

AGENDA
Garfield County Public Library District Board of Trustees Meeting
Date: Thursday, June 6, 2024, 2:00 PM

Zoom Access:

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZEldO6srTMsGdDar8cN5LTbjRjT5r6smSfo>

After registering, you will receive a confirmation email containing information about joining the meeting.

Place: Carbondale Branch Library
320 Sopris Ave, Carbondale CO 81623

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

I. CALL TO ORDER

- A. Roll Call
- B. Comment on May 2, 2024, Board Meeting Public Participation
- C. Public Participation: 3 minutes per person
- D. Approval of the agenda

II. CONSENT AGENDA FOR APPROVAL

- A. Minutes of Library Board meeting May 2, 2024 (pp. 1-3)
- B. Claims for Board Approval: General Fund April 16 through May 15, 2024 (pp. 4-6);
Alpine Bank Credit Card Statement April (pp. 7-8)

III. ACTION ITEMS

- A. New Year's Eve (Tuesday, December 31) early closure at 5pm (versus 6-8pm), Kim Owens (pp. 9)
- B. Board member on compensation study committee, Kim Owens

IV. DISCUSSION ITEMS

- A. Introduction of new Board Trustee, Jocelyn Durrance
- B. Management Report, Jenn Cook for Jamie LaRue (pp. 10-19)
- C. Technology Accessibility Policy Draft, Jenn Cook (pp. 20-55)
- D. Finance Report, Kevin Hettler (pp. 56-64)
- E. Citizen Oversight Committee Report, Kevin Hettler (pp. 65-66)
- F. Carbondale Branch Library report, Tracy Kallassy
- G. Trustee reports and comments, All Trustees

V. EXECUTIVE SESSION

- A. An Executive Session may be requested on any item appearing on the agenda.

VI. ACTION ITEM

- A. Action needed after the Executive Session, if any

Next Board Meeting July 11, 2024, 2 pm, Location: Glenwood Springs Branch, 815 Cooper Ave, Glenwood Springs CO 81601

Adjourn meeting.

This agenda is subject to change, including adding items up to 24 hours in advance or deleting items at any time. All times are approximate. If special accommodation is necessary per ADA, please call 970-625-4270 before the meeting.

Prepared by: James LaRue, Executive Director

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING
Place: Parachute Branch Library
May 2, 2024

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

- I. CALL TO ORDER** - Adrian gave Zoom attendees instructions on how to indicate they would like to make a public comment. Nancy Barnes conducted the roll call.

Board Member Present:

Adrian Rippy-Sheehy
Crystal Mariscal
Jocelyn Durrance
Michelle Foster
John Mallonee
Susan Use

Public Present:

Myrna Fletchall
Trish O’Grady
Abdon Rivera
Sallie Moore

Zoom Attendees:

Staff:

Darla Baumli
Laura West
Jackie Skala
Toni Carsten
Melissa Wiley

Public:

Carole O’Brien
Sarah Kemme
Kim Seter
Sara Francis

Staff Member Present:

Melissa Terry
Jon Medrano
Jenn Cook
Eileen Cummings
Amaranda Fregoso
Ana Gaytan
James Larson
Kim Owens
Nancy Barnes
Sara Friend
Rob Zimmermann
Kevin Hettler
Amy Tonozzi
Tracy Kallassy
Emily Hisel
Nicole Chenoweth
Jamie LaRue
Abraham Korah
Kim Benson

- A. Comment on April 4, 2024, Board Meeting Public Participation
- B. Public Participation: 3 minutes per person
 - i. Trish O’Grady – Submitted reconsideration form from John Lepkowski for the book *Faithless*. Showed pages from the *Faithless* book. She would like the person who puts in the reconsideration form to be able to sit in on the reconsideration meeting to discuss the book.
 - ii. Carole O’Brien – Discussed the regulation laws and the rating system for the internet versus books and different sections in the library.
- C. Approval of the amended agenda. The Executive Session description was changed to 24-6-402(4)(f) as a personnel matter as it relates to compensation of the Executive Director.
 - i. **John moved to approve the agenda and Michelle seconded. Motion passed.**

II. CONSENT AGENDA FOR APPROVAL – Jocelyn moved to approve the consent agenda and Crystal seconded. Motion passed.

- A. Minutes of Library Board meeting April 4, 2024 (pp. 1-3) – An amendment was needed on Roman numeral VI-iii. concerning a request for reconsideration. “All policies and procedures were followed for the reconsideration process.” Also, Susan Use wanted it noted that the book in question did not have a parental advisory sticker on it.
- B. Minutes of Library Board special meeting April 15, 2024 (pp.4)
- C. Claims for Board Approval: General Fund March 16 through April 15, 2024 (pp. 5-6); Alpine Bank Credit Card Statement March (pp. 7-8)

III. ACTION ITEMS

- A. Recommendation to BOCC regarding Trustee applicants
 - i. Three candidates are being recommended to the BOCC: Hannah Arauza, Kirstin Clancy, and Myrna Fletchall.
 - ii. **Susan moved to accept the recommended applicants to present to the BOCC. Michelle seconded – Motion passed.**

IV. DISCUSSION ITEMS

- A. Executive Director annual evaluation – to be discussed in Executive Session
- B. Management Report, Jamie LaRue (pp.9-10)
 - i. Senate Bill 216 has cleared the Senate.
 - ii. Speaking engagement in Scotland in June. Jenn Cook will sit in for him at the next Board meeting.
 - iii. Offered a free Niche Academy session on censorship and had 2200 participants.
- C. Library card filtering options. (pp.11-13)
 - i. We can control, broadly, what materials can be checked out to minors. We would just have to create a new patron type and item type that could block circulation of that item type.
 - ii. We can recategorize, for instance, adult graphic novels, although it requires us to manage each item manually.
 - iii. Jamie LaRue said adopting this creates a new restriction on our community. Policies currently recognize that everyone, including minors, has 1st amendment rights. He recommends that we don’t do this.
 - iv. The Board listens to what people are saying, they check out the options, and take in all the information. They are trying to find tools to give to the parents for their children.
- D. Finance Report, Kevin Hettler (pp. 14-20)
 - i. Audit has started.
 - ii. Received safety grant award through the liability insurance company. The grant was used to pay for the security officer in Rifle for January.
 - iii. Citizen oversight committee meeting next week.
 - iv. Currently natural gas pricing is at its lowest level in several years. This will affect the 2026 budget.
- E. Parachute Branch Library report, Amaranda Fregoso
 - i. The Parachute team marched during Grand Valley Days and participated in the Parachute Farmer’s

Market. Nicole Chenoweth has been doing programming at Grand Valley High School once a month. The team also has been participating in school trunk or treats, giving out swag, high school Make a Wish basket fundraiser, working with the Colorado River Valley Team, and participating in the local Kiwanis club.

- ii. Homeschool luncheons, art school, celebrations, pumpkin carving, books club, senior tech class, cooking book club, fantasy festival, fly fishing classes, bat program, how to grow a plant program.
 - iii. Weeding and revamping collection. Bring collection up to date and have new materials.
- F. Trustee reports and comments
- i. John – thanked library staff for working hard during a time when it seemed a bit hard. Also thanked the public who supported the library during the commissioners’ interviews, and everyone who interviewed.
 - ii. Jocelyn – Praised Kim Owens for connecting HR with staff and Laura West, Employee Development Coordinator for de-escalation training.
 - iii. Adrian - Commented on the crowd that supported the library and thanked them.
 - iv. Susan – Would like the Board to revisit the bylaws. It is on the upcoming agenda.
 - v. Michelle – Pleased that during library appreciation week she got invited to the Parachute library and was able to have lunch with the staff and it was nice to just be able to sit and visit.
 - vi. Crystal – Would like to visit about having communications in Spanish.

V. EXECUTIVE SESSION

- A. Executive session pursuant to §24-6-402(4)(f), C.R.S., for personnel matters related to the compensation of the Executive Director.
- i. John moved to enter the Executive Session, and Crystal seconded. Motion passed. Members present during the Executive Session include Adrian Rippey – Sheehy, Jocelyn Durrance, John Mallonee, Michelle Foster, Crystal Mariscal, Susan Use, Kim Owens, Kevin Hettler, Kim Seter (via telephone).
 - ii. The executive session started at 3:28 pm and ended at 4:43 pm.

VI. Action Items after Executive Session.

- A. Amend the Executive Director’s employment contract to include a 2% merit pay increase for total annual compensation to be \$158,423 retroactive to January 1, 2024.
- i. **John moved. Jocelyn seconded – Motion passed.**

A motion to adjourn the meeting was made by Adrian Rippey-Sheehy.
The meeting adjourned at 4:46pm.

The Board Zoom recording will be uploaded to www.gcpld.org.

Next Board Meeting June 6, 2024, 2 pm, Location: Carbondale Branch, 320 Sopris Avenue, Carbondale CO 81623.

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Prepared by: James LaRue, Executive Director

Garfield County Public Library District
Claims for Board Approval
April 16 through May 15, 2024

Date	Num	Name	Memo	Amount
10010 · Alpine Bank- Gen(..7072)				
04/16/2024	Eft	City of Glenwood Springs	electricity	(696.06)
04/16/2024	Eft	Masters Telecom LLC	Fax service	(191.48)
04/16/2024	Eft	Mountain Waste & Recycling	SI GW trash / recycling	(172.66)
04/16/2024	Eft	Town of Silt	water / sewer	(229.19)
04/16/2024	Eft	Waste Management	RI CA NC trash/recycling	(422.16)
04/16/2024	Eft	WEX Bank	March vehicle fuel	(429.25)
04/16/2024	Eft	Xcel Energy	CA Electricity	(1,555.99)
04/17/2024	Eft	Tiger, Inc.	gas delivery	(2,857.38)
04/18/2024	Eft	Amazon .com	March event/program/office/bldg supplies	(8,530.18)
04/22/2024	Eft	CenturyLink	Elevator and fire alarm telephone service	(432.42)
04/24/2024	Eft	CRA	Retirement plan contributions	(8,967.08)
04/24/2024	Eft	CRA	Retirement plan contributions	(5,330.00)
04/25/2024	Eft	Alpine Bank	Mar c.c. pmt	(7,542.43)
04/29/2024	Eft	City of Rifle	water / sewer	(155.58)
04/29/2024	Eft	Town of New Castle	water / sewer	(228.31)
04/30/2024	26470	A Clean Break, LLC	RI, SI, NC Apr cleaning	(6,700.00)
04/30/2024	26471	AFLAC	Apr supplemental insurance	(107.70)
04/30/2024	26472	American Janitor LLC	PA cleaning	(1,096.00)
04/30/2024	26474	Arreguin, Rodrigo	Live music performance	(500.00)
04/30/2024	26475	Aspen Science Center	STEM events	(3,360.00)
04/30/2024	26476	Baker & Taylor	CHQ subscription	(8,995.50)
04/30/2024	26477	Barnum, Jessica	Wordplay and wellness workshop	(90.00)
04/30/2024	26478	Beachey, Ari	PLA travel/mileage reimb	(215.61)
04/30/2024	26479	Benson, Kim	Mileage reimb	(140.70)
04/30/2024	26480	Best Version Media, LLC	Digital and print ads	(1,618.20)
04/30/2024	26481	Brainfuse Inc.	Helpnow & Vetnow online tutoring services renewa	(5,800.00)
04/30/2024	26482	Cardiff Cleaning Service	CA GW cleaning	(4,557.00)
04/30/2024	26483	Cengage Learning Inc / Gale	Library materials	(764.27)
04/30/2024	26484	Citadel Security Group, LLC	GW / RI security service	(9,435.22)
04/30/2024	26485	Colorado Library Consortium	PITS software may-june 24	(334.81)
04/30/2024	26486	Colorado Mountain College RI	ESL childcare instructor	(1,056.00)
04/30/2024	26487	Computershare Trust Company	2017 COP ucc processing fee	(79.94)
04/30/2024	26488	Convey Language Services	Interpretive services for adult events	(2,258.92)
04/30/2024	26489	Cook, Jennifer	PLA travel/mileage reimb	(598.15)
04/30/2024	26490	Anvil Points Upholstery & Carpet	NC carpets and furniture	(2,025.00)
04/30/2024	26491	Gaskell, Sean	West African music program	(3,600.00)
04/30/2024	26492	Gaytan, Ana	Mileage reimb	(71.56)
04/30/2024	26493	ImageNet Consulting LLC	Copier copies	(1,375.50)
04/30/2024	26494	Ingraham, Ildiko	CA sound immersion event	(300.00)
04/30/2024	26495	Jean's Printing	Posters and bookmarks	(2,788.56)
04/30/2024	26496	Jerkunica, Alexandra	CA Ballet barre and pilates class	(300.00)
04/30/2024	26497	Kallassy, Tracy	PLA travel/mileage reimb	(172.19)
04/30/2024	26498	Korah, Abraham	PLA travel/mileage reimb	(573.56)
04/30/2024	26499	Laughlin, Diana	Kids bilingual adventure yoga	(1,500.00)
04/30/2024	26500	Marmot Library Network, Inc.	USB adapter 4 pack	(17.75)
04/30/2024	26501	Mesa County Public Library District	Library director's retreat dinner	(33.00)
04/30/2024	26502	Millberry, Tahrea	PLA travel/mileage reimb	(231.90)
04/30/2024	26503	Campbell, Robert	Musical performance	(500.00)
04/30/2024	26504	OverDrive	Library eMaterials	(5,685.59)
04/30/2024	26505	Red Electronic Systems	60% deposit for door counters	(6,570.14)
04/30/2024	26506	Reliance Standard	May disability insurance	(958.01)
04/30/2024	26507	Reyes de Velasco, Veronica	ESL winter/spring childcare	(1,056.00)
04/30/2024	26508	Roaring Fork Valley Early Learning Fund	Bolsitas rojas programming	(3,600.00)
04/30/2024	26509	Rodriguez, Sara	Childcare for chamber / library event	(50.00)

Garfield County Public Library District
Claims for Board Approval
April 16 through May 15, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/30/2024	26510	S.T.E.A.M. Junction LLC	STEAM events	(1,170.00)
04/30/2024	26511	Sandate, Mateo	Adult music/writing events	(375.00)
04/30/2024	26512	Tonozzi, Amy	Mileage reimb	(239.86)
04/30/2024	26513	Trane US Inc.	2nd quarter maintenance	(3,186.50)
04/30/2024	26514	Trejo De La Rosa, Fabiola	Interpretation service	(200.00)
04/30/2024	26515	Uline	Desk CA; umbrellas SI GW	(1,470.80)
04/30/2024	26516	Unique Management Services, Inc.	March collections service	(139.30)
04/30/2024	26517	Universal Mechanical Services, LLC	GW HVAC repair	(900.00)
04/30/2024	26518	Vail, Sarah	Mileage reimb	(215.00)
04/30/2024	26519	Van Devender, Jeffrey	Ukulele and guitar classes kids&adults	(10,200.00)
04/30/2024	26520	Willis Towers/CEBT	May health ins	(51,314.96)
04/30/2024	26521	Zimmermann, Robert	PLA travel reimb	(70.00)
04/30/2024	26522	Ingram Library Services	Library materials	(12,823.07)
04/30/2024	26523	Midwest Tape	Library materials	(4,701.44)
04/30/2024	Eft	Garfield County Public Library Foundation	Donations/book sales	(1,923.33)
04/30/2024	Eft	Black Hills Energy	GW and CA gas	(1,457.59)
05/03/2024	Eft	Alpine Bank- CC	May merchant fees	(223.01)
05/08/2024	Eft	CRA	Retirement plan contributions	(8,895.53)
05/08/2024	Eft	CRA	Retirement plan contributions	(5,310.75)
05/10/2024	Eft	ImageNet Consulting - fka De Lage Landen	copier lease	(1,161.66)
05/10/2024	Eft	Masters Telecom LLC	Fax service	(178.37)
05/10/2024	Eft	Tiger, Inc.	gas delivery	(2,175.50)
05/10/2024	Eft	Town of Carbondale	water / sewer	(120.22)
05/10/2024	Eft	Verizon Wireless	Cell phones, hotspots, filtering service, One Talk	(8,354.37)
05/10/2024	Eft	Xcel Energy	electricity 5 locations	(7,137.84)
05/10/2024	Eft	Alpine Bank	Apr c.c. pmt	(37,384.19)
05/15/2024	26524	625-Water(9283)	RI SI staff water	(149.25)
05/15/2024	26525	Acme Fire Alarm Company Inc	2nd quarter fire system monitoring	(405.24)
05/15/2024	26526	AFLAC	May supplemental insurance	(107.70)
05/15/2024	26527	All Around Property Maintenance, Inc	PA April landscape maintenance	(1,320.71)
05/15/2024	26528	AlwaysMountainTime LLC	Radio ads	(500.00)
05/15/2024	26529	Anvil Points Upholstery & Carpet	PA CA carpets and furniture	(4,092.80)
05/15/2024	26530	Aspen Daily News	Print ads	(340.00)
05/15/2024	26531	Aspen Maintenance Supply LLC	CA janitorial supplies	(145.90)
05/15/2024	26532	Cedar Networks	May broadband	(1,194.00)
05/15/2024	26533	Cengage Learning Inc / Gale	Library materials	(86.41)
05/15/2024	26534	Chulainn Publishing Corp.	Library materials	(712.56)
05/15/2024	26535	Citadel Security Group, LLC	RI GW security service	(6,299.30)
05/15/2024	26537	Colorado Society of CPAs	COCPA membership	(429.00)
05/15/2024	26538	Cummings, Eileen	Mileage reimb	(18.76)
05/15/2024	26539	Cura HR, LLC	Training and development / DiSC	(605.00)
05/15/2024	26540	Dasher Printing Services, Inc.	Card key tags	(1,925.20)
05/15/2024	26541	EverGreen ZeroWaste	CA compost service	(70.00)
05/15/2024	26542	Fregoso, Amaranda	Mileage and PLA reimb	(245.55)
05/15/2024	26543	Friend, Sara	Mileage reimb	(276.04)
05/15/2024	26544	Garfield County Treasurer	Landfill fees	(11.25)
05/15/2024	26545	Gaytan, Ana	PLA Mileage reimb	(81.74)
05/15/2024	26546	Glenwood Structural and Civil, Inc.	Progress bill on SI trellis	(6,400.00)
05/15/2024	26547	Hollingsworth, Erin	Mileage reimb	(44.22)
05/15/2024	26548	ImageNet Consulting LLC	Copier copies	(1,234.43)
05/15/2024	26549	Garcia-Bernal, Alejandro	Mileage reimb	(190.28)
05/15/2024	26550	Ingram Library Services	Library materials	(8,796.42)
05/15/2024	26551	Jean's Printing	Bookmarkers	(586.55)
05/15/2024	26552	Kallassy, Tracy	Mileage reimb and exp reimb	(90.06)
05/15/2024	26553	Lectorum Publications, Inc.	Library materials	(2,532.88)

Garfield County Public Library District
Claims for Board Approval
 April 16 through May 15, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
05/15/2024	26554	Library Ideas LLC	Library materials	(791.28)
05/15/2024	26555	Library Journals, LLC	Training classes	(930.75)
05/15/2024	26556	Mathias, Deborah	Mileage reimb	(9.38)
05/15/2024	26557	Meredith-Orr, Suzanne	Mileage reimb	(26.80)
05/15/2024	26558	Midwest Tape	Library materials/hoopla	(10,573.47)
05/15/2024	26559	Mountain Pest Control, Inc.	Apr spraying	(343.00)
05/15/2024	26560	Newmind Group, Inc.	Chrome enterprise license	(50.00)
05/15/2024	26561	OverDrive	Library eMaterials	(10,192.01)
05/15/2024	26562	Reel Rock, LLC	Film rights for summer reading	(800.00)
05/15/2024	26563	Setzer, Vander Wall & Mielke, P.C.	Legal services	(3,249.00)
05/15/2024	26564	Terry, Melissa	Mileage reimb	(132.66)
05/15/2024	26565	Toranza-Viera, Ana Yanina	Glass workshop	(1,640.19)
05/15/2024	26566	Town of Parachute	water / sewer / trash	(267.49)
05/15/2024	26567	Transparent Information Services, LLC	Background checks	(382.90)
05/15/2024	26568	Trejo De La Rosa, Fabiola	Interpretation dia del nino celebration	(160.00)
05/15/2024	26569	Unique Management Services, Inc.	April collections service	(199.00)
05/15/2024	26570	Western Paper Distributors	RI janitorial supplies	(387.40)
05/15/2024	26571	Windcave	Merchant fees	(30.00)
05/15/2024	26572	Millberry, Tahrea	Mileage reimb	(91.26)
Total 10010 · Alpine Bank- Gen(..7072)				(347,333.08)
TOTAL				<u>(347,333.08)</u>

Garfield County Public Library District Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 04/30/2024

Type	Date	Num	Memo	Clr	Amount	Balance
Beginning Balance						7,542.43
Cleared Transactions						
Charges and Cash Advances - 105 items						
Credit Card Charge	04/01/2024	PAALSC	ALSC conf registration	X	(499.00)	(499.00)
Credit Card Charge	04/01/2024	SIALA	ALSC conference registration	X	(499.00)	(998.00)
Credit Card Charge	04/01/2024	SSALA & CAL	CAL and ALA membership	X	(397.00)	(1,395.00)
Credit Card Charge	04/01/2024	PA2PLA	PLA per diem	X	(342.37)	(1,737.37)
Credit Card Charge	04/01/2024	GWCAL	CAL membership	X	(150.00)	(1,887.37)
Credit Card Charge	04/01/2024	SSAzuradisc	Disc cleaner	X	(87.60)	(1,974.97)
Credit Card Charge	04/02/2024	NC2PLA	PLA per diem	X	(550.21)	(2,525.18)
Credit Card Charge	04/02/2024	NCALSC	ALSC conference registration	X	(499.00)	(3,024.18)
Credit Card Charge	04/02/2024	CA2PLA	PLA per diem and parking	X	(492.31)	(3,516.49)
Credit Card Charge	04/02/2024	SI2PLA	PLA per diem	X	(221.11)	(3,737.60)
Credit Card Charge	04/02/2024	RI2PLA	PLA per diem	X	(159.89)	(3,897.49)
Credit Card Charge	04/02/2024	GW2PLA	PLA per diem	X	(78.58)	(3,976.07)
Credit Card Charge	04/02/2024	PADominos	Refreshments for dungeons and d...	X	(57.21)	(4,033.28)
Credit Card Charge	04/02/2024	SIUSPS	Monthly ILL postage	X	(32.21)	(4,065.49)
Credit Card Charge	04/02/2024	NCUSPS	Monthly ILL postage	X	(17.08)	(4,082.57)
Credit Card Charge	04/02/2024	SI2PL	PLA per diem	X	(15.84)	(4,098.41)
Credit Card Charge	04/02/2024	PAUSPS	Monthly ill postage	X	(9.49)	(4,107.90)
Credit Card Charge	04/02/2024	RIWalmart	Refreshments for Mental health pr...	X	(5.98)	(4,113.88)
Credit Card Charge	04/03/2024	PA2PLA	PLA baggage fees	X	(105.00)	(4,218.88)
Credit Card Charge	04/03/2024	PA2PLA	PLA transportation / taxis	X	(82.95)	(4,301.83)
Credit Card Charge	04/03/2024	PAWalmart	Supplies for staff appreciation day...	X	(67.85)	(4,369.68)
Credit Card Charge	04/03/2024	SSUSPS	Monthly ILL postage	X	(40.34)	(4,410.02)
Credit Card Charge	04/03/2024	SILtiCaesr	Staff refreshments	X	(18.47)	(4,428.49)
Credit Card Charge	04/04/2024	SSTarget	Board meeting refreshments	X	(35.38)	(4,463.87)
Credit Card Charge	04/04/2024	SSNatlGroce	Board meeting refreshments	X	(14.84)	(4,478.71)
Credit Card Charge	04/05/2024	SIWalmart	Kid's craft supplies	X	(5.57)	(4,484.28)
Credit Card Charge	04/06/2024	SSPLA	PLA lodging	X	(15,068.48)	(19,552.76)
Credit Card Charge	04/06/2024	CAPLA	PLA per diem and baggage fees	X	(315.52)	(19,868.28)
Credit Card Charge	04/06/2024	SSAmButton	Button making supplies	X	(201.19)	(20,069.47)
Credit Card Charge	04/06/2024	GW2PLA	PLA per diem	X	(112.32)	(20,181.79)
Credit Card Charge	04/06/2024	NC2PLA	PLA per diem and parking	X	(97.58)	(20,279.37)
Credit Card Charge	04/06/2024	GW2PLA	PLA per diem and free kids' books	X	(64.49)	(20,343.86)
Credit Card Charge	04/06/2024	RI2PLA	PLA parking	X	(60.00)	(20,403.86)
Credit Card Charge	04/06/2024	GW2RedMill	Employee reimbursement	X	(52.53)	(20,456.39)
Credit Card Charge	04/06/2024	GW2PLA	PLA per dem	X	(5.00)	(20,461.39)
Credit Card Charge	04/07/2024	PA2PLA	PLA valet parking refund in may	X	(90.00)	(20,551.39)
Credit Card Charge	04/07/2024	CACricut	Cricut subscription	X	(10.61)	(20,562.00)
Credit Card Charge	04/08/2024	GWCityMkt	Staff appreciation day refreshmen...	X	(130.43)	(20,692.43)
Credit Card Charge	04/08/2024	NCJimmyJohns	Library week refreshments	X	(85.39)	(20,777.82)
Credit Card Charge	04/08/2024	RIWalmart	staff appreciation day refreshments	X	(50.50)	(20,828.32)
Credit Card Charge	04/08/2024	GWDominos	Teen book club refreshments	X	(16.78)	(20,845.10)
Credit Card Charge	04/09/2024	MMKensPitSt	Bookmobile tune up	X	(1,144.73)	(21,989.83)
Credit Card Charge	04/09/2024	GWALSC	ALSC Conf registration	X	(499.00)	(22,488.83)
Credit Card Charge	04/09/2024	CABeijin-Tk	National library week staff morale	X	(315.10)	(22,803.93)
Credit Card Charge	04/09/2024	MMSherwinWl	GW paint and supplies	X	(142.88)	(22,946.81)
Credit Card Charge	04/09/2024	CACityMkt	Staff morale and Refreshments fo...	X	(130.18)	(23,076.99)
Credit Card Charge	04/09/2024	SICtyMktWm	Staff appreciation day refreshments	X	(87.51)	(23,164.50)
Credit Card Charge	04/09/2024	PATapHongs	Staff appreciation day refreshments	X	(72.71)	(23,237.21)
Credit Card Charge	04/09/2024	NCWalmart	Staff appreciation and nat'l library ...	X	(61.11)	(23,298.32)
Credit Card Charge	04/09/2024	SIWalmart	Loteria prizes	X	(44.70)	(23,343.02)
Credit Card Charge	04/09/2024	MMVallyLumb	Cable ties and maint supplies	X	(41.72)	(23,384.74)
Credit Card Charge	04/09/2024	MMWalmart	Windshield washer	X	(35.48)	(23,420.22)
Credit Card Charge	04/09/2024	SIBMtnPizza	Spicy bookclub refreshments	X	(27.06)	(23,447.28)
Credit Card Charge	04/09/2024	CAUSPS	Monthly ill postage	X	(18.48)	(23,465.76)
Credit Card Charge	04/09/2024	MMWalmart	Wasp spray	X	(16.52)	(23,482.28)
Credit Card Charge	04/10/2024	PALocalChoi	Locals' choice award tickets	X	(95.46)	(23,577.74)
Credit Card Charge	04/10/2024	GWUSPS	Monthly ill postage and stamps	X	(75.84)	(23,653.58)
Credit Card Charge	04/10/2024	RIWalmart	USB hub and staff appreciation d...	X	(30.82)	(23,684.40)
Credit Card Charge	04/10/2024	RILitlCesar	ESL refreshments	X	(26.96)	(23,711.36)
Credit Card Charge	04/10/2024	RIWalmart	Staff morale	X	(14.48)	(23,725.84)
Credit Card Charge	04/11/2024	SSUserway	Accessibility feature for website	X	(490.00)	(24,215.84)
Credit Card Charge	04/11/2024	RI2MiHiComi	Comic books for comic book day	X	(400.00)	(24,615.84)
Credit Card Charge	04/11/2024	SSSHRM	SHRM day at the capitol lodging a...	X	(263.00)	(24,878.84)
Credit Card Charge	04/11/2024	SSBrkhsPizz	National library appreciation week...	X	(137.50)	(25,016.34)
Credit Card Charge	04/11/2024	RI2Adobe	Adobe creative cloud and stock	X	(59.98)	(25,076.32)

Garfield County Public Library District Reconciliation Detail

20510 - Alpine Bank Purchase Card, Period Ending 04/30/2024

Type	Date	Num	Memo	Clr	Amount	Balance
Credit Card Charge	04/11/2024	NCEXqDesign	Employee going away gift	X	(39.00)	(25,115.32)
Credit Card Charge	04/11/2024	SSAdobe	Adobe creative cloud	X	(29.99)	(25,145.31)
Credit Card Charge	04/11/2024	SS3CircleK	Refresment for SHRM day at the ...	X	(5.45)	(25,150.76)
Credit Card Charge	04/12/2024	CAMixbook	Staff anniversary gift	X	(51.79)	(25,202.55)
Credit Card Charge	04/12/2024	RIWhistlPig	Staff appreciation day refreshments	X	(36.34)	(25,238.89)
Credit Card Charge	04/13/2024	SS3SrvyMonk	Survey monkey renewal	X	(900.00)	(26,138.89)
Credit Card Charge	04/13/2024	RIDunkin	Staff appreciation day refreshments	X	(18.62)	(26,157.51)
Credit Card Charge	04/15/2024	SSFrlngInc	Interlocking floor tiles for stage	X	(1,706.91)	(27,864.42)
Credit Card Charge	04/15/2024	CACityMkt	Staff morale and Refreshments fo...	X	(68.87)	(27,933.29)
Credit Card Charge	04/16/2024	RIALSC	ALSC conf registration	X	(499.00)	(28,432.29)
Credit Card Charge	04/16/2024	NCFiesValla	Delta library field trip refreshments	X	(59.64)	(28,491.93)
Credit Card Charge	04/17/2024	SIDickeys	Staff refreshments	X	(100.58)	(28,592.51)
Credit Card Charge	04/17/2024	CAUPS	Shipping to send lost laptop back ...	X	(51.07)	(28,643.58)
Credit Card Charge	04/17/2024	CAWalmart	Creator club supplies	X	(23.24)	(28,666.82)
Credit Card Charge	04/18/2024	GWBoardFox	Comic book day supplies	X	(441.92)	(29,108.74)
Credit Card Charge	04/18/2024	GWTARGET	Comic book day prizes	X	(81.97)	(29,190.71)
Credit Card Charge	04/19/2024	SSNinjaTran	Comic book day t-shirt heat transf...	X	(1,374.10)	(30,564.81)
Credit Card Charge	04/19/2024	SSFarfIdInn	Teen lit conference lodging	X	(298.00)	(30,862.81)
Credit Card Charge	04/19/2024	RIWalmart	Refreshments for teen events, sto...	X	(60.73)	(30,923.54)
Credit Card Charge	04/19/2024	RICityMkt	Staff meeting refreshments	X	(40.35)	(30,963.89)
Credit Card Charge	04/22/2024	RI2GraphicS	Large format printer repair	X	(4,177.29)	(35,141.18)
Credit Card Charge	04/22/2024	MMMarkertek	Camera bag	X	(275.55)	(35,416.73)
Credit Card Charge	04/22/2024	SSAmButtom	Button making supplies	X	(72.61)	(35,489.34)
Credit Card Charge	04/22/2024	RIUSPS	Monthly ill postage	X	(9.32)	(35,498.66)
Credit Card Charge	04/23/2024	SSHamptonIn	Dia del nino presenter lodging	X	(250.28)	(35,748.94)
Credit Card Charge	04/23/2024	SI\$General	SPARK refreshments and summe...	X	(43.15)	(35,792.09)
Credit Card Charge	04/23/2024	SSHRAAdobe	HR adobe acrobat pro	X	(23.99)	(35,816.08)
Credit Card Charge	04/24/2024	SSWalmart	Dia del nino supplies	X	(631.60)	(36,447.68)
Credit Card Charge	04/24/2024	SIWalmartg	Flag garland and office supplies	X	(118.77)	(36,566.45)
Credit Card Charge	04/24/2024	SIWalmart	Paper plates, scavenger hunt priz...	X	(60.11)	(36,626.56)
Credit Card Charge	04/24/2024	CACityMkt	Supplies for SPARK	X	(22.76)	(36,649.32)
Credit Card Charge	04/24/2024	SIWalmart	Coin wrappers and air freshener	X	(21.29)	(36,670.61)
Credit Card Charge	04/24/2024	CA\$Tree	Prizes for SPARK	X	(16.25)	(36,686.86)
Credit Card Charge	04/24/2024	SIWalmart	Staff refreshments	X	(8.50)	(36,695.36)
Credit Card Charge	04/25/2024	SS3USPS	Monthly ill postage	X	(18.31)	(36,713.67)
Credit Card Charge	04/26/2024	PALove's	Homeschool luncheon refreshme...	X	(80.93)	(36,794.60)
Credit Card Charge	04/26/2024	SSMnrClaim	Gift certificate for professional ad...	X	(25.00)	(36,819.60)
Credit Card Charge	04/27/2024	SSCostco	Dia del nino refreshments and su...	X	(357.73)	(37,177.33)
Credit Card Charge	04/27/2024	SSLtCaesar	Dia del nino refreshments	X	(195.38)	(37,372.71)
Credit Card Charge	04/27/2024	CACityMkt	Staff morale	X	(11.48)	(37,384.19)
Total Charges and Cash Advances					(37,384.19)	(37,384.19)
Payments and Credits - 1 item						
Check	04/25/2024	Eft	Mar c.c. pmt	X	7,542.43	7,542.43
Total Cleared Transactions					(29,841.76)	(29,841.76)
Cleared Balance					29,841.76	37,384.19
Register Balance as of 04/30/2024					29,841.76	37,384.19
Ending Balance					29,841.76	37,384.19



2024 Holidays and Library Closures Schedule(Ammended)

HOLIDAYS (Closed and paid)

NEW YEAR’S DAY	Monday, January 1
MEMORIAL DAY	Monday, May 27
INDEPENDENCE DAY	Thursday, July 4
LABOR DAY	Monday, September 2
THANKSGIVING DAY	Thursday, November 28
DAY AFTER THANKSGIVING	Friday, November 29
CHRISTMAS EVE	Tuesday, December 24
CHRISTMAS DAY	Wednesday, December 25

CLOSED (Paid and working)

IN-BRANCH WORKDAY (CARBONDALE, NEW CASTLE, RIFLE)	Tuesday, February 20
IN-BRANCH WORKDAY (GLENWOOD, SILT, PARACHUTE)	Wednesday, February 21
ALL STAFF TRAINING DAY	Tuesday, October 8

All staff training day and in-branch workdays are mandatory for all GCPLD Staff except for Library Pages and Substitute Library Specialists.

EARLY CLOSURE DATES (Closed, not paid)

DAY BEFORE THANKSGIVING	Wednesday, November 27, close at 5pm
NEW YEAR’S EVE	Tuesday, December 31, close at 5pm

EVENT FOR THE LIBRARY DISTRICT STAFF

District Picnic	Friday, August 2, 2024
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Management Report –May-June 2024

Jamie LaRue, Executive Director

SB 24-216

I am pleased to report the passage by the Colorado State Senate and House of SB 24-216. This is the successor to SB 24-049, whose provisions for school libraries did not survive. I have attached a copy of the new bill, which at this writing is awaiting the governor's signature. I'm working on a few other pieces for our newsletter, probably for the newspaper, and for a statewide library webinar.

There are several key provisions:

- The legislative declaration states that “the general assembly finds and declares that librarians are highly trained and educated and that they intentionally and thoughtfully select library resources for their specific communities to educate and entertain public library patrons.”
- Public libraries shall establish written policies for the acquisition, retention, display, and use of library resources. We have done so.
- Public libraries shall also establish a written policy for a request for reconsideration process and post it on our website. This too we have done.
- Many of the provisions of the Library Bill of Rights (already adopted by our board) now move from institutional policy to state statute. Among these provisions:
 - A public library shall not exclude a library resource because of various characteristics of the creators (national origin, background, etc.) or because of the topic or opinions expressed.
 - A public library shall not proscribe or prohibit the circulation or procurement of library resources because of partisan or doctrinal disapproval.
 - A public library is responsible for resisting censorship.
 - A public library shall prohibit discrimination based on age, background, political or religious views, origin, disability, race, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, or ancestry in the selection, retention, display, use, or reconsideration of library resources and public meeting spaces.
 - Challengers of library materials must reside within the library's legal service area (for us, Garfield County).
 - Materials may not be withdrawn from the collection while under reconsideration.
 - A public library shall not reconsider the same library resource more than once every two years. The board could choose a longer period of time.
 - The library must make the resolution of a challenge “available to the public.” I propose simply to cite challenges and decisions in my management report. Resources may not be removed until the public record is created of the decision. (The exception is routine

weeding, meaning the removal of items because of condition, lack of use, or dated information.)

- A request for reconsideration is an open record. The name and address of challengers are not confidential and would be provided through a Colorado Open Records Act request.
- It is prohibited to retaliate against library employees who refuse to remove items that have not gone through the reconsideration process.

Colorado is only the fifth state to adopt an anti-censorship law. The first two were Illinois and California. Maryland enacted a law on April 25 that covers school and public libraries. Washington passed one that focuses on school libraries, which goes into effect June 6.

Meanwhile, there have been several alarming pro-censorship bills already adopted in some dozen states and are under consideration by twenty-seven others. In Mississippi, access to Overdrive and Hoopla is now denied to minors, a state action which censored over 3.5 million items—the largest denial of service in American history. Idaho’s “The Children’s Library and Protection act, which allows anyone to claim a book is “harmful to minors” (which includes mentioning any act of homosexuality) and requiring the library to move the item to an “adults only” location, has already resulted in the tiny Donnelly Public Library closing its doors to children altogether, because it simply doesn’t have the space to create an “adult only” vault. In Alabama, anyone may claim in writing that a library resource is “obscene,” and if it is not removed in 7 days (apparently without any review of the claim), the librarian can be fined up to \$6,000 per incident and be sentenced to one year in jail.

Our library is already meeting the highest standards for the management of our collections and displays. But this new legislation firmly establishes the right to the broadest possible access to the stories and ideas of our culture and protects library staff from prosecution for simply doing their jobs. My congratulations to the Colorado Association of Libraries Legislative Committee and the bill sponsors.

Colorado Public Library Directors Retreat

Recently I attended a gathering of public library directors in Mesa County. There are 120 public libraries in the state. About 35 directors attended. Much of the conversation concerned what each of us is up to, but there were some areas of shared concern. One of those is the courier service, which moves library materials across the state. The contract is managed by the Colorado Library Consortium (CLiC) and one issue is that the contractor seems to be the only company available. It also delivers medical supplies and tests, which it apparently does quite reliably. But many libraries have reported long delays in receiving materials, including us. CLiC has been unresponsive to complaints but the widespread concern by the directors was noted by our state librarian and will, I hope, result in further action.

Another issue is the movement by several groups of county commissioners on the western slope to actively interfere with library operations, usually beginning with board appointments, but also pushing

to replace paid staff with volunteers. The trend of putting libraries in the culture war crosshairs continues.

Colorado Association of Library Awards

We submitted three award applications this year to the Colorado Association of Libraries (CAL) this year. While I don't have confirmation yet about any of them, I was very pleased with the quality of the projects and people highlighted. I'm hopeful we'll win at least one of them, and I hope some of our Trustees can see that at the Colorado Association of Libraries conference September 4-6, which is in Breckenridge this year.

New Standards

The Colorado State Library is charged, among other things, with the creation of standards of service for public libraries. They are revised about every five to seven years. The newest version was done far more quickly than past attempts. Interestingly, the process leaned on rural libraries to craft the standards (including our own Nancy Barnes), and they manage to be both practical and aspirational. I'll be providing a print copy when they're available. For now, you can see them online at <https://www.cde.state.co.us/cdelib/standards/index>. Again, I believe we meet or exceed most of the standards, but it's a good introduction to best practices in libraryland.

NOTE: This bill has been prepared for the signatures of the appropriate legislative officers and the Governor. To determine whether the Governor has signed the bill or taken other action on it, please consult the legislative status sheet, the legislative history, or the Session Laws.

An Act

SENATE BILL 24-216

BY SENATOR(S) Cutter and Michaelson Jenet, Kolker, Buckner, Coleman, Danielson, Fields, Gonzales, Jaquez Lewis, Marchman, Sullivan, Winter F.;

also REPRESENTATIVE(S) Joseph and Hamrick, Bacon, Boesenecker, Brown, English, Epps, Froelich, Garcia, Hernandez, Herod, Kipp, Lieder, Lindsay, Mabrey, Marvin, Mauro, McCormick, McLachlan, Ortiz, Parenti, Ricks, Rutinel, Sirota, Story, Titone, Valdez, Vigil, Willford.

CONCERNING STANDARDS THAT PUBLIC LIBRARIES ARE REQUIRED TO
INCLUDE IN POLICIES REGARDING LIBRARY RESOURCES.

Be it enacted by the General Assembly of the State of Colorado:

SECTION 1. Legislative declaration. (1) The general assembly finds and declares that librarians are highly trained and educated and that they intentionally and thoughtfully select library resources for their specific communities to educate and entertain public library patrons.

(2) The general assembly further finds and declares that:

(a) A full range of books and other library resources should be provided for the interest and enlightenment of all people in the communities

Capital letters or bold & italic numbers indicate new material added to existing law; dashes through words or numbers indicate deletions from existing law and such material is not part of the act.

that public libraries serve;

(b) The opportunity to be exposed to a wide variety of perspectives and experiences via books and other library materials engenders empathy and understanding;

(c) Recent challenges to library materials have targeted various protected classes, including individuals based on their race and sexual orientation, constituting dangerous discrimination and limiting some individuals from adequate representation and participation in institutional public life;

(d) Community members have challenged the inclusion of library resources in public libraries and have successfully demanded the removal of library resources;

(e) Removing library resources prevents others from examining, enjoying, and learning from the removed library resources; and

(f) It is important that public libraries' policies for the acquisition, retention, display, reconsideration, and use of library resources and for the use of public library facilities comply with standards that identify the priorities and mission of public libraries.

SECTION 2. In Colorado Revised Statutes, **add** 24-90-122 as follows:

24-90-122. Public libraries - standards for acquisition - retention - display - utilization - reconsideration of library resources - use of library facilities - employee protections - definition. (1) **Definition.** AS USED IN THIS SECTION, UNLESS THE CONTEXT OTHERWISE REQUIRES:

(a) "LIBRARY RESOURCE" MEANS MATERIAL, BOTH PRINT AND NON-PRINT, FOUND IN A PUBLIC LIBRARY THAT SUPPORTS CURRICULAR OR PERSONAL INFORMATION NEEDS. PRINT ITEMS INCLUDE BOOKS, MAGAZINES, NEWSPAPERS, PAMPHLETS, MICROFICHE, OR MICROFILM. NON-PRINT ITEMS INCLUDE FILMS, DISC RECORDS, FILMSTRIPS, SLIDES, PRINTS, AUDIOTAPES, VIDEOTAPES, COMPACT DISCS, COMPUTER SOFTWARE, LIBRARY PROGRAMS, AND EXHIBITS.

(b) "PUBLIC LIBRARY" MEANS A PUBLIC LIBRARY AS DEFINED IN SECTION 24-90-103 (13) THAT IS ESTABLISHED, OPERATED, OR MAINTAINED PURSUANT TO THIS PART 1.

(2) **Standards.** IN ADDITION TO THE POWERS AND DUTIES SPECIFIED IN SECTION 24-90-109, A BOARD OF TRUSTEES OF A PUBLIC LIBRARY SHALL ESTABLISH WRITTEN POLICIES FOR THE ACQUISITION, RETENTION, DISPLAY, AND USE OF LIBRARY RESOURCES AND FOR THE USE OF A PUBLIC LIBRARY FACILITY. IN ADDITION, THE BOARD OF TRUSTEES OF A PUBLIC LIBRARY THAT RECONSIDERS LIBRARY RESOURCES AS SPECIFIED IN SUBSECTION (3) OF THIS SECTION SHALL ESTABLISH A WRITTEN POLICY FOR THE RECONSIDERATION OF A LIBRARY RESOURCE. THE BOARD OF TRUSTEES SHALL ESTABLISH POLICIES AS REQUIRED BY THIS SUBSECTION (2) THAT, AT A MINIMUM, COMPLY WITH THE FOLLOWING STANDARDS:

(a) A PUBLIC LIBRARY SERVES AS A CENTER FOR VOLUNTARY INQUIRY AND THE DISSEMINATION OF INFORMATION AND IDEAS;

(b) THE PUBLIC HAS THE RIGHT TO ACCESS A RANGE OF SOCIAL, POLITICAL, AESTHETIC, MORAL, AND OTHER IDEAS AND EXPERIENCES THROUGH A PUBLIC LIBRARY;

(c) EACH LIBRARY RESOURCE IS PROVIDED FOR THE INTEREST, INFORMATION, AND ENLIGHTENMENT OF THE COMMUNITY AND SHOULD PRESENT DIVERSE POINTS OF VIEW IN THE COLLECTION AS A WHOLE;

(d) A PUBLIC LIBRARY SHALL NOT EXCLUDE A LIBRARY RESOURCE BECAUSE OF THE ETHNIC ORIGIN, ETHNIC BACKGROUND, OR GENDER IDENTITY OF THOSE CONTRIBUTING TO THE CREATION OF THE LIBRARY RESOURCE OR BECAUSE OF THE TOPIC ADDRESSED BY THE LIBRARY RESOURCE OR THE OPINIONS EXPRESSED IN THE LIBRARY RESOURCE;

(e) A PUBLIC LIBRARY SHALL NOT PROSCRIBE OR PROHIBIT THE CIRCULATION OR PROCUREMENT OF A LIBRARY RESOURCE BECAUSE OF PARTISAN OR DOCTRINAL DISAPPROVAL OF THE LIBRARY RESOURCE;

(f) IT IS THE RESPONSIBILITY OF A PUBLIC LIBRARY TO CHALLENGE CENSORSHIP IN THE FULFILLMENT OF ITS RESPONSIBILITY TO PROVIDE INFORMATION AND ENLIGHTENMENT;

(g) A PUBLIC LIBRARY SHALL CONSIDER THE PERSPECTIVES OF MARGINALIZED GROUPS, INCLUDING THOSE IDENTIFIED IN SECTION 22-1-104 (1)(a);

(h) FOR A PUBLIC LIBRARY THAT PROVIDES FACILITIES TO THE PUBLIC, THE LIBRARY SHALL MAKE THE FACILITIES AVAILABLE ON AN EQUITABLE BASIS, REGARDLESS OF THE BELIEFS OR AFFILIATIONS OF INDIVIDUALS OR GROUPS REQUESTING THEIR USE; AND

(i) A PUBLIC LIBRARY SHALL PROHIBIT DISCRIMINATION BASED ON AGE, BACKGROUND, POLITICAL OR RELIGIOUS VIEWS, ORIGIN, DISABILITY, RACE, COLOR, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, GENDER EXPRESSION, MARITAL STATUS, NATIONAL ORIGIN, OR ANCESTRY IN THE SELECTION, RETENTION, DISPLAY, USE, OR RECONSIDERATION OF LIBRARY RESOURCES AND PUBLIC MEETING SPACES.

(3) Reconsideration of library resources. (a) (I) EXCEPT AS OTHERWISE PROVIDED IN SUBSECTION (3)(a)(II) OF THIS SECTION, A PUBLIC LIBRARY MAY REMOVE A LIBRARY RESOURCE FROM ITS PERMANENT COLLECTION ONLY IF THE LIBRARY RESOURCE HAS BEEN REVIEWED IN ACCORDANCE WITH AN ESTABLISHED POLICY FOR THE RECONSIDERATION OF LIBRARY RESOURCES THAT COMPLIES WITH THE REQUIREMENTS OF SUBSECTION (2) OF THIS SECTION. A PUBLIC LIBRARY THAT HAS NOT ESTABLISHED A POLICY FOR THE RECONSIDERATION OF LIBRARY RESOURCES OR THAT HAS A POLICY FOR THE RECONSIDERATION OF LIBRARY RESOURCES THAT DOES NOT COMPLY WITH THE REQUIREMENTS OF SUBSECTION (2) OF THIS SECTION MAY NOT REMOVE A LIBRARY RESOURCE FROM ITS PERMANENT COLLECTION.

(II) THE PROVISIONS OF SUBSECTION (3)(a)(I) OF THIS SECTION DO NOT APPLY TO ROUTINE COLLECTION MAINTENANCE AND DEACCESSION IN ACCORDANCE WITH A PUBLIC LIBRARY'S ESTABLISHED COLLECTION DEVELOPMENT AND MAINTENANCE POLICY.

(b) THE BOARD OF TRUSTEES OF A PUBLIC LIBRARY THAT HAS ESTABLISHED A POLICY FOR THE RECONSIDERATION OF LIBRARY RESOURCES THAT COMPLIES WITH THE REQUIREMENTS OF SUBSECTION (2) OF THIS SECTION AND THAT RECONSIDERS LIBRARY RESOURCES IN ACCORDANCE WITH THAT POLICY SHALL MAKE ITS RECONSIDERATION POLICY AVAILABLE TO THE PUBLIC ON ITS WEBSITE.

(c) TO MAKE A REQUEST FOR RECONSIDERATION OF A LIBRARY RESOURCE, THE INDIVIDUAL MAKING THE REQUEST MUST RESIDE IN THE LEGAL SERVICE AREA FOR THE LIBRARY IN WHICH THE REQUEST IS MADE.

(d) A PUBLIC LIBRARY SHALL NOT RECONSIDER THE SAME LIBRARY RESOURCE MORE THAN ONCE EVERY TWO YEARS; EXCEPT THAT A PUBLIC LIBRARY'S ESTABLISHED POLICY FOR THE RECONSIDERATION OF A LIBRARY RESOURCE MAY SPECIFY A PERIOD LONGER THAN TWO YEARS DURING WHICH THE PUBLIC LIBRARY WILL NOT RECONSIDER THE SAME LIBRARY RESOURCE.

(e) (I) ONCE A FINAL DETERMINATION HAS BEEN MADE FOR A LIBRARY RESOURCE THAT IS THE SUBJECT OF A REQUEST FOR RECONSIDERATION, THE BOARD OF TRUSTEES SHALL MAKE THE DETERMINATION AND HOW IT COMPORTS WITH THE PROVISIONS OF SUBSECTION (2) OF THIS SECTION AVAILABLE TO THE PUBLIC.

(II) A PUBLIC LIBRARY SHALL NOT REMOVE, DISCONTINUE, OR RESTRICT A LIBRARY RESOURCE AS THE RESULT OF A REQUEST FOR RECONSIDERATION UNTIL THE DETERMINATION REGARDING THE LIBRARY RESOURCE HAS BEEN MADE AVAILABLE TO THE PUBLIC PURSUANT TO SUBSECTION (3)(e)(I) OF THIS SECTION.

(f) A WRITTEN REQUEST FOR RECONSIDERATION OF A LIBRARY RESOURCE IS NOT A LIBRARY USER RECORD AS DESCRIBED IN SECTION 24-90-119 (1). A WRITTEN REQUEST FOR RECONSIDERATION OF A LIBRARY RESOURCE IS AN OPEN RECORD UNDER THE "COLORADO OPEN RECORDS ACT", PART 2 OF ARTICLE 72 OF THIS TITLE 24.

(4) **Retaliation against library employees prohibited.** AN INDIVIDUAL WHO IS A LIBRARIAN, MEDIA SPECIALIST, OTHER EMPLOYEE, CONTRACTOR, OR VOLUNTEER AT A PUBLIC LIBRARY SHALL NOT BE SUBJECT TO TERMINATION, DEMOTION, DISCIPLINE, OR RETALIATION FOR REFUSING TO REMOVE A LIBRARY RESOURCE BEFORE IT HAS BEEN REVIEWED IN ACCORDANCE WITH THE PUBLIC LIBRARY'S POLICY FOR THE RECONSIDERATION OF LIBRARY RESOURCES OR FOR MAKING DISPLAYS, ACQUISITIONS, OR PROGRAMMING DECISIONS THAT THE LIBRARIAN, MEDIA SPECIALIST, OTHER EMPLOYEE, CONTRACTOR, OR VOLUNTEER BELIEVES, IN GOOD FAITH, ARE IN ACCORDANCE WITH THE STANDARDS SPECIFIED IN SUBSECTION (2) OF THIS SECTION.

SECTION 3. In Colorado Revised Statutes, 24-90-119, **add** (4) as follows:

24-90-119. Privacy of user records. (4) A WRITTEN REQUEST FOR RECONSIDERATION OF A LIBRARY RESOURCE MADE AT A PUBLIC LIBRARY PURSUANT TO SECTION 24-90-122 (3) IS NOT A LIBRARY USER RECORD AS DESCRIBED IN SUBSECTION (1) OF THIS SECTION.

SECTION 4. Safety clause. The general assembly finds, determines, and declares that this act is necessary for the immediate preservation of the public peace, health, or safety or for appropriations for the support and maintenance of the departments of the state and state institutions.

Steve Fenberg
PRESIDENT OF
THE SENATE

Julie McCluskie
SPEAKER OF THE HOUSE
OF REPRESENTATIVES

Cindi L. Markwell
SECRETARY OF
THE SENATE

Robin Jones
CHIEF CLERK OF THE HOUSE
OF REPRESENTATIVES

APPROVED _____
(Date and Time)

Jared S. Polis
GOVERNOR OF THE STATE OF COLORADO

Circulation and Collections Report, May 2024

Jenn Cook, Technical Services Director

HB21-1110 Accessibility to Government Information Technology:

According to Colorado Laws for Persons With Disabilities, HB21-1110, on or before July 1, 2024, local governments must develop an accessibility plan, implement, and comply with the accessibility standards established by the Office of Information Technology (OIT). Attached is a draft Web Accessibility Policy for the Board's review. I will ask that you take action to approve this policy at next month's Board meeting.

Deeper Dive into PLAR:

<https://www.lrs.org/data-tools/public-libraries/>

The Public Library Annual Report (PLAR) is an extensive survey of library resources and services mandated by state law and managed by the State Library's research wing under the Colorado Department of Education. The report asks for general demographic information, staffing levels, service hours financial data, collection and circulation statistics, technology resources, programs and services provided, and reconsideration requests. A new area of the report this year covered multilingual services, so we were able to share about the number of multilingual people we have on staff and our stipend program.

The report then takes all that data and provides full reports and key statistics for the selected benchmarks that best summarize the overall performance of a public library. These key statistics are of particular interest for assessing the status of the library in relation to other Colorado public library peers. Out of the dozens reported annually, these five statistics (see attached graphs for total staff per 1,000 served, total operating expenditures per capita, library visits per capita, circulation per capita, and program attendance per 1,000 served) are the ones most highly correlated with each other and with other statistics not included in this list. For example, if a library spends more on a per capita basis, it is safe to assume that it will also have a larger and more current collection that is likely to be borrowed more frequently.

[DRAFT] WEB ACCESSIBILITY POLICY

The Garfield County Public Library District (District) is committed to ensuring accessibility of its website, web applications, intranet, and online platforms to people with disabilities, meeting Web Content Accessibility Guidelines (WCAG) 2.1 AA by July 1, 2024, and WCAG 2.2 AA by July 1, 2025, as mandated by Colorado House Bill 21-1110.

The District hires the services of over 30 web vendors to supply an array of digital content and services to our staff and patrons. While the District cannot control the accessibility of content provided by third parties, the District will ensure third-party content providers know of our web accessibility policy and will favor providers based on their accessibility conformance claims.

The District will review all areas of District-produced web applications and web content on an ongoing basis. The library has created a compliance plan to meet the July 1, 2024, deadline. All compliance documentation is available through the gcpld.org website. This standard does not apply to web content or district documents produced by the District before July 1, 2024.

The library has designated the Technical Services Director as the compliance officer for website disability-related accommodations. The compliance officer has received training in website accessibility and maintains District-produced web content per WCAG 2.1 AA best practices.

The District is committed to delivering digital experiences that work for all users under all circumstances and values each user's access to web content produced by the District. Should a user identify an accessibility issue with District-supplied web content, the compliance officer will respond within three days of submission and ensure proper steps are taken to address the problem. If the problem cannot be resolved due to an issue stemming from a third-party content provider, the District will work to assist the user with reading and accessing content on these platforms.

To report an accessibility issue to the District's compliance officer:

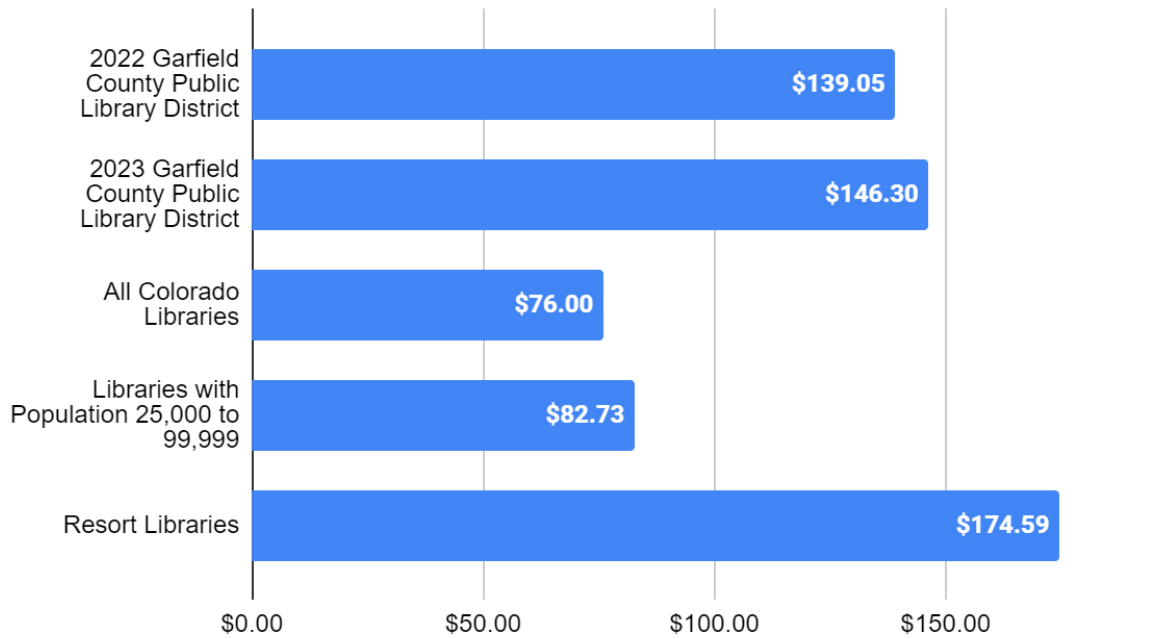
Email: accessibility@gcpld.org

Telephone: 970.625.4270

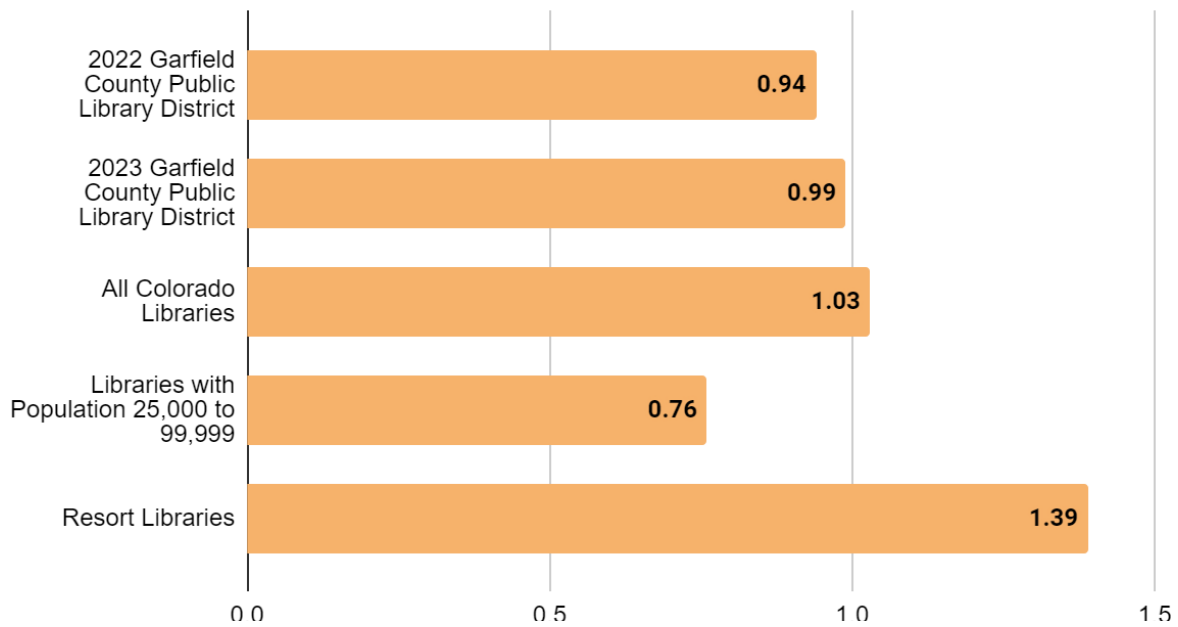
Online Form [INSERT LINK]

Approved by the Board of Trustees on [INSERT DATE]

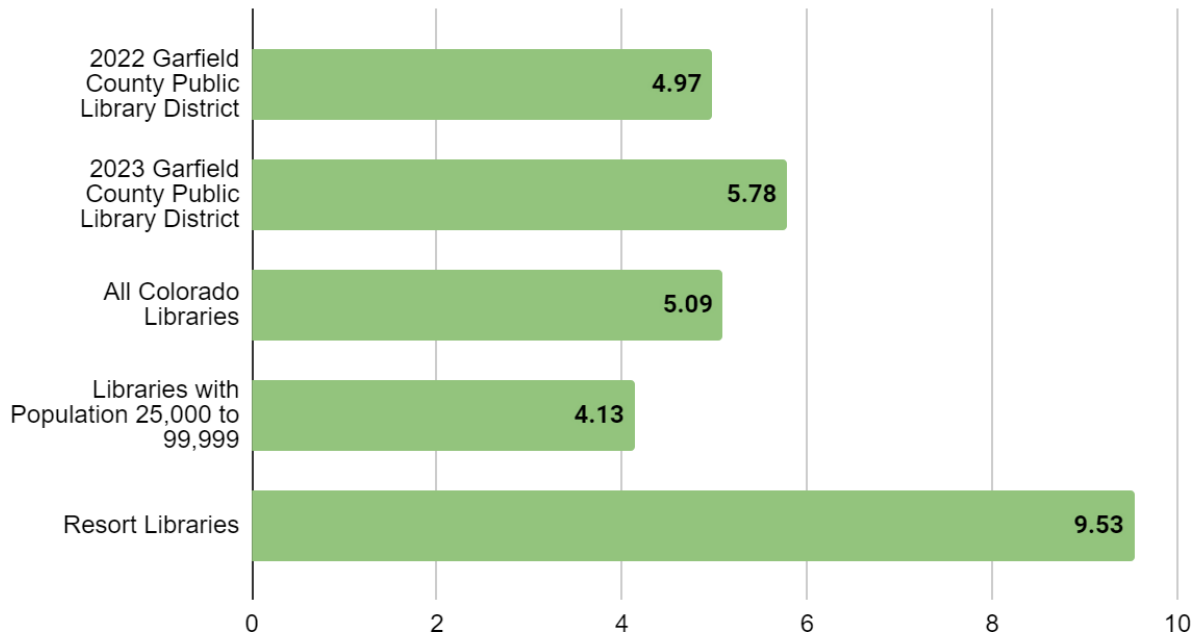
Total Expenditures per Capita



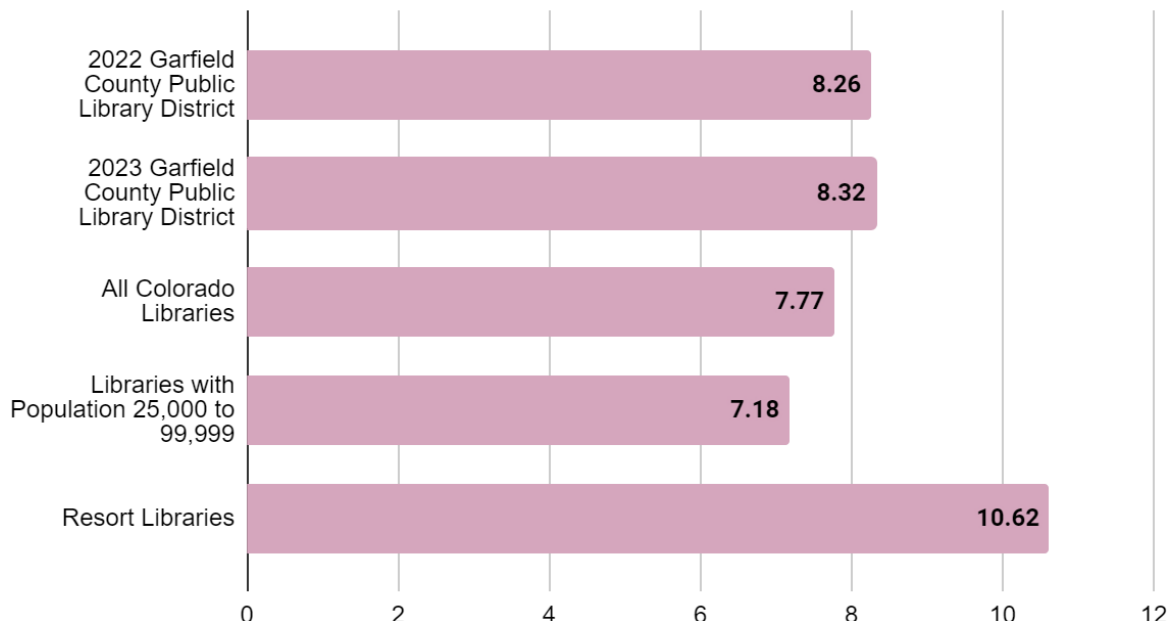
Staff per 1,000 Served



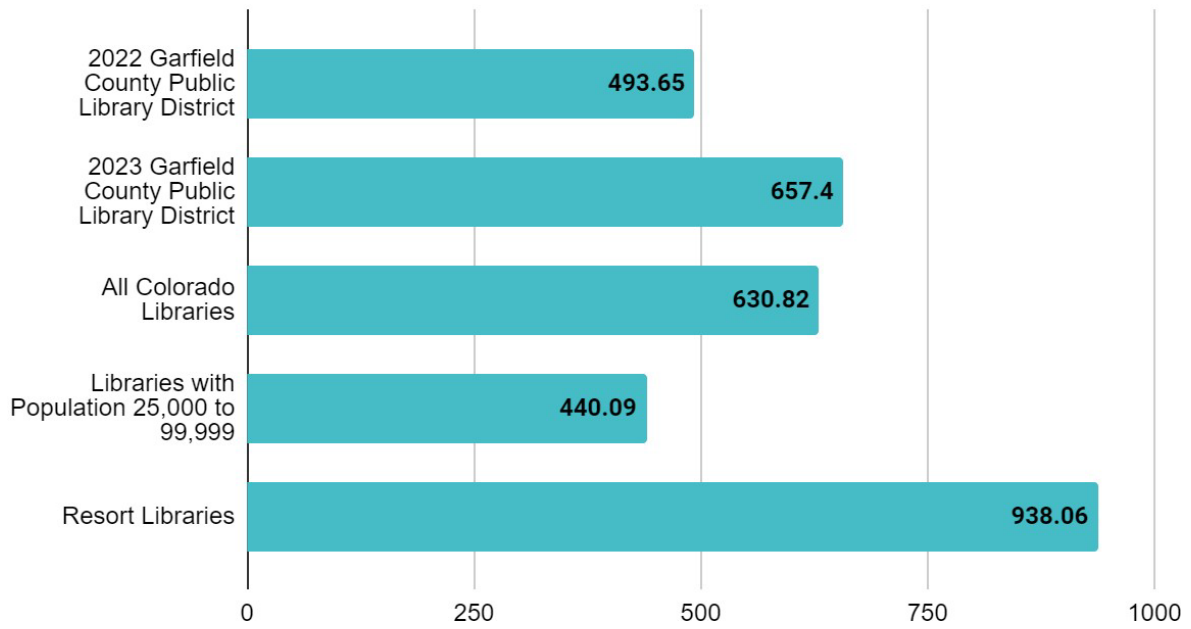
Library Visits per Capita



Circulation per Capita



Program Attendance per 1,000 Served



Colorado Public Library Statistics

Thank you for filling out the Colorado Public Library Annual Report (PLAR)!

If you have any questions or concerns about the PLAR, please contact Charissa Brammer at brammer_c@cde.state.co.us or 720-648-2948 (voice or text).

Survey deadline: April 12th, 2024

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023**General**

1.1Library's legal name	GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
1.2Library's local name	GARFIELD COUNTY LIBRARIES
1.3Address	207 EAST AVENUE
1.4City	RIFLE
1.5Zip code	81650
1.6County	GARFIELD
1.7Mailing Address ¹	PO BOX 832
1.8City	RIFLE
1.9Zip code	81650
1.10Telephone	(970) 625-4270
1.11Fax number	(970) 625-4472
1.12Web Address	https://www.gcpld.org/
Is your library in a resort community?	No
1.18Did your library's legal service area change during the last year?	No
Population of the Legal Service Area	62,151
1.19Legal Basis	Library District
1.20Geographic Code	County or Equivalent, entirety

Contact Information

1.13Director's Name	Jamie LaRue
1.14Director's E-mail address	jarue@gcpld.org
1.15Person Completing Report	Jenn Cook
1.16Respondent's Title	Technical Services Director
1.17Respondent's E-mail	jcook@gcpld.org

Registered Borrowers

1.21Number of resident registered users	48,399
1.22Number of non-resident registered users	5,386
1.23Total registered users (1.21 + 1.22)	53,785

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Service Outlets

1.24 Do you have a central library? Or are you a single outlet library?	No
1.25 Number of Branch Libraries (do not include Central Library)	6
1.26 Number of bookmobiles	0
1.27 Number of outreach vehicles	0
1.28 Number of other outlets	0

Staff in Full Time Equivalent (FTE)

Please calculate your staff FTE figures as of December 31, 2023. Include all positions funded in your library's budget or funded by another entity on behalf of your library, whether or not they were filled. Count employees, not contractors or consultants (i.e., individuals associated with contracts for services). Please report these figures in terms of Full Time Equivalent (FTE). To calculate FTE's, total individual weekly hours for all paid staff and divide by 40. (Example - A 20-hour worker is calculated as follows: $20 \div 40 = .5$ FTE)

1.29 Total Librarians with ALA-accredited MLS	8.00
1.30 Total Librarians (including ALA-MLS)	22.00
1.31 All Other Paid Staff:	39.30
1.32 Total Paid Employees (1.30 + 1.31):	61.30

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Operating & Capital Revenue

Please report the amount of local operating revenue your library received in 2023. Do not include capital revenue in operating revenue. See definitions for more information.

Revenue - Operating

3.1City General Fund	\$0
3.2County General Fund	\$0
3.3City Sales Tax	\$0
3.4County Sales Tax	\$4,798,983
3.5City Mill Levy	\$0
3.6County Mill Levy	\$7,341,198
3.7District Mill Levy	\$0
3.8Local Operating Revenue (3.1 through 3.7):	\$12,140,181
3.9State Operating Revenue	\$27,499
3.10Federal Operating Revenue	\$63,131
3.11Other Operating Revenue	\$1,433,184
3.12Total Operating Revenue (3.8 through 3.11)	\$13,663,995

Revenue - Capital

Please enter the amount of capital revenue your library received in 2023.

3.13Local Capital Revenue:	\$0
3.14State Capital Revenue:	\$0
3.15Federal Capital Revenue:	\$0
3.16Other Capital Revenue:	\$0
3.17Total Capital Revenue (3.13 through 3.16):	\$0

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Operating Expenditures

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Please report your library's expenditures using whole dollars only. If your library did not have any expenditures in a category, please enter "0". See definitions for more information.

Note, please report actual expenditures, not budget figures.

Staff Expenditures

4.1 Staff Salaries and Wages	\$3,394,564
4.2 Staff Benefits	\$791,791
4.3 Total Staff Expenditures (4.1 + 4.2)	\$4,186,355
6.73 Amount spent on professional development	106,035

Range of Professional Salaries

This list of professional positions is intended to be representative, not exhaustive. Please provide the current, actual salaries for the listed positions at your library, i.e., report the salaries being paid to employees as of the last day of the reporting period (December 31), not the possible salary range for a particular job classification. If a position does not exist in your library, simply leave it blank. Report these figures in whole dollars, and, if necessary, convert to an annual salary. If a range does not exist, please report the actual salary in the "High" column.

MLS/MLIS = an ALA-accredited master's degree in library and/or information studies

Director

Chief officer of the library or library system

	7.1 Annual Salary	7.2 Number of Hours Paid per Week	7.3 Does this position require an MLS?
Director Annual Salary	\$140,163.00	40.00	Yes

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Other Librarian Salaries

	7.6 Annual Salary (Low)	7.7 Number of Hours Paid per Week (low salary)	7.4 Annual Salary (High)	7.5 Number of Hours Paid per Week (high salary)	7.8 Is anyone in this position category required to have an MLS degree?
Associate Director	\$0.00	0.00	\$0.00	0.00	No
Department Heads, Coordinators, Senior Managers	\$73,259.00	40.00	\$122,500.00	40.00	Yes
Managers or Supervisors of Staff	\$71,231.00	40.00	\$84,430.00	40.00	No
Librarian - Non-supervisor	\$48,042.00	40.00	\$61,359.00	40.00	No

Paraprofessional and Clerical Salaries

	8.2 Low Hourly Wage:	8.1 High Hourly Wage:
Library Assistant/Technician	\$18.05	\$25.44
Library Clerk	\$13.76	\$17.56

Collection Expenditures

This includes all operating expenditures from the library budget for all materials in print, microform, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

4.4 Books and Bound Volumes	\$339,338
4.5 Paper subscriptions/serials, government documents, and other print materials	\$19,986
4.6 Total print materials expenditures (4.4 + 4.5)	\$359,324
4.7 Electronic materials expenditures	\$285,616
4.8 Other material expenditures:	\$38,339
4.9 Total collection expenditures (4.6 + 4.7 + 4.8)	\$683,279

Other Expenditures

4.10 Other Operating Expenditures:	\$4,223,202
4.11 TOTAL OPERATING EXPENDITURES (4.3 + 4.9 + 4.10)	\$9,092,836

Capital Expenditures

4.12 Total Capital Expenditures	\$120,161
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GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Ending Fund Balance

Questions 4.13 and 4.14 apply to library districts or library jurisdictions with dedicated funding. Typically, this does not apply to municipal, county, or combined libraries and respondents for these libraries should put "N/A" for these two questions. See definitions for more information about Ending Fund Balance.

Record this number as of December 31.

4.13 Unreserved (Undesignated) Fund Balance	\$17,340,789
4.14 Reserved (Restricted) Fund Balance	\$448,742

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Collection

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported in Section 4.

5.1Print volumes	131,756
5.2Electronic books (e-books)	885,512

Audio

5.3Audio Books - physical units	5,812
5.4Music - physical units	1,602
5.5Other Audio - physical units	660
5.6Audio - physical units Subtotal (5.3 + 5.4 + 5.5)	8,074
5.7Audio Books - downloadable units	235,727
5.8Music - downloadable units	398,647
5.9Other Audio - downloadable units	0
5.10Audio - downloadable units Subtotal (5.7 + 5.8 + 5.9)	634,374
5.11Total Audio (5.6 + 5.10)	642,448

Video

5.12Video - physical units	15,862
5.13Video - downloadable units ²	61,073
5.14Total Video	76,935

Other physical items

(e.g., non-traditional library items like wi-fi hotspots, cake pans, sewing machines, tools, sports equipment, etc.)

5.29Number of other physical items	1,065
5.29aNumber of wireless hotspots	120
5.29aaNumber of wireless hotspots lost/broken or otherwise removed from circulation	31
5.29abNumber of holds on wireless hotspots on 12/31	-1
5.29bNumber of laptops or tablets	120
5.29baDo you loan laptops/tablets in house, as a checkout, or both?	both
Total number of physical items (5.1 + 5.6 + 5.12 + 5.29)	156,757

Serials

5.15Number of current print serial subscriptions	148
5.16Number of current electronic serial subscriptions	4,913

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Number of Electronic Collections acquired through payment or formal agreement:

5.17Number of Local/Other Cooperative Agreements	26
5.18Number of Statewide Electronic Collections	0
5.19Total number of Electronic Collections: (5.17 + 5.18)	26

Circulation All Materials

Count all materials in all formats that are charged out for use outside the library. For interlibrary loan transactions include only items borrowed for your library's users. Do not include items checked out to another library

5.20Circulation of Children's Materials	198,870
5.21Physical Item Circulation	391,992
5.22Use of Electronic Material	124,906
5.23Total Circulation (5.22 +5.21)	516,898
5.24Successful Retrieval of Electronic Information	153,848
5.25Total Electronic Content Use (5.22 + 5.24)	278,754
5.26Total Collection Use (5.21 + 5.22 + 5.24)	670,746
5.27Do you have automatic renewals?	Yes
5.29aCirculation of Other Physical Items	1,582
5.29bCirculation of Check Out Colorado State Parks Passes	197
5.29cCirculation of wireless hotspots	1,127
5.29dCirculation of laptops and tablets	363

Other Circulation Information

Overdue fines

Overdue fines are monetary penalties that occur when a library user fails to return materials on or before the date due. These can be one-time fines, or fines that increase according to the number of days the materials are overdue. Overdue fines are *not* replacement costs if materials are lost or damaged.

5.28As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the due date?	No
--	----

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023**Public Library Technology**

2.2Number of internet-connected computers available for public use	250
2.2aNumber of staff computers connected to the internet	120
2.5Number of uses (sessions) of public internet computers per year	35,866
2.5aReporting Method for Number of Uses of Public Internet Computers Per Year	Annual Count
2.8Website Visits	385,723
2.13Do you provide 1:1 technology help to the public?	Yes
2.14Number of appointments or drop ins of 1:1 technology help provided	960
2.15Type of technology help provided	trusted sources,internet browsing,job searching,software,operating system basics,social media,troubleshooting

Wireless Internet/WiFi

2.6Does your library provide wireless service for patrons?	Yes
2.6aDoes your library provide wireless service for patrons outside of the building when the library is closed?	Yes
2.6bls your wireless service password protected?	No
2.7Wireless Sessions Per Year	76,647
2.7aReporting method for number of wireless sessions - annually:	Annual Count

Online Catalog and Databases

2.11Can your patrons access the library catalog remotely (outside the library)?	Yes
2.12Can your patrons access any full-text licensed databases remotely (outside the library)?	Yes

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Services

6.1 Annual Visits	358,983
6.2 Library visits reporting method	Annual Count
6.3 Did the Library offer curbside pickup?	No
6.4 Number of curbside pickup transactions	0
6.5 Annual Reference Transactions	29,536
6.6 Reference transactions reporting method	Annual Estimate Based on Typical Week(s)
6.8 Number of take and make activity kits distributed (non-circulating)	0
6.9 Number of take and make activity kits distributed (circulating)	0
6.90 Number of meeting rooms available to the public	10
6.91 Meeting Room usage	11,864
16.1 Do you provide 1:1 help to patrons to apply to SNAP?	Yes
16.2 Did the library distribute meals to children?	Yes
16.3 Did the Library distribute food boxes for families?	

Programs

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, citizenship classes; and book discussions.

NOTE: This section has been revised extensively with several updates and/or new questions. Please thoroughly read and review all definitions.

- A synchronous (live) library program session is any planned event which introduces the group attending to library services or which directly provides information to participants.
- Program sessions may cover use of the library, library services, or library tours.
- Program sessions may also provide cultural, recreational, or educational information, often designed to meet a specific social need e.g., film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.
- If program sessions are offered as a series, count each program session in the series e.g., a film series offered once a week for eight weeks should be counted as eight program sessions.
- If a program session is combined and offered to both children and young adults, count the program session only once under the most appropriate children or young adult program session category rather than counting it in each of the categories. Do NOT count the one program in each category. Report attendance at these program sessions regardless of attendees' age.
- If a program session is intended to be for all ages, count the program session only once under General Interest Programs rather than counting it in each of the other categories (children, young adult, adult). Do NOT count the one program in each category. Report attendance at these program sessions regardless of attendees' age.

INCLUDE

- All program sessions, whether held on-site or off-site, that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

library, the library must contribute financial resources or library staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.

- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.

EXCLUDE

- Program sessions sponsored by other groups that use library facilities. For example, DO NOT include a group hosting a speaker or holding a discussion in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Recorded (asynchronous) presentations of program content; these should be counted in Total Number of Asynchronous Program Presentations.
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, DO NOT include sharing a video from an author's website of him or her reading a book.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, DO NOT include leaving an art project or puzzle on a table for participants to complete.

See definitions for more detailed information.

Onsite Programs and Attendance

Number of in-person, synchronous programs offered in the library building or on the library grounds

	6.10a Number of Programs	6.15a Attendance
Children (ages 0-5)	697	14,633
Children (ages 6-11)	510	8,218
Onsite Programs Children (6.10a + 6.10b)	1,207	22,851
Young Adults (ages 12-18):	232	1,753
Adults (ages 19 or older)	481	5,301
All Ages	170	10,703
Totals	2,090	40,608

Offsite Programs Offered

6.20In 2023, did your library offer off-site programs? Y/N	Yes
--	-----

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Offsite Programs and Attendance

All programs that are held off site.

	6.21a Number of Offsite Programs	6.26a Attendance at Offsite Programs
Children (ages 0-5)		
Children (ages 6-11)		
Offsite Programs Children (6.21a + 6.21b):		
Young Adults (ages 12-18)		
Adults (ages 19 or older)	1	250
All Ages		
Totals	1	250

Virtual Programs Offered

6.31In 2023, did your library offer live virtual programs? Y/N	No
--	----

Recorded Programs

6.42In 2023, did your library offer recorded virtual programs? Y/N	
--	--

Totals: Live Program Sessions, Live Program Attendance, Views of Recorded Programs

6.58Total Number of Live Program Sessions	2,091
6.59Total Live Programs Attendance (6.15a + 6.15b + 6.16 + 6.17 + 6.18)	40,858
6.60Total Views of Recorded Program Presentations within 30 days	

Summer Reading

6.61Did the library have a summer reading program for children?	Yes
6.62If yes, how many children registered for summer reading?	1,405
6.63Did the library have a summer reading program for teens (young adults)?	Yes
6.64If yes, how many teens registered for summer reading?	259
6.65Did the library have a summer reading program for adults?	Yes
6.66If yes, how many adults registered for summer reading?	798

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023**Total Programs**

Children's Synchronous programs (total)	1,207
Number of Synchronous Program Sessions Targeted at Children Ages 0-5	697
Number of Synchronous Program Sessions Targeted at Children Ages 6-11	510
Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18	232
Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	482
Number of Synchronous General Interest Program Sessions	170

Total Program Attendance

Attendance at Synchronous Program Sessions Targeted at Children Ages 0-5	14,633
Attendance at Synchronous Program Sessions Targeted at Children Ages 6-11	8,218
Attendance at Synchronous Program Sessions Targeted at Young Adults (ages 12-18)	1,753
Attendance at Synchronous Program Sessions Targeted at Adults Age 19 or Older	5,551
Attendance at Synchronous General Interest Program Sessions	10,703

Outreach

6.67Number of individuals directly engaged	7,297
6.68Number of individuals exposed to the library	7,297

ILL

Please count all Interlibrary Loan (ILL) transactions, including patron initiated ILL requests (e.g., Prospector). Do not include items loaned between branches within the same library jurisdiction. Materials loaned between AspenCat libraries should be counted as ILL. Click on the question number for a complete definition.

6.69Provided To	79,394
6.70Received From	45,293

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023**Languages**

17.1 Do you have positions at your library that require the person in the position to be able to communicate in languages other than English?	
17.1a If yes, how many?	0
17.1b If yes, which languages?	
17.2 Do you have multilingual people on staff using languages other than English to help patrons, but that is not an official part of their job?	
17.2a If yes, how many?	14
17.2b If yes, which languages?	Spanish
17.3 Does your library offer a stipend or differential pay for multilingual speakers on staff?	
17.4 Does your library offer programs in a language other than English?	
17.4a If yes, which languages?	Spanish

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Reconsideration Report

9.1 How many challenges to library books, materials, events, or exhibits did your library receive?	11
9.2 How many challenges to the library's Internet access policy or Internet content were received?	0
9.3 How many separate titles, exhibits, WWW sites, etc.,	10

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Partnerships

10.1 In 2022, did your library partner with one or more organizations or groups in order to better serve your community?	Yes
--	-----

How did your library engage with its partners in 2022?

10.2a Communication	Yes
10.2b Cooperative	Yes
10.2c Collaborative	Yes

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Friends of the Library

11.1 Does your library have a Friends of the Library group?	No
11.2 If yes, how many members are in your Friends group?	

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Library Foundation

12.1 Does your library have a Foundation?	Yes
12.2 If yes, how many members are in your Library Foundation?	4

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Current Trustees List

13.1Name of Chair:	Adrian Rippy-Sheehy
13.9Term Expires:	2026-12-31

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Other members

Summary	5	5
	13.10 Name of member	13.10b Term Expires
	Jocelyn Durrance	2024-12-31
	Michelle Foster	2025-12-31
	John Mallonee	2026-12-31
	Suzanne Wiscala	2024-12-31

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Outlet Information

Location	15.1 LIB ID	15.2 FSCS ID	15.2a Unique ID suffix	15.3 Name
CARBONDALE BRANCH LIBRARY	FSCS0049-004	CO0049	004	GCPLD - CARBONDALE BRANCH LIBRARY
NEW CASTLE BRANCH LIBRARY	FSCS0049-002	CO0049	002	GCPLD - NEW CASTLE BRANCH LIBRARY
GLENWOOD SPRINGS BRANCH LIBRARY	FSCS0049-003	CO0049	003	GCPLD - GLENWOOD SPRINGS BRANCH LIBRARY
PARACHUTE BRANCH LIBRARY	FSCS0049-005	CO0049	005	GCPLD - PARACHUTE BRANCH LIBRARY
RIFLE BRANCH LIBRARY	FSCS0049-007	CO0049	007	GCPLD - RIFLE BRANCH LIBRARY

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Outlet Address

Location	15.4 Street Address	15.5 City	15.6 County of the Outlet	15.7 Zip
CARBONDALE BRANCH LIBRARY	320 SOPRIS AVENUE	CARBONDALE	GARFIELD	81623
NEW CASTLE BRANCH LIBRARY	402 WEST MAIN STREET	NEW CASTLE	GARFIELD	81647
GLENWOOD SPRINGS BRANCH LIBRARY	815 COOPER AVENUE	GLENWOOD	GARFIELD	81601
REDFORT BRANCH LIBRARY	200 EAST AVENUE	REDFORT	GARFIELD	81650
WYCHUTE BRANCH LIBRARY	200 WYCHUTE AVENUE	WYCHUTE	GARFIELD	81650

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Outlet Codes

Location	15.8 Phone	15.9 Outlet Type Code
CARBONDALE BRANCH LIBRARY	9709632889	Branch Library
NEW CASTLE BRANCH LIBRARY	9709842347	Branch Library
GLENWOOD SPRINGS BRANCH LIBRARY	9709455958	Branch Library
SILVER HOLLOW BRANCH LIBRARY	9708265600	Branch Library

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Outlet Space

Location	15.11 Number of Bookmobiles	15.12 Square Footage	15.13 Year building was completed (if available)
CARBONDALE BRANCH LIBRARY	0	13,000	2013
NEW CASTLE BRANCH LIBRARY	0	16,000	2012
GLENWOOD SPRINGS BRANCH LIBRARY	0	14,000	2013
SILVER CREEK BRANCH LIBRARY LIBRARY	0	9,500 9,509	2012

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Outlet Hours

Location	15.14 Hours of Operation	15.15a Public Service Hours Per Week	15.15b Do weekly hours vary?	15.15c Public Service Hours Per Year	15.16 Number of Weeks Open	15.16a Weekly Evening & Weekend Hours	15.17 Was this location closed unexpectedly for more than 1 week during the last fiscal year?	15.17a How many weeks was the closure?
CARBONDAL E BRANCH LIBRARY	Mondays/Wednesdays 10-8, Tuesdays/Thursdays 10-6, Fridays/Saturdays 10-5, Sundays 1-5	54	No	2,808	52	15	No	
NEW CASTLE BRANCH LIBRARY	Mondays/Wednesdays 10-8, Tuesdays/Thursdays 10-6, Fridays/Saturdays 10-5, Sundays 1-5	54	No	2,808	52	15	No	
GLENWOOD SPRINGS		No	2,808	52	15	No		

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

BRANCH

LIBRARY

Mondays/Wednesdays 10-6,

No

2,808

52

Tuesdays/Thursdays 10-6, Fridays/Saturdays 10-5,

Sundays 1-5

~~BRANCH~~

~~1,808~~

~~52~~

~~52~~

No

~~BRANCH~~

~~LIBRARY~~

~~LIBRARY~~

~~LIBRARY~~

~~LIBRARY~~

~~LIBRARY~~

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Outlet Meeting & Study Rooms

Location	15.18 How many meeting rooms does this outlet have that are available for public use?	15.18a Meeting room(s) use	15.21 How many study rooms does this outlet have that are available for public use?	15.21a Study Room(s) use
CARBONDALE BRANCH LIBRARY	1	378	4	3,387
NEW CASTLE BRANCH LIBRARY	1	410	3	706
GLENWOOD SPRINGS BRANCH LIBRARY	2	833	4	2,792
WYATT BRANCH LIBRARY	3	839	2	838
LIBRARY				

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT 2023

Outlet Internet

Location	15.19a Broadband speed (upload)	15.19b Broadband speed (download)	15.20 Wireless internet provided
CARBONDALE BRANCH LIBRARY	25.00	30.00	Yes
NEW CASTLE BRANCH LIBRARY	25.00	30.00	Yes
GLENWOOD SPRINGS BRANCH LIBRARY	25.00	30.00	Yes
SILVER CREEK BRANCH LIBRARY	25.00	30.00	Yes

Feedback

14.1 How does your Library use PLAR data?	Report to our governing body, advisory groups, and foundations. Manage resources, inform strategic plans, and establish quantitative measures of success. Compare our library to peer libraries and identify usage and resource trends at the library
14.2 General Feedback	

¹, 1.7 PO Box is incorrect and should be deleted(0-2024-03-12)

², 5.13 Included Flimocracy collection for 2023(0-2024-04-12)

Financial / Treasurer Report, May 2024

By Kevin Hettler, Chief Financial Officer

More property tax changes are coming soon, with lots of “what-ifs” and more ballot measures likely headed for a statewide vote in November. See the attached article from the GJ Sentinel.

The financial statement audit is in the final review stage. The auditor will present the final draft to the Board at the July 11 meeting.

The Citizen Oversight Committee met in May, there is a report included in the June board packet.

The following charts depict all revenues received and expenditures made from 1/1/24 through 4/30/24 and are relative to their respective annual budgets (Unaudited).

Total revenues received as of 4/30/24 are \$10,492,531.

Total expenditures made as of 4/30/24 are \$3,016,695.

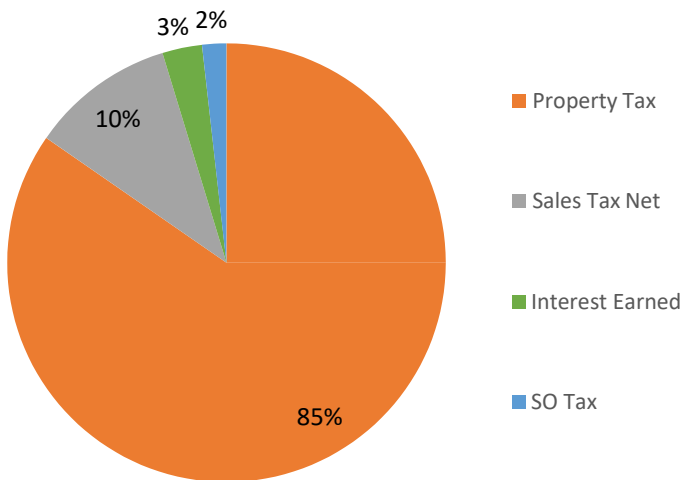
33% of the year has elapsed as of 4/30/24.

70% of budgeted revenue (\$14,839,872) has been received.

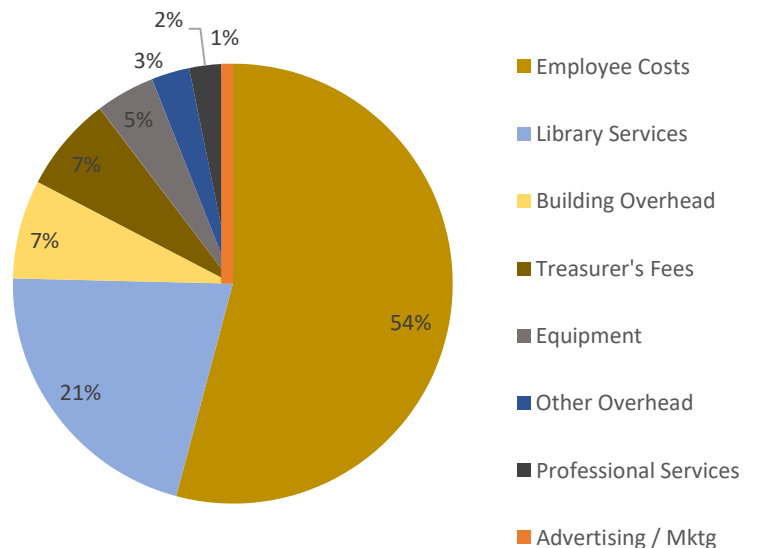
26% of budgeted expenditure (\$3,016,695) has been made.

All cash and investment accounts have been reconciled by month end.

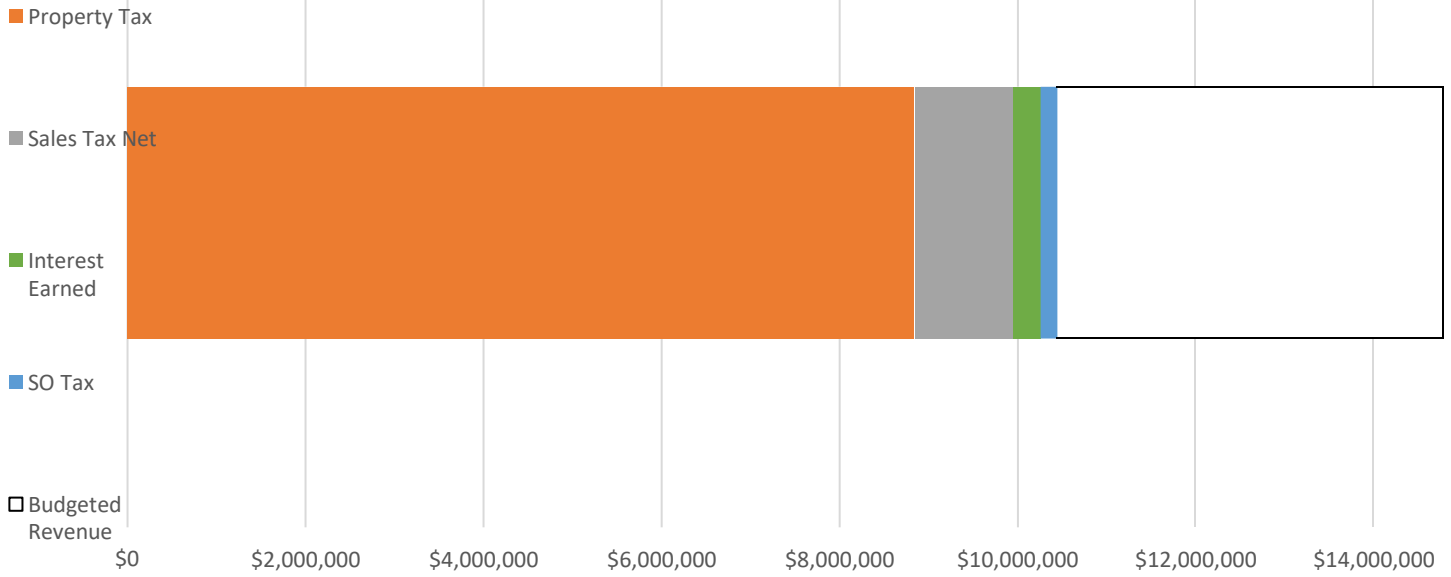
YTD Revenues through 4/30/2024



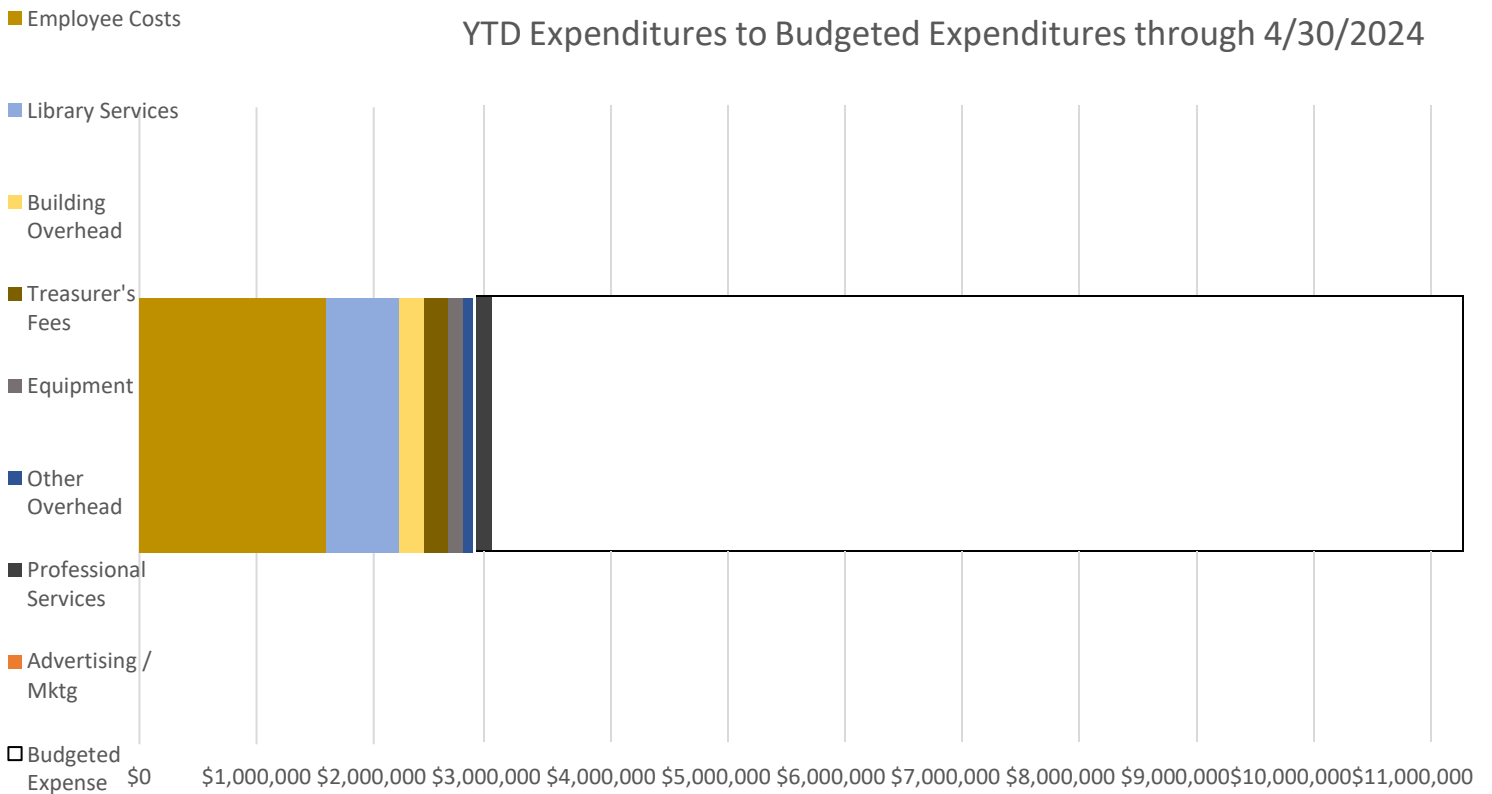
YTD Expenditures through 4/30/2024



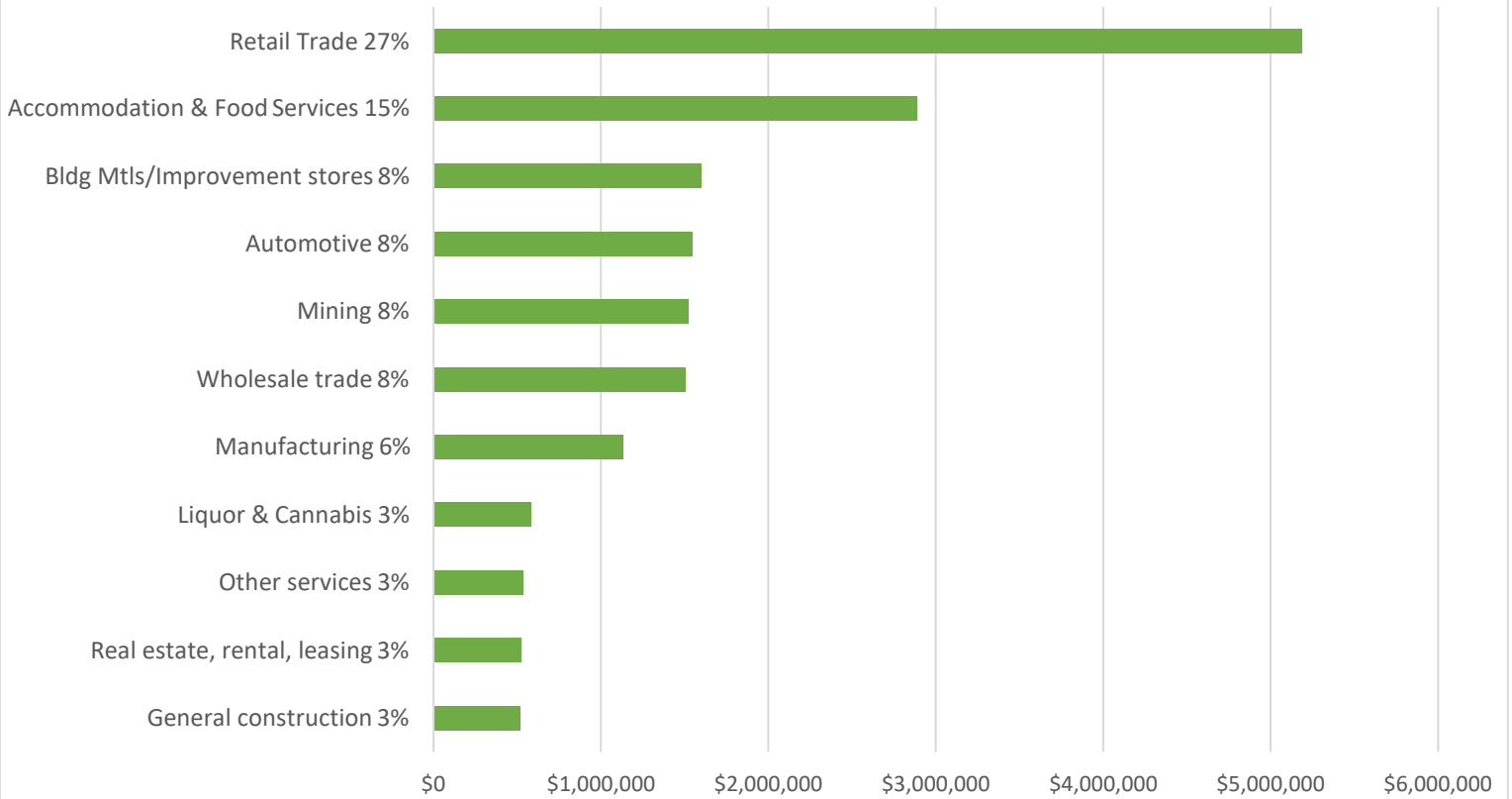
YTD Revenues to Budgeted Revenues through 4/30/2024



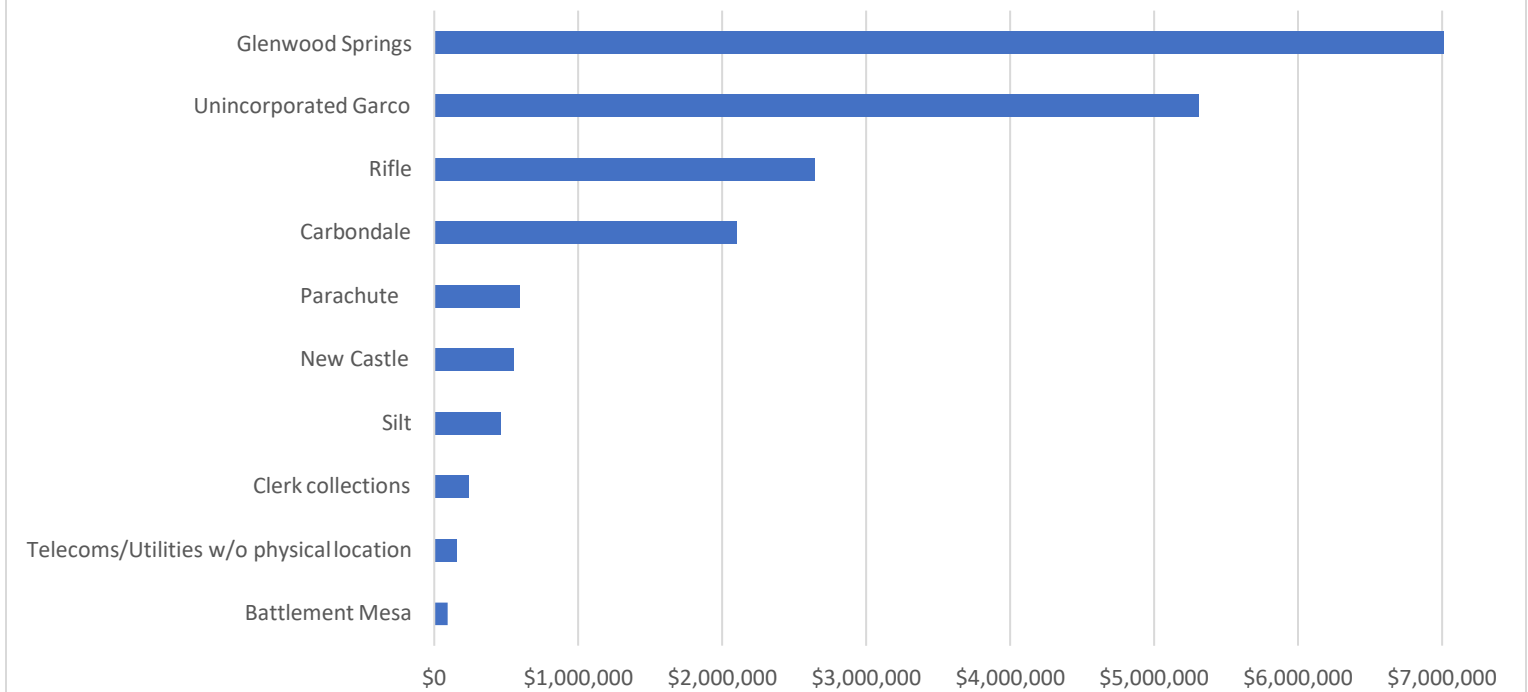
YTD Expenditures to Budgeted Expenditures through 4/30/2024



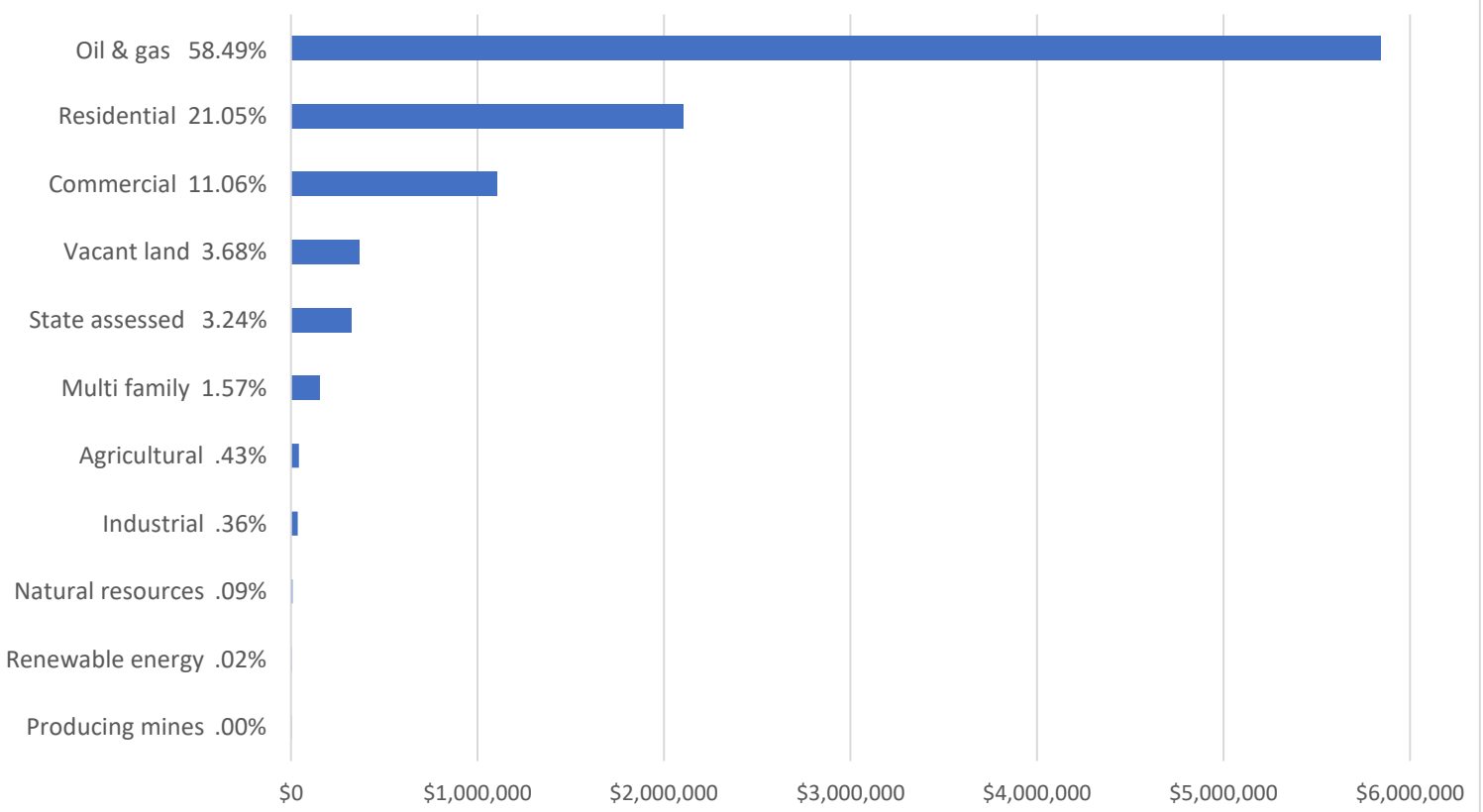
2023 Sales tax collections by industry (Top 11 of 22 industries; \$=Garfield County wide)



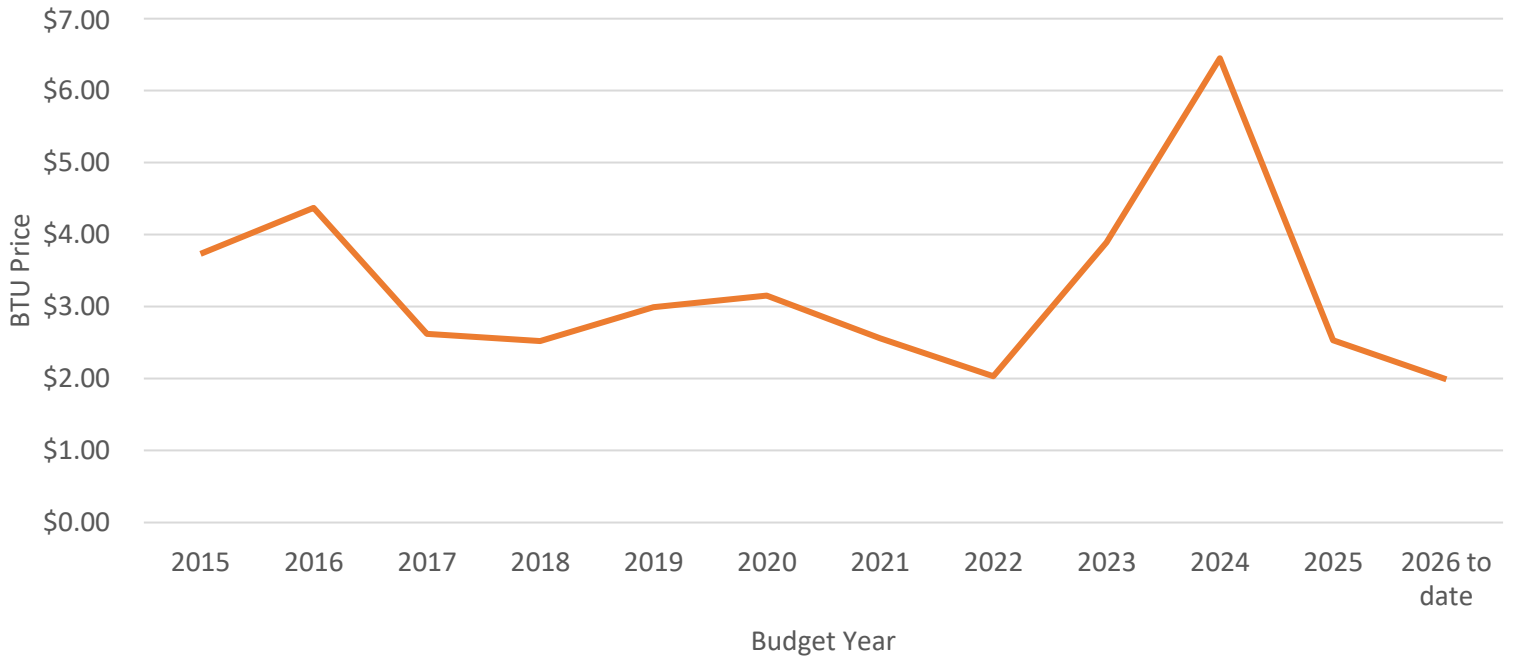
2023 Sales tax collections by location (\$=Garfield County wide)



2024 Library Property Tax revenue (2.5mills) by property type



Natural Gas BTU Historical Spot Price (eia.gov) (updated May 20, 2024)



Garfield County Public Library District
Profit & Loss Budget vs. Actual (unaudited)
Jan-Apr 2024

	Jan -Apr 2024 Actual	Annual Budget	% of Annual Budget	Footnotes	Jan - Apr 2023 Actual	\$ Increase / (Decrease) in Actual '23 to '24
Income						
40100 · Sales Tax Revenue	1,116,916.86	4,000,000.00	27.92%		1,103,270.54	13,646.32
40102 · Sales Tax Refunds	(6,128.02)	(80,000.00)	7.66%		(23,681.58)	17,553.56
40200 · Property Tax Revenue	8,839,953.98	9,866,513.00	89.6%		4,281,800.32	4,558,153.66
40300 · Specific Ownership Tax Revenue	187,046.86	450,000.00	41.57%		153,180.02	33,866.84
40900 · Interest Earned on Investments	306,048.92	500,000.00	61.21%	1.	208,676.57	97,372.35
41000 · Grants	22,874.17	18,314.00	124.9%	2.	12,185.81	10,688.36
41200 · Other Revenue	6,587.27	48,045.00	13.71%		29,293.68	(22,706.41)
41300 · Solar Rebates	1,739.44	8,000.00	21.74%		1,589.84	149.60
42000 · Branch Revenues	17,491.56	29,000.00	60.32%		17,677.73	(186.17)
Total Income	10,492,531.04	14,839,872.00	70.71%		5,783,992.93	4,708,538.11
Expense						
50001 · TREASURER'S FEES	206,560.22	284,730.00	72.55%		114,660.88	91,899.34
50005 · DEBT SERVICE	0.00	1,659,799.00	0.0%		0.00	0.00
51000 · EMPLOYEE COSTS	1,591,692.65	5,424,039.00	29.35%		1,362,623.75	229,068.90
52000 · LIBRARY SERVICES	623,835.81	1,541,681.00	40.46%		528,779.41	95,056.40
53000 · PROFESSIONAL SERVICES	68,656.02	204,144.00	33.63%		29,510.20	39,145.82
54000 · BUILDING OVERHEAD	213,186.81	888,633.00	23.99%		254,777.15	(41,590.34)
54500 · BUILDING REFRESH, FURNITURE,IM	31,553.97	850,000.00	3.71%		50,369.09	(18,815.12)
55000 · EQUIPMENT	127,686.97	178,141.00	71.68%		34,014.19	93,672.78
56000 · OTHER OVERHEAD	82,250.73	92,548.00	88.87%	3.	78,281.96	3,968.77
57000 · ADVERTISING & MARKETING	25,136.08	140,500.00	17.89%		20,983.07	4,153.01
58000 · VEHICLES	6,489.45	18,400.00	35.27%		3,722.25	2,767.20
59000 · PARTNERSHIPS	39,646.87	69,238.00	57.26%	4.	37,360.28	2,286.59
Total Expense	3,016,695.58	11,351,853.00	26.57%		2,515,082.23	501,613.35
Net Income	7,475,835.46	3,488,019.00			3,268,910.70	4,206,924.76

Footnotes:

1. The 30 day yield on the ColoTrust account for Apr was 5.4281%. Up from 5.0273% in Apr 2023.
2. Colorado State library materials grant has been received in full.
3. Annual property and liability insurance paid in January
4. Includes 1st half assessment on Cooper Commons(GWS); Annual assessment on CLEER

Garfield County Public Library District

05/20/24

Balance Sheet (unaudited)

Accrual Basis

As of April 30, 2024

	<u>Apr 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
10010 · Alpine Bank- Gen(..7072)	7,697,684.24
10050 · Colo Trust - General	17,503,518.75
10055 · C-Safe	58,388.34
10060 · Alpine Bank- Payroll(..8785)	143,989.01
10070 · Alpine Bank - Flex(..0583)	9,941.52
10210 · Alerus- Flex deposit	544.45
10300 · Petty Cash- Cash drawer fund	1,125.00
11010 · CS-23652000-Annual Interest Pmt	204.55
11050 · CS-23652001-Annual Princ. Pmt	1,505.42
Total Checking/Savings	<u>25,416,901.28</u>
Other Current Assets	
12050 · Sales tax transfer by Treasurer	425,622.94
12100 · Property tax transfer by Treas	9,980,686.00
12250 · Leases Receivable	404,999.66
Total Other Current Assets	<u>10,811,308.60</u>
Total Current Assets	<u>36,228,209.88</u>
Other Assets	
18400 · Prepaid Exps	38,741.77
19100 · Due to / from Foundation	989.85
Total Other Assets	<u>39,731.62</u>
TOTAL ASSETS	<u>36,267,941.50</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	86,663.94
Total Accounts Payable	<u>86,663.94</u>
Credit Cards	
20510 · Alpine Bank Purchase Card	37,384.19
Total Credit Cards	<u>37,384.19</u>
Other Current Liabilities	
20660 · Grants Payable	1,871.67
20670 · Unearned Revenue	1,591.81
20900 · Payroll check to be printed	-175.00
21100 · Other Payroll Payables-	-2,538.89
21200 · Payroll Payable-	88,493.00
Total Other Current Liabilities	<u>89,242.59</u>
Total Current Liabilities	<u>213,290.72</u>
Long Term Liabilities	
22000 · Deferred Sales tax Revenue	425,622.94
22100 · Deferred Property Tax Revenue	9,980,686.00
22250 · Deferred inflow - verizon lease	404,999.66
Total Long Term Liabilities	<u>10,811,308.60</u>
Total Liabilities	<u>11,024,599.32</u>

3:10 PM

Garfield County Public Library District

05/20/24

Balance Sheet

Accrual Basis

As of April 30, 2024

	<u>Apr 30, 24</u>
Equity	
30000 · Unassigned Fund Balance	12,769,730.99
30005 · Non-Spendable Fund Balance	38,741.77
30010 · Restricted Fund Balance	410,000.00
30100 · Retained Earnings	4,549,033.96
Net Income	7,475,835.46
Total Equity	<u>25,243,342.18</u>
TOTAL LIABILITIES & EQUITY	<u><u>36,267,941.50</u></u>

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
SALES TAX COMPARISON REPORT
BEFORE REFUND**

	2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr	2023	% Incr(Decr) from prior yr	2024	% Incr(Decr) from prior yr
January	219,964.19	-5.33%	244,593.97	11.20%	287,373.78	17.49%	342,694.36	19.25%	355,636.19	3.78%
February	211,661.48	5.11%	248,671.50	17.49%	313,756.46	26.17%	334,035.62	6.46%	335,657.74	0.49%
March	205,882.59	-12.48%	306,107.18	48.68%	363,315.73	18.69%	397,314.64	9.36%		-100.00%
April	207,819.08	-6.39%	315,594.36	51.86%	356,926.25	13.10%	371,576.74	4.10%		-100.00%
May	252,114.14	0.09%	365,531.99	44.99%	369,020.81	0.95%	412,129.29	11.68%		-100.00%
June	275,818.52	1.46%	360,421.57	30.67%	416,313.77	15.51%	436,062.94	4.74%		-100.00%
July	296,171.04	4.55%	358,053.80	20.89%	415,689.44	16.10%	438,635.60	5.52%		-100.00%
August	282,100.20	-0.58%	325,543.47	15.40%	437,595.12	34.42%	447,381.84	2.24%		-100.00%
September	308,802.67	12.74%	359,893.69	16.54%	408,790.73	13.59%	432,815.05	5.88%		-100.00%
October	298,225.56	10.87%	333,716.60	11.90%	392,680.20	17.67%	411,451.01	4.78%		-100.00%
November	270,897.91	8.96%	312,286.84	15.28%	378,346.49	21.15%	383,779.59	1.44%		-100.00%
December	321,746.12	12.48%	375,907.52	16.83%	426,540.57	13.47%	425,622.94	-0.22%		-100.00%
TOTAL	3,151,203.50	3.01%	3,906,322.49	23.96%	4,566,349.35	16.90%	4,833,499.62	5.85%	691,293.93	-85.70%

AFTER REFUND

	2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr	2023	% Incr(Decr) from prior yr	2024	% Incr(Decr) from prior yr
January	219,154.90	4.57%	237,651.31	8.44%	282,424.27	18.84%	335,755.71	18.88%	354,405.73	5.55%
February	208,449.22	4.84%	225,592.83	8.22%	313,056.99	38.77%	321,339.27	2.65%	333,667.13	3.84%
March	199,473.40	-14.63%	302,292.48	51.55%	293,864.24	-2.79%	395,859.72	34.71%		-100.00%
April	194,556.04	-12.11%	312,333.74	60.54%	356,615.85	14.18%	369,805.64	3.70%		-100.00%
May	245,037.26	3.55%	363,341.37	48.28%	357,069.28	-1.73%	411,190.92	15.16%		-100.00%
June	270,598.88	-0.08%	354,079.99	30.85%	414,125.44	16.96%	434,620.76	4.95%		-100.00%
July	254,330.79	-9.69%	355,006.45	39.58%	414,876.04	16.86%	437,099.52	5.36%		-100.00%
August	280,187.96	-1.01%	317,495.97	13.32%	434,258.56	36.78%	446,230.27	2.76%		-100.00%
September	306,570.32	12.13%	358,127.16	16.82%	408,238.24	13.99%	431,588.03	5.72%		-100.00%
October	295,679.43	10.76%	332,468.17	12.44%	390,686.93	17.51%	409,219.69	4.74%		-100.00%
November	262,364.84	6.30%	310,702.80	18.42%	375,740.34	20.93%	381,767.36	1.60%		-100.00%
December	311,675.86	12.42%	375,476.64	20.47%	425,100.13	13.22%	424,728.21	-0.09%		-100.00%
TOTAL	3,048,078.90	1.60%	3,844,568.91	26.13%	4,466,056.31	16.17%	4,799,205.10	7.46%	688,072.86	-85.66%

Ground Hog Day for property tax relief

Here we go again! It was just last year that we were asked by the Colorado Legislature and our governor to approve Proposition HH at the ballot box. It was touted as a way to reduce the amount of our property tax increase, which averaged 36% by foregoing future TABOR refunds.

It also included a lot of other stuff which led to an unsuccessful court challenge as to whether the measure met the single subject requirement for ballot issues. That doesn't matter. Voters said "no" leading to a special session of the Legislature in late in 2023 which did a number of things to soften the blow (but not eliminate) the property tax increases we saw this spring on our property tax bills. Ultimately it lowered the property tax increases to an average of 25% for the next two years if local governments kept their mill levies the same. (It should be noted that Mesa County actually did lower its mill levy to offer additional relief). To put it in perspective the average homeowner's tax bill went up about \$590 versus the \$847 it would have been under prior law.

Also, last fall, as a result of what was perceived as inadequate action by lawmakers, Advance Colorado successfully initiated a proposed constitutional amendment, Ballot Measure 50, to the 2024 ballot limiting future property tax revenues to no more than 4% statewide. Voter approval would be required to keep revenues above the



DIANE SCHWENKE

4%. For a property owner it is easy to understand how that impacts them. However, according to state and local leaders, it will cause drastic cuts to the budgets of local governments, school districts and special districts.

Faced with ballot measure 50, that could prove popular with voters but detrimental to government coffers, the lawmakers at the Capitol, in typical Proposition HH fashion, passed a property tax bill, Senate Bill 24-233 in final days of the session with bipartisan support. I won't go into all the details about the bill, including a cap on local government property tax revenue of 5.5% beginning in 2025 and higher assessment rates for school districts versus other units of government. The net effect is that Coloradans will still see an increase in property taxes from what is being paid today. Next year, Colorado homeowners will pay the same elevated amounts from the spike in 2023. In 2025, the same year as the next reassessment period, property tax rates will increase, setting Coloradans up for another increase in their property tax bills. SB 24-233 comes at a time when the average Colorado household is spending \$1,230 more per month due to inflation compared to what was spent in 2020 according to the Common Sense Institute

The key question now that the ink is drying is whether these provisions will be enough to dissuade voters from saying yes to Ballot Issue 50 and a new

ballot measure, Initiative 108 championed by Colorado Concern, which is now in the petition signature gathering phase. That measure fiddles with the assessment rates for residential and commercial property to bring down taxes.

Opponents are already saying that Senate Bill 233 did not go far enough to provide real property tax relief, pointing to exemptions from the 5.5% revenue cap for things like government borrowing or debt or to many entities that have already raised their property tax limits. And, similar to Proposition HH, Senate Bill 233 has enough nuances in it to confuse just about everyone.

So, here we go again making key decisions on property tax relief via the ballot box ... just like we did in 2023. Did the Legislature get it right this year? Is a simple cap on property tax revenues the answer? You will get to decide so it is important to learn more about the ballot issues and SB 233. An analysis should take into consideration not just how it impacts you directly, but also how it affects the ability of government to deliver key services. In five months, you the taxpayers will have your say on what we should do collectively about the rise in property taxes.

Here we go again!

Diane Schwenke is the former head of the Grand Junction Area Chamber of Commerce. She is currently a governmental affairs consultant to the Grand Junction Realtors Association and Homebuilders of Western Colorado.

CITIZEN OVERSIGHT COMMITTEE Meeting Minutes

Meeting date and time: 5/06/2024; 1-2pm; via Zoom

Members In attendance:

Ksana Oglesby, volunteer member

Michelle Foster, Board Treasurer

Jamie LaRue Executive Director

Kevin Hettler, CFO

Guests in attendance: Nancy Barnes, Branch Libraries Director; Jackie Skala, Library Accountant

MEETING Minutes:

1. Review year to date expenditures through 4/30/2024 of major categories, review charts.

We reviewed a spreadsheet report showing 2024 6A budget with year-to-date spending comparison, discussed the revenue and expenditure color pie charts. We discussed each area of the 6A budget and how it fits within the 6A ballot initiatives. We talked about how our community conversations helped direct our long-range plan and how consistent it fits within the 6A ballot initiatives. Ksana asked about some of the categories that were largely spent by April 2024, lots of technology purchases made in early 2024, larger event payments made in early 2024. We talked about staff retention successes with the Education Assistance budget item in place for 2023 and 2024. We discussed the benefits of the additions of the limited duration hires in the digitization position and the youth service interns.

2. Discuss 6A spending through April 2024:

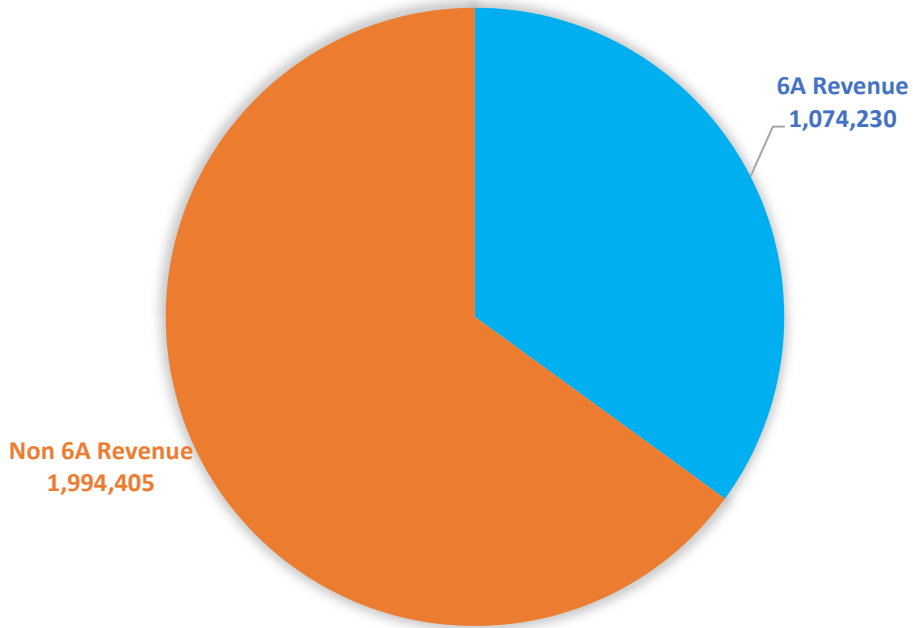
- All 6 branches are open 7 days a week.
- Purchase of smart door counters to assist in analyzing door counts to maximize best use of open-door hours.
- The new website rolled out on 4/30/24.
- A deposit has been made on material handling units for CA GW RI
- Winter reading program
- First ever Día del Niño festival (children & books), over 300 in attendance
- New digitization staff position commenced, in partnership with the Glenwood Springs Historical Society
- PA & NC building refreshes continuing, goal for end of year completion. SI and RI planning starting soon.
- SI awning plans are complete; construction to start soon
- Replacements of aging public computers.
- Membership in CLEER (Clean Energy Economy for the Region)
- Youth services interns hiring

3. Our next meeting is scheduled for October 7, 2024.

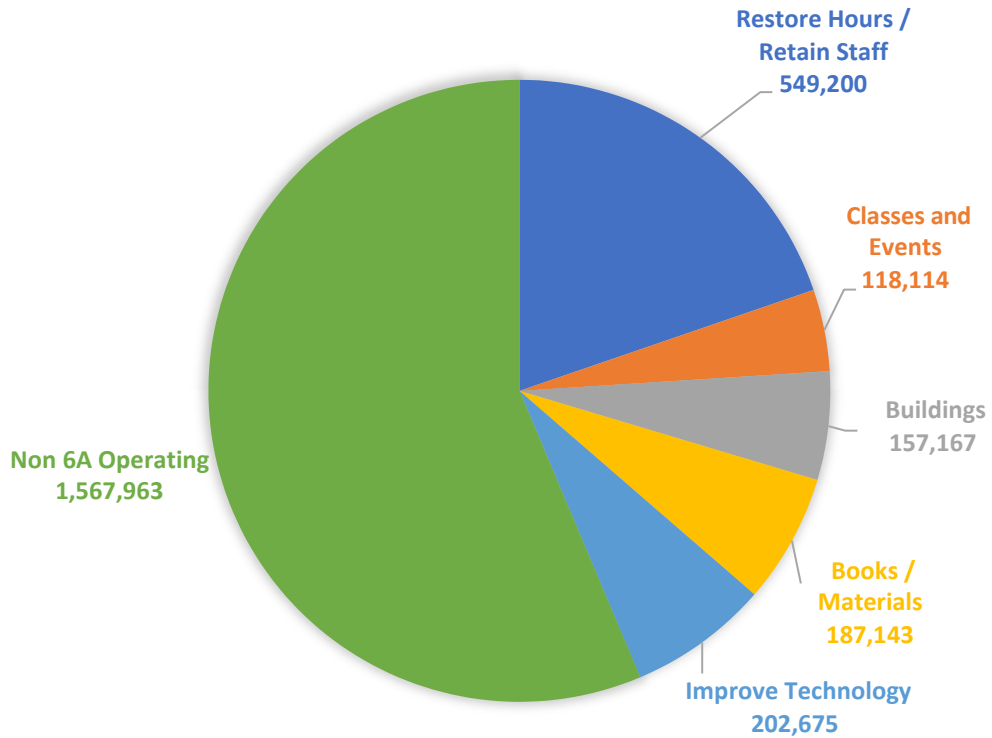
4. We encourage all members to recruit additional committee members.

Adjourn 1:45pm

2024 REVENUES THROUGH 4/30/24



2024 EXPENDITURES THROUGH 4/30/24



Human Resources Report, May 2024

Kim Owens, HR Director

Darla Baumli celebrated 20 years with GCPLD on May 18 making her our most tenured employee. As Jamie put it, Darla is the heart of our libraries.

Each branch and Support Services participated in mock fire evacuations during the month of May and early June. We had the local fire departments on-site for all but one of our trainings. Staff had hands-on practice with fire extinguishers, learned how the sprinkler systems work, and ran two practice evacuation drills.

We had the project kick-off meeting with the Employers Council for the Compensation Study project. We reviewed expectations, project objectives, and timeline.

Staff Education and Development update:

The Youth Services Coordinator team participated in a half-day development retreat facilitated by Jessica Junker with Cura HR. The YSC team honed their communication skills through the use of DiSC and created rules of engagement for their team meetings.

Three GCPLD staff are attending the ALA Annual Conference in June.

Recruiting and Staffing update:

We are conducting screening interviews for the positions of Carbondale Youth Services Coordinator and Facilities Technician. We hired a Storytime Sub at Carbondale to run Storytime over the summer. The Youth Services Interns for Glenwood, Carbondale, Rifle, and Parachute have all started. Our YS interns at New Castle and Silt should start in early June. We have a number of vacancies and staff on leave, which is a challenge as we come up on summer and staff have vacations planned. Our Summer Reading Program is a very busy time of year as well. At times we are struggling with coverage despite our Sub pool. The Branch Manager team and HR are collaborating on revised Sub procedures to help revamp this program and believe we have a good solution in place to offer better coverage.

Staffing Report - Since 4/19/2024:

New Hires: 3

- Storytime Sub – Carbondale, 8hrs/week – 5/24/2024
- Youth Services Intern – Glenwood/Carbondale, 28hrs/week – 5/9/2024
- Youth Services Intern – Rifle, 20hrs/week – 5/9/2024

Promotions/Transfers: 1

- Library Page – added Youth Services Intern as additional role – Parachute, 20hrs/week – 5/12/2024.

Vacancies: 4

- Full-time Facilities Technician – Support Services, 40hrs/week
- Library Specialist – Silt, 28hrs/week

- Youth Services Coordinator – Carbondale, 40hrs/week
- Library Page – Carbondale, 10hrs/week

Departures: 3

- Library Page – Carbondale, 10hrs/week – 4/27/2024
- Library Substitute – 5/10/2024
- Facilities Technician – 5/31/2024

Additional Staffing Information:

Headcount as of 5/24/2024:

- 78 total staff members (does not include subs)
- 44 benefit-eligible staff (32 - 40 hours per week); 34 staff with less than 32 hours per week
- 60.30 FTE

Staff Stats by Location – 5/24/2024					
<u>Location</u>	<u>FTE</u>	<u>Total Staff Count</u>	<u>Scheduled Staff Hours per Week</u> (total of all staff)	<u>Count of Benefit Eligible Staff</u> (over 32 hours)	<u>Count of Staff not eligible for Benefits</u> (under 32 hours)
Carbondale	7.70	12	308	4	8
Glenwood	7.90	11	316	5	6
New Castle	6.90	10	276	4	6
Silt	5.25	6	210	5	1
Rifle	8.85	13	354	5	8
Parachute	6.50	8	260	4	4
Support Services	17.20	18	688	17	1
Grand Total	60.30	78	2412	44	34

Branch Libraries Report, June 2024

Nancy Barnes, Branch Libraries Director

Branch Projects

New Castle's Seed Library is off to a strong start. To date, the library has distributed 205 packets of vegetable seeds and thirty packets of Colorado native wildflower seeds to patrons, including teens and young adults, from New Castle, Glenwood, and Rifle.

Branch Staff Shine

Congratulations to Rifle Branch Manager, Amy Tonozzi, who was recently accepted into the Colorado Association of Libraries Leadership Institute (CALLI). CALLI is a competitive 15-month long leadership development program focused on mentoring Colorado library leaders.

Program Success

The Glenwood branch welcomed two amazing musicians to the branch. Wonderful Wednesdays, occurring on the 2nd Wednesday of the month, welcomed local guitarist Rodrigo Arreguin. Rodrigo played original compositions for Glenwood patrons. Sean Gaskell came through the library on a tour of the GCPLD branches and the western US to entertain and teach the community about the African Harp.



The 3rd annual Comic Book Festival welcomed over 250 visitors on May 4th. In addition to getting a free comic book, participants played virtual reality games, took part in a Smash Bros tournament and Magic the Gathering event, built hovercrafts, and many other activities. Festival goers were treated to a visit from the Star Wars 501st Legion. Parachute Library also celebrated May the 4th with free comic books and a screening of a Star Wars movie while New Castle distributed comic book design take-and-make kits to teens.

The Parachute Library is now the proud owner of a Bat house. A special SPARK program was held to celebrate the bat house and learn from an expert on the importance of pollinators and bats.

The Rifle Library hosted the district-wide event, Dia del Niño, or Day of the Child, with over three hundred participants attending. Staff from across the library district helped staff this community celebration. Dia del Niño is a celebration observed in many Latin American countries and Hispanic communities around the world. An important cultural and social event, the day highlights the significance of children in society and emphasizes the importance of their well-being, education, and happiness.

Dia del Niño



Silt staff member, Natasha, leads the library's monthly Loteria program.



Silt Library celebrated Asian American and Pacific Islander Heritage Month with a Day in Tahiti with Aspen Polynesia.

New Castle Library debuted two new adult programs last month. Staff member, Marcy, led a quilling craft program. The class was so popular that patrons were added to a waiting list. Staff member, Stephanie, led the first in a series of “Nature Journaling” courses. One patron commented, *“It was great to be reminded of the beautiful place we live in and how we forget to stop and look and how much more we can observe if we stay a little bit longer.”* New Castle’s 6th grade book club has been going strong but will pause for the summer.

Community Outreach

For the first time, the library district has partnered with Ascendigo, to hire a teen intern for the Silt Library. The teen intern chose the Silt Library as her preferred place of work, selected for her expressed interest in experiencing the role of a librarian. Ascendigo's focus on empowering individuals, from middle schoolers to adults with physical or mental disabilities, aligns with our commitment to community support. This aspiring librarian will immerse herself in various facets of library operations throughout her internship. Silt staff are excited to nurture her passion for libraries and contribute to her growth as a future librarian. Check out their website for more information <https://www.ascendigo.org>

Parachute Youth Services Coordinator, Nicole, has been busy with outreach for summer reading promotion at the local schools. She kicked things off with the local Head Start where she did a story time and talked about summer reading. The library will visit the elementary, middle, and high school before the end of the school year. New Castle Youth Services Coordinator, Kim, hosted several elementary school visits and promoted the upcoming summer reading program.

Throughout the month of April and May, all libraries participated in the yearly tradition that is Raising a Reader Blue Bag Days. Blue Bag days include a special ceremony where each child receives their first library card along with their coveted Raising a Reader blue book bag.

Carbondale Adult Services Coordinator, Erin, has recently built a relationship with Bridges High School, an alternative school located next to the library, and has arranged for the students to visit every week. Several of the students have signed up for library cards and they visit the library at other times as well.

Carbondale staff recently hosted a booth at Carbondale's First Friday in May and spoke to over 250 people. Staff made new library cards and library-themed buttons, gave out library swag, and told people

about all the wonderful things at the library. The Carbondale team is also collaborating with Bee Friendly Carbondale to create a native plant demonstration garden at the library.

In late April, Rifle library proudly hosted the combined art show and competition for Rifle Middle School and Riverside Middle School. The library was filled with a multitude of artworks crafted by the talented students at these schools. This marked the return of the art show since the onset of the Covid outbreak, reigniting a much-loved end of school year tradition. The closing reception drew over four hundred people throughout the night to admire the displayed art.

Middle School Art Show



Stories of Impact

The mother of a former student recently told Silt Youth Services Coordinator Paul Stanley that her daughter is an avid reader because of his influence as her librarian.

CMC recently closed a few classrooms for renovations, so students used the Silt library's community room for several classes. During their visits, thirty students learned about the resources offered by the library and completed a scavenger hunt to learn how books are cataloged. The instructor has been trying to start an English class in Silt but is limited due to a lack of staff. The library is currently seeking instructors due to the high demand for these classes.

Staffing

Silt library staff have been very flexible for the past two months, covering shifts while the library had two vacant positions. Additionally, substitute staff, Jasmine Bennett, Pattie Peterson, Morgan Myrick, Mary Sweet, and Deanah Rayne, played a crucial role by covering hours when regular staff were unavailable. Silt library interviewed candidates for its vacant 28-hour library specialist position. Silt Library also recently welcomed Kenya Menendez as Library Page.

Marketing report, May 2024

James Larson, Communications and Marketing Director

May Recap

The website is live as of April 30th! Thank you to Jenn for the tech help and expertise throughout the process. Thanks to JB at Marmot. The printable calendar view and advanced reservation functions are on hold waiting on Marmot to purchase software for all their libraries to use. Patrons can now complete an online meeting room reservation form which is then emailed to the branch.

The end of April/beginning of May was a very busy time for outreach and events. GCPLD was a proud co-sponsor of Cinco de Mayo this year at the fairgrounds in Rifle with a booth with library card sign up, information about our programs, swag, and crafts for the kids. Special thanks to Amy T, Alex, Amaranda, George, Laura, Karina, Red for helping with the Día del Niño festival on April 27th. There were around 315 attendees mostly from the Hispanic community. Our Comic Book Festival was Saturday, May 4th at the Glenwood Springs Branch with around 250 attendees.

New kids' Spanish cards are here! They say, "Find your roar!" in Spanish.



Social media analytics

Followers:

Facebook – 4,100

Instagram – 1,600

Email Newsletter – 16,274

Facebook Reach* 10,000 (down 38%)

Instagram reach: 456 (up slightly)

* Reach = The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more.

Top 5 Facebook posts in April



Garfield County Libraries

Published by James Larson · May 4 at 10:24AM ·

Garfield County Libraries was proud to be a sponsor of the second annual Cinco de Mayo festival last night at the fairgrounds in Rifle



Garfield County Libraries

Published by James Larson · April 30 at 8:00 PM ·

Congratulations to one of our newest patrons!





Garfield County Libraries

Published by James Larson · April 29 at 2:24 PM

Saturday was a fun day at the Rifle Branch Library for Día del Niño. Over 300 kids and families attended.



Garfield County Libraries

Published by James Larson · 5d

We are thrilled to welcome back a familiar face returning to our team – Oliver McCann Klausz.

Oliver is rejoining us as the Youth Services Intern in Rifle, and we couldn't be happier to have them back with us. Originally from New York, Oliver made Colorado their home at the age of two, and they've been an integral part of the valley for the past 11 years. They share their home in Rifle with their family, including two adorable dogs – Coco, a Cocker Spaniel, and Chickpea, a C... See more



Garfield County Libraries

Published by James Larson · May 16 at 3:06 PM

Thanks to all who attended and helped with our Comic Book Festival!



Top 5 Instagram posts in February

Instagram

garfieldcountylibraries

Now
HIRING

Position:
Facilities Technician

Garfield County Public Library District (GCPLD) seeks a full-time Facilities Technician to support the GCPLD vision of being a trusted and valued resource in our communities by ensuring the safe and efficient operation of all GCPLD facilities. For more information or to see other job opportunities, go to the careers page of our website.

Instagram interaction icons: heart, comment, share, bookmark.

Instagram

garfieldcountylibraries

GOT MY FIRST LIBRARY CARD TODAY!

GARFIELD COUNTY LIBRARIES

Instagram interaction icons: heart, comment, share, bookmark.

garfieldcountylibraries Congratulations Martha and Cam on your new library cards!

Instagram

garfieldcountylibraries

Instagram interaction icons: heart, comment, share, bookmark.

garfieldcountylibraries We'd like to take a moment to extend a warm welcome to our newest team me... more

Instagram

garfieldcountylibraries

Instagram interaction icons: heart, comment, share, carousel, bookmark.

garfieldcountylibraries Over 300 kids and families came to our Rifle Branch Library on Saturday for our Día del Niño/Kid's Day celebration with story times, crafts, pizza and cake!



In the News – links to full articles.

<https://www.aspenpublicradio.org/community/2024-05-09/after-a-tumultuous-selection-process-the-garfield-county-libraries-board-has-a-new-trustee-from-rifle>

<https://www.postindependent.com/news/new-garfield-county-library-board-member-hopes-to-bring-fresh-perspective/>

<https://soprissun.com/uniting-cultures/>

<https://www.aspenpublicradio.org/government/2024-05-03/garfield-county-library-board-appointments-draw-a-crowd-after-county-commissioners-take-over-process>

<https://www.postindependent.com/news/garfield-county-district-trustee-vacancy-interviewees-answer-tough-questions/>

<https://www.postindependent.com/adproof/the-garfield-county-libraries-celebrate-comics-with-events-this-weekend/>

<https://www.aspenpublicradio.org/2024-05-10/friday-may-10>

<https://bookriot.com/anti-book-ban-legislation-reintroduced-in-colorado/>

<https://soprissun.com/carbondale-library-screens-the-paradise-paradox-on-may-15/>

<https://www.postindependent.com/news/bats-in-the-library-belfry/>

<https://www.postindependent.com/news/garfield-county-library-district-trustee-vacancy-interviews-held-tuesday/>

<https://soprissun.com/peaceful-protest-draws-attention-to-library-board-trustee-interviews/>

<https://www.postindependent.com/news/garfield-county-set-to-interview-candidates-for-library-board-position/>

Facilities May Report

Jon Medrano, Facilities Manager

The Facilities Department worked well to complete various building repairs and continued major district projects. Here are some projects lately worth mentioning.

Library Reconfiguration for Parachute & New Castle Branches - UPDATE

The library administration had an initial meeting in the month of May with the Architectural firm hired for this district project. The firm is preparing to make site visits in July to both Parachute and New Castle libraries. There is a projection to begin work in mid-July with an estimated 6 weeks to complete architectural drawings. The GC that is partnering with the library will be scheduling work once plans are ready.

District Smart Door Counter Project

A local IT Company began the work needed to install new smart door counters at each library location. The installation involves running CAT6 network cabling from the network switch to each door counter location. They are also running one network cable at the Carbondale branch library for what will be a public Wi-Fi router for patrons who wish to access the internet outside the building. The project will be completed by the end of May. The goal is to acquire accurate counts of the patrons we serve at each location to adjust programming, library services, and staff operations.

New Surveillance Camera for Rifle Branch Library

The Rifle Branch Manager was made aware of an area that a current camera was not monitoring. The Facilities Manager reached out to the districts surveillance company to order a 360-degree view camera. The camera is now on order and will be installed once it arrives. The camera is expected to meet the needs and address the "blind spot."

Water Bottle Filler Station for Carbondale Branch Library

The Carbondale Branch Library is finally receiving a water bottle filler station. A local plumbing company completed the installation near the end of the month. The staff, patrons, and community are very excited about this improvement.

Bat House for Parachute Branch Library

The New Castle Branch Library installed a Bat House on the property in time for a special program highlighting bats and their importance to nature. It was installed on the east side of the property, in the middle of the scenic garden area. Even though it will take some time for bats in the area to discover and make this a resting home, staff are glad to have this addition to the community.

District Fire Evacuation Drills

The library district completed the safety fire evacuations at each library branch. This will be an annual safety event so that all personnel to maintain evacuation awareness. The district is extremely thankful to the local fire departments that took their time in presenting at these drills to inform and train library staff in the fundamentals of fire safety at home and in the workplace, fire extinguisher use, and life-building safety equipment.

City of Glenwood Springs Partnership for Community Event Promotions

The City of Glenwood reached out to the library to gain a partnership in promoting local events in the area. The idea would be to install a TV monitor in the lobby area at Morgridge Commons, a space that CMC and GCPLD shares. This TV monitor will highlight exciting events and programs that the City of Glenwood is promoting for the community. There is no tangible investment or responsibility on the library's part.