

Welcome to a meeting of the Garfield Re-2 Board of Education



Regular Board Meeting Agenda

Wednesday, September 10, 2025, 5:30 PM

Elk Creek Elementary

<https://us02web.zoom.us/j/84143414884?pwd=3jQ0taNddbfra1Wi6bvWBbrmeyZr1f.1>

Shine the Light on Elk Creek Elementary at 4:45pm. All are Welcome!

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1. Meeting Called to Order - 5:30 p.m.

2. Pledge of Allegiance

3. September 10, 2025 Agenda;

Approval of the September 10, 2025 Agenda;

4. Public Audience

5. Consent Agenda;

- 5.1 August 27, 2025 Draft Board Minutes;
Approval of the August 27, 2025 Draft Board Minutes;

- 5.2 Consent Agenda Continued;
- Approval of a letter of recommendation from Kathi Senor to hire Vanessa Saguilan Martinez for the position of Mild/Moderate Special Education Paraprofessional at Wamsley Elementary effective September 2, 2025;
 - Approval of a letter of recommendation from Mary McPhee to hire Debra Beaurie for the position of part

time Cook at Food Services effective September 2, 2025;

- Approval of a letter of recommendation from Karen Satter to hire Janice Treadwell for the position of Mild/Moderate Special Education Paraprofessional at Riverside Middle School effective September 2, 2025;
- Approval of a letter of recommendation from Jackie Davis to hire Hailey Colmenero for the position of Mild/Moderate Special Education Paraprofessional at Coal Ridge High School effective September 2, 2025;
- Approval of a letter of recommendation from Kathi Senor to hire Chelsi Valerio Tinoco for the position of Mild/Moderate Special Education Paraprofessional at Wamsley Elementary effective August 25, 2025;
- Approval of a letter of recommendation from Penny Kuper to hire Lorena Flores for the position of Route bus Driver at Transportation effective August 25, 2025;
- Approval of a termination of Eighth Grade Assistant Volleyball Coach at Riverside Middle School effective August 25, 2025;
- Approval of a termination of a Special Education Paraprofessional at Riverside Middle School effective August 25, 2025;
- Approval of a letter of recommendation from Jessica Carter to hire Wanda Vasquez for the position of Seventh Grade Assistant Volleyball Coach at Rifle Middle School effective August 25, 2025;
- Approval of a letter of recommendation from Jessica Carter to hire Morgan Robinson for the position of Eighth Grade Girls Head Basketball Coach at Rifle Middle School effective December 10, 2025;
- Approval of a letter of recommendation from Jessica Carter to hire Terena Gross for the position of Seventh Grade Girls Head Basketball Coach at Rifle Middle School effective December 10, 2025;
- Approval of a letter of recommendation from Trent Backich to hire Stacey Ellibee for the position of Eighth Grade Assistant Volleyball Coach at Riverside Middle School effective August 27, 2025;
- Approval of a termination for a Head Dance Coach at Rifle High School;
- Approval of a letter of recommendation from Steven

Johnston to have Jennifer Gunderman transfer from ELL Paraprofessional at Rifle Middle School to Long Term Math Substitute at Rifle High School effective September 2, 2025;

- Approval of a fundraiser from Rifle High School Cheer Team;


Approval of the Consent Agenda;

6. Advocacy


7. Governance Discussion Items

- 7.1 Process for the Unified Improvement Plan and the School Performance Framework ;

8. Governance Action Items

- 8.1 Third Reading and approval of Policy IC/ICA, School Year/School Calendar/Instruction Time; 4 - 5
[Policy Rewrite ~ IC ICA School Year School Calendar Instruction Time.pdf](#) 

Approval of Policy IC/ICA, School Year/School Calendar/Instruction Time;

- 8.2 Third Reading and Approval for changes Policy BG, School Board Policy Process; 6 - 9
[BG School Board Policy Process-2018.pdf](#) 
Approval of Policy BG, School Board Policy Process;

9. Policy Focus

10. Future Agenda Items

11. Meeting Debrief

12. Meeting Adjourned

School Year/School Calendar/Instruction Time

Prior to the end of the school year, the Board shall determine the length of time during which district schools shall be in session during the next school year. The number of hours/days of planned teacher-student instruction and of teacher-student contact shall be consistent with the Board's definition of "actively engaged in the educational process," shall meet or exceed the requirements of state law and shall include a sufficient number of days to allow the superintendent flexibility in preparing a calendar that supports the district's educational objectives:-

The Board defines "actively engaged in the educational process" as time when students are working toward achieving educational objectives under the supervision of a licensed teacher, including:

- classroom instruction time
- individual student work time while at school, including study hall and library research
- school-related field trips
- independent study insofar as such study is allowed under district policy
- assemblies

"Actively engaged in the educational process" shall not include:

- lunch *[per CDE regulation]*
- time students spend before school waiting for classes to begin and time after the last class of the day, including waiting for the bus
- recess time
- teacher preparation time

Supervision by a licensed teacher shall not require that the teacher be in the student's physical presence at all times, but that the teacher is exercising direction and control over the nature of the student's activities.

Garfield Re2 also provides a Full Time Online Program (FTOP) for students. Under the guidance of a Certified Online Mentor Teacher, students enrolled in the FTOP proceed through their online courses outside of the school building and potentially outside of traditional school day hours. Attendance in the Online Program is primarily substantiated through participation in asynchronous internet-based educational activities within the Learning Management System as documented on a corresponding student login report. Online Mentor Meeting Data Attendance Report for Weekly Online Advisory Sessions are also used for purposes of tracking student attendance in the Online Program.

Students are expected to complete the equivalent amount of learning time as non-online students. Attendance will be recorded on a weekly basis at the

beginning of each week. Course progress and time spent logged into each course will determine attendance for the prior week, providing flexibility for after hours and weekend time spent working through course work.

The district calendar for the next school year shall be prepared by the Collaborative Solutions and presented to the Board for approval in the spring of each year. The Collaborative Solutions shall consult with other districts in the area when preparing the calendar.

The Board authorizes the administration in each school building to issue a school calendar based on the district calendar and in accordance with this policy.

Administrators are encouraged to examine instruction time and calendar issues in the context of supporting the district's educational objectives.

Calendars shall include the dates for all staff inservice programs scheduled for the coming school year. The administration will allow public input from parents and district staff members prior to scheduling the dates for staff inservice programs.

A copy of the calendar shall be provided to all parents/guardians of students enrolled in district schools. Any change in the calendar except for emergency closings or other unforeseen circumstances shall be preceded by adequate and timely notice of no less than 30 days.

Adopted: September 12, 1989

Revised: August 1994

Revised: August 28, 2007

Revised: December 12, 2017

LEGAL REFS.: C.R.S. 22-1-112 (*school year and national holidays*)

C.R.S. 22-32-109 (1)(n) (*duty to determine school year and instruction hours*)

C.R.S. 22-33-102 (1) (*definition of academic year*)

C.R.S. 22-33-104 (1) (*compulsory attendance law*)

C.R.S. 22-44-115.5 (*fiscal emergency*)

1 CCR 301-39, Rules 2254-R-2.06 (*school year and instruction hours; definition of contact/instruction time*)

CROSS REF.: EBCE, School Closings and Cancellations

Garfield School District No. Re-2, Rifle, Colorado

School Board Policy Process

The Board considers policy development its chief responsibility. The Board strives to reflect the community's values in its policies and commits itself to an ongoing effort to engage the community regarding policy-level concerns. The Board develops policies and puts them in writing to provide for the successful, consistent and efficient operation of the district's schools and the high achievement of district students. Policy development shall be aimed primarily toward the continual formation and evaluation of goals and desired end results for students, rather than toward daily district operations.

The Board uses the policy development and codification system of the National Education Policy Network/National School Boards Association (NEPN/NSBA), as recommended by the Colorado Association of School Boards.

This system, while it may be modified to meet needs, is to serve as a general guideline for such tasks as policy research, drafting of preliminary policy proposals, reviewing policy drafts with concerned groups, presenting new and revised policies to the Board for consideration and action, policy dissemination, policy evaluation and the continuous maintenance of the Board policy manual.

The policies of the Board are framed and meant to be interpreted in terms of state and federal laws and regulations.

Policy adoption

Adoption of new policies or the revision or repeal of existing policies is solely the responsibility of the Board of Education. However, proposals regarding policies may originate with a member of the Board, the superintendent, staff members, parents, students, consultants, civic groups or other residents of the district. A careful and orderly process shall be used in examining such proposals prior to action upon them by the Board.

The Board shall adhere to the following procedure in formally considering and adopting policy proposals to ensure thoughtful examination of the issues prior to final adoption.

~~1. First meeting the proposal shall be presented as an information item.~~

1. ~~Second~~ **First** meeting—the proposal shall be presented for a first reading, and discussion.
2. ~~Third~~ **Second** meeting—the proposal shall be presented for a second reading, discussion and final vote.

During discussion of a policy proposal, the Board shall seek out the views of the community and staff. The Board shall take action only after hearing recommendations of the superintendent and viewpoints of persons and groups affected by the policy.

Amendments may be proposed by Board members. An amendment shall not require that the policy go through an additional reading except when the Board determines that further study is needed or that an additional reading would be helpful.

Under unusual circumstances, the Board may temporarily approve a policy to meet emergency conditions. However, the above procedure is required before the policy shall be considered permanent.

The Board shall establish procedures to waive policies to facilitate attainment of school-level goals.

Policy revision and review

In an effort to keep its written policies up-to-date, the Board shall review its policies on a continuing basis.

The superintendent is given the continuing responsibility of calling to the Board's attention all policies that are out of date or for other reasons appear to need revision. Policy revision shall be accomplished in the same manner as policy adoption, except that revisions mandated by changes in law shall not require a second reading and may be adopted upon final vote at the second meeting.

~~The Board directs the superintendent to recall all policy and regulation manuals periodically for administrative updating and Board review.~~

Additionally, from time to time the Board may undertake a process to review and revise all of the policies in its manual. At the Board's discretion it may utilize an

outside facilitator to conduct this review and revision process. Such process shall be in accordance with a schedule developed by the Board and the outside facilitator, if applicable. The process will include opportunities for staff, parent and community involvement. In addition any changes to policy that affect the benefits, rights, responsibilities or expectations of students or staff will be provided in writing to the affected group and sufficient time to make any necessary arrangements prior to the effective date of the change. Once the review and revision process is complete, the Board may choose to accept the revised policy manual in its entirety by approval of a resolution. In this event, the above policy adoption process, including any readings, shall not apply.

Board review of regulations

The Board reserves the right to review regulations issued by the administration at its discretion, but it shall revise or veto such regulations only when, in the Board's judgment, they are inconsistent with policies and regulations adopted by the Board. The Board shall be provided with copies of all district-wide regulations issued by the administration.

Regulations shall be officially approved by the Board when required by state or federal law or when strong community, staff or student attitudes make it advisable.

Before issuance, regulations shall be properly titled and coded.

Policy communication

The superintendent is directed to establish and maintain an orderly plan for preserving and disseminating district policies and regulations. Staff will be informed of policy changes on a regular basis.

~~All policy manuals shall remain the property of the district and shall be considered as "on loan" to anyone or any organization in whose possession they might be at any time. They are subject to recall at any time for updating.~~

~~The Board's policy manual is a public record and shall be open for inspection at the administrative offices of the district.~~

Monitoring policy implementation

The Board of Education shall continuously monitor the implementation of its policies to ensure that reasonable progress is being made toward achieving the Board's goals and that operation of the school district is consistent with district policies.

Suspension/repeal of policy

In the event of special circumstances, the operation of any Board policy, including those governing its own operating procedures, may be temporarily suspended by a majority vote of Board members present at any regular or special meeting. This, however, does not apply to any Board policy established by law or by contract.

Policy repeal shall be accomplished in the same manner as policy adoption.

Adopted: September 27, 1988
Revised: June 26, 2001
Revised: September 25, 2007
Reviewed: January 9, 2018

LEGAL REFS.: C.R.S. 22-32-109 (1)(a-c),(w),(y)(l) (*specific duties of board*)
C.R.S. 22-32-109.1 (*specific duties of boards in relation to safe schools plan*)
C.R.S. 22-33-104 (4) (*compulsory school attendance*)

Garfield School District No. Re-2, Rifle, Colorado