

V. EXECUTIVE SESSION

- A. Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators pursuant to Section 24-6-402(4)(e)(I), C.R.S.

VI. ACTION ITEM

- A. Action taken after Executive Session, Adrian Rippy-Sheehy

Next Board Meeting August 1, 2024, 2 pm, Location: Parachute Branch Library, 244 Grand Valley Way, Parachute, CO

Adjourn meeting.

This agenda is subject to change, including adding items up to 24 hours in advance or deleting items at any time. All times are approximate. If special accommodation is necessary per ADA, please call 970-625-4270 before the meeting.

Prepared by: Jamie LaRue, Executive Director

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING
Place: Carbondale Branch Library
June 6, 2024

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

- I. **CALL TO ORDER** - Jocelyn gave Zoom attendees instructions on how to indicate they would like to make a public comment. Kim Owens conducted the roll call.

Board Members Present:

Crystal Mariscal
Jocelyn Durrance
Michelle Foster
John Mallonee
Susan Use
Myrna Fletchall

Board Member Absent Excused:

Adrian Rippy-Sheehy

Public Present:

Trish O’Grady
Bill Anschowitz
John Lepkowski
B. Fletchall
Caleb Robinson
Sarah Kemme

Zoom Attendees:

Staff:

Amaranda Fregoso
Jackie Skala
Toni Carsten
Brenda Kingen

Public:

Beth Dauer
Tela Forehand
Cynthia Bjerstedt

Staff Members Present:

Tracy Kallassy
Sara Friend
Mary Tong
Mary Clement
Jess Peterson
Kurt Bauer
Alex Garcia
James Larson
Ana Gaytan
Jenn Cook
Melissa Terry
Kim Owens
Laura West
Nancy Barnes
Jon Medrano
Kevin Hettler
Erin Hollingsworth

- A. Comment on May 2, 2024, Board Meeting Public Participation
- B. Public Participation: 3 minutes per person
 - i. Caleb Robinson – Disapprove of books in the library that sexualize children. Wants books removed from access of children under 18.
 - ii. Trish O’Grady – Wants Board meetings switched to the evenings. Read Rutherford Library's policy of different restricted library cards for minors. She wants GCPLD to have the same policy.
 - iii. John Lepkowski – Wants GCPLD to withdraw from the ALA. Wants sexually explicit books out of the reach of children. He does not want books banned.
- C. Approval of the amended agenda.
 - i. **Michelle moved to approve the agenda and Crystal seconded. Motion passed.**

II. CONSENT AGENDA FOR APPROVAL

- A. Minutes of Library Board meeting May 2, 2024 (pp. 1-3)
- B. Claims for Board Approval: General Fund April 16 through May 15, 2024 (pp. 4-6).
Alpine Bank Credit Card Statement April (pp. 7-8)
 - i. **John moved to approve the consent agenda and Susan seconded. Motion passed.**

III. ACTION ITEMS

- A. New Year’s Eve (Tuesday, December 31) early closure at 5 pm (versus 6-8 pm), Kim Owens (pp. 9)
 - i. Would like this to go into effect for 2025 and moving forward.
 - ii. Would only be an early closure and not paid time off.
 - iii. **Susan moved to accept early closure on New Year’s Eve starting in 2024 and moving forward and Crystal seconded. Motion passed.**
- B. Board member on compensation study committee, Kim Owens
 - i. Helps to ensure transparency between the staff and the Board.
 - ii. **Susan moved Jocelyn and Myrna to work on compensation study and Crystal seconded. Motion passed.**

IV. DISCUSSION ITEMS

- A. Introduction of new Board Trustee, Jocelyn Durrance
 - i. Myrna Fletchall.
- B. Management Report, Jenn Cook for Jamie LaRue (pp. 10-19)
 - i. Summarized Bill Governor Polis signed into law on 05/31 on how public libraries manage books that are challenged.
 - ii. Referred to Jamie’s Colorado Public Library Director’s retreat and upcoming library awards.
 - iii. Discussed key predictors of library health including budget, collection, circulation, staff, patrons, and programs.
- C. Technology Accessibility Policy Draft, Jenn Cook (pp. 20-55)
 - i. Law passed in 2021 regarding web accessibility. Part of the law is we must have a technology-accessible statement and policy.
 - ii. The State Technology Department just released requirements to comply with this law.
 - iii. Marmot is collaborating with our vendors for statements stating what they are doing to meet accessibility requirements.
 - iv. Asked the Board to read through policy to be prepared to vote on it in July.
- D. Finance Report, Kevin Hettler (pp. 56-64)
 - i. Property tax relief ongoing conversation. Most likely will be voting on property tax measures on ballots in November.
 - ii. Expecting a reduction in residential tax and oil and gas collection in 2025.
 - iii. Financial audit in final stages.
- E. Citizen Oversight Committee Report, Kevin Hettler (pp. 65-66)
 - i. Committee formed as part of 6A. Meets twice annually.
 - ii. Community conversations are similar to the issues that were approved in the 2019 ballot measure 6A.

- iii. Major milestones include open seven days a week at all branches, digitizing documents, building refreshes for Parachute and New Castle, Hispanic Heritage Festival, new computers coming in, member of CLEER.
- F. Carbondale Branch Library report, Tracy Kallassy
 - i. Discussed staffing issues and new staff that have recently been hired.
 - ii. Installing a little free pantry outside the library for people to leave and take non-perishable food. Pantry is in a bear-proof container.
 - iii. Collaborating with Bee Friendly Carbondale to convert some outdoor spaces to pollinator gardens.
- G. Trustee reports and comments, All Trustees
 - i. Susan – Addressed public comment from Caleb about sexual exploitation of children. Said it is an issue in general. Can be seen in advertisements at Walmart, cartoons, etc., but appreciate his passion.
 - ii. Michelle – Excited that in the last year the Parachute branch has added two new book clubs.
 - iii. John – Read a book about the Library Bill of Rights. Would like other book recommendations for other books about library history. Would like to make it public when we go through the process of reconsiderations for books based on the new guidance that came down from the new law signed into Colorado. More opportunities to interact with the public.
 - iv. Myrna – Happy to be here and happy to learn. Would like to start board meetings with the Pledge of Allegiance.
 - v. Jocelyn – Would like to produce a new onboarding guide for trustees to review bylaws and make sure they are addressing issues they should address, and they are tight.

A motion to adjourn the meeting was made by Jocelyn Durrance. The meeting adjourned at 3:29 pm.

The Board Zoom recording will be uploaded to www.gcpld.org.

Next Board Meeting July 11, 2024, 2 pm, Location: Glenwood Springs Branch, 815 Cooper Ave, Glenwood Springs CO 81601.

This agenda is subject to change, including adding items up to 24 hours in advance or deleting items at any time. All times are approximate. If special accommodation is necessary per ADA, please call 970-625-4270 before the meeting.

Prepared by: James LaRue, Executive Director

Garfield County Public Library District

Claims for Board Approval

May 16 through June 15, 2024

06/18/24

Accrual Basis

Date	Num	Name	Memo	Amount
10010 - Alpine Bank- Gen(..7072)				
05/20/2024	Eft	City of Glenwood Springs	GW electricity	(785.45)
05/20/2024	Eft	City of Rifle	RI water/sewer	(167.74)
05/20/2024	Eft	iSolved, Inc.	Apr flex admin fee	(55.30)
05/20/2024	Eft	Mountain Waste & Recycling	SI trash / recycling	(106.54)
05/20/2024	Eft	Town of Carbondale	water / sewer	(120.22)
05/20/2024	Eft	Town of New Castle	water / sewer	(228.31)
05/20/2024	Eft	Town of Silt	water / sewer	(229.19)
05/20/2024	Eft	WEX Bank	April vehicle fuel	(728.33)
05/20/2024	Eft	Xcel Energy	NC PA SI electricity	(1,993.25)
05/22/2024	Eft	CRA	Retirement plan contributions	(8,895.53)
05/22/2024	Eft	CRA	Retirement plan contributions	(4,830.94)
05/22/2024	Eft	CenturyLink	Elevator and fire alarm telephone service	(440.62)
05/23/2024	Eft	Waste Management	RI CA NC trash/recycling	(425.71)
05/28/2024	Eft	Amazon .com	April event/program/office/bldg supplies	(7,704.31)
05/29/2024	Eft	Black Hills Energy	GW and CA gas	(574.67)
05/31/2024	26573	A Clean Break, LLC	RI SI NC May cleaning	(6,700.00)
05/31/2024	26574	Anvil Points Upholstery & Carpet	GW carpets and furniture	(3,105.00)
05/31/2024	26575	Aspen Hope Center	Timothy Batchelder memoriam	(250.00)
05/31/2024	26576	Aspen Maintenance Supply LLC	Janitorial supplies	(476.40)
05/31/2024	26577	Bauer, Kurt	Mileage reimb	(44.22)
05/31/2024	26578	Birds Beware Window Washing	Exterior window cleaning - all branches	(2,175.00)
05/31/2024	26579	Cardiff Cleaning Service	GW CA cleaning	(4,557.00)
05/31/2024	26580	Cengage Learning Inc / Gale	Library materials	(23.40)
05/31/2024	26581	Citadel Security Group, LLC	GW RI security	(9,199.53)
05/31/2024	26582	Cruz Guerrero, Livier C.	Puppet shows	(1,800.00)
05/31/2024	26583	Demco	RI madlab furniture / processing supplies	(10,402.81)
05/31/2024	26584	ELM USA, Inc.	Disc cleaning supplies	(195.00)
05/31/2024	26585	Hisel, Emily	Mileage reimb	(54.94)
05/31/2024	26586	Ingram Library Services	Library materials	(24,601.85)
05/31/2024	26587	Kallassy, Tracy	Summer reading challenge grand prize	(36.75)
05/31/2024	26588	Levy, Rachel	Blackout performances	(3,000.00)
05/31/2024	26589	Midwest Tape	Library materials	(2,537.41)
05/31/2024	26590	Millberry, Tahrea	Mileage reimb	(75.17)
05/31/2024	26591	Mountain Parent LLC	Summer ads	(700.00)
05/31/2024	26592	OverDrive	Library eMaterials	(1,890.09)
05/31/2024	26593	Pinyon Mesa Automatic Services	Automatic door annual p&m service	(2,306.57)
05/31/2024	26594	Planning Solutions	NC PA final space plan / rfp bid consulting	(8,702.50)
05/31/2024	26595	ProSpace Interiors, Inc.	GW teen area furniture	(2,809.40)
05/31/2024	26596	Reliance Standard	June disability insurance	(983.65)
05/31/2024	26597	Tonozzi, Amy	Mileage reimb	(195.64)
05/31/2024	26598	Walezka Rivers	Deposit on summer picnic photobooth	(325.00)
05/31/2024	26599	Weller, Brian	Comic book festival	(200.00)
05/31/2024	26600	Willis Towers/CEBT	June health ins	(49,651.67)
05/31/2024	26601	Cook Inclusive	GW Pride Partner	(1,000.00)
06/03/2024	Eft	Alpine Bank- CC	June merchant fees	(233.84)
06/03/2024	Eft	Mountain Waste & Recycling	SI trash / recycling	(106.54)
06/04/2024	wire	Storytime Pods Pty Ltd	LOTE online for kids annual subscription	(1,600.00)
06/04/2024	Eft	CRA	Retirement plan contributions	(8,895.53)
06/04/2024	Eft	CRA	Retirement plan contributions	(4,990.49)
06/07/2024	Eft	Verizon Wireless	Cell phones, hotspots, filtering service, One T...	(7,696.58)
06/10/2024	Eft	Masters Telecom LLC	Fax service	(178.37)
06/10/2024	Eft	Tiger, Inc.	gas delivery	(844.44)
06/11/2024	Eft	Intuit, Inc.	bank checks	(457.48)
06/13/2024	Eft	CRA	Retirement plan contributions	(9,495.29)
06/13/2024	Eft	CRA	Retirement plan contributions	(5,026.04)
06/14/2024	26602	625-Water(9283)	RI SI staff water	(162.74)
06/14/2024	26603	Acme Fire Alarm Company Inc	2024 3rd qtr fire system monitoring	(405.24)
06/14/2024	26604	AFLAC	June supplemental insurance	(107.70)
06/14/2024	26605	All Around Property Maintenanc...	PA CA landscape maintenance	(2,469.28)
06/14/2024	26606	AlwaysMountainTime LLC	Radio ads	(650.00)
06/14/2024	26607	American Janitor LLC	PA cleaning	(1,096.00)
06/14/2024	26608	Barnes, Nancy	Mileage and refreshments reimb	(129.51)
06/14/2024	26609	Barnum, Jessica	Wordplay and wellness workshop	(150.00)
06/14/2024	26610	EverGreen ZeroWaste	CA compost service	(70.00)
06/14/2024	26611	Garfield County Treasurer	Landfill fees	(8.55)
06/14/2024	26612	Ingraham, Ildiko	CA sound immersion event	(300.00)
06/14/2024	26613	JanWay Company USA, Inc.	Summer reading t-shirts	(1,244.75)

1:35 PM

06/18/24

Accrual Basis

Garfield County Public Library District

Claims for Board Approval

May 16 through June 15, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/14/2024	26614	Kingen, Brenda	Staff refreshments	(12.51)
06/14/2024	26615	Library Ideas LLC	Library materials	(827.40)
06/14/2024	26616	Midwest Tape	Library materials and Hoopla	(9,277.14)
06/14/2024	26617	Mountain Pest Control, Inc.	May spraying	(362.00)
06/14/2024	26619	OverDrive	Library eMaterials	(4,114.85)
06/14/2024	26620	Penworthy Company	Large storytime books	(185.89)
06/14/2024	26621	Ramirez, Sandra Prado	Tahiti dance performance	(3,600.00)
06/14/2024	26622	Seter, Vander Wall & Mielke, P....	Legal services	(2,058.50)
06/14/2024	26623	Smith, Natalie	Mileage reimb	(88.44)
06/14/2024	26624	Suarez, Dulce Andrea	Translation services	(70.00)
06/14/2024	26625	Town of Parachute	water / sewer / trash	(838.49)
06/14/2024	26626	Weeks, John	SRC kids' entertainment	(1,800.00)
06/14/2024	26627	Cura HR, LLC	Goal planning, strategy, and senior consultant	(2,537.50)
06/14/2024	26628	Louisiana State University	Education Assistance	(1,665.00)
06/14/2024	26629	One Source Lighting	LED light bulbs	(202.54)
06/14/2024	Eft	Amazon .com	April events/summer reading/office/bldg suppli...	(10,831.42)
Total 10010 · Alpine Bank- Gen(..7072)				(250,075.16)
TOTAL				(250,075.16)

Garfield County Public Library District Reconciliation Detail 20510 · Alpine Bank Purchase Card, Period Ending 05/31/2024

Type	Date	Num	Memo	Clr	Amount	Balance
Beginning Balance						37,384.19
Cleared Transactions						
Charges and Cash Advances - 88 items						
Credit Card Charge	05/01/2024	SSUSPS	Monthly ill postage	√	(135.21)	(135.21)
Credit Card Charge	05/01/2024	RIWalmart	Storytime supplies/office supplies/step stools	√	(87.77)	(222.98)
Credit Card Charge	05/01/2024	NCWalmart	Quilling program refreshments	√	(39.54)	(262.52)
Credit Card Charge	05/01/2024	NCCityMkt	Staff refreshments	√	(38.24)	(300.76)
Credit Card Charge	05/01/2024	RILiquidOut	Supplies for kids' events	√	(33.00)	(333.76)
Credit Card Charge	05/01/2024	GWDominos	Glwnd high school bookclub refreshments	√	(30.22)	(363.98)
Credit Card Charge	05/01/2024	NCCityMkt	Staff refreshments	√	(23.95)	(387.93)
Credit Card Charge	05/01/2024	NCUSPS	Monthly ill postage	√	(10.64)	(398.57)
Credit Card Charge	05/02/2024	GWChamber	Prizes for best comic book festival costume	√	(102.00)	(500.57)
Credit Card Charge	05/02/2024	SSCityMkt	Board meeting refreshments	√	(65.42)	(565.99)
Credit Card Charge	05/02/2024	CARFVlyCoOp	Seeds for creator club	√	(10.28)	(576.27)
Credit Card Charge	05/03/2024	GWRusso's	Staff refreshments	√	(61.22)	(637.49)
Credit Card Charge	05/04/2024	SSWalmart	Comic book festival refreshments	√	(418.90)	(1,056.39)
Credit Card Charge	05/04/2024	SSWalmart	Comic book festival supplies	√	(53.58)	(1,109.97)
Credit Card Charge	05/04/2024	SSWalmart	Comic book festival refreshments	√	(19.93)	(1,129.90)
Credit Card Charge	05/04/2024	SIUSPS	Monthly ill postage	√	(11.76)	(1,141.66)
Credit Card Charge	05/05/2024	SSE-ZUP	Weighted bags for canopies	√	(126.75)	(1,268.41)
Credit Card Charge	05/06/2024	MMAutonomou	3 Chairs for staff	√	(1,497.00)	(2,765.41)
Credit Card Charge	05/06/2024	SSBagsUnltd	VHS cases for hot spots	√	(74.25)	(2,839.66)
Credit Card Charge	05/06/2024	SSAmButton	Button making supplies	√	(69.60)	(2,909.26)
Credit Card Charge	05/06/2024	GWWalmart	Journals for youth services coordinators	√	(63.60)	(2,972.86)
Credit Card Charge	05/06/2024	SISPInsects	Lady bugs and caterpillars	√	(41.93)	(3,014.79)
Credit Card Charge	05/06/2024	CA\$Tree	Staff morale	√	(5.25)	(3,020.04)
Credit Card Charge	05/07/2024	SIWalmart	Loteria prizes	√	(62.49)	(3,082.53)
Credit Card Charge	05/07/2024	MMKingsley	PA bookdrop airblock panel	√	(50.00)	(3,132.53)
Credit Card Charge	05/07/2024	GWCityMkt	Refreshments for concerts	√	(45.70)	(3,178.23)
Credit Card Charge	05/07/2024	CACricut	Cricut subscription	√	(10.61)	(3,188.84)
Credit Card Charge	05/08/2024	SSStagedrop	Stage platforms	√	(1,891.52)	(5,080.36)
Credit Card Charge	05/08/2024	SSQdoba	Youth services mini retreat refreshment	√	(265.75)	(5,346.11)
Credit Card Charge	05/08/2024	MMGrVlyAce	PA supplies to install bat house	√	(138.94)	(5,485.05)
Credit Card Charge	05/08/2024	CACityMkt	Refreshments for SPARK	√	(17.73)	(5,502.78)
Credit Card Charge	05/08/2024	MMGrVlyAce	PA concrete mix for bathouse	√	(8.99)	(5,511.77)
Credit Card Charge	05/09/2024	SI\$General	Loteria refreshments	√	(30.35)	(5,542.12)
Credit Card Charge	05/09/2024	SSFacebook	Facebook ads	√	(28.00)	(5,570.12)
Credit Card Charge	05/09/2024	PAWalmart	Staff refreshments	√	(14.89)	(5,585.01)
Credit Card Charge	05/10/2024	SSAICPA	AICPA membership	√	(350.00)	(5,935.01)
Credit Card Charge	05/10/2024	SSWingate	Lodging for presenter	√	(101.00)	(6,036.01)
Credit Card Charge	05/10/2024	PAUSPS	Monthly ill postage	√	(3.92)	(6,039.93)
Credit Card Charge	05/11/2024	RI2GraphSol	Large format printer ink	√	(311.98)	(6,351.91)
Credit Card Charge	05/11/2024	SSRamasBist	Refreshments for polynesian dance performers	√	(157.15)	(6,509.06)
Credit Card Charge	05/11/2024	RI2Adobe	Adobe creative cloud and stock	√	(59.98)	(6,569.04)
Credit Card Charge	05/11/2024	SSAdobe	Adobe creative cloud	√	(34.99)	(6,604.03)
Credit Card Charge	05/14/2024	SSJoann	Employee summer picnic give away	√	(114.42)	(6,718.45)
Credit Card Charge	05/14/2024	SIWalmart	Art in the stacks prizes	√	(63.38)	(6,781.83)
Credit Card Charge	05/14/2024	SS2WtHsePiz	Board development lunch with JD	√	(32.04)	(6,813.87)
Credit Card Charge	05/14/2024	CACityMkt	Staff meeting refreshments	√	(24.97)	(6,838.84)
Credit Card Charge	05/15/2024	CACityMkt	SPARK refreshments	√	(118.19)	(6,957.03)

Garfield County Public Library District Reconciliation Detail 20510 - Alpine Bank Purchase Card, Period Ending 05/31/2024

Type	Date	Num	Memo	Clr	Amount	Balance	
Credit Card Charge	05/15/2024	PACityMkt	SPARK supplies	√	(88.25)	(7,045.28)	
Credit Card Charge	05/15/2024	SSEImUSA	DVD polishing supplies	√	(46.45)	(7,091.73)	
Credit Card Charge	05/15/2024	SIBMtnPizza	Spicy bookclub refreshments	√	(16.25)	(7,107.98)	
Credit Card Charge	05/16/2024	SSSRMA	Lodging rocky mtn archivists training	√	(618.10)	(7,726.08)	
Credit Card Charge	05/16/2024	GWWalmart	Teens and kids' refreshments / office supplies	√	(117.97)	(7,844.05)	
Credit Card Charge	05/16/2024	RIWhisPig	Staff morale	√	(100.00)	(7,944.05)	
Credit Card Charge	05/17/2024	GWUnclePizz	Staff refreshments	√	(39.34)	(7,983.39)	
Credit Card Charge	05/17/2024	RICityMkt	Art in the stacks refreshments	√	(27.98)	(8,011.37)	
Credit Card Charge	05/17/2024	SI\$General	Staff refreshments / Memorial day decor	√	(19.60)	(8,030.97)	
Credit Card Charge	05/17/2024	GWWalmart	Monthly office supplies	√	(15.65)	(8,046.62)	
Credit Card Charge	05/18/2024	SSWHsePizza	Polynesian dance presenter refreshments	√	(136.00)	(8,182.62)	
Credit Card Charge	05/18/2024	GWCityMkt	Polynesian dance refreshments	√	(9.47)	(8,192.09)	
Credit Card Charge	05/19/2024	RILtlCaesar	Anime book club refreshments	√	(15.98)	(8,208.07)	
Credit Card Charge	05/20/2024	SIWalmart	SRC prizes	√	(467.88)	(8,675.95)	
Credit Card Charge	05/20/2024	RILtlCaesar	Madness Monday's refreshments	√	(23.97)	(8,699.92)	
Credit Card Charge	05/20/2024	SICityMkt	SI fire extinguisher	√	(21.99)	(8,721.91)	
Credit Card Charge	05/21/2024	PAWalmart	SPARK refreshments	√	(49.60)	(8,771.51)	
Credit Card Charge	05/21/2024	NCWalmart	Staff refreshments	√	(32.12)	(8,803.63)	
Credit Card Charge	05/21/2024	MMRiLockKey	Keys for staff	√	(11.90)	(8,815.53)	
Credit Card Charge	05/22/2024	MMDKHardwar	Schlage key cutter	√	(1,572.48)	(10,388.01)	
Credit Card Charge	05/22/2024	SSWingate	Presenter lodging - west africa kora program	√	(505.00)	(10,893.01)	
Credit Card Charge	05/22/2024	PAALA	ALA membership renewal	√	(162.00)	(11,055.01)	
Credit Card Charge	05/22/2024	SSAmButton	Button making supplies	√	(129.83)	(11,184.84)	
Credit Card Charge	05/22/2024	GWUSPS	Stamps	√	(68.00)	(11,252.84)	
Credit Card Charge	05/22/2024	PA\$Tree	Staff morale	√	(22.00)	(11,274.84)	
Credit Card Charge	05/22/2024	SSUdemy	Web accessibility training course	√	(10.64)	(11,285.48)	
Credit Card Charge	05/23/2024	SSLtlFreeLi	Little free / pop up library	√	(541.29)	(11,826.77)	
Credit Card Charge	05/23/2024	MMFlashLock	SI key hardware replacement	√	(273.00)	(12,099.77)	
Credit Card Charge	05/23/2024	SSHRAdobe	HR adobe acrobat pro	√	(23.99)	(12,123.76)	
Credit Card Charge	05/23/2024	MMWalmart	Headphones	√	(22.48)	(12,146.24)	
Credit Card Charge	05/23/2024	GWWalmart	Take and make craft supplies	√	(7.96)	(12,154.20)	
Credit Card Charge	05/24/2024	MMTraf-Sys	Mounting brackets for door counters	√	(606.00)	(12,760.20)	
Credit Card Charge	05/24/2024	RIWalmart	SRC storage bins	√	(177.63)	(12,937.83)	
Credit Card Charge	05/25/2024	SSRamasBis	Refreshments for Polynesian dance presenters	√	(142.25)	(13,080.08)	
Credit Card Charge	05/28/2024	SSIntuitQB	2024 Intuit QB plus annual subscription	√	(1,238.73)	(14,318.81)	
Credit Card Charge	05/29/2024	MMUHaul	Trailer rental to transport mechanical lift	√	(113.85)	(14,432.66)	
Credit Card Charge	05/30/2024	MMWalmart	SI TV for meeting room	√	(598.00)	(15,030.66)	
Credit Card Charge	05/30/2024	RIWalmart	SPARK supplies	√	(150.09)	(15,180.75)	
Credit Card Charge	05/30/2024	NCWalmart	SRC supplies / storage bins	√	(84.00)	(15,264.75)	
Credit Card Charge	05/30/2024	PAWalmart	Refreshments for teen and adult programs	√	(69.34)	(15,334.09)	
Credit Card Charge	05/30/2024	SSFormSwift	Notary tax form	√	(1.95)	(15,336.04)	
Total Charges and Cash Advances						(15,336.04)	(15,336.04)
Payments and Credits - 2 items							
Credit Card Credit	05/07/2024	PA2Hilton	Valet parking refund	√	90.00	90.00	
Check	05/10/2024	Eft	Apr c.c. pmt	√	37,384.19	37,474.19	
Total Cleared Transactions						22,138.15	22,138.15
Cleared Balance						(22,138.15)	15,246.04
Register Balance as of 05/31/2024						(22,138.15)	15,246.04

2024 BOARD MEETING DATES & LOCATIONS - Revision Draft

All regular board meetings are scheduled for the first Thursday of the month at 2 p.m.

- January 4, 2024 - Rifle Branch Library
- February 1, 2024 - New Castle Branch Library
- March 7, 2024 - Silt Branch Library
- April 4, 2024 - Glenwood Springs Branch Library
- May 2, 2024 - Parachute Branch Library
- June 6, 2024- Carbondale Branch Library
- July 11, 2024 - Glenwood Springs Branch Library
- August 1, 2024 - Parachute Branch Library
- September 12, 2024 - Carbondale Branch Library
- October 3, 2024 - Rifle Branch Library
- November 7, 2024 - Silt Branch Library
- December 5, 2024 - New Castle Branch Library

Management Report –June 2024

Jamie LaRue, Executive Director

Scottish libraries

On June 3, 2024, I presented to the Chartered Institute of Library and Information Professionals (CILIPS) in Dundee, Scotland. CILIPS is their national library association, roughly comparable to the American Library Association (ALA). CILIPS leadership asked me to address censorship efforts in the US, not so much because they face the same problem, but because so often the US exports its issues to the rest of the world. Many speakers talked about recovering from COVID, where they provided lots of health system support, including providing information, staffing crematoria (!), and organizing supply lines. During COVID, UK libraries were acknowledged as “essential services.” Since then, they’ve been dealing with the UK’s long economic doldrums. The government’s austerity programs have resulted in loss of hours, staff, and collections. Their focus is to grow awareness in the community of their services, to combat the lingering isolation of many people after COVID, and to grow digital literacy. The biggest areas of presentation by my Scottish colleagues were “green librarianship” (sustainability both in terms of energy consumption and finance) and building safe and inclusive spaces for all.

OCLC study

OCLC is an international cataloging consortium that on occasion publishes some truly revealing studies. Their most recent publication concerns “redefining the Library Experience globally.” The whole study, which included 1,627 respondents from 77 countries/territories, can be found here: <https://www.oclc.org/go/en/publications/gc-survey-2023.html>. A few trends were highlighted:

- Libraries will increasingly play the role of “space providers” (55% public libraries agreed).
- Resource sharing through consortia will increase. (54% of public libraries agree.) This directly addresses our participation in Marmot (see below), which I consider to be not only a bargain for IT services, but which also greatly expands our residents’ access to content.
- Partnerships with non-profit and government agencies will increase for public libraries, as we have with Raising a Reader, the Glenwood Springs Historical Society, and Discovery Café.
- Library workers may see more flexible working options and access to mental health care. While there aren’t commanding majorities of public libraries who agree with this, there does seem to be rising interest in these topics.

CALCON and Awards

I am pleased and proud to report that GCPLD won all three of the award applications we submitted to the Colorado Association of Libraries (CAL) in 2024.

- Adrian Rippey-Sheehy won the Outstanding Trustee Award
- Our Spanish Services Team has won the 2024 CAL Equity, Diversity, and Inclusion Award
- Discovery Café (and GCPLD) won the Library Partnership of the Year Award

A majority of our trustees has indicated interest in attending CAL this year (from September 4-6 at Beaver Run in Breckenridge). The Awards Luncheon will be held on Thursday from 12:15-1:45. Thursday will also be the Trustee Track. GCPLD has offered to sponsor the Trustee Reception, and I hope our Board will have a chance to mingle with colleagues around the state.

Marmot Council

On June 13 and 14, Jenn Cook and I attended the Marmot Council. (Marmot is the consortium that provides our shared catalog, IT services, and some other services.) Several topics may be of interest to the board.

- Cybersecurity, particularly ransomware attacks (where key operating files are disabled until money is paid to the bad actors who penetrated the system) is a growing concern. Last year, there were 3,593 ransomware attacks on Marmot; 503 targeted our library specifically. Other libraries in the state have fallen prey to such attacks. The typical cost for a single data breach greatly exceed what we pay Marmot annually.
- Marmot operational costs are rising. Membership dues are not keeping up with either CPI or cumulative inflation. I anticipate as much as a 9-12% increase in our fees next year.
- There is growing interest in new services from Marmot. Three were highlighted:
 - A new system administrator position, again focused on cybersecurity issues.
 - System guidelines for e-purchases. Electronic content use continues to grow at all libraries.
 - “Archive space” – this is a product that helps incorporate museum content (specifically images) into our catalogs. Jenn and I think our cooperative efforts with the Glenwood Springs Museum might be a good candidate for this product, greatly improving access to historical information. If successful, we might approach other museums in the area.

Parachute Urban Renewal Authority proposed:

The town of Parachute is planning to establish an Urban Renewal Authority (URA) for about 60% of the city. While they don't seem to have any specific projects in mind right now, the idea is that when those projects happen, they use a tool called Tax Increment Financing (TIF). When a project goes in (a new retail shop on previously vacant land, for example) that property now generates more sales or property tax. But under the URA, all the *new* money generated is retained for additional development. For small towns, this is a great tool to produce more investment money. For the library, it means that for the duration of the URA we only collect the original value of the property. Susan Use participates in Glenwood Springs' URA. Parachute has asked if we're interested in sitting on their URA board, and I believe Michelle Foster has already indicated some interest representing her fire district board. The bottom line: the library doesn't *lose* money in the URA; we just don't get to take advantage of the income growth for a while. It's still good for the town overall and has no immediate effect on our budget.

Challenge to *Faithless*

At our May 2, 2024, board meeting, Trish O'Grady submitted a request for reconsideration on behalf of John Lepkowski for the graphic novel *Faithless* by Brian Azzarello. The challenge as submitted, and my responses, are below.

FIRST AMENDMENT, DOES NOT SAY YOU CAN PUT OBSCURE BOOKS WHERE CHILDREN AND TEENAGERS CAN REACH THEM.
#68.99 FOR A TRASH, GARBAGE BOOK, GROOMING KIDS,
WHAT KIND OF A SICK LIBRARY ARE YOU RUNNING?
THIS WILL CHANGE SOME DAY, THIS IS EVIL.
GARFIELD COUNTY PUBLIC LIBRARY DISTRICT

REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

Please describe the item in question as fully as you are able:

Title: FAITHLESS
Author: BRIAN AZZARELLO
Publisher: BOOM! STUDIOS, LAX, CA
Format: Circle one: book recording (cd, dvd, video) electronic resource other _____
Call number or location in library: GRAPHIC FAI

Please state the action you wish taken on this item:

{ } Shelve it elsewhere (reclassify) NO BURN OR BAN.
{ } Remove it from the Library
 Other (specify): PUT BEHIND GLASS, ADULT MUST BE 18

What is your objection to this item? Please be specific. BETTER THAN A PORN STORE, GROSS SEX OF ALL KINDS

What do you believe to be the theme of this work? SICK SEX OF ALL KINDS.

Have you read/viewed/listened to the entire work? Yes No PER MIKE SAMSON, NOT NEEDED.

If not, then which parts? (list specific page numbers or sections)
FAITHLESS III #3 EROTICA, #5, #1

Is this request made on behalf of yourself or a group you represent? ME.

Your Name: JOHN LEPKOWSKI
Home Telephone: JOHNMIEREK@YAHOO.COM Alternate Telephone: _____
Street Address: 1098 STONEY RIDGE
City: SILT State: CO Zip Code: 81651
Signature: J Lepkowski Date: 4-30-24

Approved by the Board of Trustees on June 5, 2008

My response:

June 17, 2024

John Lepkowski
1089 Stoney Ridge
Silt CO 81651

Dear John:

I have now reviewed *Faithless*, by Brian Azzarello, art by Maria Llovet. As you note in your request for reconsideration, you did *not* review the whole thing, noting that “per Mike Samson, [it was] not needed.” Yet you also call the book “obscene,” despite the fact that according to the US Supreme Court (in *Miller v. California*, 1973) the finding of obscenity requires that “the work, **taken as a whole**, lacks serious literary, artistic, political, or scientific value.” No court has made such a finding about this book. But if they did, they would have to read it first.

Your objection to the book was “Better than a porn store, gross sex, of all kinds.” You thought the theme was “sick sex of all kinds.”

Following our policies, I assembled a reconsideration team, who also read the entirety of the book. The committee recommendation to me was to retain the title, which falls into the supernatural horror genre and is shelved with other adult materials. I have concluded that the book, offered by a publisher making comic books since 2005, does fall within the general guidelines for our collection, which I have attached.

On the other hand, by the time our committee had read the book, it was literally falling apart. Our collection policy also calls for our withdrawal of materials for poor condition. I’ve decided, then, to withdraw the book. My concern isn’t the content, which is well within the offerings of our culture and by itself doesn’t constitute a reason to “weed” it. But the construction of the book just isn’t up to the demands of library use. We’ll be looking to replace it with cheaper but sturdier alternatives.

Sincerely,

James LaRue, Executive Director

Policy review

Following the signing of SB 24-216 into law by Governor Polis, I’ve made some revisions to our Request for Reconsideration policy and form to bring us into compliance. The draft is attached to this report. It will be a discussion item at our next meeting.

See attachments:

- Old_request_for_reconsideration.pdf
- Revised request for reconsideration.pdf

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT POLICY FOR RECONSIDERATION OF LIBRARY MATERIALS

The Garfield County Public Library District staff and Board of Trustees support intellectual freedom and subscribe to the principles of the American Library Association's *Library Bill of Rights* and its statements on *Freedom to Read* and *Freedom to View*. The library staff applies the selection criteria described in the District's Materials Selection Policy and thus endeavors to provide books and other materials that reflect the diversity of viewpoints within the community.

Library patrons may nominate books or other materials, including electronic resources, to be either added to or removed from the collection. When a patron makes a request for reconsideration, this procedure is followed:

1. A member of the library staff explains the selection policy to the patron. If the patron wishes, he or she may then submit a written Request for Reconsideration of Library Materials form (see attachment).
2. The completed form is reviewed by one or more members of the library staff who have responsibility for materials selections and by the Executive Director. The library staff members objectively review the resource in question to ascertain that the selection criteria and principles stated in the Materials Selection Policy were applied in the selection process. Library staff shall make a written response to the requester within forty-five (45) days of the date that the reconsideration form was submitted. The Board of Trustees may also be notified of requests for reconsideration.
3. Should the requester wish to appeal the committee's decision, he or she may make a final appeal in writing directly to the Board of Trustees. Within sixty (60) days of receiving the final written appeal, the Board will schedule and conduct a public hearing in order to reach a final decision.

ATTACHMENTS:

Request for Reconsideration form

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS**

Please describe the item in question as fully as you are able:

Title:

Author: _____

Publisher:

Format: Circle one: book recording (cd, dvd, video) electronic resource other ___ _

Call number or location in library: _____

Please state the action you wish taken on this item:

{ } Shelf it elsewhere (reclassify)

{ } Remove it from the Library

{ } Other (specify): _____

What is your objection to this item? Please be specific.

What do you believe to be the theme of this work?

Have you read/viewed/listened to the entire work? Yes No

If not, then which parts? (list specific page numbers or sections)

Is this request made on behalf of yourself or a group you represent?

Your Name:

Home Telephone: _____ Alternate Telephone: _____

Street Address:

City: _____ State: _____ Zip Code: _____

Signature: _____ Date: _____

Approved by the Board of Trustees on June 5, 2008

GUIDELINES FOR RESPONDING TO COMPLAINTS

GOAL

To respond to the complaint in a way that will:

- Acknowledge the right to complain.
- Show an effort to respond to the patron's needs.
- Stay within Library policy.
- Reflect the intent of the library's position on censorship.
- Uphold the First Amendment rights of all library users.

BE PREPARED

- Know and understand the U.S. and State Constitutional principles involved.
- Know your library's policies.
- Know what your responsibility is.
- Know who to refer the patron to, what the appropriate forms are, etc.
- Remember that having a book (or other material) in the collection, or accessible through the Internet or Interlibrary Loan, does not mean that you or the library endorses it.
- Seek to understand why people complain about library materials.
- Seek out what is offensive to you and practice defending its place in the library.

THINGS TO DO

{If appropriate and possible)

- Listen carefully to the complaint.
- Establish a common ground.
- Demonstrate respect for the patron's values, beliefs, opinions.
- Treat the complaint seriously.
- Be polite -even in responding to rudeness and/or attack.
- Offer assistance in finding materials that will meet the patron's needs.
- Suggest the consequences of granting government (the Library) the right to censor; complainers have rarely considered that someone who would censor what they want to read may take control.
- Explain the Library's complaint policy, procedure and process.
- Thank the person for expressing interest in the library.

THINGS TO AVOID

- Attack, intimidation, escalation.
- Defensiveness (word or body language).
- Overreaction.
- Philosophical debate.
- Defense of literary quality (defend place in collection).
- Quoting policy as the only response.
- Compromising the principles of intellectual freedom.

HOW TO HANDLE OBJECTIONS TO MATERIALS

As a public, tax-supported governmental agency, the library has an obligation to be both responsible and responsive in our operations and the services we provide. Individuals with concerns about library materials should be respected. They may talk to one staff member for a short time and be satisfied; they may wish to speak at length to staff at various levels of authority. Each staff person is representing the Garfield County Public Library District to that individual during their conversation. The intent of a public library's collection is to reflect the community we serve, including segments that may be underserved or isolated within the larger context.

- BE POLITE

People who complain feel very strongly about the material to which they object. They may be emotional; they may speak hastily or in anger; they may appear to be attacking you or the Library. You, personally, are not under attack. **Stay calm and listen carefully.** The important thing at this point is to understand the person's objection and to be receptive to the complaint. Be able to restate the person's complaint to his/her satisfaction.

- THANK THEM FOR RAISING THE ISSUE

The bedrock of democracy is our right to make our needs and concerns known to government. We appreciate that people care about the Library and wish to participate in its program in any way. Do not agree or disagree with their opinion, be aware of your body language particularly nodding (implying agreement or disagreement) and gestures. We seek to validate their concern without taking a stand.

- IF IT ISN'T A BIG DEAL, DON'T MAKE IT ONE

Sometimes people don't like particular ideas they encounter and want to tell someone about it. Library staff should be interested in the public's opinions. It's one way to learn more about our collection, and the information you get from people may assist you in advising others about items they might like. "This book was pure garbage!" or "I wish they didn't write westerns with sex in them" is not in itself a demand for the Library to censor its collection.

- OFFER ASSISTANCE IN FINDING OTHER MATERIALS

Any patron complaint is an opportunity for reader's advisory. We may familiarize a patron with a portion of our collection or solicit suggestions for enhancement in the areas about which they are concerned. When a concern is more serious, or the individual wishes to make it formal, provide him/her with a copy of the Request for Reconsideration of Library Materials form. This may be completed on the spot or filled out and returned to the Library. Sometimes people take a form and then decide not to return it. This is a legitimate choice. However, if you do give out a form, you must still notify your supervisor about the complaint.

If applicable and helpful, refer to relevant sections of the District's Materials Selection Policy, which support our collection and circulation practices. Have a copy of the policy easily available, should the individual wish to see it.

Request for Reconsideration Policy

Policy	<p>The Garfield County Public Library District staff and Board support intellectual freedom and subscribe to the American Library Association’s <i>Library Bill of Rights</i> and its statements on <i>Freedom to Read</i> and <i>Freedom to View</i> and the District’s Collection Management Policy. Further, in accordance with Colorado Revised Statute 24-90-122 (2) (i): “A public library shall prohibit discrimination based on age, background, political or religious views, origin, disability, race, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, or ancestry in the selection, retention, display, use, or reconsideration of library resources and public meeting spaces.”</p> <p>The library is committed to supporting parents and guardians in guiding children in the use of library resources through collections, displays, reading lists, web resources, and staff recommendations. Responsibility for children’s use of library resources ultimately rests with parents, guardians, or caregivers, and only for their own children.</p> <p>Residents may express their First Amendment rights by submitting a written Request for Reconsideration form challenging library resources. The resource will be thoughtfully reviewed by library staff. The Executive Director will inform the requester in writing of a decision regarding the resources’ disposition. This may be appealed to the Library Board of Trustees as described in Procedures below.</p>
Effective Date	
Responsibility	Executive Director
Procedures	<p>Guidelines</p> <ol style="list-style-type: none"> 1. The person submitting the request for reconsideration must be a Garfield County resident. 2. the person submitting the request must have read or viewed the entire item or resource. 3. Any Garfield County resident may submit up to three requests for reconsideration annually. 4. Only three requests at a time will be processed through the reconsideration process. 5. All requests will be addressed in the order in which they were submitted. 6. A resource, display or program may only be subject to reconsideration once within two years unless the content has undergone major revisions or at the discretion of the library director. <p>Request for Reconsideration procedures</p> <ol style="list-style-type: none"> 1. Patrons communicate their concerns about a library resource, display or program to a staff member. If the staff member is unable to provide a suitable service alternative, the patron will be offered a Request for Reconsideration form. Only those resources for which a written request for reconsideration has been submitted will be reviewed. Resources challenged at public meetings or in other public venues do not constitute Requests for Reconsideration under this policy. 2. The Executive Director or designee will review library records to ensure that the subject of the patron’s concern is qualified under the Request for Reconsideration guidelines above. 3. The Executive Director will assemble a review committee consisting of at least two library staff with responsibility for resource selection or presentation. The committee will review

	<p>the item in its entirety, consult relevant library policies, and make a recommendation to the Executive Director regarding the resource's disposition.</p> <p>4. The Executive Director will communicate in writing the decision regarding the resource to the patron within 45 days of the Request for Reconsideration's receipt. The written request for reconsideration and written response will be included in the monthly board packet after the decision is made and will state reasons for the decision.</p> <p>The appeal process</p> <p>Should requesters wish to appeal the committee's decision, they may make a final appeal in writing directly to the Board of Trustees citing the reasons they dispute the decision. Within sixty (60) days of receiving the final written appeal, the Board will schedule and conduct a public meeting in order to reach a final decision. This decision, and its reasoning, shall be reflected in the library's regular minutes.</p>	
Supporting Documentation	<ul style="list-style-type: none"> ● ALA Library Bill of Rights ● ALA Freedom to Read ● Collection Management Policy ● Request for Reconsideration form 	
Reviewed by & Approved by / Date	APPROVED:	Date:

(Proposed 7/11/24)

Garfield County Public Library District

Request for Reconsideration of Library Resources Form

(proposed 7/11/24)

Date submitted: __/__/__ Date received: __/__/__ Staff receiving: _____ Branch: _____

1. Are you a resident of Garfield County? Yes No
2. What is the title of the library resource you would like reviewed?
3. Who is the author or creator of this library resource?
4. This library resource is:
 Book Periodical Video Audiobook Display Program Other _____
5. What concerns you about this resource? Please be specific.
6. Have you read or viewed this entire resource? If not, which parts of the library resource did you read or view?
7. What do you believe is the central theme of this material?
8. Are there other specific materials, programs, or exhibits you might recommend to balance or broaden the scope of library collections, programs and exhibits covering the topic of your concern?
9. Do you have any additional comments? (Use back of this form if necessary)
10. Full Name: _____
11. Address: _____
12. Phone number: _____ 13. Email: _____
14. Who are you representing? Self An organization
15. If an organization, what is its name and contact information?
16. Signature of resident: _____

Thank you for taking the time to share your concerns. You will receive a decision concerning the resource within 45 business days from the receipt of the completed form. Please submit the form to: Executive Director, Garfield County Public Library District, 207 East Avenue, Rifle, CO 81650

Financial / Treasurer Report, June 2024

By Kevin Hettler, Chief Financial Officer

Garfield County: The Most Difficult Place to Buy a Home in the U.S., per NBC News.

<https://avantgardeaspen.com/blog/garfield-county-the-most-difficult-place-to-buy-a-home-in-the-us-per-nbc-news>

This is the recent headline in an article that references the NBC News Home Buyer Index. This index evaluates four main factors. The larger the number of each of these factors the more challenging the factor:

1. **Cost:** This considers how much homes cost relative to incomes and inflation, as well as changes in related expenses like insurance costs. **Garco score: 92.1**
2. **Competition:** This measures the number of people vying for homes and the intensity of demand, including the percentage of homes sold above list price and how quickly homes go under contract. **Garco score: 95.8**
3. **Scarcity:** This looks at the number of homes available on the market and the expected inventory in the coming month. **Garco score: 68.6**
4. **Economic Instability:** This includes market volatility, unemployment rates, and interest rates, reflecting the broader economic climate affecting homebuyers. **Garco score: 90.1**

Garfield County tops the nation (in April 2024) in the index with an **overall difficulty score of 89.3**, making it the toughest place to buy a home in the US.

Find the NBC Home Buyer Index at the link below:

<https://www.nbcnews.com/data-graphics/us-home-buyer-index-data-cost-availability-difficulty-rcna139257>

The first quarter 2024 Mesa County economic update prepared by Dr Nathan Perry - CMU Davis School of Business reports that the US Energy Information Administration (EIA) is predicting the Henry Hub natural gas price to average:

- \$2.70 in 2024 (value for our budget year 2026)
- \$3.00 in 2025 (value for our budget year 2027)

The 2024 average year to date price is \$2.05; while the current daily price is \$2.61. Our current 2024 budget year is based on the value from 2022, which was \$6.45.

The following charts depict all revenues received and expenditures made from 1/1/24 through 5/31/24 and are relative to their respective annual budgets (Unaudited).

Total revenues received as of 5/31/24 are \$11,192,460.

Total expenditures made as of 5/31/24 are \$3,774,611.

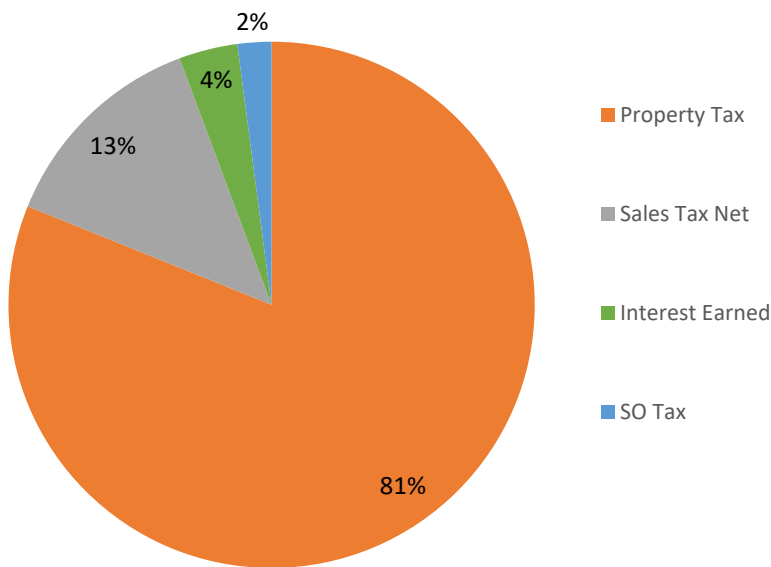
41.6% of the year has elapsed as of 5/31/24.

75% of budgeted revenue (\$14,839,872) has been received.

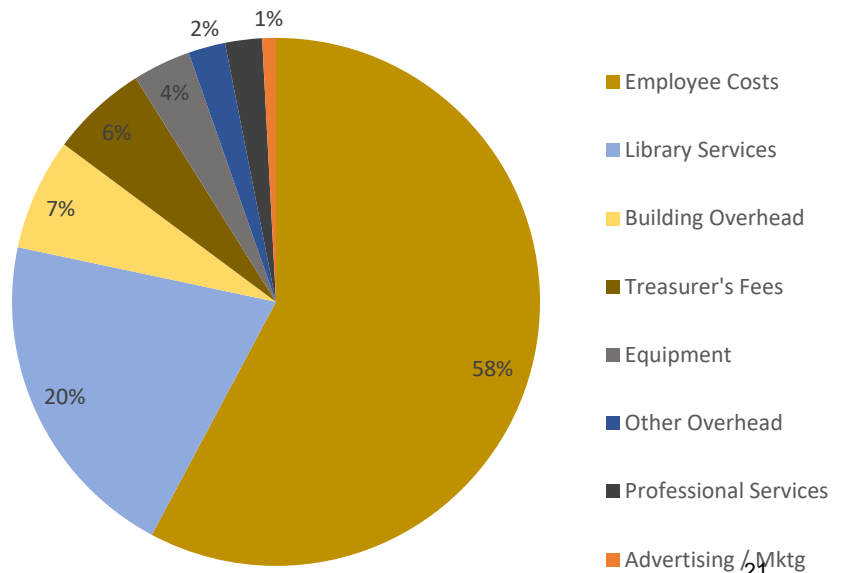
33% of budgeted expenditure (\$3,016,695) has been made.

All cash and investment accounts have been reconciled by month end.

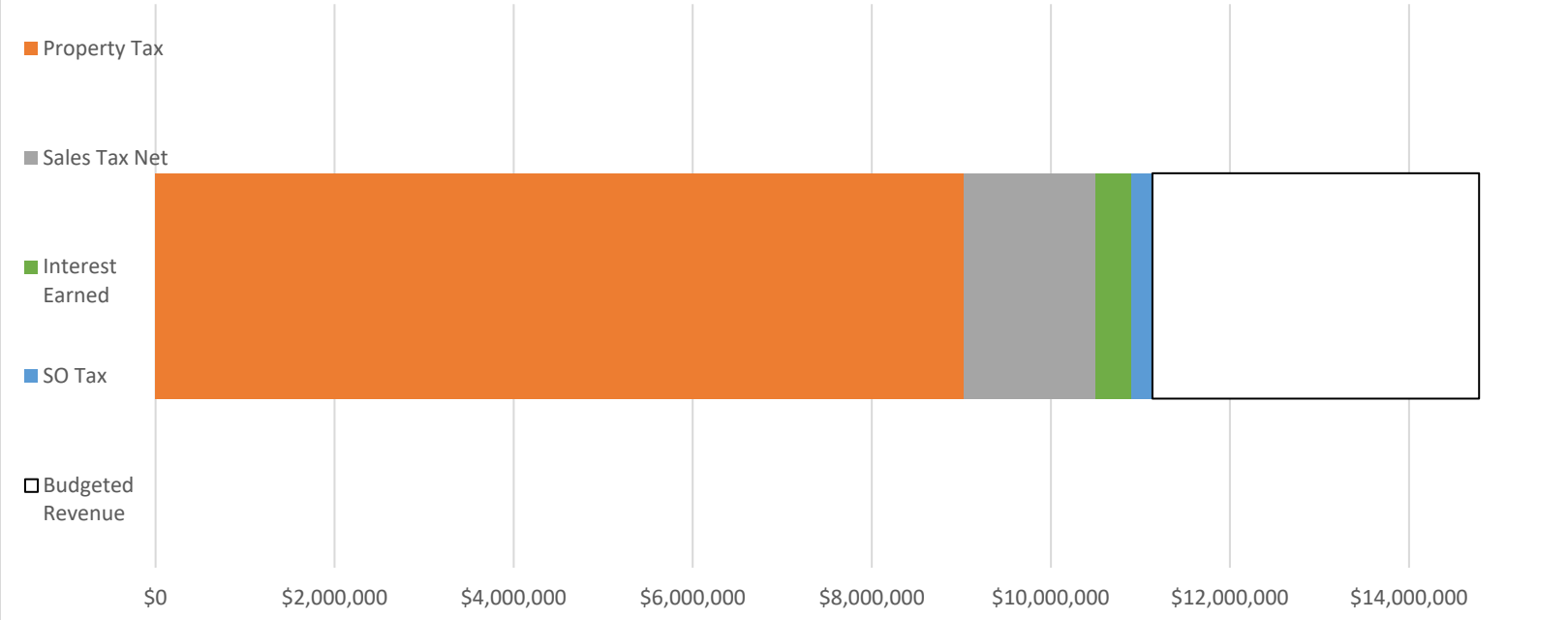
YTD Revenues through 5/31/2024



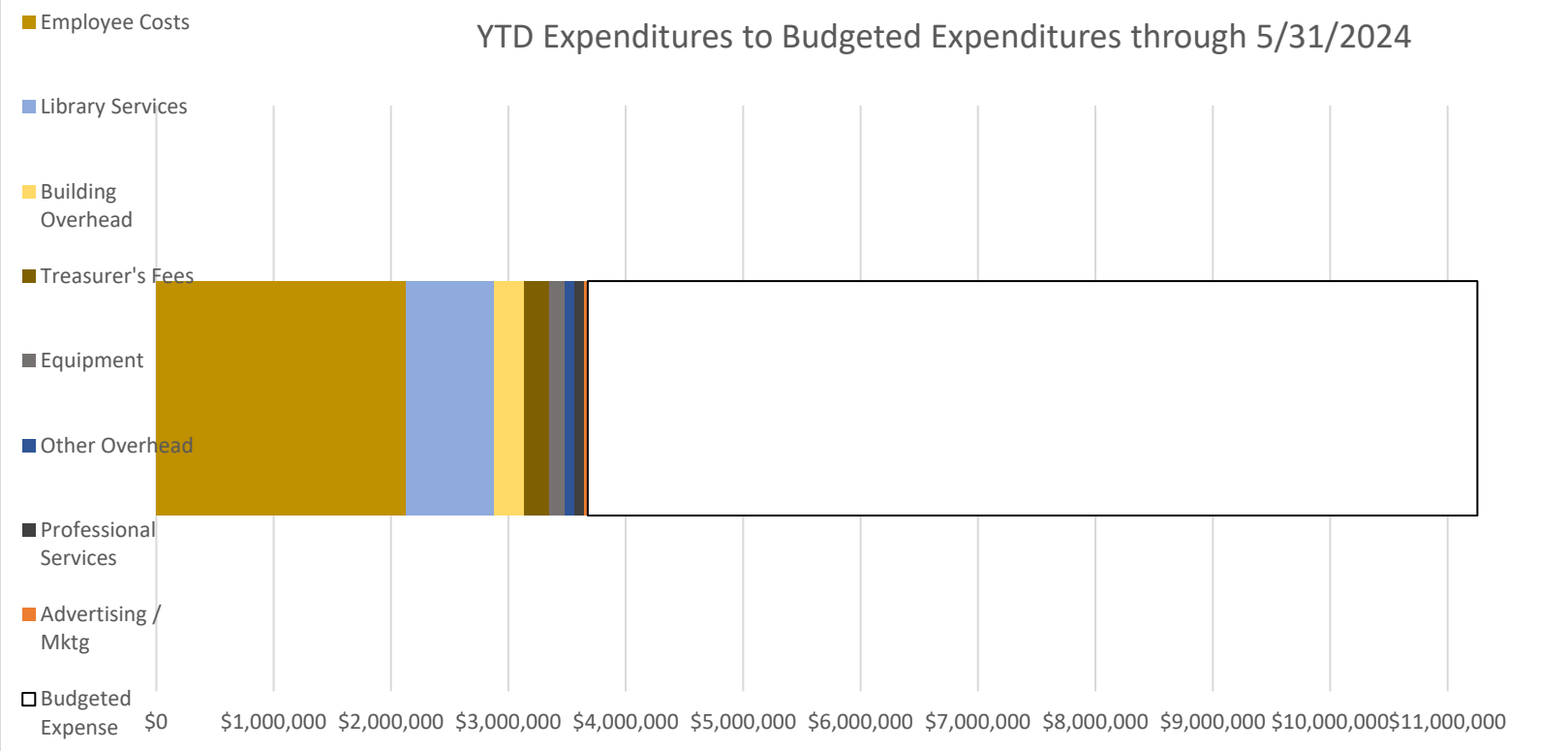
YTD Expenditures through 5/31/2024



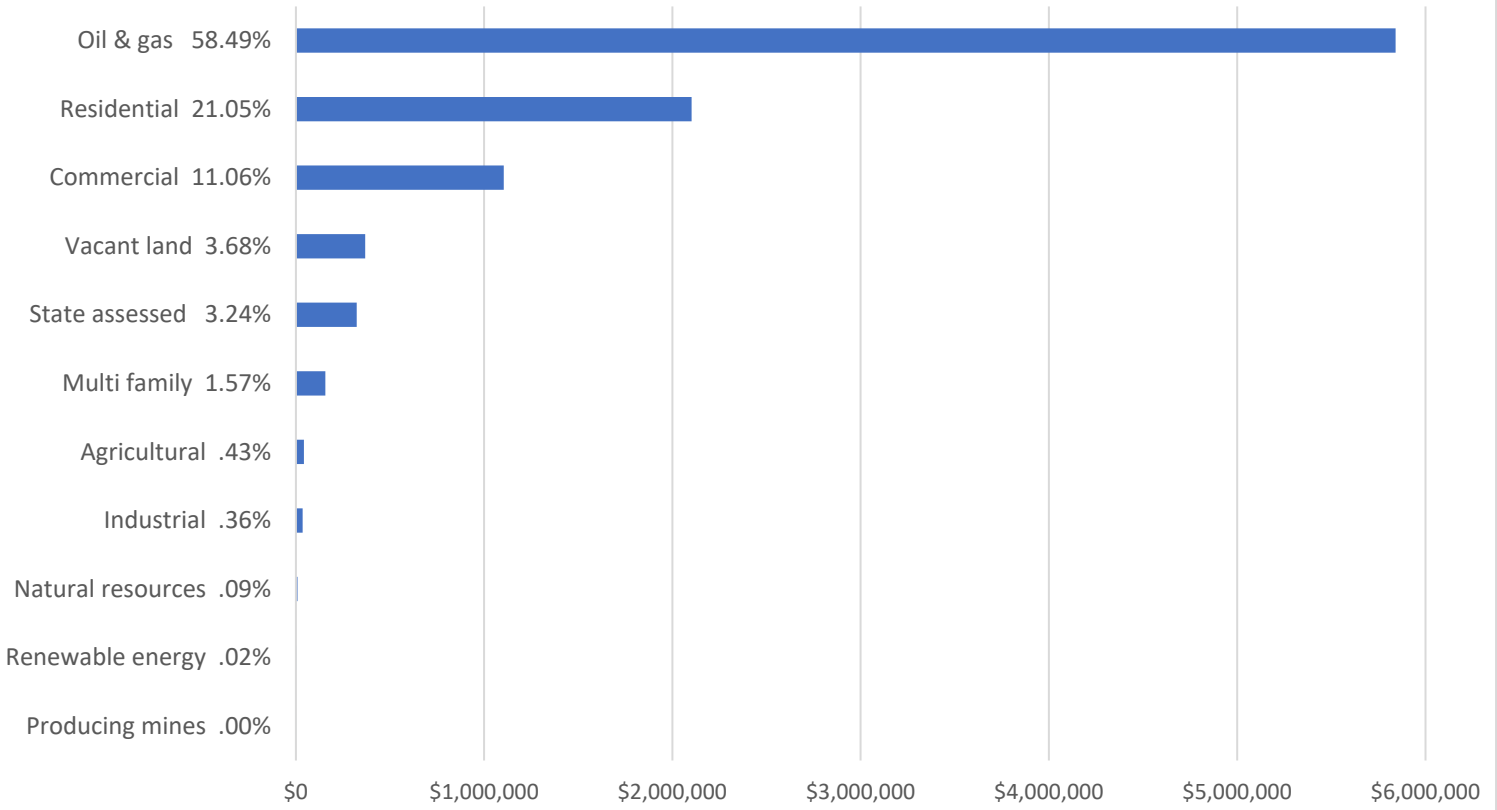
YTD Revenues to Budgeted Revenues through 5/31/2024



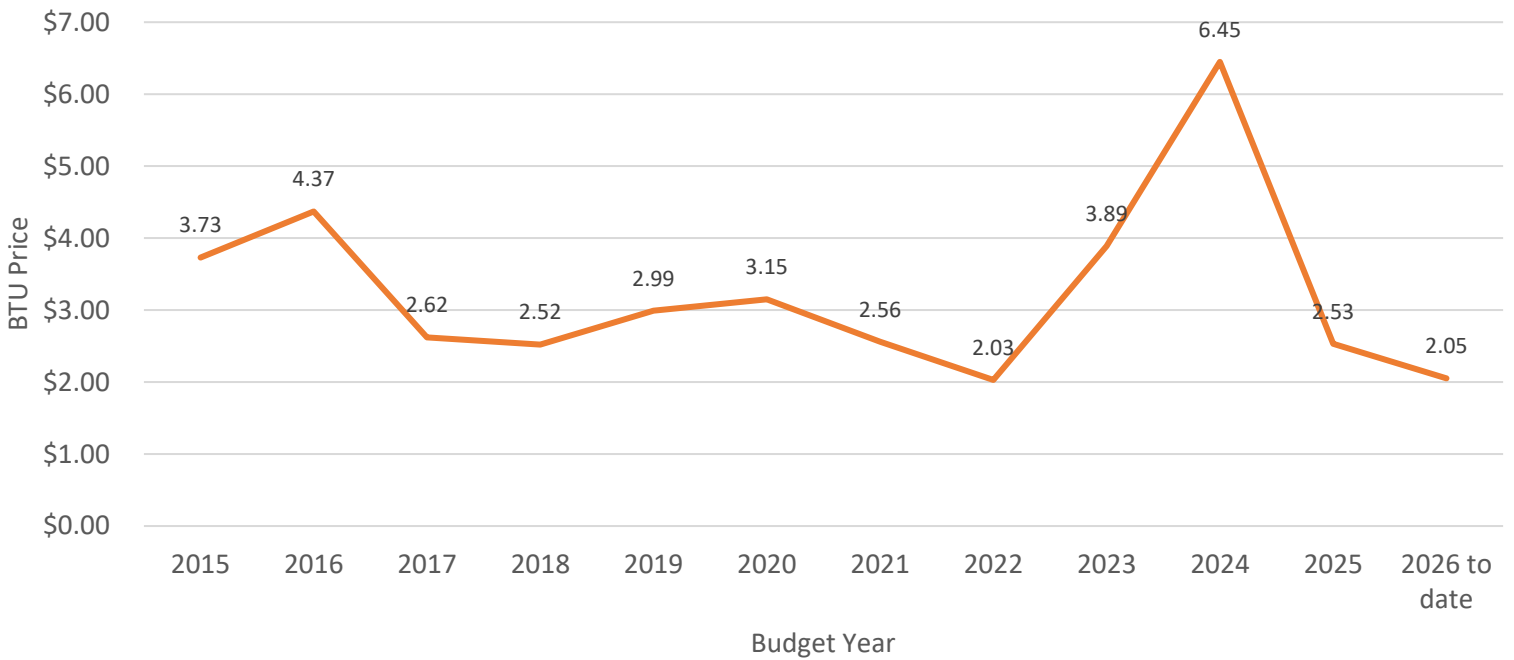
YTD Expenditures to Budgeted Expenditures through 5/31/2024



2024 Library Property Tax revenue (2.5mills) by property type



Natural Gas BTU Historical Spot Price (eia.gov) (updated June 17, 2024)



**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
SALES TAX COMPARISON REPORT
BEFORE REFUND**

	2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr	2023	% Incr(Decr) from prior yr	2024	% Incr(Decr) from prior yr
January	219,964.19	-5.33%	244,593.97	11.20%	287,373.78	17.49%	342,694.36	19.25%	355,636.19	3.78%
February	211,661.48	5.11%	248,671.50	17.49%	313,756.46	26.17%	334,035.62	6.46%	335,657.74	0.49%
March	205,882.59	-12.48%	306,107.18	48.68%	363,315.73	18.69%	397,314.64	9.36%	362,063.64	-8.87%
April	207,819.08	-6.39%	315,594.36	51.86%	356,926.25	13.10%	371,576.74	4.10%		-100.00%
May	252,114.14	0.09%	365,531.99	44.99%	369,020.81	0.95%	412,129.29	11.68%		-100.00%
June	275,818.52	1.46%	360,421.57	30.67%	416,313.77	15.51%	436,062.94	4.74%		-100.00%
July	296,171.04	4.55%	358,053.80	20.89%	415,689.44	16.10%	438,635.60	5.52%		-100.00%
August	282,100.20	-0.58%	325,543.47	15.40%	437,595.12	34.42%	447,381.84	2.24%		-100.00%
September	308,802.67	12.74%	359,893.69	16.54%	408,790.73	13.59%	432,815.05	5.88%		-100.00%
October	298,225.56	10.87%	333,716.60	11.90%	392,680.20	17.67%	411,451.01	4.78%		-100.00%
November	270,897.91	8.96%	312,286.84	15.28%	378,346.49	21.15%	383,779.59	1.44%		-100.00%
December	321,746.12	12.48%	375,907.52	16.83%	426,540.57	13.47%	425,622.94	-0.22%		-100.00%
TOTAL	3,151,203.50	3.01%	3,906,322.49	23.96%	4,566,349.35	16.90%	4,833,499.62	5.85%	1,053,357.57	-78.21%

AFTER REFUND

	2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr	2023	% Incr(Decr) from prior yr	2024	% Incr(Decr) from prior yr
January	219,154.90	4.57%	237,651.31	8.44%	282,424.27	18.84%	335,755.71	18.88%	354,405.73	5.55%
February	208,449.22	4.84%	225,592.83	8.22%	313,056.99	38.77%	321,339.27	2.65%	333,667.13	3.84%
March	199,473.40	-14.63%	302,292.48	51.55%	293,864.24	-2.79%	395,859.72	34.71%	359,244.54	-9.25%
April	194,556.04	-12.11%	312,333.74	60.54%	356,615.85	14.18%	369,805.64	3.70%		-100.00%
May	245,037.26	3.55%	363,341.37	48.28%	357,069.28	-1.73%	411,190.92	15.16%		-100.00%
June	270,598.88	-0.08%	354,079.99	30.85%	414,125.44	16.96%	434,620.76	4.95%		-100.00%
July	254,330.79	-9.69%	355,006.45	39.58%	414,876.04	16.86%	437,099.52	5.36%		-100.00%
August	280,187.96	-1.01%	317,495.97	13.32%	434,258.56	36.78%	446,230.27	2.76%		-100.00%
September	306,570.32	12.13%	358,127.16	16.82%	408,238.24	13.99%	431,588.03	5.72%		-100.00%
October	295,679.43	10.76%	332,468.17	12.44%	390,686.93	17.51%	409,219.69	4.74%		-100.00%
November	262,364.84	6.30%	310,702.80	18.42%	375,740.34	20.93%	381,767.36	1.60%		-100.00%
December	311,675.86	12.42%	375,476.64	20.47%	425,100.13	13.22%	424,728.21	-0.09%		-100.00%
TOTAL	3,048,078.90	1.60%	3,844,568.91	26.13%	4,466,056.31	16.17%	4,799,205.10	7.46%	1,047,317.40	-78.18%

Garfield County Public Library District
Profit & Loss Budget vs. Actual (unaudited)
Jan-May 2024

	Jan -May 2024			Footnotes	\$ Increase / (Decrease) in Actual '23 to '24	
	Actual	Annual Budget	% of Annual Budget		Jan - May 2023 Actual	
Income						
40100 · Sales Tax Revenue	1,478,980.50	4,000,000.00	36.97%		1,500,585.18	(21,604.68)
40102 · Sales Tax Refunds	(8,947.12)	(80,000.00)	11.18%		(25,136.50)	16,189.38
40200 · Property Tax Revenue	9,030,640.53	9,866,513.00	91.53%		4,837,764.48	4,192,876.05
40300 · Specific Ownership Tax Revenue	232,239.19	450,000.00	51.61%		191,924.81	40,314.38
40900 · Interest Earned on Investments	400,886.15	500,000.00	80.18%	1.	276,272.36	124,613.79
41000 · Grants	22,874.17	18,314.00	124.9%	2.	22,691.62	182.55
41200 · Other Revenue	11,660.57	48,045.00	24.27%		30,885.49	(19,224.92)
41300 · Solar Rebates	2,205.27	8,000.00	27.57%		2,299.35	(94.08)
42000 · Branch Revenues	21,921.39	29,000.00	75.59%		21,573.62	347.77
Total Income	11,192,460.65	14,839,872.00	75.42%		6,858,860.41	4,333,600.24
Expense						
50001 · TREASURER'S FEES	217,537.56	284,730.00	76.4%		132,190.07	85,347.49
50005 · DEBT SERVICE	0.00	1,659,799.00	0.0%		0.00	0.00
51000 · EMPLOYEE COSTS	2,124,628.62	5,424,039.00	39.17%		1,702,917.14	421,711.48
52000 · LIBRARY SERVICES	754,647.32	1,541,681.00	48.95%		633,957.27	120,690.05
53000 · PROFESSIONAL SERVICES	83,060.91	204,144.00	40.69%		39,207.70	43,853.21
54000 · BUILDING OVERHEAD	252,033.36	888,633.00	28.36%		292,041.86	(40,008.50)
54500 · BUILDING REFRESH, FURNITURE,IMI	51,087.31	850,000.00	6.01%		58,391.14	(7,303.83)
55000 · EQUIPMENT	130,324.51	178,141.00	73.16%		38,909.75	91,414.76
56000 · OTHER OVERHEAD	83,430.08	92,548.00	90.15%	3.	79,868.74	3,561.34
57000 · ADVERTISING & MARKETING	30,851.59	140,500.00	21.96%		24,213.21	6,638.38
58000 · VEHICLES	7,363.66	18,400.00	40.02%		4,421.54	2,942.12
59000 · PARTNERSHIPS	39,646.87	69,238.00	57.26%	4.	37,360.28	2,286.59
Total Expense	3,774,611.79	11,351,853.00	33.25%		3,043,478.70	731,133.09
Net Income	7,417,848.86	3,488,019.00			3,815,381.71	3,602,467.15

Footnotes:

1. The 30 day yield on the ColoTrust account for May was 5.4025%. Up from 5.1520% in May 2023.
2. \$18314 Colorado State library materials grant has been received in full. \$3260 Safety grant received, was not budgeted.
3. Annual property and liability insurance paid in January
4. Includes 1st half assessment on Cooper Commons(GWS); Annual assessment on CLEER

Garfield County Public Library District

06/17/24

Balance Sheet (unaudited)

Accrual Basis

As of May 31, 2024

	<u>May 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
10010 · Alpine Bank- Gen(..7072)	1,694,903.75
10050 · Colo Trust - General	23,597,977.35
10055 · C-Safe	58,674.57
10060 · Alpine Bank- Payroll(..8785)	3,356.74
10070 · Alpine Bank - Flex(..0583)	9,200.06
10300 · Petty Cash- Cash drawer fund	1,125.00
11010 · CS-23652000-Annual Interest Pmt	205.42
11050 · CS-23652001-Annual Princ. Pmt	1,511.81
Total Checking/Savings	<u>25,366,954.70</u>
Other Current Assets	
12250 · Leases Receivable	404,999.66
Total Other Current Assets	<u>404,999.66</u>
Total Current Assets	25,771,954.36
Other Assets	
19100 · Due to / from Foundation	7,471.14
Total Other Assets	<u>7,471.14</u>
TOTAL ASSETS	<u>25,779,425.50</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	72,145.95
Total Accounts Payable	<u>72,145.95</u>
Credit Cards	
20510 · Alpine Bank Purchase Card	15,246.04
Total Credit Cards	<u>15,246.04</u>
Other Current Liabilities	
20660 · Grants Payable	3,747.40
20900 · Payroll check to be printed	-2,260.86
21100 · Other Payroll Payables-	11,698.73
21200 · Payroll Payable-	88,493.00
Total Other Current Liabilities	<u>101,678.27</u>
Total Current Liabilities	189,070.26
Long Term Liabilities	
22250 · Deferred inflow - verizon lease	404,999.66
Total Long Term Liabilities	<u>404,999.66</u>
Total Liabilities	594,069.92
Equity	
30000 · Unassigned Fund Balance	17,318,764.95
30005 · Non-Spendable Fund Balance	38,741.77
30010 · Restricted Fund Balance	410,000.00
Net Income	7,417,848.86
Total Equity	<u>25,185,355.58</u>
TOTAL LIABILITIES & EQUITY	<u>25,779,425.50</u>

Vendor Update and Vendor Management Policy

Effective Date: August 2024

1. Introduction

Garfield County Public Library District (GCPLD) recognizes the critical importance of maintaining accurate and up-to-date vendor information for the successful operation of our business. This Vendor Update and Vendor Management Policy outlines the procedures and steps that must be followed to ensure that any updates to vendor information are legitimate and accurate. This policy applies to all employees, contractors, and any other personnel involved in vendor management.

2. Purpose

The purpose of this policy is to establish a standardized and secure process for verifying and updating vendor information to prevent errors, fraud, or any other unauthorized changes that may have a detrimental impact on the company's operations and reputation.

3. Vendor Information Update Process

3.1. Vendor Initiated Updates

Vendors are encouraged to initiate updates to their information by submitting the necessary documentation to the designated GCPLD vendor management contact. To ensure that these updates are legitimate and accurate, the following steps will be taken:

- a. **Verification of Vendor Identity:** The vendor's identity will be verified through the review of official identification documents, tax identification numbers, and any other relevant documentation. Do not rely on E-mail to confirm changes to vendor information.
- b. **Confirmation of Request:** The vendor management contact will confirm the request with the known primary contact at the vendor's organization.
- c. **Review of Supporting Documentation:** Supporting documentation, such as updated tax forms, business licenses, or certificates, will be reviewed for accuracy and authenticity.
- d. **Confirmation of Updates:** Once the updates have been verified, the vendor management contact will confirm the changes and update the vendor's information in the company's records.

3.2. GCPLD Initiated Updates

In cases where GCPLD identifies discrepancies or inconsistencies in vendor information, the following steps will be taken to validate and update the information:

- a. **Cross-Verification:** Vendor information will be cross-verified with external databases, government records, and other reliable sources.
- b. **Communication with Vendor:** GCPLD will notify the vendor of the discrepancies or changes required and request the necessary documentation to validate and update the information, preferably through a known telephone number.

c. Vendor Response and Documentation: The vendor will be asked to provide the requested documentation, which will then be reviewed for authenticity and accuracy.

d. Update Confirmation: Once the updated information is verified, the vendor's information in the company's records will be updated.

4. Vendor Management Responsibility

All employees involved in vendor management have a responsibility to ensure that the vendor information update process is carried out in compliance with this policy. Have a supervisor review all vendor changes. Failure to follow the established procedures may result in disciplinary action.

5. Record Keeping

Accurate records of all vendor information updates will be maintained for a minimum of 6 years + current and should be readily accessible for internal and external audit purposes.

6. Training

GCPLD will provide annual training to employees responsible for vendor management, ensuring they understand and follow the policies and procedures outlined in this document.

7. Compliance

Non-compliance with this Vendor Update and Vendor Management Policy may result in consequences, up to and including termination, as outlined in the company's Code of Conduct.

8. Review and Revision

This policy will be reviewed annually and updated as necessary to ensure it remains current and effective.

By adhering to this Vendor Update and Vendor Management Policy, Garfield County Public Library District aims to maintain the integrity of vendor information, protect against fraud and errors, and enhance overall vendor management processes. The company encourages open communication with vendors to ensure that accurate and updated information is maintained.

GCPLD

[Your Company Logo]

Date: _____

Approved By: _____ (Name and Title)

Signature: _____

Human Resources Report, June 2024

By Kim Owens, HR Director

The Compensation Study is underway with the review and matching of jobs nearly complete. The aggressive completion date of June 30 was a little too aggressive, I expect reports to be ready for the Board to review at the August board meeting. Still to come is developing the compensation philosophy and pay structure and reviewing the results of the wage study. The annual staff summer picnic is on Friday, August 2 from 6:00 – 8:00pm at Burning Mountain Park in New Castle. All staff, their families, and the Board are warmly invited for an evening of good fun and fun entertainment.

Staff Education and Development update:

Three GCPLD staff are attending ALA's national conference in San Diego from June 27 – July 2. They'll learn about emerging trends in public library service, network with other professionals, and make contacts with vendors for various library products.

Laura West, Employee Development Coordinator, and Melissa Wiley, Digital Content & Inter-Library Loan Technician, are developing training for staff on two of our most popular resources, Libby, and Hoopla, and will be delivering the training in August.

We're delighted to have six staff: Sarah Vail, Ana Gaytan, Amaranda Fregoso, Alex Garcia, Nancy Barnes, and Jamie LaRue, hosting presentations they created at the 2024 Colorado Association of Libraries Conference in September.

We're working with the Colorado State Library and Colorado Library Consortium to host in-person regional workshops at one of our libraries in 2025.

The Spanish Services Staffing Sub Committee met with Cristy Moran, Adult Library Services Senior Consultant with the Colorado State Library to learn about Spanish language learning for library staff. The sub-committee is tasked with recommending staff Spanish language learning paths to the Spanish Services Team for 2025.

Recruiting and Staffing update:

The Carbondale Youth Services Coordinator position is one of the most difficult positions to fill. The role is unique and living in or near Carbondale is very expensive. We have posted the position on social media and to various Facebook groups, we also have flyers at the circ desk of Carbondale and Glenwood, and it's on the major job boards. Tracy Kallassy, Carbondale Branch Manager, and I continue to review applications and conduct screening interviews.

The Youth Services Interns are bringing a lot of value and energy to their Branches, I call that program a success!

We've started screening interviews for the Silt Assistant Branch Manager position. This critical role requires both solid library experience and leadership skills.

Staffing Report - Since 5/24/2024:

New Hires: 3

- Library Assistant Intern – Silt, 10hrs/week – 6/3/2024

- Library Specialist – Silt, 28hrs/week – 6/10/2024
- Youth Services Intern/Interim Library Page – Silt, 28hrs/week – 6/11/2024

Promotions/Transfers: 2

- Rifle Library Page –Transferred to Rifle Substitute – 6/9/2024.
- New Castle Library Page - added Youth Services Intern as additional role – New Castle, 20hrs/week – 6/30/2024.

Vacancies: 5

- Full-time Facilities Technician – Support Services, 40hrs/week
- Assistant Branch Manager – Silt, 40hrs/week
- Youth Services Coordinator – Carbondale, 40hrs/week
- Library Page – Carbondale, 10hrs/week
- Library Page – Glenwood Springs, 10hrs/week

Departures: 4

- Assistant Branch Manager – Silt, 40hrs/week – 5/29/2024
- Library Page – Carbondale, 10hrs/week – 6/19/2024
- Library Page – Silt, 10hrs/week – 6/19/2024
- Library Page – Glenwood Springs, 10hrs/week – 6/21/2024

Additional Staffing Information:

Headcount as of 6/27/2024:

- 75 total staff members (does not include subs)
- 43 benefit-eligible staff (32 - 40 hours per week); 32 staff with less than 32 hours per week
- 60.10 FTE

Staff Stats by Location – 6/27/2024					
<u>Location</u>	<u>FTE</u>	<u>Total Staff Count</u>	<u>Scheduled Staff Hours per Week</u> (total of all staff)	<u>Count of Benefit Eligible Staff (over 32 hours)</u>	<u>Count of Staff not eligible for Benefits (under 32 hours)</u>
Carbondale	7.25	10	290	4	6
Glenwood	7.65	10	306	5	5
New Castle	6.80	10	272	4	6
Silt	5.65	7	226	4	3
Rifle	8.85	12	354	5	7
Parachute	6.50	8	260	4	4
Support Services	17.40	18	696	17	1
Grand Total	60.10	75	2404	43	32

Branch Libraries Report, July 2024

By Nancy Barnes, Branch Libraries Director

Branch Projects

A very adept and efficient crew of movers spent a day at the Glenwood branch, relocating materials and shelving to make materials easier to access and the branch more comfortable. The teen and juvenile sections were reconfigured to make those areas discrete and welcoming spaces for each age group.



Glenwood's reconfigured children's area.

Branch Staff Shine

Glenwood staff member Suzy Meredith-Orr has led an effort to reinvigorate the drought resistant species in the planters in front of the library and around the plaza, with native species to help our pollinators including Agastache (Hummingbird mint) and Rocky Mountain Penstemon. In addition, the branch distributed wildflower seeds in partnership with Great Outdoors Colorado's Generation Wild program designed to reconnect kids to the outdoor world.

Program Success

Carbondale Library: Carbondale restarted their "Get the Wiggles Out" program recently with fun new toys, including a ball pit. It's been popular, and the branch is happy to bring this fun program. Twenty kids showed up to make slime at Carbondale's first TGIF Tween Time program. These weekly programs include activities like building terrariums, a water balloon relay, and adventures in baking. Based on community requests, Wi-Fi access was extended to the parking lot so patrons can use the internet 24/7.

Glenwood Springs Library: The Youth Services Coordinator (YSC), Red, along with our YSC intern Mary Tong, have been bringing a lot of energy and enthusiasm to the Summer Reading Challenge (SRC) events and activities. In addition to special programs every Tuesday, summer versions of story time and (water) wiggles have been crowd pleasers, attracting twice as many attendees as during the fall and spring.

New Castle Library: Over forty teens and tweens had a great time making friendship bracelets and participating in trivia at a Taylor Swift party in mid-June. Staff recently provided outreach at the bike

rodeo hosted by the police department at Elk Creek Elementary and used the opportunity to sign up families for the summer reading challenge.

Rifle Library: The Youth Services team is busy visiting local parks where Meal Monkey lunches are distributed, signing up participants for the SRC and distributing rewards for completed reading logs. Additionally, weekly visits to the school district's Boost Camp program have significantly increased participation in SRC. The adult "Take and Make" craft program has been popular. The first project, a DIY computer mouse pad, was a resounding success and in July participants will be creating Zen Gardens. Two new adult programs include a 6-week basic computer series and a walking book club. The computer class series is designed with our senior patrons in mind, as well as anyone who does not consider themselves computer-savvy. The book club is designed to encourage patrons to get active and moving while listening to audiobooks. Participants can sign up to receive a pedometer to track their steps as they enjoy their book of choice. Steps will be monitored and tallied through August, and the individual with the highest step count wins a prize.

Silt Library: Silt Library recently launched teen tech time to encourage this age group to come together and learn about technology. The first event had 8 teens turn out. Aspen Science Center hosted a successful rocket building and rocket launch program for Silt children and families.

Parachute Library: The Parachute Library kicked off the summer reading challenge at the local fishing pond in Parachute in partnership with the school district. The first SRC event was a 4-H program with over 50 participants. The library's visits are increasing this summer and staff are continuing outreach efforts in July. The library will have a booth at the local Farmer's Markets.



Parachute library prize table



Swifties make friendship bracelets in New Castle.



Teen Blackout concert in Glenwood.



Story time in Glenwood.

June Displays!



Summer Reading Challenge



Pride Month



Juneteenth



Teen Graffiti Wall

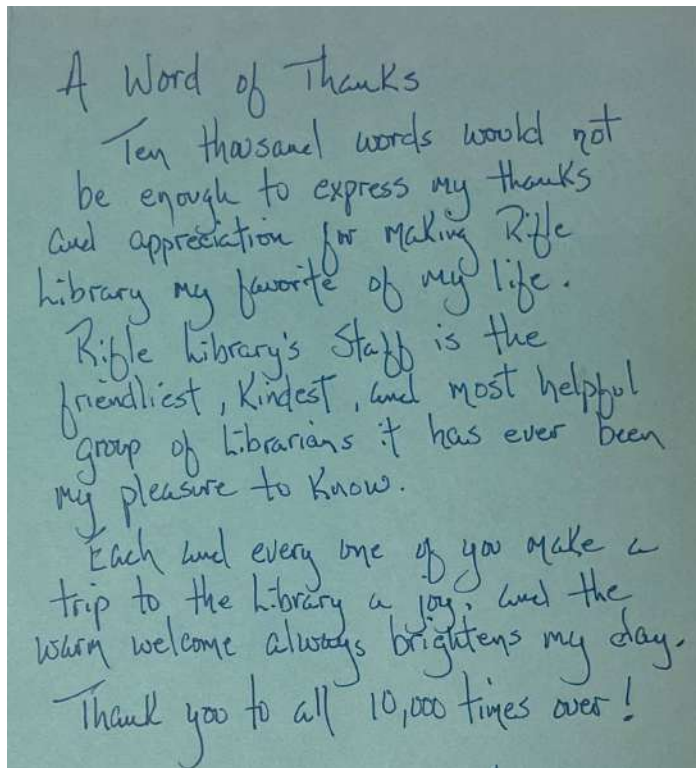
Rifle's recent book displays.

Community Outreach

New Castle Library is partnering with S.A.N.A. to develop a series of self-improvement workshops in Spanish. The first program, hybrid-based, had 39 attendees both in-person and on Zoom.

Stories of Impact

A Rifle patron recently wrote this letter of thanks to the library staff.



Staffing

Silt welcomed several new staff members in the past month. Brendan Peters is the newest part-time Library Specialist. Chloe Duran is serving as Youth Services Intern assisting our Youth Services Coordinator, Paul Stanley. She is assisting with story times, the "Shake your Sillies Out" program and other summer programs. Lastly, teen intern Olive Byman started her internship through [Ascendigo](#).

Library Page Karol Ramos has started her position as New Castle's Youth Services intern for the summer. Karol is planning passive activities for children and helping with youth services programs. She is also helping us organize our teen volunteers.



PHYSICAL COLLECTION

LIBRARY 1
GCP CARBONDALE
LIBRARY DISTRICT 1
GARFIELD COUNTY LIBRARY DISTRICT

TOTAL
CIRCULATION

390,291

TOTAL
LEND

50,835

TOTAL
BORROWS

30,000

YOU SAVED
BY BORROWING

\$840,000

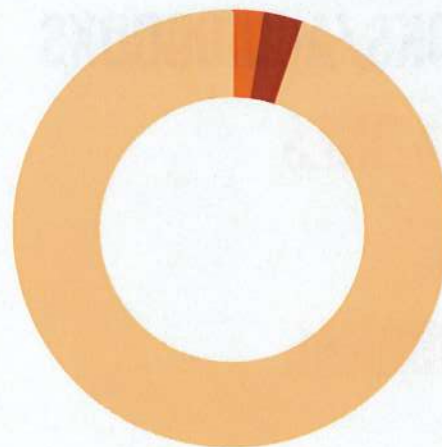
OTHERS SAVED
BY YOUR LENDS

\$1,423,380

LENDER OR
BORROWER?

NET LENDER

TOTAL CIRC
PIE CHART



OVERDRIVE EBOOK CHECKOUTS
OVERDRIVE AUDIOBOOK CHECKOUTS
SUM OF PHYSICAL CIRCULATION

COLLABORATION EXCELLENCE INNOVATION RESPECT FOR ALL RESPONSIVE SERVICE



ERESOURCES COLLECTIONS

LIBRARY 1
GCP CARBONDALE
LIBRARY DISTRICT 1
GARFIELD COUNTY LIBRARY DL.

OVERDRIVE
EBOOK CIRC

31,772

OVERDRIVE
AUDIOBOOK CIRC

39,768

OVERDRIVE
MAGAZINE CIRC

4,992

OVERDRIVE MAG.
UNIQUE PATRONS

447

NYT
ARTICLES READ

3,940

NYT
PAGE VIEWS

12,201

WSJ ACCESS
SESSIONS

430

WSJ
PAGE VIEWS

1,924

OVERDRIVE EBOOKS/AUDIOBOOKS

\$1.40

OVERDRIVE MAGAZINES

\$1.21

NEW YORK TIMES

\$0.43

WALL STREET JOURNAL

\$1.40

COLLABORATION EXCELLENCE INNOVATION RESPECT FOR ALL RESPONSIVE SERVICE



IT/CYBER SECURITY

GCP CARBONDALE

GARFIELD COUNTY

GCP CARBONDALE

BLOCKED TRAFFIC

ADULT	2,519
BOTNETS	1
CHILD ABUSE CONTENT	16
DOH & DOT	60,575
EXPLOITS	504
FILTER AVOIDANCE	1,343
MALICIOUS SITES	1,025
MALWARE SITES	2,010
PHISHING	700
PORNOGRAPHY	6,735
PROXY AVOIDANCE & ANONYMIZERS	294
SECURITY THREATS	50
SPAM	115
SPYWARE & ADWARE	1,045
USER-DEFINED BLACKLIST	297

PROJECTED RANSOMWARE
ATTACKS

503

ESTIMATED COST OF
DATA BREACH

\$63,762,480

COLLABORATION EXCELLENCE INNOVATION RESPECT FOR ALL RESPONSIVE SERVICE



GOOD MEMBER METRICS

GCP CARBONDALE
GARFIELD COUNTY PUBLIC LIBRA..
GARFIELD COUNTY PUBLIC LIBRARY DISTRICT

LENDER/BORROWER RATIO

1.695

KNOWBE4 RISK TREND (2023 - 2024)

-15

USES RFID TAGS?

YES

ATTENDED MUG 2023?

YES

ATTENDED COUNCIL 2023?

YES

MARMOT TRAININGS ATTENDED

3

LENDER/BORROWER ANALYSIS

HEAVY LENDER

DIGITAL ARCHIVE ACTIVE?

NO

COMMITTEE REPRESENTATION RATIO

3

PRESENTED AT MUG 2023?

NO

2023 INVOICES PAID LATE/ON TIME

LATE	12.50%
ON TIME	87.50%

OVERDRIVE ADV CIRCS

102,505

OVERDRIVE ADV LENDS

83,805

OVERDRIVE ADV BORROWS

1,583

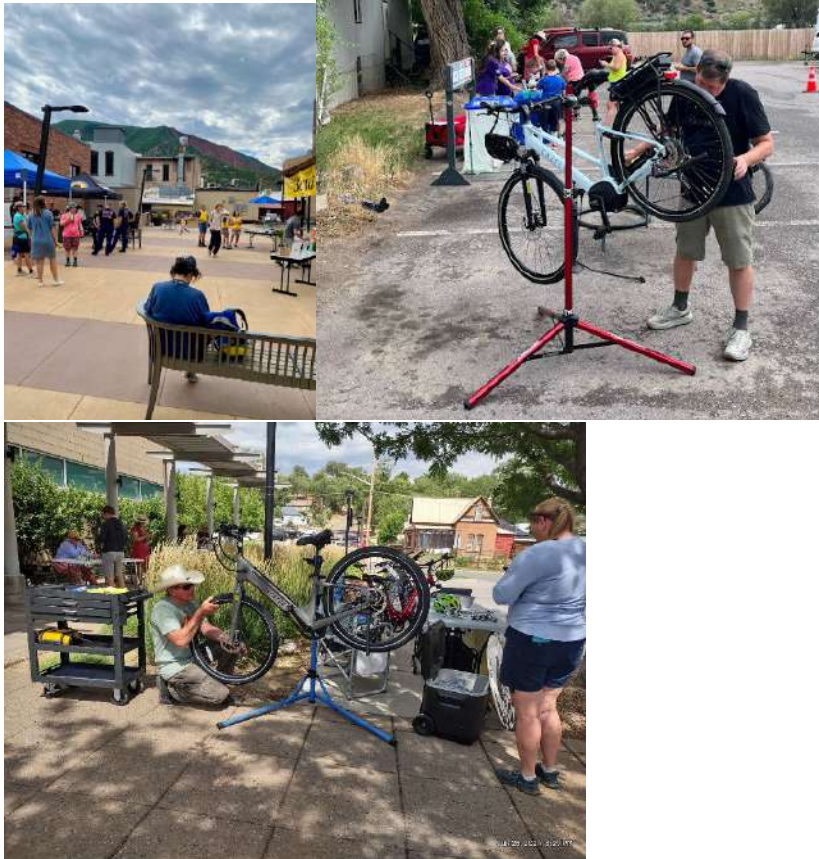
COLLABORATION EXCELLENCE INNOVATION RESPECT FOR ALL RESPONSIVE SERVICE

Marketing report, June 2024

By James Larson, Communications and Marketing Director

June Recap

On June 26th, we cohosted the BikeThere event with CLEAR (Clean Energy Economy for the Region) at all 6 branches. The branches hosted booths and activities including free food, bike maintenance, prize drawings & swag, with activities provided by the libraries and the other organizations. We met or exceeded our participation expectations at all the locations. Below are some pics from the event.



We are actively promoting the Lisa Detweiler Service Award on social media, website, flyers, posters, and through press releases. The award honors a non-profit employee, volunteer, or a first responder who demonstrates extraordinary service to the local Garfield County community. Nominees can be of any age or background, but must be residents of Garfield County, Colorado. Nominations are due by July 31st and the award winner will be announced at the Library District Hispanic Heritage Festival in Rifle on Sunday, September 29.

The Youth Services Team chose a new mascot for the library. It will be worn at outreach and other events to promote the library and our services. We still need to name it, though.



The library had a large and popular presence at this year's Pride celebration in Glenwood Springs on June 15th. We made around 300 buttons and handed out swag and informational materials including a brochure listing LGBTQ+ titles in our collection.



Social media analytics

Followers:

Facebook – 4,082

Instagram – 1,559

Email Newsletter – 16,274


Facebook Reach* 11,900 (up 34%)


Instagram reach: 685 (up 40%)

* Reach = The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more.

Top 5 Facebook posts

Charla de Diversidad, Equidad, y Inclusión

 **Garfield County Libraries** was live. ...
Published by ZOOM Video Livestream - Prod
· June 14 at 5:30 PM · [Public](#)



7:34 / 1:47:53

 **Garfield County Libraries**
Published by James Larson ...
· June 18 at 9:18 AM · [Public](#)

Our GCPLD team had a great time at Pride in Glenwood Springs this past Saturday. This was a great opportunity to remind the community that Libraries are for Everyone!



Garfield County Libraries
Published by James Larson
· 5d · 🌐

Lisa Detweiler Service Award

Nominate someone today!
¡Nomina a alguien hoy!
www.gcpld.org/lisa

Nominations Now Open:
Lisa Detweiler Service Award

Do you know someone who loves to help others in our community? We invite you to nominate a non-profit employee or volunteer, a first-responder who demonstrates extraordinary service to the local Garfield County community. Nominees can be of any age or background, but must be a resident of Garfield County, Colorado. Nominations are due by July 31, 2024.



Nominaciones Ahora Abiertas:
Lisa Detweiler Service Award

Garfield County Libraries
Published by James Larson
· June 19 at 6:45 PM · 🌐

Celebrating all things Taylor Swift at our Taylor Swift party at the New Castle branch this past Saturday.



Garfield County Libraries
Published by James Larson
· June 7 at 3:33 PM · 🌐

A great start to our Summer Reading Challenge programs with Survival Adventures at the Rifle Branch Library!

Kids enjoyed a fun outdoor survival adventure workshop and learned to build a camp safety whistle, a nature journal, bird feeder and a DIY first aid kit.



Top 5 Instagram posts

Instagram

garfieldcountylibraries



DENVERPOST.COM

New Colorado law aims to protect public libraries from partisan book-banning battles

garfieldcountylibraries
<https://www.denverpost.com/2024/06/04/colorado-law-libraries-book-ban-requests/>

Instagram

garfieldcountylibraries



New HIRING

Position: Youth Services Coordinator

GCPLD is seeking a Youth Services Coordinator for our Carbondale Branch Library. We're looking for someone with significant experience working with infants, toddlers, and preschoolers. Prior experience in a public library is a big plus! This role offers an exciting opportunity to deliver engaging programs, curate collections, and provide personalized assistance to young library patrons.

For more information or to see other job opportunities, go to the careers page of our website.

Instagram

garfieldcountylibraries



garfieldcountylibraries Our GCPLD team had a great time at Pride in Glenwood Springs this past Saturday... more

Instagram

garfieldcountylibraries



garfieldcountylibraries Please take a moment to welcome one of our newest team members, Brendan Pet... more



In the News – links to full articles.

<https://www.postindependent.com/news/tippity-tap-its-mr-tap-live-from-new-york/>

<https://www.postindependent.com/news/from-convict-to-artist-how-art-transformed-rifle-residents-life-in-prison/>

<https://www.postindependent.com/opinion/garfield-clean-energy-column-a-day-to-celebrate-biking-an-activity-that-benefits-everyone/>

<https://www.rmpbs.org/blogs/news/book-bans-colorado-censorship>

<https://www.ksut.org/news/2024-06-16/a-new-law-aims-to-protect-colorados-public-libraries-from-book-bans>

<https://www.aspenpublicradio.org/government/2024-06-11/new-law-aims-to-protect-colorados-public-libraries-from-book-bans>

<https://bookriot.com/colorado-passes-anti-book-ban-bill-for-public-libraries/>

<https://www.greeleytribune.com/2024/06/04/colorado-law-libraries-book-ban-requests/>

<https://www.postindependent.com/news/roaring-fork-valley-ranching-advocate-talks-wolf-reintroduction/>

Events April-May 2024

Alex Garcia-Bernal, Education & Events Manager

The GCPLD libraries hosted a great Spring with events and programs for all ages, and with a focus on some cultural celebrations and family activities in the months of April and May.

Special Events:

The GCPLD District came together to celebrate Dia del Niño with community partners at the Rifle library on Saturday April 27th. The celebration hosted around 300 participants. The District also participated in the annual Cinco de Mayo Celebration hosted by the Chamber of Commerce at the Rifle Fairgrounds on Friday May 3rd, with hundreds of participants in attendance. The Glenwood Springs Library hosted our annual Comic Book Festival on Saturday May 4th, with an attendance of about 400 participants. The Parachute library hosted a special Star Wars film day on Saturday May 4th.

The Rifle hosted the first of four Mental Health Workshops with the Garfield County Health Department on Tuesday April 2nd. The Rifle library also hosted a special program on dealing with abuse, Breaking the Silence, on Thursday April 18th and Thursday May 30th. The Silt library hosted a special Spring into Wellness program on Thursday April 25th. The New Castle library hosted a special Wordplay and Wellness Workshop on Saturday April 27th. The Parachute library began a fly-fishing series in collaboration with community partners, and hosted on Monday May 6th, May 13th, and May 20th.

The Carbondale library hosted their special writing program series, Love of the Letter, on Friday April 19th. The Silt library hosted a special book repair workshop on Saturday April 20th. They also hosted a special film showing, Paradise Paradox, on Wednesday May 15th. The Rifle library hosted artist Trish O'Leary with an art showing in the stacks in the month of May, with a reception on Saturday May 18th. All the libraries hosted an eclipse watch party on Monday April 8th. The Carbondale library hosted a special Apocalypse Survival program with great community participation on Monday April 15th.

In Honor of Earth Day, the Rifle and Parachute Libraries hosted a Seed Library distribution program on Saturday April 13th, the New Castle library hosted on Monday April 22nd. The New Castle library also hosted a special Nature Journaling program on Friday May 3rd. The libraries also began to host a presentation on Grey Wolf Reintroduction with the Cattlemen's Association. The New Castle Library hosted first on Wednesday May 8th, the Silt library hosted on Wednesday May 22nd, Carbondale hosted on Thursday May 23rd, Parachute hosted on Thursday May 30th, Glenwood Springs and Rifle will host in June.

The Garfield Libraries hosted Sean Gaskell and an African Harp (Kora) concert in May. Carbondale hosted on Monday May 6th, Silt and Glenwood Springs hosted on Tuesday May 7th, New Castle hosted on Wednesday May 8th, Rifle hosted on Thursday May 9th, Parachute hosted on Saturday May 11th.

In honor of Asian American and Pacific Islander month in May, all the libraries hosted a dance concert by Aspen Polynesia. Silt and New Castle hosted on Saturday May 11th, Carbondale and Glenwood hosted on Saturday May 18th, Rifle and Parachute hosted on Saturday May 25th.

The Parachute library hosted a concert by teen band, Blackout, on Friday May 17th, Silt hosted the same concert on Friday May 31st as an opening for their Summer Reading Challenge. The Libraries also hosted their first ever Hiking Club in anticipation of our Summer Reading Challenge. The first hike was hosted at Rifle Arch Trail on Saturday May 11th.

Partnered Children Events:

The Raising a Reader Blue Bags Graduation Events are hosted this Spring at all our branches. There were several sessions in April and May to reward our Raising a Reader Families for participating in the Bolsitas Rojas program throughout the year. The libraries also hosted their weekly Bolsitas Rojas bilingual story time program with Raising a Reader through April. The program goes on break for the Summer beginning in May. The Rifle, Silt, and New Castle libraries are working with Meal Monkey to provide free lunch for kids once a week. The Rifle library hosted their parenting group with Great Expectations weekly on Tuesdays in April and May. The Carbondale library hosted their Paws to Read Storytime program with the pet shelter on Tuesdays April 2nd, 16th, and Tuesdays May 7th, and 21st. All libraries also hosted a STEM presentation once a month with the Aspen Science Center in April and May. The Rifle library hosted their monthly history program with the Heritage Center, Trunk To Treasures, on Saturday April 19th.

Library Children Events:

The Rifle library began a Sensory Playgroup and hosted it on Mondays April 1st and 15th, and May 6th and 20th. All the libraries hosted their weekly school's out program, Spark, in April and May. The Carbondale hosted their Baby and Me Storytime weekly on Tuesday, with a brief rest in April, the Parachute library hosted their Baby and Me Storytimes weekly on Fridays. The libraries also hosted their stay and play weekly programs. Rifle hosted their Pre School-Playgroup each Wednesday, the Glenwood Springs and New Castle libraries hosted their Get Your WigglesOut programs each Thursday in April and May. The Silt library hosted their Shake Your Sillies program each Friday in April and May. The New Castle library hosted their toddler activity program, Tiny Hands, on Thursday April 18th, and Thursday May 30th. The Rifle library hosted a Sensory Storytime on Tuesday May 21st.

Teen/Tween Events:

The Parachute library began to host a monthly Dungeons and Dragons program on Tuesday April 2nd, and Tuesday May 7th. The Glenwood Springs library hosted theirs on Saturday April 20th, and Saturday May 18th. The Rifle library hosted their weekly Anime Club on Fridays in April and May. They also hosted their monthly Teen Tech program on April Friday 5th, and Friday May 3rd. The New Castle library hosted their gaming club, NC Gamers, each Friday in April, and May. Glenwood Springs hosted their Magic The Gathering game club on Saturdays April 6th and 27th, and Saturdays May 11th and 25th. The Rifle library began a teen Madness Monday activity program on April 8th and continued each Monday in April and May. The Carbondale library hosted their Coding Club with the Aspen Science Center on Thursdays April 11th and 25th, and Thursdays May 9th and 23rd. The Silt Library hosted their monthly Teen Tech program on Saturday April 13th, and Saturday May 11th. The Carbondale library hosted their Creator Club for teens on Friday April 12th, and Friday May 10th. The Parachute library hosted their Teen Gamers Club on Saturday April 27th, and Saturday May 25th. The New Castle library hosted their monthly Pokemon game club on Saturday April 27th.

Family Events:

The Rifle library began to host their monthly Homeschool Advisory Board on Thursday April 11th, and Thursday May 9th. The Parachute library hosted theirs on Friday April 12th, they also hosted their Homeschool Luncheon on Friday April 26th. The Silt library hosted their Loteria bilingual family game program on Thursday April 11th, and Thursday May 9th.

Book Clubs:

The Parachute library hosted their Western Colorado Book Club on Tuesday April 9th, and Tuesday May 14th. They also hosted their Teen Book Club on Monday April 22nd. The Silt Library hosted their monthly Teen Book Club on Thursday April 11th, and Thursday May 9th. The Parachute library hosted their Food For Thought cookbook club on Thursday April 11th, and Thursday May 9th. The Glenwood Springs Library hosted their Spanish Book Club, Entre Las Páginas, on Saturday April 13th, and Saturday May 11th. The Rifle library hosted their Friends of the Library Book Club on April 15th, April 17th, May 8th, The Carbondale library hosted their Third Thursday Book Club on April 18th, and May 16th. The Glenwood Springs library hosted their High School Book Club on Monday April 22nd, and Monday May 13th.

Partnered Adult Events:

The Rifle library continued to work with Discovery Cafe by hosting open hours for the Cafe Monday through Friday from 10am to 4pm, with special art and counseling workshops on Saturdays in the months of April and May. They also continued their ESL classes with CMC on Tuesdays and Wednesdays ending on April 17th. The Carbondale library began a new program partnership with English in Action, in which a language workshop is hosted weekly on Mondays in the months of April and May, they also continued to host their weekly workshop with Valley Settlement each Wednesday in April and May. The Glenwood Library continued to host their memoir writing group, Your Story Your Life, on Fridays April 5th and 19th, and Fridays May 3rd and 17th. The Carbondale library hosted a weekly Computer Literacy class with Valley Settlement each Friday in April. The Glenwood Library hosted the same program as Valley Settlement each Friday in May.

Adults Arts and Crafts:

The Carbondale library hosted their weekly quilting club, In Stitches, each Monday in April and May. The Rifle library hosted their adult ukulele program each Monday in April, ending on April 29th, and their Beginners Adult Guitar program, each Monday, ending on April 22nd. The Parachute library hosted their weekly adult ukulele program each Wednesday, ending on April 17th. The Carbondale library hosted their monthly Nature Journaling program on Friday April 5th and Friday May 3rd. The Parachute library hosted their monthly Crafternoon program on Saturday April 13th and Saturday May 11th. The New Castle library hosted a Quilting Craft on Saturday May 18th. The Glenwood Springs library hosted a Writer's Club on Thursday April 25th and Thursday May 23rd.

Adult Education Events:

The Rifle Library hosted their weekly English/Spanish Conversation group each Wednesday in April and May. They also continued to host their Spanish Immersion program each Monday and Wednesdays in April, ending on April 10. The New Castle library hosted a new English Exposure program each Monday in April and May.

Social Events:

The Carbondale library hosted their weekly senior mobility program, Move From Your Center, each Monday in the month of April, ending on April 29th. The Silt library hosted their last Senior Tai Chi program for the season on Wednesday April 3rd. The Rifle library hosted their weekly Geri Fit mobility program for Seniors each Thursday in April and May. The Carbondale library hosted a special Sound Immersion program on Saturday April 6th. The Glenwood Springs library began their monthly senior's social program, Wonderful Wednesdays on April 10th, and May 8th.

The Silt library hosted their mystery program, Silt Sleuth's, on Tuesday April 16th and Tuesday May 21st. The Glenwood Springs Library hosted their monthly Chess Club on Thursday April 18th, and Thursday May 16th. The Carbondale library hosted their Lost Art of Random Conversations program on Sunday April 7th, and Sunday May 5th. They also hosted a special poetry workshop on Sunday April 21st. The Rifle library began a weekly Zumba class and hosted each Monday in May.

Author Events:

The Carbondale library hosted a Meet the Author featuring RW Hunker Jr on Monday April 22nd.

Upcoming: Summer Reading Preview
(Full report of programs will be in the June report)

The Garfield County Libraries are beginning their Summer Reading Challenge in June and will continue the program till the end of July. As of the end of June, we have:

Total Registrations: 2613
Active Readers: 1096
Challenge Completions: 188

Community Reading Goal: 610,785

The libraries are also hosting a series of hiking club events in May, June, July, and August to go along with our Summer Reading program.

Facilities June Report

Jon Medrano, Facilities Manager

The Facilities Department worked to complete various building repairs and continued major district projects. Here are some projects from last month that are worthy of mention.

Library Reconfiguration for Parachute & New Castle Branches - UPDATE

The library has received the contract from the architectural company and is looking forward to an official walkthrough from their time in early July at both New Castle and Parachute. The design team will then begin drafting the construction plans and updating the library on the progress.

Colorado Special Districts Site Visit for Appraisal

In June, the Facilities Manager met with a representative from the office of Colorado Special Districts. The purpose was to verify and update property information for an appraisal report of all 6 library locations. The tour was completed in one day and library management is awaiting the final report.

Possible Water Leak at Parachute Branch Library

The Town of Parachute, after reviewing meter readings, reached out to the Facilities Manager to inform him of a possible water leak. The Facilities Manager reached out to the landscaping company to inspect the irrigation system, and no leak was found. A technician from the Town of Parachute proceeded with running two water meter tests and it seems that the meter is running correctly and there is no leak from the meter to the building. All faucets, sinks, water fountains, and toilets have been inspected and no leak has been found yet. The Facilities Manager is working with the Town of Parachute to identify the issue and hopes to uncover the source of the problem.

HVAC Repair at Rifle Branch Library

The contracted HVAC company investigated an issue that occurred at the Rifle Branch library. Upon noticing the temperature rising on the second floor, the HVAC tech was called to identify the cause. After an inspection of RTU-2, it was found that a wire was slowly being rubbed revealing the wire and making contact with part of the housing, causing the unit to lock out and not function. The wire was repaired, the unit was inspected, and the unit is back to operating normally.

Public Wi-Fi Router at Carbondale Branch Library

Marmot Library Network and a network installation company worked together to install a public Wi-Fi router at the Carbondale Branch Library. This router was installed on the exterior part of the building on the West side so that people in the parking lot, and sitting areas can access public internet. This small IT project was based on a request from a local patron who highlighted a need that the library could meet.

Updating Staff Desks at Various Branch Libraries

The Facilities Manager received a list of requests based on the recent Ergonomic Desk Stretch training from earlier this year. Items like a new sit-to-stand desk, office chair replacement, and lumbar support devices were given to those who required them. These types of requests are highly encouraged in support of meeting staff health and safety so that each team member can accomplish their assigned tasks with optimal performance.