

Agenda

Garfield County Public Library District Board of Trustees Meeting

Date: Thursday, December 4, 2025, 2:00 PM
New Castle Branch Library, 402 W. Main Street,
New Castle, CO 81647

Zoom Access:

Register in advance for this meeting:

https://us02web.zoom.us/webinar/register/WN_jzrUQNgaQZ65I_zKdMcJQQ

Public Comment

Register in advance to make public comment (preference will be given to registered speakers)

<https://forms.gle/18kTusSmGuFpqUsdA>

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District Library innovation.

I. CALL TO ORDER

- A. Roll Call
- B. Public Participation: 3 minutes per person
- C. Approval of the agenda

II. CONSENT AGENDA FOR APPROVAL

- A. Minutes of Library Board meeting [Date] (pp. 3-5)
- B. Claims for Board Approval: General Fund October 16 through November 15, 2025 (pp. 6-9)
- C. Alpine Bank Credit Card Statement October (pp. 10-13)

III. ACTION ITEMS

- A. Proposal for 2026 polling services, Jamie LaRue and Kevin Hettler (pp. 14-31)
- B. Resolution 25-2 to Adopt the 2026 Budget, Kevin Hettler (pp. 47)
- C. Resolution 25-3 to Appropriate Sums of Money for 2026, Kevin Hettler (pp. 48)
- D. Resolution 25-4 to Set Mill Levies for 2026, Kevin Hettler (pp. 49)
- E. City Market gift cards for staff

IV. DISCUSSION ITEMS

- A. Management Report, Jamie LaRue (pp. 32-36)
- B. Finance Report, Kevin Hettler (pp. 37-44)
- C. Trustees reports and comments, All Trustees
- D. New Castle Branch Library report, Ana Gaytan

Next Board Meeting:

Regular Meeting: Thursday, January 8, 2026, 2:00 PM, Location: Rifle Branch Library, 207 East Ave. Rifle, CO

Adjourn meeting.

This agenda is subject to change, including adding items up to 24 hours in advance or deleting items at any time. All times are approximate. If special accommodation is necessary per ADA, please call 970-625-4270 before the meeting.

Prepared by: Jamie LaRue, Executive Director

Record of Proceedings: Board of Trustees Meeting

Place: Silt Branch Library

Date: Thursday, November 6, 2:00 PM

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District Library innovation.

Board Members Present:

Adrian Rippy-Sheehy

Michelle Foster

John Mallonee

Stephanie Hirsch

Brit McLin

Tony Hershey

I. CALL TO ORDER - 2:00pm - Adrian Rippy-Sheehy

- A. Roll Call - Kevin Hettler took the roll call. All trustees present; Rifle Trustee seat vacant.
- B. Public Participation: 3 minutes per person
 - a. James Legg, Silt - Thanked the Board for their service to the community. Reminded Board they each hold an office and one day before the Lord will give an account. Young people today in a shipwreck. Young people are not able to grow up, they are being groomed. Groom materials exist in the library and want it put somewhere else. Believe in the freedom of speech.
 - b. John Lepkowski, Silt - Thinks interesting Board or many members of audience wouldn't have books like "Prison School" at home, but would have them in the library. The 1st amendment still has restrictions. Can't just go around yelling fire in a building.
 - c. Carole O'Brien, New Castle - For several months Library Board and BOCC have been trying to negotiate an IGA. Said 2 of the members of the BOCC said they would agree with having reappointments done except for Mr. Samson. Said the Board should approve the IGA as written and send it back to the Commissioners.
 - d. Caleb Robinson, Silt - Appreciate the Board continuing to serve. Pornographic materials should not be available to minors. Grooms children to be in abusive relationships. Peer reviewed articles have shown that materials like these damage children's psyche. Not politically motivated, this is morality.
 - e. Trish O'Grady, Rifle - Talked about a YouTube video where a young boy came out of anesthesia and he talked about Heaven and being close to Jesus. This is why she is fighting against the books. Asked the Board to also view this YouTube video. Would like to see term limits of the Board set at 6 years instead of 10 and to have Board openings filled in June or July so they aren't all up in December.
 - f. Tela Forehand, Silt - Mill levy considerations, she supports option A. Felt the pros and cons were well outlined in the management report. Feels the library should use reserves for community goodwill. Asked that obscene materials be put in a mature only section.

- C. Approval of the agenda
 - a. Brit McLin moved to approve the agenda, Michelle Foster seconded. Tony Hershey abstained. Motion passed.

II. CONSENT AGENDA FOR APPROVAL

- A. Minutes of Library Board meeting October 2, 2025 (pp. 3-5)
- B. Claims for Board Approval: General Fund Sept 16, 2025 through Oct 15, 2025 (pp. 6-8); Alpine Bank Credit Card Statement September 30, 2025 (pp. 9-11)
 - a. Brit McLin moved to approve the consent agenda, John Mallonee seconded. Motion passed.

III. ACTION ITEMS

- A. 2026 Board Meeting Dates, Jamie LaRue (pp. 12)
 - a. Make sure to be more aware of all religious holidays and not just Christian holidays.
 - b. Staying at 2pm, driving at night is hard for a lot of folks, the Board makes it a priority for staff to attend, Board meetings are now easily available via Zoom.
 - c. Brit McLin moved to accept Board meetings dates with amendments: April 9, June 11, July 2, October 8th. John Mallonee seconded. Motion passed.
- B. 2026 Library Closure Dates, Kim Owens (pp. 13)
 - a. Michelle Foster moved to approve library closure dates as presented, John Mallonee seconded. Motion passed.
- C. Election and Polling Consultant considerations, Jamie LaRue & Kevin Hettler
 - a. 1 mill levy expires in 2027. If the mill levy expires money would have to come from the regular budget for building maintenance.
 - b. Options are: can let it go, seek a renewal but not for as much and would look at early polling, or table items for further study.
 - c. Brit McLin moved to engage the polling company as outlined in the management report, John Mallonee seconded. Tony Hershey opposed. Motion passed with 5 yes votes.
- D. Hold locker vendor recommendation, Jenn Cook
 - a. Received 4 quotes, budgeted \$80k for project, and all 4 quotes came in under budget.
 - b. Recommending InvisionWare. Best value for dollar for the amount of storage bins. 17 storage bins for Silt, New Castle, and Parachute.
 - c. Tony Hershey moved to approve InvisionWare as the vendor, John Mallonee seconded. Motion passed.
- E. Architect and GC contracts for SI & RI projects, Jon Medrano
 - a. Rifle - reconfigure 1st floor workroom, install new multipurpose room in public space, reconfigure 2nd floor community room entrance, divide classroom into 2 spaces, mechanical upgrades.
 - b. Silt - Reconfigure staff workroom, relocate main entrance, enlarging community room storage space, add family restroom, relocate janitor closet.
 - c. Reached out to 7 architects and 6 general contractors. Received 1 architect and 1 general contractor bid. The general contractor is FCI. We just finished working with them. Architect proposing Shape Architecture. Have a satellite office in Leadville.

- d. Stephanie Hirsch moved to sign with Shape Architecture for schematic design, Michelle Foster seconded. Tony Hershey opposed. Motion passed with 5 yes votes.
- e. John Mallonee moved to move forward with FCI for general contractor, Brit McLin seconded. Motion passed.

IV. DISCUSSION ITEMS

- A. Management Report, Jamie LaRue (pp. 14-19)
 - a. Congratulations to Paul Stanley for seat on the Early Childhood Confluence Board and Tammy Nimmo won a seat on the RFSD Board.
 - b. Extended invitation to staff party on 12/12 at 6pm Glenwood Branch library.
 - c. Advertising all 3 Board seats open. Interviews will be 12/12. We will also do some advertising on the library website and send out on social media.
- B. Public Hearing re: 2026 Budget Draft update, John Mallonee & Kevin Hettler
 - a. Public comment has closed. We didn't receive any comments.
 - b. May need to iron out potential election and polling costs. Plan on implementing into the 2026 budget.
 - c. Running on a deficit budget, but using the reserves we have from oil and gas for the building improvements.
 - d. Ellen Dole introduced herself to the Board, she was appointed to the Citizen oversight committee.
- C. Finance Report, Kevin Hettler (pp. 20-24)
 - a. Budgets on track, sales tax up almost 5%.
 - b. Have started working on the 2025 financial audit.
- D. Spanish Services Team presentation
 - a. This has been one of our most successful initiatives.
 - b. Goals were staffing, collection, programming & events, and outreach.
- E. Trustee reports and comments, All Trustees
 - a. Adrian Rippy-Sheehy - Encourage everyone on Board to take 2025 annual report to your town council representative, will be presenting at Rifle and Silt Town Councils
 - b. Stephanie Hirsch - Reading "American Anonymous". Talks about America's addiction to division and fighting with one another. Addressed public comment that keeps coming up that the BOCC has an agenda. She doesn't know any of the Commissioners. Advised public to do tours at the library to see where the books are located that keep getting brought up every month. I think this will help move the conversation forward.
 - c. Tony Hershey - Doesn't appreciate that someone in the audience says that he is trying to groom children. He works in the attorney office against child grooming.
- F. Silt branch library report, Brenda Ramirez
 - a. Received a donation from the public and have used it in memory of Chris Rayne. Always said it was the best job he ever had and was very proud of working at the library.
 - b. Thanked the Board for approving the Adult Coordinator positions. Shylo has been amazing with reaching the seniors. Also have given resources and events for veterans.
 - c. Had town members come and participate in a discussion about the library refresh.

Next Board Meetings:

Regular Meeting: Thursday, December 4, 2026, 2:00 PM, Location: New Castle Branch Library

Adrian Rippy-Sheehy adjourned the meeting at 4:11 pm.

Claims for Board Approval

Alpine Bank Checking Oct 16 through Nov 15, 2025

Date	Num	Name	Memo	Amount
10010 · Alpine Bank- Gen(..7072)				
10/20/2025	Eft	Amazon .com	Aug purchases	5,245.64
10/20/2025	Eft	Amazon .com	Sept purchases	7,414.38
10/21/2025	Eft	CRA	Retirement plan contributions	11,149.91
10/21/2025	Eft	CRA	Retirement plan contributions	6,219.53
10/22/2025	Eft	Tiger, Inc.	Gas delivery	543.64
10/23/2025	Eft	Xcel Energy	NC PA RI SI CA electricity	7,483.12
10/23/2025	Eft	CenturyLink	Elevator / alarm telephone	429.12
10/23/2025	Eft	City of Glenwood Springs	Electricity	1,079.73
10/23/2025	Eft	City of Rifle	Water / sewer	166.50
10/23/2025	Eft	Town of New Castle	Water / sewer	239.73
10/23/2025	Eft	Town of Silt	Water / sewer	229.19
10/23/2025	Eft	Waste Management	RI CA NC trash / recycling	498.21
10/24/2025	Eft	Alpine Bank	Sept c.c. pmt	29,752.45
10/30/2025	Eft	ImageNet Consulting - fka De Lage Landen	Copier lease	1,161.66
10/31/2025	Eft	Windcave	Merchant fees	35.00
10/31/2025	28064	4imprint, Inc.	Die cut notebooks	2,966.94
10/31/2025	28065	A Clean Break, LLC	RI SI NC October cleaning	6,700.00
10/31/2025	28066	Age Friendly Carbondale	Life after 70 - Oct	112.50
10/31/2025	28067	Arte Cultura y Folclore Latinoamericano	Immigrant stories folkloric dress presentation	700.00
10/31/2025	28068	Aspen Dance Connection	African drum class and performance	3,550.00
10/31/2025	28069	Aspen Maintenance Supply LLC	Janitorial supplies	583.07
10/31/2025	28070	Aspen Science Center	Science programs	4,725.00
10/31/2025	28071	Birds Beware Window Washing	Window cleaning in/out all branches	4,350.00
10/31/2025	28072	Brokaw, Rosalind	Mileage reimb	18.20
10/31/2025	28073	Bushman, Rebekah	NC STEM programs	200.00
10/31/2025	28074	Campbell, Robert	Musical performances	1,450.00
10/31/2025	28075	Cardiff Cleaning Service	CA GW cleaning	4,694.00
10/31/2025	28076	Chau, Luna LLC	Library materials	278.85
10/31/2025	28077	Citadel Security Group, LLC	RI GW security	9,256.40
10/31/2025	28078	Colorado Special Districts Prop&Liab Pool	2025 WC deductible claim	487.29
10/31/2025	28079	Contreras, Axel	DJ for immigrant stories festival	1,500.00
10/31/2025	28080	Cruz Guerrero, Livier C.	Spanish storytimes	800.00
10/31/2025	28081	FE Technologies American Corp	8000 RFID tags	1,100.00
10/31/2025	28082	Funger, Katie	Mileage reimb	54.60

10/31/2025	28083	Garay, Andres	Mileage reimb	79.10
10/31/2025	28084	Harlan, Shylo	Mileage reimb	154.70
10/31/2025	28085	Hollingsworth, Erin	Mileage reimb	128.85
10/31/2025	28086	Jose Painting Co LLC	CA drywall repair	4,471.80
10/31/2025	28087	LaMee, Trary	Exp reimb	31.10
10/31/2025	28088	LaRue, James	CALCON lodging reimb	407.16
10/31/2025	28089	Louisiana State University	Education assistance	3,360.00
10/31/2025	28090	Friend, Sara	Mileage reimb	213.50
10/31/2025	28091	Martin-Cespedes, Juan Manuel	CA spanish conversation club	225.00
10/31/2025	28092	McCann, Carolyn	Mileage reimb	41.79
10/31/2025	28093	Mezcla Socials Dance	Dancing for Immigrant stories festival	4,500.00
10/31/2025	28094	Midwest Tape	Library materials	337.90
10/31/2025	28095	Millberry, Tahrea	Mileage & exp reimb	186.22
10/31/2025	28096	OverDrive	Library eMaterials	24,718.42
10/31/2025	28097	Perez Arreguin, Rodrigo Fernando	Live music performance	1,000.00
10/31/2025	28098	Peters, Brendan	Mileage reimb	191.80
10/31/2025	28099	Pics And You LLC	Immigrant stories photo booth	700.00
10/31/2025	28100	Piland, Alissa	Curious minds club presentation	200.00
10/31/2025	28101	Pinyon Mesa Automatic Services	RI exterior door repair	2,127.10
10/31/2025	28102	Playaway Products LLC	Library materials	54.14
10/31/2025	28103	Ramirez, Brenda	Mileage reimb	527.80
10/31/2025	28104	Ramirez, Sandra Prado	Immigrant stories dance performance	1,100.00
10/31/2025	28105	Reliance Standard	November disability insurance	1,099.55
10/31/2025	28106	Reyes de Velasco, Veronica	ESL summer/fall childcare	1,260.00
10/31/2025	28107	Roaring Fork Valley Early Learning Fund	Imagination library program June-Sept 2025	4,533.96
10/31/2025	28108	American Janitor LLC	PA September cleaning	1,096.00
10/31/2025	28109	Lively Electric, Inc.	PA add workstation outlets	2,146.33
10/31/2025	28110	Medrano, Jonathan	Mileage reimb	334.60
10/31/2025	28111	S.T.E.A.M. Junction LLC	STEAM activity	585.00
10/31/2025	28112	Shaw, Candice	Childrens classes	400.00
10/31/2025	28113	Sopris Sun	Print ads	1,150.00
10/31/2025	28114	Starhouse Media LLC	Screenager screening	700.00
10/31/2025	28115	Suarez, Dulce Andrea	Translation services	70.00
10/31/2025	28116	Taylor Fence Company	PA SI fence repairs	4,648.00
10/31/2025	28117	Thomas Klise/Crimson Multimedia	Library materials	44.32
10/31/2025	28118	Trane US Inc.	4th quarter maintenance	3,377.70
10/31/2025	28119	Trejo De La Rosa, Fabiola	Interpretation services	120.00
10/31/2025	28120	Two Forks, LLC	SI steam punk presentation	200.00
10/31/2025	28121	Uline	NC janitorial storage	732.22

10/31/2025	28122	Unique Management Services, Inc.	September collections service	129.35
10/31/2025	28123	VanDeusen, Renna	Mileage reimb	283.66
10/31/2025	28124	Voices	Immigrant stories	3,000.00
10/31/2025	28125	Waters, Michael E	Audio and lighting for raising a reader festival	2,000.00
10/31/2025	28126	Wells, Cassie	Immigrant event facepainting	1,600.00
10/31/2025	28127	West, Laura	Mileage reimb	272.11
10/31/2025	28128	Willis Towers/CEBT	November health insurance	59,461.96
10/31/2025	28129	Wolburg, Natasha	Mileage reimb	177.38
10/31/2025	Eft	Garfield County Public Library Foundation	Donations / book sales	1,393.30
10/31/2025	Eft	Black Hills Energy	GW and CA gas	305.86
10/31/2025	Eft	Town of Carbondale	CA water / sewer	139.06
10/31/2025	Eft	CRA	Retirement plan contributions	10,931.79
10/31/2025	Eft	CRA	Retirement plan contributions	6,073.84
11/02/2025	Eft	Mountain Waste & Recycling	5322-183915-001	186.40
11/03/2025	Eft	Alpine Bank- CC	Merchant fees	142.32
11/04/2025	Eft	Xcel Energy	CA electricity	1,393.37
11/08/2025	Eft	Verizon Wireless	Cell phones, hotspots, filtering, One Talk	7,794.77
11/14/2025	28130	625-Water(9283)	RI SI staff water	198.45
11/14/2025	28131	AFLAC	November supplemental insurance	300.68
11/14/2025	28132	AlwaysMountainTime LLC	Radio ads	1,000.00
11/14/2025	28133	Anvil Points Upholstery & Carpet	SI RI carpets / furniture	5,302.00
11/14/2025	28134	Aspen Maintenance Supply LLC	Janitorial supplies	1,019.49
11/14/2025	28135	Barnes, Nancy	Mileage reimb	217.00
11/14/2025	28136	Barnum, Jessica	GW writing workshops	2,170.84
11/14/2025	28137	Bethel Party Rentals	Immigrant and d.o.d festival	7,060.88
11/14/2025	28138	Cedar Networks	November broadband	1,080.00
11/14/2025	28139	Chulainn Publishing Corp.	Library materials	286.95
11/14/2025	28140	Citadel Security Group, LLC	RI GW security service	6,643.24
11/14/2025	28141	Colorado Dept of Revenue-Sales Tax	Sales tax license renewal	96.00
11/14/2025	28142	Colorado Library Consortium	Learning express Jan - Dec 2026	2,327.00
11/14/2025	28143	Colorado Mountain News Media	Print ads	5,102.50
11/14/2025	28144	Colorado Nonprofit Development Center	Immigration stories models	440.00
11/14/2025	28145	Cura HR, LLC	DiSC support and catalyst assessment	1,462.50
11/14/2025	28146	Daly Property Services	CA PA landscaping	4,059.18
11/14/2025	28147	Duchscher, Stacy	Mileage reimb	19.60
11/14/2025	28148	EverGreen ZeroWaste	CA compost service	75.00
11/14/2025	28149	Funger, Katie	Mileage reimb	127.40
11/14/2025	28150	GEMart LLC	Mayan Crafting spark activity	200.00
11/14/2025	28151	Gray, Hannah	Comedian for veterans dinner	100.00

11/14/2025	28152	Ingram Library Services	Library materials	18,183.11
11/14/2025	28153	Kidtoons Productions, Inc	Day of the dead face painting	600.00
11/14/2025	28154	Knott-Aguilar, Brandi	Mileage reimb	19.60
11/14/2025	28155	Leitzke, Kyle James	CA art of conversation	150.00
11/14/2025	28156	Lizardo Granados, Luis Daniel	Halloween celebration DJ	1,000.00
11/14/2025	28157	Martin-Cespedes, Juan Manuel	CA spanish conversation club	225.00
11/14/2025	28158	Meredith-Orr, Suzanne	Mileage and exp reimb	60.09
11/14/2025	28159	Merriam, Shelly L	Adult writing program	175.00
11/14/2025	28160	Midwest Tape	Library materials and hoopla	11,827.24
11/14/2025	28161	Motion Picture Licensing Corp	Umbrella movie license renewal	1,095.33
11/14/2025	28162	Mountain Pest Control, Inc.	Oct spraying	388.00
11/14/2025	28163	Munoz Velazquez, Alejandra G.	Zumba classes	1,350.00
11/14/2025	28164	Niche Academy	Annual staff training subscription	3,465.00
11/14/2025	28165	OverDrive	Library e-materials	6,958.61
11/14/2025	28166	Penworthy Company	Library materials	245.93
11/14/2025	28167	Peters, Brendan	Mileage reimb	312.20
11/14/2025	28168	Piland, Alissa	Homeschool stem groups	400.00
11/14/2025	28169	Rodriguez, Rosalba Bautista	Day of the Dead tamales	590.00
11/14/2025	28170	Seter, Vander Wall & Mielke, P.C.	Legal fees	2,408.00
11/14/2025	28171	Sopris Sun	Print ads	750.00
11/14/2025	28172	Sowards, Adam Troy	GW dungeons and dragons lessons	500.00
11/14/2025	28173	Terry, Melissa	Mileage reimb	141.40
11/14/2025	28174	The Rich Life Guide	Financial education classes	1,825.00
11/14/2025	28175	Tonozzi, Amy	Mileage reimb	113.40
11/14/2025	28176	Town of Parachute	Water / sewer / trash	714.76
11/14/2025	28177	Transparent Information Services, LLC	Background checks	244.30
11/14/2025	28178	Value Line Publishing LLC	Research database	4,860.00
11/14/2025	28179	White, Nathaniel R.	Adult writing program	175.00
11/14/2025	28180	Wolburg, Natasha	Mileage reimb	94.50
11/14/2025	Eft	CRA	Retirement plan contributions	11,243.59
11/14/2025	Eft	CRA	Retirement plan contributions	5,793.60
Total 10010 · Alpine Bank- Gen(..7072)				392,911.26

Reconciliation Detail

Alpine Bank Purchase Card, October 2025

Type	Date	Num	Memo	Amount	Balance
Beginning Balance					29,752.45
Cleared Transactions					
Charges and Cash Advances - 109 items					
Credit Card Charge	10/01/2025	SSGoldenLgt	Hispanic heritage celebration photo booth	-700.00	-700.00
Credit Card Charge	10/01/2025	PAWalmart	Day of the dead supplies	-227.14	-927.14
Credit Card Charge	10/01/2025	GWWalmart	Children' s program refreshments	-156.81	-1,083.95
Credit Card Charge	10/01/2025	RILillyWP	Immigration stories refreshments	-145.90	-1,229.85
Credit Card Charge	10/01/2025	CACheddarup	Staff morale	-84.28	-1,314.13
Credit Card Charge	10/01/2025	FTWalmart	Carpet cleaner and weed killer	-64.90	-1,379.03
Credit Card Charge	10/01/2025	SS3USPS	Monthly ill postage	-57.10	-1,436.13
Credit Card Charge	10/01/2025	SS3LibryWor	Creating joy and resilience webinar	-49.00	-1,485.13
Credit Card Charge	10/01/2025	FTVlyLumber	Screw driver and hammer	-45.97	-1,531.10
Credit Card Charge	10/01/2025	GWDominos	Teen book club refreshments	-35.18	-1,566.28
Credit Card Charge	10/01/2025	PAWalmart	Staff day refreshment supplies	-27.93	-1,594.21
Credit Card Charge	10/01/2025	NCWalmart	Cricut supplies	-26.79	-1,621.00
Credit Card Charge	10/01/2025	PAWalmart	Staff morale	-18.56	-1,639.56
Credit Card Charge	10/02/2025	CAHiCntyGdn	Plants for native plant garden	-3,847.93	-5,487.49
Credit Card Charge	10/02/2025	SSLaQuinta	Presenter lodging	-480.00	-5,967.49
Credit Card Charge	10/02/2025	SSWalmart	Board meeting refreshments	-157.97	-6,125.46
Credit Card Charge	10/02/2025	MMFreeUpSt	Storage facility	-149.00	-6,274.46
Credit Card Charge	10/02/2025	FTVlyLumber	Weather proof outlet covers	-47.82	-6,322.28
Credit Card Charge	10/02/2025	NCDVBrewing	Staff morale	-31.37	-6,353.65
Credit Card Charge	10/02/2025	CACityMkt	Staff morale	-23.75	-6,377.40
Credit Card Charge	10/03/2025	SSHHomeBase	Timekeeping software	-1,728.00	-8,105.40
Credit Card Charge	10/03/2025	SSCOGSParks	Permit for concerts under the GS bridge	-160.68	-8,266.08
Credit Card Charge	10/03/2025	RICAL	CAL membership renewal	-120.00	-8,386.08
Credit Card Charge	10/03/2025	SIARC	Haunted masterpieces supplies	-77.95	-8,464.03
Credit Card Charge	10/03/2025	SIMichaels	Staff morale	-33.95	-8,497.98
Credit Card Charge	10/05/2025	SSLaQuinta	Presenter lodging	-854.37	-9,352.35
Credit Card Charge	10/05/2025	SSMichWM	Immigrant stories supplies	-298.10	-9,650.45
Credit Card Charge	10/05/2025	RIWalmart	Immigrant stories presenter refreshments	-227.62	-9,878.07
Credit Card Charge	10/05/2025	RWalmart	Multi power strip and event staff refreshments	-40.93	-9,919.00
Credit Card Charge	10/07/2025	GWCMSKLocal	Staff day refreshments	-2,299.57	-12,218.57
Credit Card Charge	10/07/2025	CACricut	Cricut subscription	-10.80	-12,229.37

Credit Card Charge	10/08/2025	CAUSPSCMkt	SPARK refreshments; postage stamps	-245.35	-12,474.72
Credit Card Charge	10/08/2025	SSUSPS	HR mailing	-10.25	-12,484.97
Credit Card Charge	10/09/2025	FTWalmart	16' ladder	-133.47	-12,618.44
Credit Card Charge	10/09/2025	FTMtnHiPnt	Painting supplies	-76.75	-12,695.19
Credit Card Charge	10/09/2025	FTAce	nails / gloves / sanding sponges	-50.15	-12,745.34
Credit Card Charge	10/09/2025	CACityMkt	Staff morale	-23.98	-12,769.32
Credit Card Charge	10/10/2025	FTWalmart	Vacuum	-59.00	-12,828.32
Credit Card Charge	10/10/2025	SI\$General	Build-a-broom workshop supplies	-46.00	-12,874.32
Credit Card Charge	10/10/2025	RIWhisPig	Staff morale	-16.39	-12,890.71
Credit Card Charge	10/11/2025	RI2Adobe	Adobe stock and creative cloud	-49.98	-12,940.69
Credit Card Charge	10/11/2025	SSAdobe	Adobe creative cloud	-34.99	-12,975.68
Credit Card Charge	10/12/2025	CAAceCtyMkt	Bee garden planting; staff morale	-113.41	-13,089.09
Credit Card Charge	10/13/2025	SSHoteICO	GW hispanic heritage sponsorship	-3,011.15	-16,100.24
Credit Card Charge	10/13/2025	SSOTC	Storytime craft supplies	-93.94	-16,194.18
Credit Card Charge	10/13/2025	SSEImUse	Disc cleaning compound	-79.95	-16,274.13
Credit Card Charge	10/13/2025	NCCityMkt	Halloween decor	-42.99	-16,317.12
Credit Card Charge	10/13/2025	FTWalmart	Drain cleaner and snake	-41.48	-16,358.60
Credit Card Charge	10/14/2025	CACityMkt	Passive activity supplies	-11.97	-16,370.57
Credit Card Charge	10/15/2025	MMKinship	Restroom privacy lockset	-820.91	-17,191.48
Credit Card Charge	10/15/2025	GW UnivWisc	Online Spanish classes	-100.00	-17,291.48
Credit Card Charge	10/15/2025	GWALA	ALA and REFORMA membership renewal	-56.00	-17,347.48
Credit Card Charge	10/15/2025	RI BhsePizza	Day of the dead altar prize	-51.75	-17,399.23
Credit Card Charge	10/15/2025	SIWalmart	Golden years ice cream social refreshments	-35.21	-17,434.44
Credit Card Charge	10/15/2025	FTWalmart	Scraper and razor blades	-15.50	-17,449.94
Credit Card Charge	10/15/2025	SIWalmart	Passive program supplies	-5.36	-17,455.30
Credit Card Charge	10/16/2025	RICityMkt	Staff morale	-45.97	-17,501.27
Credit Card Charge	10/16/2025	RIWhisPig	Day of the dead altar prize	-25.00	-17,526.27
Credit Card Charge	10/17/2025	MMAce	Replacement fob for maintenance truck	-215.95	-17,742.22
Credit Card Charge	10/17/2025	SIWalmart	Midnight mocktails and magic refreshments	-145.96	-17,888.18
Credit Card Charge	10/17/2025	MMACE	Shelving hardware	-46.65	-17,934.83
Credit Card Charge	10/18/2025	RIWalmart	Halloween / kids' program supplies	-207.03	-18,141.86
Credit Card Charge	10/20/2025	FTWalmart	Patio cleaning supplies	-61.88	-18,203.74
Credit Card Charge	10/21/2025	SSWMCityMkt	Pumpkins for carving event	-1,246.92	-19,450.66
Credit Card Charge	10/21/2025	PAWalmart	Halloween candy and staff morale	-60.37	-19,511.03
Credit Card Charge	10/21/2025	NCWalmart	Pumpkin carving supplies	-16.62	-19,527.65
Credit Card Charge	10/22/2025	RI2DORCPA	CPA renewal	-66.00	-19,593.65
Credit Card Charge	10/22/2025	SIWalmart	Staff morale	-48.96	-19,642.61
Credit Card Charge	10/22/2025	FTAce	Glass cleaner and drop cloth	-29.58	-19,672.19
Credit Card Charge	10/22/2025	FTWalmart	Plastic drop cloth	-12.16	-19,684.35

Credit Card Charge	10/22/2025	FTLandfill	Land fill fees	-7.00	-19,691.35
Credit Card Charge	10/23/2025	SS3AspenIns	Aspen institute seminar	-1,250.00	-20,941.35
Credit Card Charge	10/23/2025	MMAce	Extension cord / CAT 6 cable	-51.98	-20,993.33
Credit Card Charge	10/23/2025	SSAdobe	Adobe acrobat pro	-47.98	-21,041.31
Credit Card Charge	10/23/2025	FTAce	48" aluminum ruler	-16.99	-21,058.30
Credit Card Charge	10/24/2025	SSBestWeste	Talent development conference	-238.00	-21,296.30
Credit Card Charge	10/24/2025	SILiCofShk	Staff morale	-110.89	-21,407.19
Credit Card Charge	10/24/2025	CALingoda	Online Spanish classes	-89.99	-21,497.18
Credit Card Charge	10/24/2025	RICityMkt	Staff morale	-64.35	-21,561.53
Credit Card Charge	10/24/2025	PAWalmart	Pumpkin carving supplies	-45.11	-21,606.64
Credit Card Charge	10/24/2025	MMUHaul	Trailer rental	-42.95	-21,649.59
Credit Card Charge	10/24/2025	RIPROMEX	Staff morale	-18.75	-21,668.34
Credit Card Charge	10/25/2025	SSCOCPA	2026 Federal tax update webinar	-330.00	-21,998.34
Credit Card Charge	10/25/2025	GWWalmart	Pumpkin carving supplies	-87.97	-22,086.31
Credit Card Charge	10/25/2025	FTAce	Electrical outlet tester	-16.99	-22,103.30
Credit Card Charge	10/26/2025	NCCityMkt	Staff morale	-12.48	-22,115.78
Credit Card Charge	10/26/2025	SI\$General	Day of the dead supplies	-3.00	-22,118.78
Credit Card Charge	10/27/2025	MMBestNest	Bat house pole	-144.99	-22,263.77
Credit Card Charge	10/27/2025	RIWMStrbuck	D&D class; Mommy and me refreshments	-117.83	-22,381.60
Credit Card Charge	10/27/2025	GWUSPS	Postage stamps	-78.00	-22,459.60
Credit Card Charge	10/27/2025	GWDominos	Teen book club refreshments	-26.16	-22,485.76
Credit Card Charge	10/27/2025	FT\$General	Towels and glass cleaner	-10.75	-22,496.51
Credit Card Charge	10/28/2025	MM1000Bulbs	Light bulbs	-82.17	-22,578.68
Credit Card Charge	10/28/2025	CACityMkt	SPARK refreshments / passive activity prizes	-44.56	-22,623.24
Credit Card Charge	10/28/2025	PAWalmart	Teen program refreshments	-41.71	-22,664.95
Credit Card Charge	10/28/2025	FTMaverik	Gas for power washer	-3.37	-22,668.32
Credit Card Charge	10/29/2025	GWCMWm	Pumpkin carving supplies and staff morale	-136.76	-22,805.08
Credit Card Charge	10/29/2025	MMAutoZone	Trailer hitch ball hardware	-132.97	-22,938.05
Credit Card Charge	10/29/2025	FTRITrkTrlr	Trailer hitch and pin	-122.98	-23,061.03
Credit Card Charge	10/29/2025	SIWalmart	Trunk or treat and adult program supplies	-96.36	-23,157.39
Credit Card Charge	10/29/2025	FTVlyLumber	Shelf repair materials	-31.41	-23,188.80
Credit Card Charge	10/29/2025	CACityMkt	Staff morale	-12.00	-23,200.80
Credit Card Charge	10/29/2025	SSRifleco	Event deposit	-9.73	-23,210.53
Credit Card Charge	10/30/2025	PAAzt\$Gnrl	Day of the dead refreshments	-219.32	-23,429.85
Credit Card Charge	10/30/2025	SI\$TreeWM	Friendsgiving day of the dead refreshments	-125.36	-23,555.21
Credit Card Charge	10/30/2025	GWCityMkt	GarCoWriMo launch party refreshments	-58.82	-23,614.03
Credit Card Charge	10/30/2025	FTVlyLumber	Utility blades	-32.99	-23,647.02
Credit Card Charge	10/30/2025	CACityMkt	Staff morale	-20.84	-23,667.86
Credit Card Charge	10/31/2025	NCWM\$Tree	Adult program supplies	-39.19	-23,707.05

Total Charges and Cash Advances				-23,707.05	-23,707.05
Payments and Credits - 2 items					
Credit Card Credit	10/13/2025	SSHollilnn	Presenter lodging tax refund	147.98	147.98
Check	10/24/2025	Eft	Sept c.c. pmt	29,752.45	29,900.43
Total Cleared Transactions				6,193.38	6,193.38
Cleared Balance				-6,193.38	23,559.07

Polling / Political strategist service proposal

By Jamie LaRue and Kevin Hettler

As discussed at the November Board meeting, we were asked to prepare and present a proposal outlining the anticipated 2026 budget for polling and research costs related to a potential 2026 ballot measure.

Phase 1 (Jan - March 2026, est.)

Goal: to receive polling results and recommendations

TeamCivX - political strategist (agreement below): \$18,000 (\$6,000 / month)

Magellan Strategies - polling strategist (quote below): \$14,500, includes 25 to 30 questions, 600-700 interviews

Seter, Vander Wall & Mielke PC - legal counsel: \$8,000 (est)

Total Phase 1: **\$40,500**

Phase 2 (March - July 2026, est.)

Goal: vet our proposal, informational messaging, talking points, fine tune ballot language, present recommendation to the Board for a possible ballot measure

TeamCivX - political strategist quote: \$30,000 (\$48,000 maximum contract)

Seter, Vander Wall & Mielke PC - legal counsel: \$4,000 (est)

TeamCivX - informational brochure mailer quote : \$17,900 (to 39,000 registered voters)

Garfield Clerk cost to conduct the election: \$23,000 (est)

Total Phase 2: **\$74,900**

Total Proposal: \$115,400

Engagement Agreement: TeamCivX

ENGAGEMENT AGREEMENT

This Engagement Agreement (“**Agreement**”) is made effective as of January 1, 2026, (the “**Effective Date**”) by and between the undersigned client (“**Client**”), and TeamCivX, LLC, a California limited liability company (“**Consultant**”).

Services and Compensation.

1.1. Services. Subject to the terms and conditions set forth in this Agreement, Client hereby engages Consultant to perform those services (collectively the “**Services**”) listed on Exhibit A attached hereto and incorporated herein by reference.

1.2. Compensation. In consideration for the Services, Client will pay Consultant the fees and other amounts set forth on Exhibit B (collectively the “**Fees**”).

Term; Termination. The term of this Agreement (“**Term**”) shall commence on the Effective Date and shall continue until the submittal of a ballot measure and TABOR Notice for voter consideration. Either party may terminate this Agreement at any time, for any reason, by giving ten (10) calendar days’ advance written notice to the other party. Notwithstanding the foregoing, Consultant may terminate this Agreement, or suspend the Services, at any time if Client fails to pay any fees to Consultant when due and does not cure such failure within ten (10) calendar days’ written notice from Consultant. Client shall pay all outstanding amounts for Fees, reimbursable expenses, amounts due to third-party vendors and all other amounts arising out of this Agreement upon termination.

Compliance with Applicable Laws. Clients will comply with all applicable laws and regulations, including without limitation any applicable public disclosure and other applicable laws governing the expenditure of public funds. Client will not request or direct that Consultant provide any services or other act or omission which may constitute a violation of applicable law. Client, not Consultant, is responsible for determining whether the Services performed by Consultant under this Agreement constitute permissible informational activities or impermissible advocacy activities pursuant to applicable law. Consultant does not provide any assurance, guidance or advice with respect to legal compliance.

Indemnification and Limitation of Liability. Client shall indemnify, defend and hold harmless Consultant (and its affiliates and their officers, directors, managers, members, employees, agents, successors and permitted assigns) from any and all losses, liabilities, damages, claims, judgments, awards, penalties, fines, settlements, costs or expenses (including reasonable attorney fees, expert witness fees and court

costs) arising out of or related to (a) any breach of this Agreement by Client, (b) any willful misconduct, fraud or gross negligence, or other improper act or omission of Client or its employees, contractors or agents, or (c) any infringement of any patent, copyright, trademark, trade secret, or other proprietary right related to any material the Client or its representatives provided to Consultant. Consultant's maximum liability arising out of or related to this Agreement or the Services shall not exceed the Base Consulting Fee (as defined in Exhibit B) actually paid by Client to Consultant for the Services. IN NO EVENT SHALL CONSULTANT BE LIABLE FOR INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES WHETHER FORESEEABLE OR UNFORESEEABLE, CHOATE OR INCHOATE, OF ANY KIND WHATSOEVER, OR FOR LOSS OF PROFIT, LOSS OF REVENUE, LOSS OF OPPORTUNITY, OR LOSS OF GOODWILL, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE LIMITATION OF LIABILITY SET FORTH IN THE IMMEDIATELY PRIOR SENTENCE SHALL NOT APPLY TO DAMAGES ARISING FROM THE FRAUD OR WILLFUL MISCONDUCT OF CONSULTANT.

Proprietary Rights. The ideas, improvements, inventions, discoveries, processes, developments, designs, know-hows, data, materials, works of authorship and all other intellectual property rights related thereto that Consultant conceives of, develops, or reduces to practice in the performance of Services are the exclusive property of Consultant. The specific deliverables made for and provided by Consultant to Client in connection with the Services will belong exclusively to the Client.

Relationship Between the Parties. Nothing contained in this Agreement shall be deemed or construed to create a partnership, joint employer, joint venture, business opportunity or any relationship other than an independent consulting relationship between Client and Consultant. Under no circumstances shall Consultant be responsible in any manner for the debts and obligations of the Client.

Limited Warranty. Consultant warrants that it shall perform the Services in a professional manner in accordance with commercially reasonable industry standards for similar services. Consultant makes no warranty, express or implied, concerning the results of the Services, including, without limitation, the success of any ballot measure, proposition or vote, or the absence of unintended consequences. Consultant makes no warranty concerning, and is not responsible for, any Services performed by third parties. To the full extent permitted by law, all implied warranties are hereby excluded.

Arbitration. To the fullest extent permitted by law, any dispute arising out of or related to this Agreement, the Services or the Fees shall be settled by binding arbitration administered by the JAMS Arbitration in San Francisco, California under its Streamlined Arbitration Rules that are in effect at that time ("**Rules**"). In the event of any conflict between the Rules and this Section, this Section shall apply. The parties agree to submit to the jurisdiction of a single neutral arbitrator selected in accordance with the Rules. The arbitrator shall have discretion to award damages, and to fashion any other remedy or relief otherwise available under applicable law in a court proceeding. The arbitrator shall award the prevailing party reasonable attorneys' fees and costs in addition to any other recovery to which it is entitled. The arbitrator shall provide a written award, including findings of fact and the conclusions of law on which the decision is based.

Miscellaneous. Along with the exhibits attached hereto, this is the entire agreement between the parties with respect to the subject matter hereof and supersedes any prior agreements, representations, promises and understandings of the parties (whether verbal or written) relating to such subject matter. Any changes,

amendments, modifications or waivers to this Agreement shall not be effective unless in writing and signed by both parties. Client shall not assign, transfer or subcontract any rights or obligations under this Agreement (including, without limitation, by way of a merger, reorganization, default operation of law, or otherwise) without the prior written consent of the Consultant. This Agreement may be executed in two or more counterparts, including by electronic signature, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Counterparts may be delivered by hard copy, email, fax or other electronic transmission. If any provision of this Agreement is determined to be illegal or unenforceable, that provision shall be limited or eliminated to the minimum extent necessary so that this Agreement shall otherwise remain in full force and effect and enforceable. The rule of construction that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement. Captions and headings in this Agreement are for convenience only and shall not be considered in interpreting any provision of this Agreement or in determining any of the rights or obligations of the parties to this Agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of California without regard to the conflicts of law provisions thereof. In any action or proceeding arising out of or related to this Agreement or the amounts due to Consultant hereunder, the prevailing party shall be entitled to recover its costs and attorneys' fees from the other party. Any notice required or permitted hereunder shall be given in writing by electronic mail and addressed to the party to be notified at the address below, or at such other address or e-mail address as the party may designate by 10 days' advance written notice to the other party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

CONSULTANT

TeamCivX, LLC,
a California limited liability company

Sign: _____

Print: _Jared Boigon, Partner

Email Address for Notices:

jboigon@teamcivx.com

CLIENT

Garfield County Public Library District,
a Colorado District

Sign: _____

Print: Jamie LaRue, Executive Director

Email Address for Notices:

jlague@gcpd.org and khettler@gcpd.org

Exhibit A

SERVICES

- Work with you to create a project timeline, leading up the Board vote
- Meet with you, legal counsel and financial adviser to confirm facts and circumstances regarding a 2026 measure, potential mill levy amounts, and appropriate use of phrases like “no tax increase” or “tax reduction”
- Review potential spending needs and priorities
- Work with you and your selected polling firm to finalize a survey questionnaire, sampling methodology and polling timeline
- Help review poll results and share analysis and recommendations
- Develop informational messaging and fact sheets to be distributed virtually and at the library, including on your website, social media, email updates and newsletters
- Provide talking points, frequently asked questions and a message training for district officials who will be interfacing with the public on this issue
- Draft a PowerPoint presentation for public and community meetings, if needed
- Write, design and produce mailing(s) to inform local residents and solicit additional feedback, as directed (production and mailing costs separate from fees, see Exhibit B)
- Recommend final mill levy rate, dollar amount and other specifics for the ballot measure
- Help refine the final project list to reflect community priorities and to ensure projects are described in clear language the general public will understand
- Work with legal counsel to develop the actual ballot question, and refine all language that will appear before voters
- If needed, help present recommendations, documents and resolutions to the Board, and help brief Board members along the way
- Meet regularly (virtually) with you and/or designated members of your team & advisers to ensure implementation of this plan.

Exhibit B

FEES

1. Base Consulting Fee. As compensation for the Services, Consultant shall be paid a “Base Consulting Fee” of \$48,000, billable in eight monthly increments of \$6,000. The Base Consulting Fee shall be payable within thirty (30) days of receipt of invoice.
2. Media and advertising goods and services shall be purchased or rented from Consultant by Client according to the agreed upon schedule of prices, which is attached hereto and incorporated by reference. The schedule of prices lists the entire cost of purchasing or renting media goods and services from Consultant. Consultant shall in turn subcontract the work to third party vendors. Payment for such items shall be made in advance by Client to Consultant, or to the third party vendor at the discretion of Consultant. Consultant shall submit to Client a monthly report of such reimbursable expenses and within thirty (30) days thereafter Client shall reimburse Consultant in full for such expenses.

Cost of Informational Brochure Mailing

Estimated Number of Registered Voters: 39,000

Estimated Total Cost: \$17,900*

**Mailer cost includes graphic design, print on adequate paper weight for the reply card, use of licensed stock photography if needed, cost of obtaining and processing voter data from Secretary of State, de-duplication of address data, bulk mail preparation and household walk sequencing, other mailing and shipping costs, non-profit postage, and applicable sales tax estimated at 8.15% (Rifle). Exact cost depends on exact specifications, quantity and postage rates.*

3. Reimbursable Expenses. Client shall reimburse Consultant for expenses incurred by Consultant in connection with the performance of the Services including, but not limited to, travel expenses, professional translation services, and other out-of-pocket expenses. Consultant shall submit to Client a monthly report of such reimbursable expenses and within thirty (30) days thereafter Client shall reimburse Consultant in full for such expenses. Consultant shall not incur any expenditure on Client’s behalf in excess of \$500 without verbal or written approval from Client. Client may designate in writing an individual(s) with authority to approve expenditures on Client’s behalf.
4. Polling. Subject to mutual agreement, Consultant may subcontract for polling services from Client’s approved qualified opinion research firm.



Magellan Strategies
4800 Aspen Creek Drive, Broomfield, CO 80023
MagellanStrategies.com | 303-861-8585

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About Magellan Strategies

Magellan Strategies is a professional public opinion research firm that measures and understands resident and voter opinions. Since 2007, we have managed survey research projects for Colorado library districts, special districts, governments, and school districts. We are also proud members of the [Colorado Association of Libraries](#) and the (Colorado) [Special District Association](#). You can learn more about our survey projects by visiting our website [HERE](#). We appreciate the opportunity to submit this proposal of opinion research services to the Garfield County Libraries leadership team.



Garfield County Libraries Survey Research Needs

Garfield County Libraries wishes to hire an experienced public opinion research firm to manage a survey research project with the following goals and objectives.

- Measure resident awareness of library services, programs, and location hours.
- Measure the library district's image rating and job approval of providing services.
- Educate and inform residents of the district's annual budget and revenue.
- Measure voter support and opposition for a funding ballot measure.
- Educate voters on how new revenue would be spent and allocated.

The survey will also include several open-ended verbatim questions to give respondents multiple opportunities to voice their thoughts and opinions.

The Magellan Strategies Ballot Measure Survey Difference

When selecting an opinion research firm to conduct a professional ballot measure survey of residents and voters, library district staff and board members should be aware of the different survey data collection methods and databases used for the project. Magellan Strategies uses modern data collection techniques, including MMS text messages, phone interviews when needed, and enhanced voter registration databases. Our random survey data collection methods

consistently produce more engaging surveys than traditional “phone only” or “online panel” surveys, which rely on outdated voter databases and non-representative, incentivized panels.

In short, our survey data collection methods and resident engagement process will reach a broader demographic, including hard-to-reach populations, compared to other opinion research firms that rely solely on phone-only and online panels. Furthermore, our high-quality surveys with larger sample sizes offer greater value to our library district clients at a comparable or lower cost than our competitors. Additionally, our survey platform provides residents with an inclusive, informative, and enjoyable survey experience.

The Magellan Strategies Survey Data Collection Process

An important part of a statistically valid and representative survey is giving respondents multiple chances to participate. We achieve this by using different data collection methods. The first method involves sending several MMS text invitations (texts with an image and a message) to a randomly selected sample of the community's residents and voters. These MMS survey invitations are reliable and professional, reaching more residents than any Garfield County Libraries public opinion survey.

The second method for collecting survey data involves interviewing respondents by phone through a professional call center staffed with actual staff. Unfortunately, this method is costly and greatly increases the total survey costs. However, our MMS text survey invitation approach often yields enough interviews, making phone interviews unnecessary. We frequently delay hiring a call center to evaluate the effectiveness of the MMS text data collection.



The third survey data collection method is mainly designed for smaller library districts with voter populations of 5,000 or less. This approach uses the district's resident email database. We provide staff with a survey link that can be sent via a dedicated email to residents and voters who have chosen to receive news and updates. Additionally, some fire districts promote the survey on social

media to increase awareness and boost participation. We can also provide survey QR codes for posting and distribution in public buildings and areas, if requested.

The fourth survey data collection method involves sending postcards to a random sample of households. We will only use this method if the MMS text survey invitations are less effective than expected. By following our public engagement best practices, these four methods will achieve a higher response rate than relying solely on “phone only” or “online panel” methods.

The Overwhelming Benefits of MMS Text Survey Data Collection

Once again, a statistically valid and representative survey should provide respondents with multiple opportunities to participate. MMS text survey data collection effectively meets this standard, and we have used it in all our opinion research projects since 2020. The process involves sending an MMS text survey invitation to the respondent’s cell phone number. Additional benefits of MMS text survey data collection include:

Send Multiple Survey Invitations: Unlike phone or online panel surveys, MMS text invitations are quick and affordable, allowing multiple messages to be sent to residents in various languages. Furthermore, invitations can be tailored to specific population groups based on region, gender, age, or U.S. Census socioeconomic data.

Excellent Response Engagement: People from diverse demographics, ethnicities, and socioeconomic backgrounds are more likely to participate in a survey when the invitation displays their local recreation district’s logo. We have been testing this method since 2020, and it has consistently resulted in higher response rates than phone-based data collection.

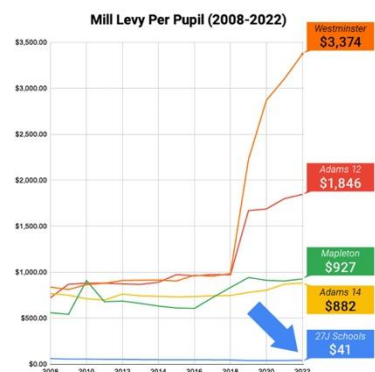
Larger Sample Sizes: This results from strong survey participation. Bigger samples reduce margins of error, increase confidence levels, and produce a more accurate, representative survey.

Online Surveys Can Have More Questions Than a Phone Survey: It takes respondents less time to read and answer questions on their cellphones, desktops, or other devices than responding to an interviewer reading questions and recording responses. Therefore, online surveys can have more questions without increasing respondent fatigue.

A Trustworthy Communication: An MMS text survey invitation from a local library district is a professional, trustworthy message that respondents trust and appreciate. Additionally, it enhances the library district’s reputation and image among residents and voters.

Using Images to Improve the Respondent Experience: Another benefit of MMS text survey data collection is the ability to include images. Images can enhance the respondent experience by conveying information that might be difficult to share in words alone. The following are three images used to enhance the respondent experience.

27J Schools Ballot Measure Survey



This image compared the mill levy funding per pupil over time to other local school districts. This information was very effective in informing likely voters of the dramatic difference in pupil funding among school districts in the Brighton area.

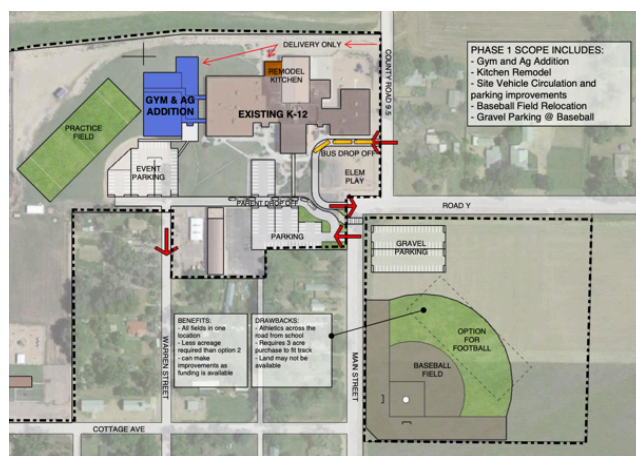


Adams County Detention Center Survey

This image educated and informed Adams County residents about the problem of “water ponding” at the county detention center. Unfortunately, the detention center was built on a swamp, so flooding occurs during excessive rain and snow melts.

Weldon Valley Ballot Measure Survey

This image, which respondents could zoom into view more clearly on their electronic devices, helped them better understand the necessary school building infrastructure repairs and improvements to the school campus, including the construction of a new gym and agriculture shop.



Participate in the Basalt Library District 2025 Ballot Measure Survey

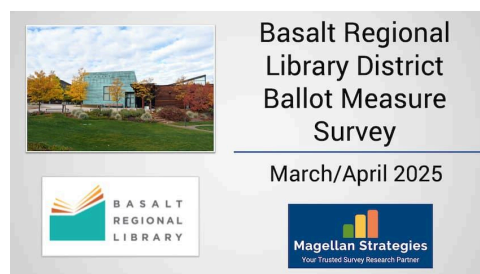
The Basalt Regional Library District survey of 478 registered voters revealed high satisfaction with library services and strong support for extending the existing 1.08-mill property tax without an increase. Nearly nine out of ten respondents (88%) approved of the library’s performance, and two-thirds (65%) believed it spends taxpayers’ money wisely. A majority (86%) were satisfied with book selection, operating hours, and staff service, while 79% valued quiet reading spaces and 74% praised digital access. About 44% said the library has enough financial resources, while 38% were unsure, indicating a need for public education on funding requirements.

Before any messaging, 79% said they would vote yes to extend the current tax rate—only 13% would vote no. After learning the measure would maintain current funding levels, pay staff competitive wages, and support ongoing maintenance, support increased slightly to 83% yes. Voters responded most favorably to information about staff retention (82% more likely to approve) and continuing essential maintenance (79%). Expanded services like new materials, free meeting space, and enhanced online access each received “more likely to support” ratings above 70%.

Only 12% said they would reject the measure after learning more, underscoring broad community confidence in the district’s stewardship.

Supporters emphasized the library’s value as a welcoming, inclusive community hub that provides equitable access to information, education, and local connection. They cited its importance for students, seniors, and families and praised its digital and cultural offerings. Opponents—only a small minority—expressed concerns about property taxes already rising sharply and frustration that a “temporary” levy would become permanent. A few sought more financial transparency. Overall, the findings reflect overwhelming public trust in the Basalt Regional Library District, deep appreciation for its services, and a strong mandate to extend its current property tax rate to sustain operations and programming. To view the survey presentation, click [HERE](#). Scan the QR code or click the link below to participate in the survey.

[**CLICK HERE**](#)



Participate in the Gunnison County Library 2024 Ballot Measure Survey

The Gunnison County Library District survey of 436 voters revealed strong public support for library services and moderate confidence in fiscal management. Nearly three-quarters (73%) approved of the district’s overall performance, while only 8% disapproved. When asked about financial capacity, only 36% believed the district has enough resources to provide adequate services, whereas 41% had no opinion. Library engagement was high—64% of respondents said someone in their household uses the library or digital services at least once a month.

An uninformed ballot test of a proposed 1.1-mill property tax increase showed voters evenly split, with 48% in favor, 46% opposed, and 6% undecided. The measure would raise about \$1.2 million annually to fund a new library in Crested Butte South, expand digital resources, and add community spaces and affordable housing for local workers. Informational messages about the proposal significantly increased support. Half (50%) said the renewable energy design made them more likely to vote yes, and 41% said owning land for the new library site increased their support. Funding for community meeting rooms, teen amenities, and affordable housing also received positive reactions, with 51%–56% of respondents saying those features made them more likely to support the measure.

After hearing full details, 51% said they would vote yes and 46% no, showing modest growth in support after learning more. Supporters cited the library’s community role, expanded access for underserved areas, and the inclusion of affordable housing for local workers. Opponents emphasized high property taxes, satisfaction with existing libraries, and disagreement with housing being part of a library project. Some voters also felt the new facility would not benefit them personally. Overall, the findings show that most Gunnison County residents value their libraries and

are open to expansion, but cost sensitivity and skepticism toward nontraditional uses of library funds remain key challenges for voter approval. To view the survey presentation, click [HERE](#). Scan the QR code or click the link below to participate in the survey.



[CLICK HERE](#)

How We Prevent

Someone From Taking a Survey Multiple Times

School district board members and leadership often ask how we prevent respondents or groups of individuals from taking a survey multiple times. Our MMS text survey process creates a unique survey link for each cell phone number in our voter database. Once the survey is completed, that link is effectively “closed” and cannot be used again to retake the survey. Additionally, we’ve observed that when downloading the survey data, multiple completed interviews may be linked to a single survey URL. When this happens, we keep only one interview per link and discard duplicates

Using a Voter File for Stronger Community Engagement

Here is an example of a voter registration and past election turnout data report for Garfield County Libraries. We use this information, along with U.S. Census population data, to ensure our survey data accurately reflects the district’s voter demographics. Voter data provides additional advantages. First, the voter file includes age, gender, and location details, which assist us in targeting our MMS text survey invitations. This is helpful when our online platform indicates whether a population subgroup exceeds or falls short of its interview quota.

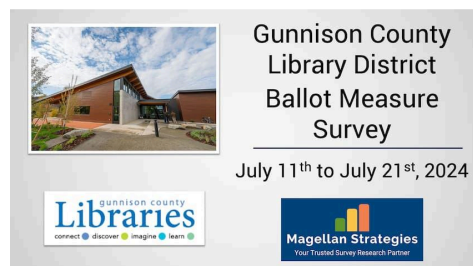
Additionally, we can incorporate cell phone numbers and U.S. Census socioeconomic data into the voter file. This information enables us to send MMS text survey invitations to hard-to-reach groups, such as Spanish-speaking residents, households with high poverty levels, or those with lower incomes.

**Garfield County
Magellan Strategies Voter Registration and Past Election Turnout Report**

Municipality	Registration		2024		2023		2022		2021	
Glenwood Springs	6,842	16.1%	4,908	15.8%	2,367	15.8%	4,071	16.4%	2,678	17.1%
Rifle	6,056	14.3%	3,997	12.9%	1,704	11.4%	2,906	11.7%	1,732	11.1%
Carbondale	4,852	11.4%	3,836	12.3%	2,151	14.3%	3,194	12.9%	2,159	13.8%
New Castle	3,387	8.0%	2,580	8.3%	1,207	8.1%	2,083	8.4%	1,201	7.7%
Silt	2,289	5.4%	1,557	5.0%	641	4.3%	1,140	4.6%	658	4.2%
Parachute	849	2.0%	471	1.5%	159	1.1%	326	1.3%	170	1.1%
Other	18,195	42.8%	13,748	44.2%	6,762	45.1%	11,053	44.6%	7,023	45.0%
Total	42,470	100.0%	31,097	100.0%	14,991	100.0%	24,773	100.0%	15,621	100.0%

Sex	Registration		2024		2023		2022		2021	
Female	21,036	49.5%	15,979	51.4%	7,882	52.6%	12,737	51.4%	8,148	52.2%
Male	21,434	50.5%	15,119	48.6%	7,109	47.4%	12,037	48.6%	7,473	47.8%
Total	42,470	100.0%	31,097	100.0%	14,991	100.0%	24,773	100.0%	15,621	100.0%

Age Group	Registration		2024		2023		2022		2021	
18-34	12,557	29.6%	7,053	22.7%	1,582	10.6%	4,228	17.1%	1,879	12.0%
35-44	7,741	18.2%	5,596	18.0%	2,210	14.7%	4,290	17.3%	2,431	15.6%
45-54	6,071	14.3%	4,787	15.4%	2,231	14.9%	4,038	16.3%	2,441	15.6%
55-64	6,070	14.3%	5,159	16.6%	3,017	20.1%	4,868	19.7%	3,316	21.2%



Garfield County Libraries Ballot Measure Survey Project Timeline

On average, our survey projects take about 30 days to complete from start to finish. However, if a client needs to meet a deadline quickly, we can complete a survey project in less than 30 days. The questionnaire design phase always takes the most time. The table below outlines each survey phase and the number of days to complete it.

Ballot Measure Survey Project Phases							
Estimated Number of Days (36 total)	1	10	2	15	1	4	3
Initial survey meeting & discussion							
Survey questionnaire development & design							
Survey public communication & awareness phase							
Survey data collection phase (MMS Text & promotion)							
Deliver survey topline & crosstabs							
Deliver survey verbatims, presentation & summary							
Present survey findings to staff, Commissioners, and public meeting (we assume 3 separate meetings)							

Magellan Strategies Ballot Measure Survey Deliverables

Our ballot measure survey projects always include a topline document, a PowerPoint presentation, open-ended verbatim responses, and crosstabs. Click each deliverable below to view a specific survey deliverable from our Garfield County Libraries ballot measure survey.

[Survey Presentation](#)
[Survey Verbatim Responses](#)

[Survey Topline Document](#)
[Survey Crosstabs](#)

Garfield County Libraries Ballot Measure Survey Pricing

With a registered voter population of about 42,000, we should be able to complete a minimum of 600 to 700 interviews. However, we often exceed our interview goals. The following is a range of pricing for a survey project with different numbers of questions.

600 to 700 Interviews

About 30 to 35 questions	\$16,500
About 25 to 30 questions	\$14,500

Summary

We look forward to discussing our proposal with the Garfield County Libraries leadership team soon. Following are past library survey project references and our team biographies.

Basalt Regional Library District 2025 Ballot Measure Survey

A survey of 478 voters in the Basalt Regional Library District showed strong community support for extending an expiring property tax to fund library services, with 83% indicating they would approve the measure after receiving more information. The measure would maintain the current 1.08 mill levy without increasing taxes and would be used for staff wages, maintenance, and expanded programs. Support increased after voters learned about the measure's goals, especially for staff salaries, building upkeep, and maintaining free community access to books, internet, and educational resources. Reference: Amy Shipley, Executive Director, Basalt Regional Library, ashipley@basaltlibrary.org, 970-927-4311 x 1008.

Gunnison County Libraries 2024 Community Survey

The Gunnison County Library District survey of 436 voters revealed strong public support for library services and moderate confidence in fiscal management. Nearly three-quarters (73%) approved of the district's overall performance, while only 8% disapproved. When asked about financial capacity, only 36% believed the district has enough resources to provide adequate services, whereas 41% had no opinion. Library engagement was high—64% of respondents said someone in their household uses the library or digital services at least once a month. Reference: Drew Brookhart, Executive Director, drew@gunnisoncountylibraries.org, 970-641-3485.

The Magellan Strategies Team

Courtney Sievers, MPA, Director of Survey Research

Since 2009, Courtney Sievers has been the Director of Survey Research at Magellan Strategies, bringing over ten years of experience and a proven track record of providing actionable insights through survey research. Focusing on public policy, ballot measures, and community analysis, she has successfully led hundreds of projects and has become the go-to expert for organizations seeking to gauge public opinion on complex legislative and policy issues.

Courtney excels at crafting questions that accurately capture voter opinions, even on the most nuanced topics. Whether your goal is to secure funding through a ballot measure, test campaign messaging, or understand voter priorities, Courtney's sharp analytical skills and strategic approach ensure your survey delivers reliable, clear, and effective results.

Her commitment to building strong, personal relationships with each client sets her apart from other project managers. She is not just a consultant for the project's duration; she is a partner invested in your long-term success. By taking the time to thoroughly understand your organization's needs, she customizes each project to align with your goals, ultimately helping you communicate the value and impact of your initiatives in a way that resonates with voters.

Courtney holds a Bachelor's Degree in Mathematics with a concentration in Statistics from Colorado Mesa University and a Master of Public Administration from the University of Colorado



Denver. She lives in Arvada with her husband, Jake, and their two children, Riley and Sammy. When she's not helping clients with complex survey projects or chasing her two young kids, you can find her hitting the slopes, watching the Broncos, praying for the Rockies, or cheering on the Nuggets and Avs.

Ryan Winger, Polling Project Manager and Ballot Measure Consultant

Ryan Winger has been an essential leader at Magellan since our founding in 2007 and currently serves as our Director of Survey Data Analysis and Polling Project Manager. With over ten years of experience, Ryan is an expert in data analysis, helping communities better understand their residents and voters to create effective outreach and campaign strategies. His skills include voter data development, survey design, ballot measure campaign consulting, and ballot language strategy, providing our clients with the knowledge and tools they need to succeed.



Throughout his career at Magellan, Ryan has overseen various ballot measure surveys, helping school districts, local governments, and public policy organizations across the state. He has extensive experience in using survey research to develop compelling messages that inform residents and voters.

What clients appreciate most about Ryan is that this experience is combined with a collaborative approach that respects and recognizes the unique details of each project, ensuring their strengths and assets are leveraged into effective strategies that enhance community outreach, engagement, and education. He has extensive experience managing bond measures and MLO campaigns for Colorado school districts. He is especially proud of his work with 27J Schools in 2022, where he helped lead the "I Am 27J" campaign to a successful mill levy override after more than 20 years of setbacks. Ryan recognizes that each project is unique. The most rewarding part of his job is learning about clients' individual strengths and challenges and assisting them in crafting the right messages to tell their stories and reach their goals.

Ryan graduated from the University of Colorado with a degree in Political Science. He lives in Frederick with his wife, Vicki, and their three children, Emmalyn, Easton, and Everly. Ryan is a huge college basketball fan and supports the Kansas Jayhawks.

David Flaherty, CEO and Founder

David Flaherty is the CEO and founder of Magellan Strategies. He has dedicated his 33-year career to designing and conducting hundreds of survey research projects that measure resident and voter opinion. David is an expert in public opinion polling, focus group moderation, and voter data analysis.



Before founding Magellan Strategies in 2006, David spent fourteen years working in Washington, DC. During this time, he mastered the art of voter opinion research, questionnaire design, message development,

and analyzing voter demographic trends while employed at the Republican National Committee, the U.S. House of Representatives (Subcommittee on the Census), Americans for Prosperity, and a small government relations firm.

For the past sixteen years, David has guided the growth of the Magellan team by delivering top-notch, professional survey research services to local governments, school districts, special districts, and public policy organizations. He takes great pride in assisting more than 300 Colorado governments in securing voter approval for various funding ballot measures.

David hails from Wellesley, Massachusetts, and graduated from the University of Delaware in 1991. He resides in Broomfield, Colorado, with his wife, Jennifer, and their two sons, Jack and Bobby. An avid skier, golfer, and mountain biker, David also serves on the board of the Five Star Foundation, which supports the Adams 12 Five Star School District.

Management Report - November, 2025

By Jamie LaRue, Executive Director

Challenge and response

November 20, 2025

John Lepkowski
1098 Stoney Ridge
Silt CO 81652

Dear John:

You wrote on November 10, 2025 that you had concerns about the adult graphic novel *The Boys: Volume 3* by Garth Ennis, and co-created, designed, and illustrated by Darick Robertson. It happens that we had a previous challenge to the series earlier this year, and under our policies, we don't revisit previously challenged titles for two years. But I do have a few comments based on our previous review.

"The Boys," in addition to being a graphic novel, is also an Amazon Prime TV series. The series, often described as a satirical look at superhero culture, has been nominated for eight Primetime Emmy Awards, including Outstanding Drama Series in 2021, and has won seven Critics' Choice Super Awards and six Astra TV Awards. The comic book version was nominated in 2008 for "Best Continuing Series," an Eisner Award, and in 2008 for "Comic Book of the Year Under \$3.00," and in 2010 for "Best Comic Book or Graphic Novel." All that generates interest in the title.

To be clear, "The Boys" definitely includes both sex and violence. So do many other TV shows and graphic novels. It is not, however, "obscene." That label means more than "it has sexual imagery." **Only the courts can brand a book "obscene."** None have done so. In order for a work to be found obscene, it must pass a three part "Miller Test," the last of which is "Whether the work, taken as a whole, lacks serious literary, artistic, political, or scientific value." As noted above, its success in sales and critical recognition means that it likely does fall within "serious literary" works. The library's job is to provide some kind of representative sample of our culture, and to try to give our community what it's looking for. That's why we bought it.

You told me in person that you did read the entire work, although you didn't check that on the form. Did you really? Your complaints focus on just the first few pages, and ignore the hundreds of pages of subsequent complex (and non-sexual) plots and subplots about unrestrained power, corporate

misdeeds, and the consequences of political abuse. Again, that's why considering the whole work matters.

As for your recommendation to "put all obscene books behind the front desk [or on the top shelf, behind a locked case, etc.], must be 18" is almost certainly unconstitutional. Our legal counsel has confirmed that opinion. So has our board. We've told you this on many occasions. We're not going to break the law. You've said several times that no one has shown you any of this language. I'm attaching a recent legal decision that does a great job of spelling out decades of First Amendment law. [Note: [Penguin Random House LLC v. Gibson.](#)]

In my professional judgment, removing this book from the collection altogether would be censorship: the attempt to tell *other people* what they can't have access to, just because you disapprove of it. Our policies require us to resist censorship. No one is making anyone read the book. If you don't find it to your taste, I hope you can find many other things in the library that you do.

In fact, I appreciate your recommending other titles. Here's the update on your list: I'm pleased to report that our patrons have access through our catalog to seven books in David Barton's "Wallbuilder" series and Kirk Cameron's "Brave As A Lion." We own Ben Carson's "The Perilous Fight." We own both titles you recommended by Mark Levin ("Democrat Party Hates America" and "American Marxism"). So you object to one title; we offer all 11 of the titles you want us to have.

Thank you for your interest in our collection, and taking the time to share it with me.

Sincerely,

Jamie LaRue

Meeting room policy revision

Currently the policy states: “After-hours users are responsible for securing the building during and prior to vacating.” I was asked if we could modify the sentence to: “Before-hours and after-hours users are responsible for securing the building during and prior to vacating.” This slight wording change feels more administrative than policy-level (we’ve had people propping open the main doors ahead of a meeting), and I approved it. But let me know if the board is uncomfortable with this slight edit and would like further discussion.

Long Range Plan Update

Building Community

Goal #1: Civic Engagement: Foster a vibrant and inclusive civic culture by promoting civil discourse and active participation in community affairs through engaging programming, and collaborative partnerships.

Achievements to Date: Library staff are conducting community interviews with local leaders to help confirm or adjust the long-range plan based on community needs.

Goal #3: Local History. Preserve and promote the richness of our local history by working with partners to collect, archive, and share resources that reflect the unique heritage and experiences of our community.

Achievements to Date:

Goal #4 : 6A Groups and Underrepresented Populations: Develop and implement tailored programs and services that specifically serve and uplift underrepresented populations within our community, fostering inclusivity and equitable access to information and resources.

Achievements to Date: Veteran's stories program scheduled for Nov. 22nd at Silt library. Friendsgiving meal event held for seniors at the Silt library. All library branches are supporting local food bank Lift-Up through used book sales during December.

Fostering Early Literacy

Goal #1: Create and increase quality storytime and early literacy programs to reach a wider audience of children and families.

Achievements to Date: Special Halloween, Dia de los Muertos, and Thanksgiving story times were offered this fall.

Enhancing Spanish Services

Goal #3: Recruiting, Retaining, and Training Bilingual Staff: We will increase the number of Spanish speakers to better reflect our communities.

Achievements to Date: In November, staff had the opportunity to take Spanish language assessments to demonstrate proficiency and earn an additional stipend upon successful completion.

Goal #4: Programming: We will expand Spanish/Bilingual Programming at all branches.

Achievements to Date: Parachute and Carbondale libraries held Dia de los Muertos programs. All branches constructed ofrendas in honor of the holiday.

Achievements to Date: The library district now offers Bibliotele, a Spanish-language streaming service.

Building Our Workforce

Goal #3: Leadership Development: Foster the growth and development of current and emerging leaders to meet organizational goals, create succession planning, and increase employee engagement.

Achievements to Date: Staff recently attended a marketing conference and an ALA forum focused on leadership, infrastructure, and the future.

Maintaining Beautiful Buildings

Goal #1: Beautiful Buildings: Enhance library facilities by remodeling libraries to implement new technologies, improve accessibility, increase usage, and create collaborative spaces to promote community engagement.

Achievements to Date: Design drawings are being drafted for the Silt and Rifle remodels.

Finance Report, December 2025

By Kevin Hettler, Chief Financial Officer

The Citizen Oversight Committee met last month, attached below is their annual report. The following charts depict all revenues received and expenditures made from 1/1/25 through 10/31/25.

Total revenues received as of 10/31/25 are \$12,519,839.

Total expenditures made as of 10/31/25 are \$10,926,873.

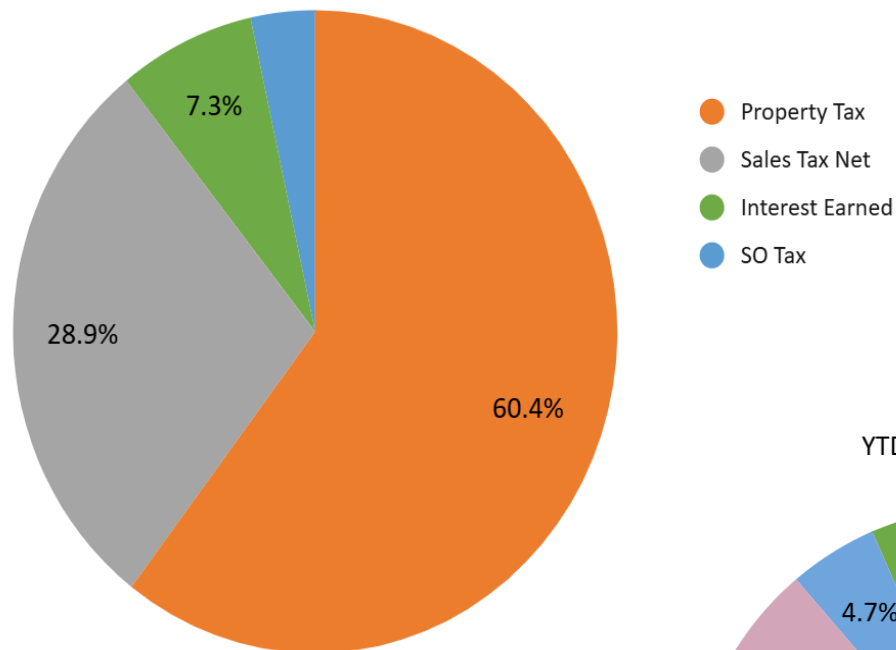
83% of the year has elapsed as of 10/31/25.

97% of budgeted revenue (\$12,866,044) has been received.

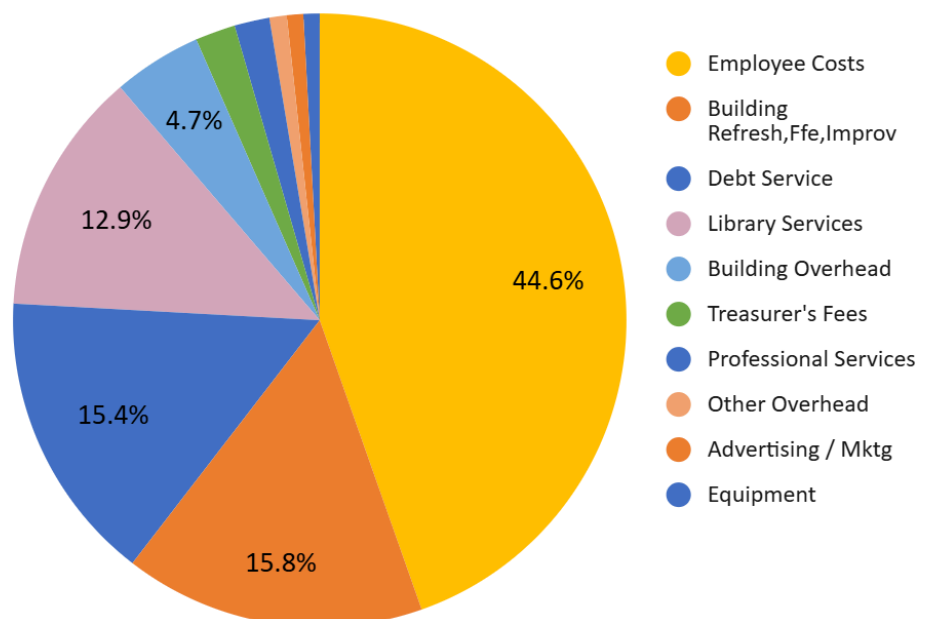
81% of budgeted expenditure (\$13,509,728) has been made.

All cash and investment accounts have been reconciled by month end.

YTD Revenues through 10/31/2025



YTD Expenditures through 10/31/2025



Garfield County Public Library District

Profit & Loss Budget vs. Actual January through October 2025 (unaudited)

	Jan - Oct 2025 Actual	Annual Budget	% of Annual Budget	Footnote \$	Jan - Oct 2024 Actual	\$ Increase / (-Decrease) in Actual '24 to '25
Income						
40100 · Sales Tax Revenue	3,645,020	4,250,000	85.77%		3,504,950	140,070
40102 · Sales Tax Refunds	-53,742	-80,000	67.18%		-23,981	-29,761
40200 · Property Tax Revenue	7,515,786	7,512,712	100.04%		10,198,724	-2,682,938
40300 · Specific Ownership Tax	427,534	500,000	85.51%		469,572	-42,038
40900 · Interest Earned on Invests	908,778	600,000	151.46%		941,515	-32,737
41000 · Grants	24,648	18,223	135.26%	1.	28,372	-3,724
41200 · Other Revenue	37,864	30,236	125.23%		36,160	1,704
41210 · Lease Revenue (gasb 87)	0	10,671	0.0%		0	0
41220 · Interest Revenue (gasb 87)	0	9,202	0.0%		0	0
41300 · Solar Rebates	4,558	7,000	65.11%		5,527	-969
42000 · Branch Revenues	9,393	8,000	117.41%		40,010	-30,617
Total Income	12,519,839	12,866,044	97.31%		15,200,849	-2,681,010
Expense						
50001 · Treasurer's Fees	229,509	243,654	94.19%		281,119	-51,610
50005 · Debt Service	1,671,416	1,673,739	99.86%	2.	1,659,800	11,616
51000 · Employee Costs	4,838,109	6,091,082	79.43%		4,100,350	737,759
52000 · Library Services	1,394,707	1,611,783	86.53%		1,380,639	14,068
53000 · Professional Services	200,706	228,791	87.72%		186,141	14,565
54000 · Building Overhead	507,580	942,069	53.88%		469,954	37,626
54500 · Building Refresh, Improvs	1,718,989	2,209,000	77.82%	3.	90,051	1,628,938
55000 · Equipment	92,548	175,590	52.71%		293,978	-201,430
56000 · Other Overhead	99,190	98,893	100.3%	4.	92,260	6,930
57000 · Advertising & Marketing	93,804	144,660	64.84%		110,464	-16,660
58000 · Vehicles	7,938	18,400	43.14%		10,490	-2,552
59000 · Partnerships	72,377	72,067	100.43%	5.	54,220	18,157
Total Expense	10,926,873	13,509,728	80.88%		8,729,466	2,197,407
Net Income	1,592,966	-643,684			6,471,383	-4,878,417

Footnotes:

1. Includes \$3438 safety grant and \$1200 storycorp grant not budgeted
2. Annual mortgage payment made in August
3. Includes PA NC renovation, SI awning work
4. Includes annual Property and Liability insurance premium
5. Includes annual assessment in CLEER and full Cooper Commons(GW)

Garfield County Public Library District

Balance Sheet As of October 31, 2025 (unaudited)

	Oct 31, 25
ASSETS	
Current Assets	
Checking/Savings	
10010 · Alpine Bank- Gen(..7072)	723,814.00
10050 · Colo Trust - General	25,111,098.69
10055 · C-Safe	62,674.59
10060 · Alpine Bank- Payroll(..8785)	2,043.25
10070 · Alpine Bank - Flex(..0583)	2,287.19
11050 · CS-23652001-Annual Princ. Pmt	1,243.25
Total Checking/Savings	25,903,160.97
Other Current Assets	
12050 · Sales tax transfer by Treasurer	422,422.20
12100 · Property tax transfer by Treas	7,530,742.00
12250 · Leases Receivable	394,952.37
Total Other Current Assets	8,348,116.57
Total Current Assets	34,251,277.54
Other Assets	
18400 · Prepaid Exps	37,846.95
19075 · Due to / from reimbursements	171.76
19100 · Due to / from Foundation	298.71
19150 · Due to/fr Employees	74.87
Total Other Assets	38,392.29
TOTAL ASSETS	34,289,669.83
LIABILITIES & EQUITY	
Current Liabilities	
20000 · Accounts Payable	16,893.24
20510 · Alpine Bank Purchase Card	23,559.07
20660 · Grants Payable	3,444.09
20900 · Payroll check to be printed	25.00
21100 · Other Payroll Payables-	5,766.99
21200 · Payroll Payable-	119,877.00
Total Current Liabilities	169,565.39
Long Term Liabilities	
22000 · Deferred Sales tax Revenue	422,422.20

22100 · Deferred Property Tax Revenue	7,530,742.00
22250 · Deferred inflow - verizon lease	394,952.37
Total Long Term Liabilities	8,348,116.57
Total Liabilities	8,517,681.96
Equity	
30000 · Unassigned Fund Balance	22,559,240.05
30005 · Non-Spendable Fund Balance	39,909.61
30010 · Restricted Fund Balance	502,000.00
30030 · Committed Fund Balance	1,077,872.00
Net Income	1,592,966.21
Total Equity	25,771,987.87
TOTAL LIABILITIES & EQUITY	34,289,669.83

SALES TAX COMPARISON REPORT

	2022	% Incr(Decr) from prior yr	2023	% Incr(Decr) from prior yr	2024	% Incr(Decr) from prior yr	2025	% Incr(Decr) from prior yr
January	282,424.27	18.84%	335,755.71	18.88%	354,405.73	5.55%	329,553.69	-7.01%
February	313,056.99	38.77%	321,339.27	2.65%	333,667.13	3.84%	322,519.31	-3.34%
March	293,864.24	-2.79%	395,859.72	34.71%	359,244.54	-9.25%	385,795.97	7.39%
April	356,615.85	14.18%	369,805.64	3.70%	355,805.99	-3.79%	371,274.19	4.35%
May	357,069.28	-1.73%	411,190.92	15.16%	383,795.26	-6.66%	412,789.75	7.55%
June	414,125.44	16.96%	434,620.76	4.95%	421,162.60	-3.10%	452,564.74	7.46%
July	414,876.04	16.86%	437,099.52	5.36%	425,889.65	-2.56%	485,586.55	14.02%
August	434,258.56	36.78%	446,230.27	2.76%	424,282.46	-4.92%	415,548.79	-2.06%
September	408,238.24	13.99%	431,588.03	5.72%	418,497.93	-3.03%		-100.00%
October	390,686.93	17.51%	409,219.69	4.74%	395,722.34	-3.30%		-100.00%
November	375,740.34	20.93%	381,767.36	1.60%	374,220.79	-1.98%		-100.00%
December	425,100.13	13.22%	424,728.21	-0.09%	418,312.15	-1.51%		-100.00%
TOTAL	4,466,056.31	16.17%	4,799,205.10	7.46%	4,665,006.57	-2.80%	3,175,632.99	3.84%

Citizen Oversight Committee 2025 Annual Report

Committee Purpose

The Citizens' Oversight Committee shall assist the Board of Trustees in fulfilling its oversight responsibilities related to income and expenditures resulting from the November 2019 passage of ballot measure 6A. Revenues generated from 6A are used for library purposes that may include restoring library hours; keeping library facilities well-maintained and in good repair; retaining qualified staff; providing books, technology and other library materials; and providing educational classes and events for children, teens, and adults.

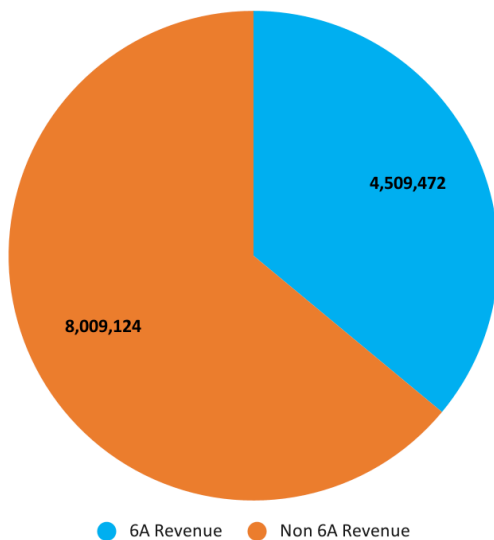
Committee Meeting Narratives

The Library Board of Trustees acted as the committee in August, and a new slate of committee members met in November. At the November meeting we introduced new members to the committee, we reviewed the 2019 6A ballot measure from which this committee was officially formed. We discussed each of the major categories of 6A spending commitments. We reviewed the District's 2025 6A budget and profit and loss statement for spending through October 31, highlighting the major categories of staff development and retention, events specifically highlighting adult events for seniors and veterans, library collections, building remodels and maintenance, and technology. We discussed the successes of our library Adult Services Coordinators who have been focusing on adult, senior, and veteran programs and events. High participation rates have been seen at many of these events.

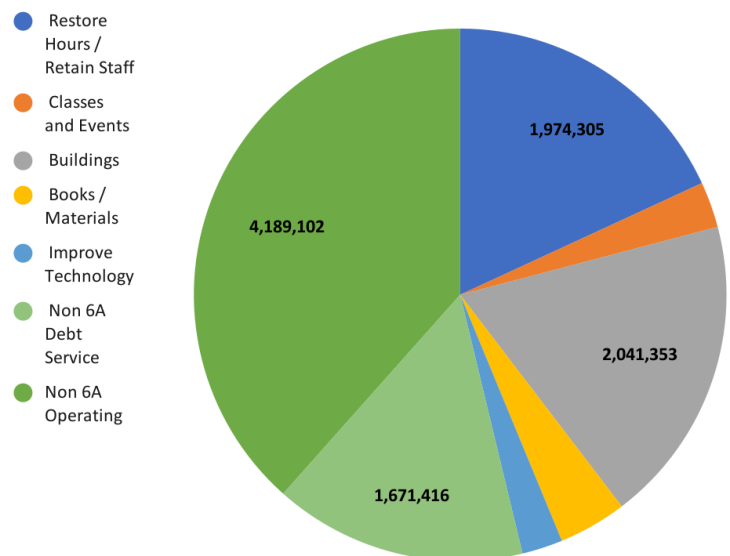
The following charts reflect year-to-date 2025 total revenues and expenditure categories broken out by 6A and non-6A categories.

The Committee's next meeting will be scheduled for May 2026.

2025 Revenues through 10/31/25



2025 Expenditures through 10/31/25



6A Profit and Loss to Budget through Oct '25	Jan - Dec 25 6A Budget	Jan - Oct, 2025 Actual	% Actual to Budget	#1 & #5 Restore Hours Retain Staff	#2 Classes and Events	#3 Buildings	#4 Books	#6 Improve Technology
Income								
Property Tax Revenue	4,507,627	4,509,472	100%					
Expense								
Treasurer's Fees	90,153	90,189	100%	18,038	18,038	18,038	18,038	18,038
Employee Costs								
Wages/Taxes								
Wages	1,311,606	1,055,900						
Social Security	81,320	65,466						
Medicare	19,018	15,311						
Unemployment	3,804	3,062						
Total Wages/Taxes	1,415,748	1,139,739	81%					
Benefits								
Health Insurance	277,635	273,198						
Workers Compensation	6,593	6,105						
Retirement	153,796	119,468						
Wellness/ EE Recog/ PFL	66,500	33,555						
Disability & EAP	8,210	5,557						
Total Benefits	512,734	437,883	85%					
Employee Expenses								
Travel mileage reimb	18,000	17,207						
Travel (new candidates)	6,000	300						
Professional Memberships	4,860	3,631						
Training (& conferences)	141,331	113,617						
Education Assistance	51,500	26,607						
Background checks	2,050	814						
Advertising for new emp	1,700	63						
HR support/consultants	12,685	8,871						
Emergency hardship	30,000	11,696						
Payroll management	17,944	14,875						
Total Employee Expenses	286,070	197,682	69%					
Total Employee Costs	2,214,552	1,775,303	80%	1,775,303				
Library Services								
Library Materials	534,909	433,422	81%				433,422	
IT Support/hotspots/digitiz	209,941	187,375	89%					187,375

Events and programs	255,000	202,813	80%		202,813			
Total Library Services	999,850	823,610	82%					
Professional Services	208,791	180,964	87%	180,964				
Building Overhead	584,847	307,464	53%			307,464		
Building Refresh/Improv	2,209,000	1,703,752	77%			1,703,752		
Equipment	145,000	64,126	44%					64,126
Advertising & Marketing	136,280	82,589	61%		82,589			
Cleer Partnership	12,025	12,100	101%			12,100		
Total Expense	6,600,497	5,040,096	76%	1,974,305	303,439	2,041,353	451,459	269,539
Net Income	-2,092,870	-530,625		39.17%	6.02%	40.50%	8.96%	5.35%

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Garfield County, Colorado.

On behalf of the Garfield County Public Library District,

(taxing entity)^A

the Board of Trustees

(governing body)^B

of the Garfield County Public Library District

(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 2,670,974,620 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 2,666,876,560 (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: _____ for budget/fiscal year 2026.
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)

LEVY²

REVENUE²

1. General Operating Expenses ^H	<u>1.5</u> mills	\$ <u>4,000,315</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< _____ > mills	\$ < _____ >
SUBTOTAL FOR GENERAL OPERATING:	<div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div> mills	<div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div>
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	<u>.004</u> mills	\$ <u>10,667</u>
7. Other ^N (specify): <u>2007 Multipurpose Ballot</u>	_____ mills	\$ _____
<u>approval through 2027.</u>	<u>1.0</u> mills	\$ <u>2,666,876</u>

TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7] 2.504 mills \$ 6,677,858

Contact person: _____ Daytime phone: (970) 625-4270 x 2125
(print) James LaRue

Signed: _____ Title: Executive Director

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

Mill Levy Public Information
Pursuant to 39-1-125 C.R.S.

Counties can ask local governments to submit this form to the county by December 15th pursuant to 39-1-125 (1) (c) C.R.S. Local governments, please verify with the county whether they would like you to use this form or a different process to provide this information.

Taxing Entity Information

Taxing Entity: Garfield County Public Library District
County: Garfield
DOLA Local Government ID Number: 65809
Subdistrict Number (if applicable): n/a
Budget/Fiscal Year: 2026

Mill Levy Information

1. Mill Levy Name or Purpose: General Operating & Multipurpose
2. Mill Levy Rate (Mills) : 2.500
3. Previous Year Mill Levy Rate (Mills) : 2.500
4. Previous Year Mill Levy Revenue Collected : 7,512,712
5. Mill Levy Maximum Without Further Voter Approval: 2.500
6. Allowable Annual Growth in Mill Levy Revenue : 5.25% x 2 = 10.5%
7. Actual Growth in Mill Levy Revenue Over the Prior Year: (\$845,521)
8. Is revenue from this mill levy allowed to be retained and spent as a voter-approved revenue change pursuant to section 20 (7)(b) of Article X of the State Constitution (TABOR)? Yes
9. Is revenue from this mill levy subject to the Statutory Property Tax (5.5%) Limit in 29-1-301 C.R.S.? No
10. Is revenue from this mill levy subject to any other limit on annual revenue growth enacted by the local government or another local government? No
11. Does the mill levy need to be adjusted or does a temporary mill levy reduction need to be used in order to collect a certain amount of revenue? If "Yes", what is the amount?
No
12. Other or additional information:
n/a

Contact Information

Contact Person: Kevin Hettler
Title: CFO
Phone: 970-625-4270 x2104
Email: khettler@gcpd.org

Resolution: 25-2

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE GARFIELD COUNTY PUBLIC LIBRARY DISTRICT IN GARFIELD COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2026 AND ENDING ON THE LAST DAY OF DECEMBER 2026. (PURSUANT TO §29-1-108, C.R.S.)

WHEREAS, the Board of Trustees of the Garfield County Public Library District has appointed Kevin Hettler, Chief Financial Officer, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, Kevin Hettler, Chief Financial Officer, has submitted a proposed budget to this governing body on October 2, 2025, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection on October 3, 2025, by the public at a designated place, a public hearing was held on November 6, 2025, and interested taxpayers were given the opportunity through November 6, 2025, to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of the Garfield County Public Library District in Garfield County, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Garfield County Public Library District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the President of the Board of Trustees and made a part of the public records of the District.

ADOPTED, this 4th day of December, A.D., 2025

Adrian Rippy-Sheehy, President of the Board of Trustees

James LaRue, Executive Director

ATTEST: _____
Stephanie Hirsch, Secretary of the Board of Trustees

DRAFTResolution 25-3

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE GARFIELD COUNTY PUBLIC LIBRARY DISTRICT IN GARFIELD COUNTY, COLORADO, FOR THE 2025 BUDGET YEAR.

WHEREAS, the Garfield County Public Library District Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law, on December 4, 2025, and;

WHEREAS, the Board of Trustees has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Garfield County Public Library District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GARFIELD COUNTY PUBLIC LIBRARY DISTRICT IN GARFIELD COUNTY, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

GENERAL FUND:

Current Operating Expenditures:	\$10,440,928(tbd)
Debt Service:	\$1,673,739
TOTAL GENERAL FUND:	\$12,100,728(tbd)

ADOPTED, this 4th day of December, A.D., 2025

Adrian Rippy-Sheehy, President of the Board of Trustees

James LaRue, Executive Director

ATTEST: _____
Stephanie Hirsch, Secretary of the Board of Trustees

Resolution 25-4

A RESOLUTION PURSUANT TO 39-5-128, C.R.S. AND 39-1-111, C.R.S. LEVYING PROPERTY TAXES FOR THE YEAR 2026, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE GARFIELD COUNTY PUBLIC LIBRARY DISTRICT IN GARFIELD COUNTY, COLORADO, FOR THE 2026 BUDGET YEAR.

WHEREAS, the Board of Trustees of the Garfield County Public Library District has adopted the annual budget in accordance with the Local Government Budget Law, on December 4, 2025 and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$6,667,191 and;

WHEREAS the 2025 total net assessed valuation for the Garfield County Public Library District as certified by the County Assessor is \$2,666,876,560.

NOW, THEREFORE, LET IT BE RESOLVED BY THE BOARD OF TRUSTEES OF THE GARFIELD COUNTY PUBLIC LIBRARY DISTRICT IN GARFIELD COUNTY, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the Garfield County Public Library District during the 2026 budget year, there is hereby levied a tax of 2.504 mills (1.000 and 1.500 voter approved mills and 0.004 mills for refunds and abatements) upon each dollar of the total net assessed valuation of all taxable property within the Garfield County Public Library District for the year 2025.

Section 2. That the Executive Director is hereby authorized and directed to immediately certify to the County Commissioners of Garfield County, Colorado, the mill levies for the Garfield County Public Library District as hereinabove determined and set.

ADOPTED, this 4th day of December, A.D., 2025

Adrian Rippy-Sheehy, President of the Board of Trustees

James LaRue, Executive Director

ATTEST: _____
Stephanie Hirsch, Secretary of the Board of Trustees

Human Resources Report, December 2025

By Kim Owens, HR Director

Open Enrollment is complete, and all staff benefit selections are finalized. While we are grateful to have a comprehensive benefit package, we recognize that about 40% of our staff are part-time and not eligible for GCPLD health benefits. With the historically high insurance rate increases seen on the Colorado Health Insurance Marketplace, attaining health insurance and health care outside of employer-sponsored plans is increasingly difficult. Offering health insurance to all staff isn't feasible at this time, but we were able to bring in an AFLAC representative, and staff had the opportunity to enroll in supplemental insurance policies, including accident, cancer, critical illness, and short-term disability, that pay cash benefits directly to policyholders to help with out-of-pocket expenses not covered by major medical insurance. While this doesn't replace health insurance, it's one small thing we are offering to try to support our staff.

Staff Education and Development update

The 2026 Professional Conference plan has been shared with staff. Staff are encouraged to submit presentation proposals to conferences they would like to attend. It's a great way to build experience and continue to showcase GCPLD as a library to watch.

New Castle and Parachute staff conducted practice fire drills with local fire departments, reviewing their newly remodeled floor plans and ensuring staff know where to find fire extinguishers and AEDs.

Recruiting and Staffing update

As noted in the Staffing Report below, hiring and departures have been pretty quiet over the last month. Staff retention helps with a better patron experience, as well as builds positive relationships among staff.

Staffing Report - Since 10/27/2025

New Hires: 2

- Library Page - Carbondale, 10hrs/week - 11/17/2025
- Library Page - Silt, 10hrs/week - 11/14/2025

Promotions/Transfers: 0

Vacancies: 1

- Substitute Library Assistant - Carbondale

Departures: 0

Additional Staffing Information:

Headcount as of 11/19/2025 (includes staff who are on extended leave):

- 97 total staff members (includes Subs)
- 49 benefit-eligible staff (32 - 40 hours per week); 33 part-time staff (less than 32 hours per week); 15 Substitutes (no regularly scheduled hours)
- 65.525 FTE

Active FT & PT Staff Stats by Location – 11/19/2025					
<u>Location</u>	<u>FTE</u>	<u>Total Staff Count</u>	<u>Scheduled Staff Hours per Week</u> <i>(total of all staff)</i>	<u>Count of Benefit Eligible Staff</u> <i>(over 32 hours)</i>	<u>Count of Staff not eligible for Benefits (under 32 hours)</u>
Carbondale	9.50	14	370	6	8
Glenwood	9.30	13	372	6	7
New Castle	6.35	8	254	4	4
Silt	5.95	7	238	5	2
Rifle	8.075	11	323	4	7
Parachute	6.05	8	242	4	4
Support Services	20.30	21	812	20	1
Grand Total	65.525	82	2611	49	33

Branch Libraries Report, December, 2025

By Nancy Barnes, Branch Libraries Director

Paul Stanley, Youth Services Coordinator in Silt, was elected to the newly formed Confluence Early Childhood Development Board. He will also be presenting *Musical Storyplay: Shake Your Sillies Out* at the upcoming Colorado Library Consortium virtual winter workshop.

Carbondale Library Substitute Tammy Nimmo was elected to the Roaring Fork school board.

The district has relaunched its community interview project. In 2023, staff conducted more than 80 interviews with local leaders, and the insights gathered helped shape the district's current long-range plan. Two years later, staff are once again reaching out—both to new leaders and to those previously interviewed—to learn whether community issues and aspirations remain consistent or have shifted. The feedback collected through this process will guide any necessary updates to the long-range plan, ensuring the district remains responsive to the evolving needs of our communities.

Carbondale

Carbondale library's annual Día de los Muertos celebration was a major success, drawing more than 700 visitors to the library. The library also hosted a pan de muerto baking workshop at Carbondale's outdoor community oven.

The library received two grants in the past month. Age-Friendly Carbondale and AARP awarded a \$1,000 grant to expand the large print collection, and the Seven Star Rebekah Lodge donated \$500 to support after-school snacks for kids.

The Community Pantry, installed last year, continues to be heavily used and has become an important service for local residents. In recent weeks, both donations and usage have increased. Jess Peterson proposed a donation drive for the outdoor pantry: throughout November and December, community members who contribute a food item may choose a free book from the book sale.

Glenwood Springs

The Glenwood library has been busy supporting the month-long program, GarCoWriMo. The goal of GarCoWriM is to continue the 50,000 word writing challenge of NaNoWriMo, a national initiative to encourage writing that disbanded in 2024. GarCoWriMo participants dedicated themselves to writing every day during November with the goal of trying to reach 50,000 words. The program provided the motivation for daily practice to reach the goal of completing the draft of a 200 page book. Participants have reported writing from 8,000 to over 50,000 words.

Writer workshops with published authors, writing instructors, and editors has provided aspiring writers with opportunities to learn and grow their craft. Shelly Merriam, who presented a workshop on memoir writing, shared the following with staff members Sarah Vail and Trary LaMee who organized the month of events: *I appreciate your invitation to participate in this November writers outreach program. You both give so much time and energy into developing writing opportunities for all ages and all genres. I so enjoyed meeting this young, interested group of writers ready to be heard.*

Additionally, patrons of all ages have been submitting entries for the Flash Fiction Contest during November. Stories can be up to 750 words and contain the main elements of a plot with a beginning, a middle, and a

distinct ending. Entries will be published on Pressbooks, a library resource, that provides online software to design, format, and self publish books.

Rifle

Rifle library welcomed Paula Fazzi to the team as a part-time Library Assistant. She is already learning quickly and proving to be a wonderful addition.

A key highlight this month was a building walkthrough with SHAPE Architecture as part of the early planning stages for the Rifle library refresh. This visit initiated discussions about future improvements, space planning, and the long-term vision for the project.

Parachute

The Parachute Library has had a busy and exciting fall. Staff hosted the first Monster Mash at Bea Underwood Elementary School, welcoming more than 100 children, and the annual Día de los Muertos celebration filled the community room with families enjoying tamales and champurrado. The Spanish collection also saw significant growth, with circulation up 181.82% over the same period last year.

In December, the library will participate in the Grand Valley Parade of Lights and offer a range of festive programs, including holiday concerts, gingerbread house decorating, a teen cookie-decorating class, and more. The library will also welcome Jamie LaRue for a special event on “What is a Library District?”

New Castle

The New Castle Library is excited to welcome the community back after the remodel, which has made the space feel like a dream realized. The branch is supported by eight dedicated staff members: Karen and Kim celebrated their 5-year anniversaries this year; Stacy and Brandi will reach theirs next year; Tamara and Gloria marked their 3-year milestones; and Marcy, the Adult Services Coordinator, celebrated her 2-year anniversary. These achievements reflect a strong and knowledgeable team.

Throughout the remodel, the branch continued building partnerships and serving the community. Staff lead a 6th-grade bilingual book club at the middle school, host Ageless Grace at both senior housing facilities, and maintain storytime and Circle of Friends at the Rivercenter for adults with disabilities. They regularly visited Apple Tree to register families for summer reading, invited families to weekly programs during curbside service, supported gardening through the seed library, and strengthened relationships with local schools and the New Castle Museum.

The branch remains fully committed to meeting community needs and interests through programs such as the Nature Wreath workshop. Upcoming events include the Winter Solstice candle-decorating program on December 20 and take-home kits on December 22, with more activities planned.

The community is also encouraged to attend Posada Navideña, a district-wide celebration on December 13 at Coal Ridge High School, organized by seven district leaders. The event welcomes the Hispanic community and anyone interested in experiencing Mexican Christmas traditions.

Silt

The Silt Branch participated in the Family Fall Fest, which drew over 1,600 attendees, a record turnout for the community. The library’s Día de Muertos display received many compliments for its respectful and thoughtful presentation. The branch is also the only local site for the Angel Tree program, with patrons eager to support families in need. The Friendsgiving event on November 20 is expected to draw about 50 attendees, with community collaboration on food, decorations, and games.

Upcoming programs include Friendsgiving on November 20th and Stories and Voices: Local Veterans Speak on November 22. Staff completed over 75 hours of outreach this year, with Natasha also promoting library programs on La Nueva Mix radio.

The library is pleased to announce that Isaac King joined the team as the new Library Page.



GarCoWriMo writer's workshop.

Circulation and Collections Report, December, 2025

By Jenn Cook, Technical Services Director

Book Distributor Closures

2025 has been a challenging year for the book industry for many reasons, including increased competition for reader attention, evolving technologies such as AI, and supply chain issues like tariffs. Two major distributors, Baker & Taylor (a library book supplier for nearly 200 years) and Lectorum (the largest independent distributor of Spanish-language books in the U.S.), both announced closures. Gallup, National Endowment for the Arts, and other international researchers show that across major global markets, there is clear evidence that traditional long-form reading is in decline. Fewer adults are reading books at all, and students are reading fewer titles and at lower levels of complexity than previous cohorts. This pattern reflects a broader shift in leisure habits, where reading must now compete with mobile devices, streaming platforms, and shorter, more immediate media formats.

Long-form print reading is decreasing, but total reading time may not, as audio and visual formats fill the gap. Audio (audiobooks/podcasts) and visual storytelling (comics/manga/webtoons) are driving global growth. These formats align with mobile habits and multitasking lifestyles. Reading is becoming shorter and format-diverse. Garfield County Libraries are meeting these trends with Libby, Hoopla, and Biblioboard, while exploring other new resources as well.

New Streaming Resource

Garfield County Libraries now offers [Bibliotele](#), a Spanish-language streaming service. This service provides diverse, high-quality content for the Latino community, highlighting the library's dedication to accessibility and community engagement.

Bibliotele offers unlimited access to movies, series, documentaries, theater, children's shows, and telenovelas. It also includes live, expert-led events on key topics such as immigration, education, health, entrepreneurship, and civic rights, all in Spanish. Bibliotele is accessible on Smart TVs, mobile devices, tablets, and computers, and can even be used offline. It is ad-free and fee-free for patrons, requiring only a library card.

Offering meaningful resources for all community members is part of our long-range plan. This platform helps Spanish-speaking families stay connected to their culture while promoting learning, civic engagement, and digital inclusion.

Marketing Report, December, 2025

By James Larson, Communications and Marketing Director

Hours change

We've promoted our new hours starting in January through various channels including purchasing ads in the papers, *Post Independent*, *Citizen Telegram*, *The Sopris Sun*, and in Spanish in *Sol Del Valle*. This was supported by a column written by Jamie.

Spanish digital collection scavenger hunt

Our Spanish digital collection promotion has ended. The goal was to encourage use of our streaming platforms and other databases with Spanish language resources. Congratulations to our winners from 4 branches, RI, GS, CA, and NC.

Radio interview

We have a radio interview with the Spanish radio station, La Nueva Mix next week to promote our upcoming Posada in New Castle (Dec 13th) as well as promoting the Winter Reading Challenge and any Spanish language programming.

Social media analytics

Followers:

Facebook – 4,375 (23 new followers)

Instagram – 1,854 (47 new followers)

Email Newsletter – 18,464 (up over 1200 patrons)

Facebook Views* 38,500 (down 17%)

Instagram Views*: 9,500 (down 27%)

* You can no longer see overall reach because Facebook has changed the metric to "Viewers".

In the News

<https://www.postindependent.com/opinion/garfield-county-libraries-column-new-hours-to-better-serve-our-communities/>

<https://www.postindependent.com/news/glenwood-springs-local-to-talk-expertise-on-caving-at-glenwood-springs-branch-library/>

<https://www.postindependent.com/news/garfield-county-commissioners-address-library-board-debate-budget-supplement-in-marathon-meeting/>

<https://www.postindependent.com/news/garfield-county-libraries-launch-local-writing-month-to-support-aspiring-authors/>

Top Facebook Posts

Carbondale's First Friday's celebration of Dia De Los Muertos



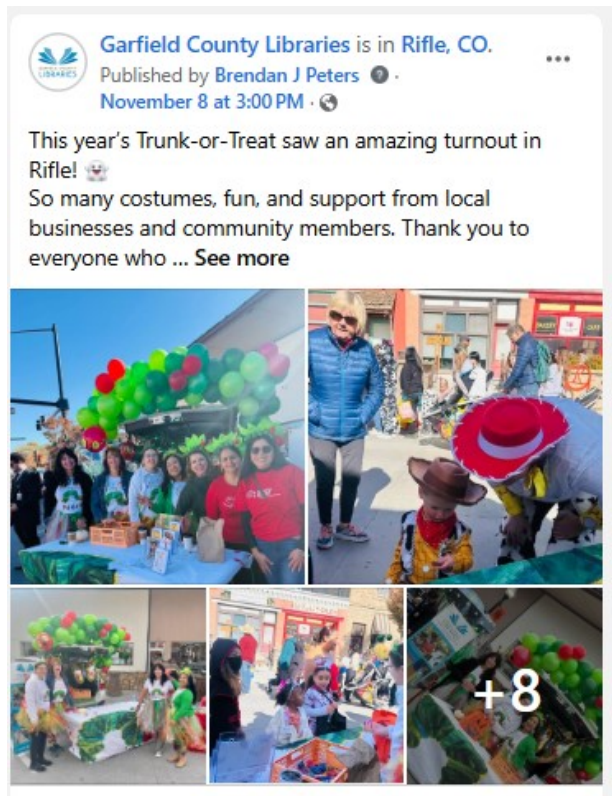
Trustees wanted



Hmm... 🕵️ Can you find the error?



This year's Trunk-or-Treat saw an amazing turnout in Rifle!



The Parachute library's Dia De Los Muertos celebration had delicious food, a costume contest, face painting



Garfield County Libraries is in Parachute, CO.



Published by [Brendan J Peters](#) ·
November 11 at 3:00 PM · 🌐

The Parachute library's Dia De Los Muertos celebration had delicious food, a costume contest, face painting, and an enlightening presentation on this special holiday by... See more



Top Instagram Posts

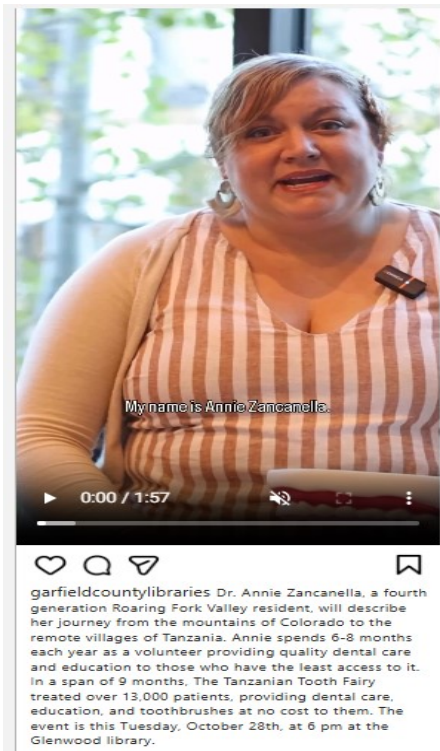
Happy Halloween from everyone at Garfield County Public Library District! 🧛



Time to reopen the wardrobe. Something magical is coming! 🧙 FantasyFest is returning to Garfield County



The Tanzanian Tooth Fairy



Make your own festive head crown with colorful flowers and decorations



Join us, today from 1-5pm at the Silt Branch Library, for our Community Friendsgiving



In the news

Programs and Events, October, 2025

By Alex Garcia-Bernal, Education & Events Manager

Special Events:

The Garfield County Public Library District hosted a special Heritage event in honor of Hispanic Heritage Month, Our Stories Our Strengths: Immigrant Stories Festival, on Sunday October 5th, in which our communities were invited to enjoy live music, food, theatrical presentations, crafts, story times, and more! They were also invited to share the stories of where their family roots come. Attendance for the event this year was around 300 participants.

The Glenwood Springs library hosted our annual Raising a Reader Kids Art and Literature Festival, on Saturday October 11th, in which kids and families are invited to listen to kids books authors read aloud, entertainment, crafts, connect with resources, games and much more to celebrate and promote early childhood literacy. Attendance for the event this year was around 800 participants.

All Garfield County Libraries hosted their annual pumpkin crafting and painting events for families, with hundreds of participants across the district throughout the month of October. All of the GCPLD libraries hosted special Day of the Dead events and programs throughout the month of October and showcased community altars in their lobbies. The New Castle Library hosted an altar building workshop on Friday October 24th. The Rifle Library hosted an Altar Building contest that lasted through the month. The Parachute library hosted a Day of the Dead picture frame making workshop on Tuesday October 28th. The Parachute library hosted a Monster Mash dance party with BEU Elementary on Friday October 31st.

The Glenwood Springs library kicked off our GarCoWriMo series on Thursday October 30th. The program will invite our community to submit their written works, participate in workshops, hear from published writers, and get to hone their craft throughout! The program continues through the end of November.

Storytimes:

The Silt Library hosted their regular Storytime each Wednesday in October. The New Castle Library hosted their regular Storytime each Wednesday in October. The Parachute Library hosted their regular Storytime each Wednesday in October. The Glenwood Springs Library hosted their SENSEational Stories and Squiggles storytime each Thursday, their Bookworm Babies Storytime each Tuesday, and their Preschool Storytime each Tuesday in October. The Carbondale Library hosted their Toddler Storytime and Baby Storytime each Tuesday, their Preschool Storytime each Friday in October, and their Bilingual Storytime each Saturday in October. The Glenwood Springs library hosted a Musical Storytime on Thursday October 9th. The Rifle Library hosted their regular Storytime each Thursday in October, their Bilingual Sensory Storytime on Tuesday October 21st, their

Baby and Me Bilingual Storytime on Mondays October 13th and 27th. The Carbondale library hosted their monthly Paws to Read story time on Tuesday October 21st.

Library Children Events:

Each library continued their weekly SPARK program on their days off or short release days from school, in which kids learn a variety of skills including art, music, socializing, science, and more. The Carbondale and Glenwood libraries hosted their Stay and Play program, Get the Wiggles Out each Thursday in October. The Silt Library hosted their Stay and Play program, Shake Your Sillies Out, and their Meal Monkey food handout each Friday in October.

Partnered Children Events:

The Spanish Language story time with Bolsitas Rojas continued in October at each of our libraries once per week. All libraries hosted one monthly Science Exploration Hour with the Aspen Science Center in the month of October, either as a special program or as part of Spark, and one Spanish Language Science Exploration Hour every other month.

Teen/Tween Events:

The Glenwood Springs library hosted a video game tournament and craft program, Smash Bros and Crafts on Thursday October 2nd. The Rifle hosted a special tabletop gaming program for teens, Dragon Lair, on Fridays October 3rd and 17th, and their regular Dungeons and Dragons group on Sundays October 12th and 26th, and their Madness Mondays teen time each Monday in October. The Silt Library hosted a Lego Club program on Friday October 3rd. The Parachute library hosted a Teen Advisory Board on Saturday October 4th and a Teen Maker Space Workshop each Monday in October. The Parachute library hosted their Board to Death teen board game program on Saturday October 11th. The Parachute Library hosted a video game club, Digital Domination on Saturday October 25th. The Carbondale Library hosted their Coding Club with the Aspen Science Center on Tuesday October 14th and 28th.

Family Events:

The Silt Library hosted their monthly Family Game night on Thursday October 2nd and their Bilingual Loteria Game Night on Thursday October 9th. The Rifle Library hosted their Curious Minds program for Homeschool Families on Wednesdays October 9th and 23rd. Silts began hosting theirs on Friday October 10th, and hosted a special family showing of the film Coco on Saturday October 25th.

Book Clubs:

The Rifle Library hosted their Friends of the Library Book Club on Wednesday October 8th. The Carbondale Library hosted their Nonfiction Bookclub and Spanish Bookclub on Thursday October 9th, their Third Thursday Book Club on October 16th, and their Last Monday Bookclub on October 27th. The Parachute library hosted their cookbook club, Food for Thought, on Thursday October 9th and their fantasy bookclub, Escape Reality on Sunday October 26th. The Silt library hosted their first evening romance book club, Happily Ever After Dark on Tuesday October 21st. The Carbondale library hosted their Books in Bars book club on Thursday October 30th.

Partnered Adult Events:

The Carbondale Library hosted their weekly Open Hours program with CMC each Wednesday in October and with English in Action each Monday in October. The Rifle library began hosting a Cooking Matters program each Thursday in October. The Glenwood Springs library hosted their memoir writing workshop, Your Story, Your Life on Fridays October 3rd and 17th, and their Glenwood Genealogy Group program, on Friday October 3rd. The Glenwood Springs Library hosted the monthly Let's Chat Mental Health program with the Garfield County Health Department on Tuesday October 28th.

Adults Arts and Crafts:

The Silt library hosted a Haunted Painting Halloween craft program on Saturday October 4th. The Rifle library hosted their Spice of the Month craft kit club on Monday October 6th. The Carbondale library hosted their knitting club, In Stitches, each Monday in October. The Glenwood Springs Library hosted their Writer's Workshop on Thursdays October 9th and 23rd and their Storytelling and Journaling workshop on Sunday October 12th, and a Creative Writing Club on Wednesday October 15th. The Silt library hosted a special, Build Your Own Broom workshop on Saturday October 11th.

Adult Education Events:

The Rifle Library hosted their ESL Classes, with CMC, each Tuesday and Wednesday in October, their Basic Computer classes on Tuesday October 21, and their English/Spanish conversation circle each Wednesday in October. They also hosted their Bilingual Citizenship Classes via Zoom each Wednesday in October. The New Castle Library hosted their hours for One on One Digital Help in Spanish from 10:00 am to 12:00pm each day of the week in October. The Rifle Library hosted a virtual Spanish language financial education program each Thursday in October, and began hosting a Spanish language Digital Education workshop each Monday in October. The Carbondale library hosted their Spanish Conversation group on Thursdays October 2nd and 16th. The Silt library hosted their monthly "Pioneering for the Modern Day" program on Saturday October 25th. The Rifle library hosted the High Rockies Harm reduction resources on Saturday October 11th.

Events for Seniors:

The Glenwood Springs Library hosted their Spanish language social hour for seniors, Club de Abuelitos, each Tuesday in October, and their Tai Chi for Seniors each Wednesday and Saturday in October. The Rifle library hosted a Zumba for Strength and Healthy Aging workshop each Wednesday in October. The Rifle Library began hosting a Gentle Yoga workshop for older adults each Thursday in October. The Silt Library hosted their Tai Chi for Seniors each Wednesday in October and their Golden Years Social, each Thursday in October. The Carbondale Library hosted their monthly Life After 70 program with Age Friendly Carbondale on Saturday October 11th.

Adult Social Events:

The Glenwood Springs Library hosted their Mah Jongg game program each Tuesday in October, and their Meditation for Members or 12th Step Programs each Thursday in October. The New Castle library hosted their social hour for adults with disabilities, Circle of Friends, on Thursday October 2nd. The Carbondale Library hosted their Art of Conversations program on Sunday October 5th. The Carbondale library hosted a special call for Gardening Volunteers Needed on Sunday October 12th. The Carbondale library hosted a Grief Support Group on Tuesday October 21st. The Parachute library hosted a Once Upon a Fright Night scary story telling program on Tuesday October 28th.

The Carbondale Library began hosting a weekly Yoga at the Library program each Tuesday in October. and a Sound Immersion program on Saturday October 20th. The Rifle Library hosted a Yoga workshop on Tuesday October 9th. The Parachute library hosted their Death Cafe on Tuesday October 9th, in which patrons converse about their beliefs and feelings about end of life, and their Nostalgia Movie Matinee on Sunday October 28th. The New Castle Library hosted their Circle of Friends program, for adults with disabilities on Thursday October 25th.

Concerts, Films, and Author Presentations:

The Glenwood Springs library hosted an African Drum and Dance presentation on Saturday October 4th. The New Castle library hosted a community conversation on Censorship on Monday October 6th. The Garfield County Public Libraries hosted a screening of The Librarians, at the Ute Theater in Rifle on Tuesday October 7th. The Glenwood Springs Library hosted a Meet the Author Presentation featuring local writer and historian Eilene Lyon. They also hosted, The Tanzanian Tooth Fairy, a story of travel from Colorado to Tanzania by Dr. Annie Zancanella.

Facilities, December, 2025

By Jon Medrano, Facilities Manager

Rifle & Silt Branch Remodel - UPDATE

The library design team proceeded with a site walkthrough of both Rifle and Silt Branches, to kick off the Schematic Design Phase. This walkthrough included mechanical engineering, HVAC and cost estimation consultants. The aim is to provide a thorough and detailed SD's that encapsulate the design goals for each branch, thus making the remaining phases as smooth as possible. The library anticipates receiving an initial cost estimation number in the month of December from the general contractor. There are two more in person designs with architectural firms scheduled for December and January.

Hold Lockers Preparation at Parachute, Silt & New Castle Branch Libraries

Technical Services Department along with the Facilities Department, are working together to coordinate the preparation of the Parachute, Silt and New Castle Branch Libraries for the soon to come hold lockers. As of now, there is still a need for a concrete pad at Silt and New Castle, and data cables for network capabilities. These will be installed by local vendors and work is being scheduled.

Bat House for Carbondale Branch Library

A library event program that offered bat conservation and an opportunity to make bat houses took place in early November at the Carbondale Branch Library. There is a great need to protect these animals as well as educate the community. From this event, two bat houses were chosen to be installed on the library property. The Facilities Technician took time to install a bat pole designed specifically for bat houses. As of now a total of three library branches have bat houses installed on their properties (Parachute, Silt and Carbondale).

Annual Fire Extinguisher Inspection

Each year, a local fire alarm company oversees the annual fire extinguisher inspection at the Parachute, Rifle, Silt and New Castle Branch Libraries. Another company oversees the fire extinguishers at the remaining two branches. There was a need to update a few of them due to their expiration. All tanks are now up to date and set at their proper place.

Annual Fire Alarm System Inspection at the Carbondale Branch

A local fire alarm company completed the annual fire alarm system inspection at the Carbondale Branch Library. In addition to the panel, this also involved inspecting the horn strobes, pull stations and all smoke detectors in the building. All parts of the system are working as they should and new inspection tags are set in place.