1-2.17)

Please report the amount of local operating revenue your library received. Do not include capital revenue in operating revenue. See definitions for more information.

Revenue - Operating

	2025	2024
2.1 City General Fund	\$0	
2.2 County General Fund	\$0	

2.3 City Sales Tax	\$0
2.4 County Sales Tax	\$4,770,618 \$4,672,078
2.5 City Mill Levy	\$0
2.6 County Mill Levy	\$7,536,576 \$10,226,742
2.7 District Mill Levy	\$0
2.8 Local Operating Revenue (2.1 through 2.7)  1	\$12,307,194 \$14,898,820
2.9 State Operating Revenue	\$18,223 \$18,314
2.10 Federal Operating Revenue	\$0 \$0
2.11 Other Operating Revenue	\$1,672,346 \$1,804,475
2.12 Total Operating Revenue (2.8 through 2.11)	\$13,997,763 \$16,721,609

Revenue - Capital

Please enter the amount of capital revenue your library 2025 2024 received.

2.13 Local Capital Revenue	\$0
2.14 State Capital Revenue	\$0
2.15 Federal Capital Revenue	\$0
2.16 Other Capital Revenue	\$0
2.17 Total Capital Revenue (2.13 through 2.16)	\$0 \$0

Operating Expenditures (3.1-3.42)

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Please report your library's expenditures using whole dollars only. If your library did not have any expenditures in a category, please enter "0". See definitions for more information.

Note, please report actual expenditures, not budget figures.

Staff Expenditures

	2025	2024
3.1 Staff Salaries and Wages	\$4,362,177	\$3,902,003
3.2 Staff Benefits	\$1,294,343	\$1,179,199
3.3 Total Staff Expenditures (3.1 + 3.2)	\$5,656,520	\$5,081,202
3.4 Amount spent on professional development	\$136,801	\$128,070

Range of Professional Salaries

This list of professional positions is intended to be representative, not exhaustive. Please provide the current, actual salaries for the listed positions at your library, i.e., report the salaries being paid to employees as of the last day of the reporting period (December 31), not the possible salary range for a particular job classification. If a position does not exist in your library, simply leave it blank. Report these figures in whole dollars, and, if necessary, convert to an annual salary. If a range does not exist, please report the actual salary in the "High" column.

MLS/MLIS = an ALA-accredited master's degree in library and/or information studies

Director

Chief officer of the library or library system

2025 2024

	Annual Salary		Hours Paid per Week Does this qualify as an MLS?
3.5 Director Annual Salary	\$180,123 \$158,418	40.00 40.00	Yes Yes

Assistant Director

	Annual Salary (Low)	Number of Hours Paid per Week (low salary)	Annual Salary (High)	Number of Hours Paid per Week (high salary)	Is anyone in this position category (Asst Dir) required to have an MLS degree?
Assistant Director	\$88,658	40.00	\$152,177	40.00	Yes

Department Heads / Branch Managers

	Annual Salary (Low)		Number of Hours Paid per Week (low salary)	Annual Salary (High)		Number of Hours Paid per Week (high salary)	Is anyone in this position category (Dept Head) required to have an MLS degree?		
	2025	2024		2025	2024				
Department Heads, Coordinators, Senior Managers	\$65,922.00	\$72,009.00	40.00	40.00	\$97,571.00	\$127,400.00	40.00	40.00	No Yes

Managers or Supervisors of Staff

	Mgr/Sup Annual Salary (Low)		Mgr/Sup Number of Hours Paid per Week (low salary)	Mgr/Sup Annual Salary (High)		Mgr/Sup Number of Hours Paid per Week (high salary)	Is anyone in this position category (Mgr/Sup) required to have an MLS degree?		
	2025	2024		2025	2024				
Managers or Supervisors of Staff	\$56,844.00	\$55,172.00	40.00	40.00	\$78,128.00	\$77,396.00	40.00	40.00	No No

Librarians (Non-Supervisors)

	Lib Non-Sup Annual Salary (Low)		Lib Non-Sup Number of Hours Paid per Week (low salary)		Lib Non-Sup Annual Salary (High)		Lib Non-Sup Number of Hours Paid per Week (high salary)		Is anyone in this position category (Lib Non Sup) required to have an MLS degree?
	2025	2024			2025	2024			
Librarian - Non Supervisor	\$51,498.00	\$53,060.00	40.00	40.00	\$76,222.00	\$62,046.00	40.00	40.00	No No

Library Assistant/Technician

	2025		2024	
	Assistant/Tech Low Hourly Wage	Assistant/Tech High Hourly Wage		
Library Assistant/Technician	\$20.31	\$18.78	\$30.83	\$29.08

Library Clerks

	2025		2024	
	Clerk Low Hourly Wage	Clerk High Hourly Wage		
Library Clerk	\$14.85	\$14.41	\$18.81	\$18.27

Collection Expenditures

This includes all operating expenditures from the library budget for all materials in print, microform, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

2025 2024

3.32 Books and Bound Volumes	\$385,285 \$305,011
3.33 Paper subscriptions/serials, government documents, and other print materials	\$11,795 \$17,208
3.34 Total print materials expenditures (3.32+3.33)	\$397,080 \$322,218
3.35 Electronic materials expenditures	\$406,289 \$367,967
3.36 Other material expenditures:	\$28,760 \$53,149
3.37 Total collection expenditures (3.34+3.35+3.36)	\$832,129 \$743,334

Other Expenditures

	2025	2024
3.38 Other Operating Expenditures:	\$4,796,171	\$4,410,446
3.39 Total Operating Expenditures (3.3 + 3.37 + 3.38)	\$11,284,820	\$10,234,982

Capital Expenditures

	2025	2024
3.40 Total Capital Expenditures	\$1,763,682	\$118,475

Ending Fund Balance

Questions 4.13 and 4.14 apply to library districts or library jurisdictions with dedicated funding. Typically, this does not apply to municipal, county, or combined libraries and respondents for these libraries should choose "Not Applicable" for these two questions. See each item's definition for more information.

Record this number as of December 31.

	2025	2024
3.41 Unreserved (Undesignated) Fund Balance	\$25,259,422	\$23,637,112
3.42 Reserved (Restricted) Fund Balance	\$564,188	\$541,909

▲ Collection (4.1-4.35)

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported in Section 4.

Physical Books and E-books

	2025	2024
4.1 Print volumes	134,932	130,929
4.2 E-Books (Electronic books)	1,263,039	1,199,949

Audio

	2025	2024
4.3 Audio - physical units	5,498	6,713
4.4 E-Audio - downloadable units	1,078,493	771,449
4.5 Total Audio	1,083,991	778,162

Video

	2025	2024
4.6 Video - physical units	14,054	15,504
4.7 E-Video - downloadable units	75,262	66,857
4.8 Total Video	89,316	82,361

Other physical items

(e.g., non-traditional library items like wi-fi hotspots, cake pans, sewing machines, tools, sports equipment, etc.)

	2025	2024
4.9 Number of other physical items	924	1,091
4.10 Number of wireless hotspots	99	100
4.11 Number of wireless hotspots lost/broken or otherwise removed from circulation	21	20

	2025	2024
4.12 Number of holds on wireless hotspots on 12/31	9	8
4.13 Number of laptops or tablets	156	144
4.14 Do you loan laptops/tablets in house, as a checkout, or both?	1 selected	<input checked="" type="radio"/> both
4.15 Total number of physical items (4.1+4.3+4.6+4.9)	155,408	154,237

Electronic Collection Types

Answer yes/no to the following questions related to whether you have these types of electronic materials, broken down by how the materials are purchased: administrative entity (AE) or collective agreement. A single-location library is an administrative entity.

4.16 E-Books via AE	Yes Yes
4.17 E-Books via Collective	Yes Yes
4.18 E-Books via State	No No
4.19 E-Serials via AE	No No
4.20 E-Serials via Collective	Yes Yes
4.21 E-Serials via State	No No
4.22 E-Audio via AE	Yes Yes
4.23 E-Audio via Collective	Yes Yes
4.24 E-Audio via State	No No
4.25 E-Video via AE	Yes Yes
4.26 E-Video via Collective	No No
4.27 E-Video via State	No No
4.28 Research Databases via AE	Yes Yes
4.29 Research Databases via Collective	Yes Yes
4.30 Research Databases via State	No No
4.31 Online Learning Platforms via AE	Yes Yes
4.32 Online Learning Platforms via Collective	Yes Yes
4.33 Online Learning Platforms via State	No No

Serials

	2025	2024
4.34 Number of current print serial subscriptions	116	135
4.35 Number of current electronic serial subscriptions	6,011	5,490

▲ Circulation (5.1-5.14)

Count all materials in all formats that are checked out for use outside the library. For interlibrary loan transactions include only items borrowed for your library's users. Do not include items checked out to another library

All Physical and Electronic

	2025	2024
5.1 Physical Item Circulation	366,161	376,270
5.2 Use of Electronic Material (Calculated from e-book, e-audio, e-video, e-serial entries below.)	178,885	137,563
5.3 Total Circulation (5.1 +5.2)	545,046	513,833

Particular Types of Materials

A subset of the total circulation numbers for various material types.

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.



	2025	2024
5.4 Circulation of Children's Physical Materials	187,139	177,863
5.5 Circulation of Other Physical Items	3,357	2,451
5.6 E-book Circulation	55,216	47,053
5.7 E-audio Circulation	91,939	68,541
5.8 E-video Circulation	15,393	13,086
5.9 E-serial Circulation	16,337	8,883
5.10 Circulation of Check Out Colorado State Parks Passes	121	113
5.11 Circulation of wireless hotspots	1,596	1,540
5.12 Circulation of laptops and tablets	637	499

Overdue fines and renewals

Overdue fines are monetary penalties that occur when a library user fails to return materials on or before the date due. These can be one-time fines, or fines that increase according to the number of days the materials are overdue. Overdue fines are *not* replacement costs if materials are lost or damaged.

5.13 Overdue fines charged for overdue physical materials	No
5.14 Do you have automatic renewals?	Yes Yes

Public Library Technology (6.1-6.14)

	2025	2024
6.1 Number of internet-connected computers available for public use	255	252
6.2 Number of staff computers connected to the internet	121	121
6.3 Number of uses (sessions) of public internet computers per year  2	36,900	35,804
6.4 Reporting method for number of uses of public internet computers per year	Annual Count	Annual Count
6.5 Do you provide 1:1 technology help to the public?	Yes	Yes
6.6 Number of appointments or drop ins of 1:1 technology help provided	5,206	3,251
6.7 Type of technology help provided	11 selected 	

Wireless Internet/WiFi

6.8 Does your library provide wireless service for patrons?	Yes	Yes
6.9 Does your library provide wireless service for patrons outside of the building when the library is closed?	Yes	Yes
6.10 Is your wireless service password protected?	No	No
6.11 Wireless Sessions Per Year	74,660	70,607
6.12 Reporting method for number of wireless sessions - annually:	Annual Count	Annual Count

Online Catalog and Databases

6.13 Can your patrons access the library catalog remotely (outside the library)?	Yes	Yes
6.14 Can your patrons access any full-text licensed databases remotely (outside the library)?	Yes	Yes

▲ Programs (7.1-7.79)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may ...[more](#)

Onsite Programs and Attendance

An in-person onsite program session is any planned event that includes an in-person attendance option and takes place at library facilities.

Examples include, but are not limited to, a job skills class in the library or a nature program on the library grounds. Regardless of the number of formats in which a program session is offered, each program session should only be counted once and in one format category. Include in-person program sessions that also have a virtual attendance option and count them as a single program session.

Each program session should only be counted in one age category based on its primary target audience. If you did not separate Children's programming into 0-5 and 6-11 ages, please make your best estimate for each category.

	2025	2024	2025	2024
	Onsite Programs		Onsite Attendance	
Children (ages 0-5)	765	681	15,461	15,980
Children (ages 6-11)	282	528	5,981	9,009
Young Adults (ages 12-18)	115	128	1,166	1,331
Adults (ages 19 or older)	817	542	8,891	6,565
General Interest (All Ages)	187	178	10,184	9,855
Totals	2,166	2,057	41,683	42,740

Offsite

An in-person offsite program session is any planned event that includes an in-person attendance option and takes place somewhere other than the library or the library grounds.

Examples include, but are not limited to, facilitating a book club at a local nursing home, hosting a story time at a local farmer's market, or visiting a school to present about library services.

7.15 In 2025, did your library offer off-site programs? Y/N	Yes
---	-----

Offsite Programs and Attendance

Regardless of the number of formats in which a program session is offered, each program session should only be counted once and in one format category.

Each program session should only be counted in one age category based on its primary target audience. If you did not separate Children's programming into 0-5 and 6-11 ages, please make your best estimate for each category.

ATTENDANCE

Regardless of the number of formats in which a program session is offered, each attendee should only be counted once. Each attendee should be counted in the format category in which they attended the program session.

For in-person offsite programs that also have a virtual component, exclude virtual attendance; this should be counted under Virtual Program Attendance.

	2025	2024	2025	2024
	Offsite Programs		Offsite Attendance	
Children (ages 0-5)	37	0	334	0
Children (ages 6-11)	10	4	649	225
Young Adults (ages 12-18)	10	5	72	58
Adults (ages 19 or older)	26	7	384	102
General Interest (All Ages)	23	2	2,108	1,060
Totals	106	18	3,547	1,445

Virtual

A synchronous (live) virtual program session is any planned event that is streamed virtually and can be viewed live as it progresses (i.e., live-streaming).




7.30 In 2025, did your library offer live virtual programs? Y/N	Yes
---	-----

Virtual Programs and Attendance

Regardless of the number of formats in which a program session is offered, each program session should only be counted once and in one format category. Include virtual program sessions that are also ...[more](#)

	Number of Virtual Programs	Attendance at Virtual Programs
Children (ages 0-5)	0	
Children (ages 6-11)	0	
Young Adults (ages 12-18)	0	
Adults (ages 19 or older)	30	199
General Interest (All Ages)	1	71
Totals	31	270

Synchronous Program and Attendance Totals (Onsite+Offsite+Virtual)

	2025	2024	2025	2024
	Programs		Attendance	
Children (ages 0-5)	802	681	15,795	15,980
Children (ages 6-11)	292	532	6,630	9,234
Children's Total	1,094	1,213	22,425	25,214
Young Adults (ages 12-18)	 125	133 ³	1,238	1,389
Adults (ages 19 or older)	 873	549 ⁴	9,474	6,667
General Interest (All Ages)	 211	180 ⁵	12,363	10,915
Totals (won't total until refresh)	2,303	2,075	45,500	44,185

Asynchronous (Pre-Recorded)

Asynchronous program presentations are recorded videos or audio of program content that are posted online for downloading or on-demand viewing (rather than livestreaming).

7.59 In 2025, did your library offer recorded virtual programs? Y/N	No
---	----

Summer Reading Programs

	2025	2024
7.74 Did the library have a summer reading program for children?	Yes	Yes
7.75 If yes, how many children registered for summer reading?	1,931	1,788
7.76 Did the library have a summer reading program for teens (young adults)?	Yes	Yes
7.77 If yes, how many teens registered for summer reading?	357	350
7.78 Did the library have a summer reading program for adults?	Yes	Yes
7.79 If yes, how many adults registered for summer reading?	923	898

Services (8.1-8.17)

	2025	2024
8.1 Annual Visits	445,987	419,983
8.2 Library visits reporting method	Annual Count Annual Estimate Based on Typical Week(s)	
8.3 Did the Library offer curbside pickup?	Yes	No
8.4 Number of curbside pickup transactions	2,160	0
8.5 Annual Reference Transactions	32,552	38,948
8.6 Reference transactions reporting method	Annual Count Annual Estimate Based on Typical Week(s)	
8.7 Number of take and make activity kits distributed (non-circulating)	6,687	6,146
8.8 Number of take and make activity kits distributed (circulating)	0	0
8.9 Number of meeting rooms available to the public	9	9
8.10 Meeting Room usage	5,034	2,316
8.11 Number of study rooms available to the public	18	18
8.12 Study Room usage	12,004	9,772
8.13 Do you provide 1:1 help to patrons to apply to SNAP?	Yes	Yes
8.14 Did the library distribute meals to children?	Yes	Yes
8.15 Did the Library distribute food boxes for families?	No	

Outreach

	2025	2024
8.16 Number of individuals directly engaged	7,130	5,893
8.17 Number of individuals exposed to the library	4,346	5,893

ILL

Please count all Interlibrary Loan (ILL) transactions, including patron initiated ILL requests (e.g., Prospector). Do not include items loaned between branches within the same library jurisdiction. Materials loaned between AspenCat libraries should be counted as ILL. Click on the question number for a complete definition.

	2025	2024
8.18 Provided To <input type="text" value="6"/>	75,647	78,905
8.19 Received From	45,192	44,698

Languages (9.1-9.9)

	2025	2024
9.1 Do you have positions at your library that require the person in the position to be able to communicate in languages other than English?	No	No
9.2 If yes, how many?	0	0
9.3 If yes, which languages?		
9.4 Do you have multilingual people on staff using languages other than English to help patrons, but that is not an official part of their job?	Yes	Yes
9.5 If yes, how many?	21	18
9.6 If yes, which languages?	Spanish	Spanish
9.7 Does your library offer a stipend or differential pay for multilingual speakers on staff?	Yes	Yes
9.8 Does your library offer programs in a language other than English?	Yes	Yes
9.9 If yes, which languages?	Spanish	Spanish

Reconsideration Report (10.1-10.4)

	2025	2024
10.1 How many challenges to library books, materials, events, or exhibits did your library receive?	2	2
10.2 How many challenges to the library's Internet access policy or Internet content were received?	0	0
10.3 How many separate titles, exhibits, WWW sites, etc.,	2	2
10.4 Total number of challenges	2	2

Partnerships (11.1-11.4)

11.1 In 2024, did your library partner with one or more organizations or groups in order to better serve your community?	Yes Yes
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How did your library engage with its partners in 2025?

11.2 Communication	Yes	Yes
11.3 Cooperative	Yes	Yes
11.4 Collaborative	Yes	Yes

Friends of the Library (12.1-12.2)

12.1 Does your library have a Friends of the Library group?	No	No
12.2 If yes, how many members are in your Friends group?	0	

Library Foundation (13.1-13.2)

13.1 Does your library have a Foundation?	Yes	Yes
13.2 If yes, how many members are in your Library Foundation?	4 4	

■ Outlet Information (15.1-15.28)

Location	15.1 LIB ID	15.2 FSCS ID	15.3 Unique ID suffix	15.4 Name
CARBONDALE BRANCH LIBRARY	FSCS0049-004	CO0049	004	CARBONDALE BRANCH LIBRARY
NEW CASTLE BRANCH LIBRARY	FSCS0049-002	CO0049	002	NEW CASTLE BRANCH LIBRARY
GLENWOOD SPRINGS BRANCH LIBRARY	FSCS0049-003	CO0049	003	GLENWOOD SPRINGS BRANCH LIBRARY
PARACHUTE BRANCH LIBRARY	FSCS0049-005	CO0049	005	PARACHUTE BRANCH LIBRARY
RIFLE BRANCH LIBRARY	FSCS0049-006	CO0049	006	RIFLE BRANCH LIBRARY
SILT BRANCH LIBRARY	FSCS0049-007	CO0049	007	SILT BRANCH LIBRARY

Outlet Address

Location	15.5 Street Address	15.6 City	15.7 County of the Outlet	15.8 Zip	15.9 Phone
CARBONDALE BRANCH LIBRARY	320 SOPRIS AVENUE	CARBONDALE	GARFIELD	81623	9709632889
NEW CASTLE BRANCH LIBRARY	402 WEST MAIN STREET	NEW CASTLE	GARFIELD	81647	9709842347
GLENWOOD SPRINGS BRANCH LIBRARY	815 COOPER AVENUE	GLENWOOD	GARFIELD	81601	9709455958
PARACHUTE BRANCH LIBRARY	244 GRAND VALLEY WAY	PARACHUTE	GARFIELD	81635	9702859870
RIFLE BRANCH LIBRARY	207 EAST AVENUE	RIFLE	GARFIELD	81650	9706253471
SILT BRANCH LIBRARY	680 HOME AVENUE	SILT	GARFIELD	81652	9708765500

Outlet Codes

Location	15.10 Outlet Type Code
CARBONDALE BRANCH LIBRARY	Branch Library
NEW CASTLE BRANCH LIBRARY	Branch Library
GLENWOOD SPRINGS BRANCH LIBRARY	Branch Library
PARACHUTE BRANCH LIBRARY	Branch Library
RIFLE BRANCH LIBRARY	Branch Library
SILT BRANCH LIBRARY	Branch Library

Outlet Space

Location	15.11 Number of Bookmobiles	15.12 Square Footage	15.13 Year building was completed (if available)
CARBONDALE BRANCH LIBRARY	0 0	13,000	2013
NEW CASTLE BRANCH LIBRARY	0 0	16,000	2012
GLENWOOD SPRINGS BRANCH LIBRARY	0 0	14,000	2013
PARACHUTE BRANCH LIBRARY	0 0	9,120	2010
RIFLE BRANCH LIBRARY	0 0	31,169	2010
SILT BRANCH LIBRARY	0 0	7,500	2012

Outlet Hours

Location	15.14 Hours of Operation	15.15 Public Service Hours Per Week	15.16 Weekly hours vary?	15.17 Public Service Hours Per Year	15.18 Number of Weeks Open	15.19 Weekly Evening & Weekend Hours
CARBONDALE BRANCH LIBRARY	Mondays/Wednesdays 10-8, Tuesdays	54 54	No	2,808 2,808	52 52	19 19
NEW CASTLE BRANCH LIBRARY	Mondays/Wednesdays 10-8, Tuesdays	54 54	No	2,808 2,808	52 52	19 19

GLENWOOD SPRINGS BRANCH LIBRARY	Mondays/Wednesdays 10-6, Tuesdays	54 54	No	2,808 2,808	52 52	19 19
PARACHUTE BRANCH LIBRARY	Mondays/Wednesdays 10-6, Tuesdays	54 54	No	2,808 2,808	52 52	19 19
RIFLE BRANCH LIBRARY	Mondays/Wednesdays 10-8, Tuesdays	54 54	No	2,808 2,808	52 52	19 19
SILT BRANCH LIBRARY	Mondays/Wednesdays 10-6, Tuesdays	54 54	No	2,808 2,808	52 52	19 19

Outlet Closures

Location	15.20 Was this location closed unexpectedly for more than 1 week during the last fiscal year?	15.21 How many weeks was the closure?
CARBONDALE BRANCH LIBRARY	No No	
NEW CASTLE BRANCH LIBRARY	Yes No ⁷	4
GLENWOOD SPRINGS BRANCH LIBRARY Yes No	No No	
PARACHUTE BRANCH LIBRARY	Yes No ⁸	7
RIFLE BRANCH LIBRARY	No No	
SILT BRANCH LIBRARY	No No	

Outlet Meeting & Study Rooms

Location	15.22 How many meeting rooms does this outlet have that are available for public use?	2025 2024		2025 2024	
		15.23 Meeting room(s) use	15.24 How many study rooms does this outlet have that are available for public use?	15.25 Study Room(s) use	
CARBONDALE BRANCH LIBRARY	1	877 340	4	4,649 3,508	
NEW CASTLE BRANCH LIBRARY	1	378 343	3	723 721	
GLENWOOD SPRINGS BRANCH LIBRARY	2	1,520 481	4	3,185 2,759	

PARACHUTE BRANCH LIBRARY	1	256 83	1	281 219
RIFLE BRANCH LIBRARY	3	1,353 673	4	2,432 1,901
SILT BRANCH LIBRARY	1	650 396	2	734 664

Outlet Internet

Follow these steps at each library location from a public computer before the library is open to the public.

1. From a public computer in the library, open a web browser and go to <http://speedtest.net>
2. Wait a few seconds for the site to load then click "Go".
3. You do not need to allow the browser location access if you are prompted to do so.
3. The test will begin and will take approximately 20 seconds to complete
4. It will return both a download and an upload speed to you in megabits per second (Mbps). Please round these numbers to the nearest integer. Examples: 348.47 = 348, 23.77=24

Location	15.26 Wireless internet provided	15.27 Upload speed (in Mbps)	15.28 Download speed (in Mbps)
CARBONDALE BRANCH LIBRARY	Yes	354	572
NEW CASTLE BRANCH LIBRARY	Yes	336	426
GLENWOOD SPRINGS BRANCH LIBRARY Yes No	Yes	553	537
PARACHUTE BRANCH LIBRARY	Yes	533	528
RIFLE BRANCH LIBRARY	Yes	348	502
SILT BRANCH LIBRARY	Yes	381	445

Feedback (16.1-16.3)

<p>16.1 How does your Library use PLAR data?</p>	<p>Report to our governing body, advisory groups, and foundations. Manage resources, inform strategic plans, and establish quantitative measures of success. Compare our library to peer libraries and identify usage and resource trends at the library</p> <p><i>Report to our governing body, advisory groups, and foundations. Manage resources, inform strategic plans, and establish quantitative measures of success. Compare our library to peer libraries and identify usage and resource trends at the library</i></p>
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<p><u>16.2</u> General Feedback</p>	
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<p><u>16.3</u> What is something that your library did in 2025 that you are proud of?</p>	<p>Offered 1400 Spanish language and bilingual programs for our community; launched 1000 Books Before Kindergarten program; implemented Ageless Grace and Memory Cafe programs for seniors; hosted a Military Appreciation Event that drew 200 attendees; reduced our turnover rate for FT/PT staff to 8.7%; and developed customized day-long and overnight retreats for professional development and team building of our various positions, including Branch Managers, Assistant Branch Managers, Youth Services Coordinators, and Library Associates.</p>
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1
, 2.8 In Garfield County, the 2025 oil and gas property tax valuation saw a significant increase. (0-2026-03-03)

2
, 6.3 3% increase in public computer use in 2025 over 2024 (0-2026-02-20)

3
, 7.48 There was a 6% decrease in young adult programming in 2025 compared to 2024. (0-2026-02-27) 4

, 7.49 Hiring 6 full time Adult Services Coordinators led to a 60% increase in adult programming in 2025 over 2024 (0-2026-02-27)

5
, 7.50 Hiring 6 full time Adult Services Coordinators and 6 part time Youth Services Interns led to a 17% increase in all ages programming in 2025 over 2024 (0-2026-02-27)

6
, 8.18 There was a 4% decrease in the circulation of materials lent to other libraries in 2025 compared to 2024. (0-2026-02-20)

7
, 15.20 Closed for renovation (0-2026-02-27)

8
, 15.20 Closed for renovation (0-2026-02-27)

Marketing Report, April 2026

By James Larson, Communications and Marketing Director

1,000 Books Before Kindergarten

This is a national program that Marketing, Programming, and the Youth Services team launched around this time last year. “1000 Books Before Kindergarten” is an early literacy program that encourages parents and caregivers to read a total of 1,000 books with their child before they start school, typically between birth and age five. The books don’t have to be unique, repeats count, making the goal manageable (about one book per day over a few years). Often run through libraries, the program includes tracking progress and sometimes small rewards, all with the goal of building vocabulary, strengthening language skills, and fostering a lifelong love of reading.

As a district, we have 443 children registered. 6 completions, so far.
109 of the registered kids are actively logging in.

Registrations by branch:

- Carbondale 75
- Glenwood Springs 159
- New Castle 46
- Parachute 21
- Rifle 97
- Silt 40

Social media analytics

Followers:

Facebook – 4,499 (72 new followers!)

Instagram – 1,911 (9 new followers)

Email Newsletter – 25,600 patrons

Facebook Views 76,300 (up 84%!)

Instagram Views: 7,700 (up 8%)

Top Facebook Posts

1. [Congratulations to Harper, our newest patron at the New Castle Branch Library!](#)
2. [Our K-Pop Demon Hunters' Sing-Along drew in quite the audience.](#)
3. [The Workshop is NOW OPEN in the New Castle Branch Library!](#)
4. [Sewing and Creations with Irma stitched everyone together.](#)
5. [Happy Saint Patrick's Day, everybody!](#)

Top Instagram Posts

1. [Logo Ligi dance and drumming](#)
2. [Tune to every fourth Tuesday of each month to learn about mental health with our Let's Chat Mental Health program, hosted by Mason Hohstadt.](#)
3. Happy Saint Patrick's Day, everybody!
4. Oneal Peters from Mountain Paws Vet and Meghan Grabow from Frank's Fresh Dog Food
5. [Congratulations Stacy Duchscher on her 5 year anniversary with the Library](#)

In the news

[Silt residents oppose using library funds for Hogback bus route](#)
[Transportation funding idea involving library revenues raises concerns in Rifle](#)

Programs and Events, April 2026

By Alex Garcia-Bernal, Education & Events Manager

Special Events:

GCPLD Hosted presentations by the African Drum and Dance group, Logo Ligi, to celebrate Black History Month. The Carbondale Library hosted them on Saturday February 7th. The Rifle and Glenwood Springs Library hosted them on Sunday February 8th. The Glenwood Springs Library hosted a special Punkentine's Dance Party on Sunday February 15th, and a special presentation, Western Slope Voices: The Legacies of Edward T. Taylor and Wayne Aspinall, a historical presentation on two local politicians on Saturday February 14th. GCPLD hosted a simultaneous in person and virtual workshop on Organic Vegetables with the CSU extension on Saturday February 28th.

Storytimes:

The Glenwood Springs Library hosted their baby story time, Bookworm Babies each Monday in, their Preschool Storytime each Tuesday, their SENSEational Stories and Squiggels each Thursday, and a special Musical Storytime with Miss Holly on Friday February 27th. The Carbondale library hosted their Toddler Storytime and Baby Storytime each Tuesday, and their ASL Storytime on Friday February 20th. The New Castle Library hosted their regular Storytime each Tuesday and Wednesday in February. The Rifle Library hosted their regular Storytime each Thursday in February, and their Bilingual Sensory Storytime on Tuesdays February 3rd and 17th, and their bilingual Baby and Me Storytime on Mondays February 9th and 23rd. The Silt Library hosted their regular Storytime each Wednesday in February. The Parachute Library hosted their regular Storytime each Wednesday in February.

Library Children Events:

Each Library continued their weekly SPARK program on their days off or short release days from school, in which kids learn a variety of skills including art, music, socializing, science, and more. The Rifle Library hosted their Stay and Play program, Playground at the Library, each Wednesday in February. The Carbondale and Glenwood Springs libraries hosted their Stay and Play program, Get the Wiggles Out each Thursday in February. The Silt Library hosted their Stay and Play program, Shake Your Sillies Out, and their Meal Monkey food handout each Friday in February. The New Castle Library hosted a special Stay and Play program, Winter Wiggles, on Thursdays February 12th and 26th.

Partnered Children Events:

The Spanish Language story time with Raising a Reader, Bolsitas Rojas continued in February at each of our libraries once per week. All libraries hosted one monthly Science Exploration Hour with the Aspen Science Center in the month of February, either as a special program or as part of Spark, and one Spanish Language Science Exploration Hour every other month. The Carbondale Library hosted their Paws to Read adoption program with the pet shelter on Tuesdays February 3rd and 17th.

Teen/Tween Events:

The Parachute Library hosted their Teen Maker Space workshops each Monday in February. The Rifle Library hosted their Madness Mondays teen program each Monday in February. The Glenwood Springs Library hosted their Smash Brothers and Craft game program on Thursday February 5th, their Magic in the Library game program on Saturday February 7th, and their Dungeons and Dragons program on Saturday. They also hosted their Sunday Dungeons and Dragons group on February 8th and 22nd. The Rifle hosted their tabletop gaming program for teens, Dragon Lair, on Friday February 6th. Silt Library hosted a Lego Club program on Friday February 6th. The Parachute Library hosted their Social Roots program on Friday February 20th. The Carbondale Library hosted their rebranded Tech Club with the Aspen Science Center on Thursdays February 12th and 26th. They also hosted their Crafty Teens program on Thursday February 12th.

Family Events:

The Silt library began hosting Curious Minds homeschool group on Thursdays February 5th and 19th. They also hosted a Bring Your Child to the Library program on Saturday February 7th. The New Castle Library hosted a special Valentines Day Card making program on Saturday February 7th. The Rifle Library hosted a special sing a long film screening of K Pop Demon Hunter on Saturday February 28th, with about 250 in attendance. The Silt Library hosted their Bilingual Loteria Game Night on Thursday February 12th. The Rifle Library hosted their Curious Minds homeschool group on Thursdays February 12th and 26th.

Book Clubs:

The Silt Library hosted their evening romance book club, Happily Ever After Dark, on Tuesdays February 10th and 24th, and their Book Club on Thursday February 19th. The Rifle Library hosted their Friends of the Library Bookclub on Wednesday February 11th. The Carbondale Library hosted their Nonfiction Bookclub and Spanish Bookclub on Thursday February 12th, their Third Thursday Book Club on February 19th, and their Last Monday Bookclub on February 23rd, their Graphic Book Club on Thursday February 26th, and their Books in Bars Club on Thursday February 26th. The Parachute Library hosted their new nonfiction bookclub, Back to Reality on Thursday February 19th, and their fantasy bookclub, Escape Reality on Sunday February 24th.

Partnered Adult Events:

The Rifle Library hosted Bilingual Citizenship classes each Monday and their ESL Classes with CMC each Tuesday and Wednesday in February. The Carbondale Library hosted their weekly Open Hours program with English in Action each Monday and with CMC each Wednesday in February. The Glenwood Springs Library hosted their memoir writing workshop, Your Story, Your Life on Fridays February 6th and 20th, and hosted the Glenwood Genealogy Group on Friday February 6th, and the monthly Let's Chat Mental Health program with the Garfield County Health Department on Tuesday February 24th. The Glenwood Springs Library also began hosting a Citizenship class with CMC on Saturdays February 7th and 21st.

Adults Arts and Crafts:

The Rifle Library hosted their Spice of the Month craft kit club on Monday February 2nd, and a monthly Spanish language sewing class on Wednesday February 4th. The Carbondale Library hosted their knitting club, In Stitches, each Monday in February, their Sketch Paint Play program on Friday February 6th, and their Poets and Writers Workshop on Sunday February 15th. The Parachute Library hosted a New Leaf Book Crafting program on Saturday February 7th. The Glenwood Springs Library hosted a Beginners Knitting Class on Tuesday February 24th. The Parachute Library hosted a Flower Imprint workshop on Saturday February 14th. The Glenwood Springs library hosted their Writing Workshop on Thursdays February 12th and 26th.

Adult Education Events:

The Rifle hosted their Basic Computer classes on Tuesday February 3rd and 17th, their English/Spanish conversation circle each Wednesday in February, and their Breastfeeding Support Group on Friday February 20th. The Carbondale Library hosted their Spanish Conversation group on Thursdays February 5th and 19th. The Silt Library hosted their monthly "Pioneering for the Modern Day" program on Saturday February 28th.

Events for Seniors:

The Glenwood Springs Library hosted their Spanish language social hour for seniors, Club de Abuelitos, each Tuesday in February, and their Tai Chi for Seniors each Wednesday and Saturday in February. The Silt Library hosted their Tai Chi for Seniors each Wednesday in February and their Golden Years Social program each Thursday in February.

Adult Social Events:

The Carbondale Library hosted their Art of Conversations program on Sunday February 1st. The Glenwood Springs Library hosted their Mah Jongg game program each Tuesday in February, and their Meditation for Members or 12th Step Programs each Thursday in February, and their Game Night on Friday February 20th. The Parachute Library hosted their Dungeons and Dragons program on Tuesday February 3rd. The Silt Library hosted their Community Conversations program on Tuesday February 3rd. The New Castle Library hosted their social hour for adults with disabilities, Circle of Friends, on Thursdays February 5th and 19th, and their Memory Cafe on Thursday February 19th.

The Carbondale Library began hosting a weekly Zumba at the library program each Saturday in February. The Rifle Library hosted their Dungeons and Dragons program on Sundays February 8th and 22nd. The Parachute Library hosted their monthly Death Cafe, where people have conversations about end of life, on Tuesday February 10th.

Concerts, Films, and Author Presentations:

The Carbondale Library hosted a screening of the documentary, *The Librarians*, at the Crystal Theater on Thursday February 5th, with an attendance of about 100 community members. The New Castle Library hosted a screening of the documentary *The Last Drop* on Wednesday February 11th. The Rifle Library began to host an Art in The Stacks exhibit featuring local artist Tim Heiney, starting on Saturday February 21st. The Carbondale and Glenwood Springs Libraries hosted *Sparking Peace*, a presentation by local author Hannah Rose Martin on Saturday February 14th. The Carbondale Library also hosted a screening of the film *Screenagers* on Wednesday February 25th.

Facilities, April 2026

By Jon Medrano, Facilities Manager

Rifle & Silt Branch Remodel - UPDATE

The library met with the architecture and general contractors in order to review the initial cost estimation. As expected the estimation for construction alone came out to a very high dollar, coming out to 2.9M. This does not account for furniture, fixtures, new equipment and shelving. The library is currently discussing a revision of the scope of work that reduces cost while maintaining project goals. Discussions with the architect will also be engaged as the library moves forward into the Design Development portion of the project which will include a new contract agreement.

Envisionware Hold Locker Project - Complete

The facilities manager would like to thank the director of technical services, Silt and New Castle branch managers and staff and others who took part in completing the book hold locker project. As of March 18th Parachute, Silt and New Castle all have high quality and aesthetically appealing hold lockers for their communities.

Carpet Cleaning

The local upholstery and carpet company completed their first visit of the year for the carpet cleaning inside of the library branches. The vendor makes sure all applicable furniture is thoroughly cleaned in order to maintain longevity and use. There will be another two visits that will take place before years end.

BM Purchases

The facilities manager is tasked each year with a curated list created by the branch managers which is vetted and approved by admin. Items on the list include specialty items, equipment or new additions to areas within the branch or even the exterior. Some items mentioned are makerspace equipment, mobile phone charging stations, patio furniture and rolling book carts. All of these are meant to enhance patron experience either through building use or programming or provide staff productivity. The facilities manager has begun ordering, assembling and installing the variety of items requested.

Facilities Technician

The facilities department along with the help of HR, has begun the process to fill the vacant facilities technician position. As this time screening interviews are taking place with in person interviews soon to follow. The library aims to staff this position with a well rounded and highly qualified candidate.