



FITCHBURG CITY CLERK

Jul 11 2024 3:31 pm

REVISED

10:53 am, Jul 12, 2024

WELCOME TO THE FITCHBURG CITY COUNCIL

July 16, 2024

**Fitchburg Legislative Building
700 Main Street
Fitchburg MA 01420
7:00 PM**

This meeting can also be viewed live on FATV. Go to www.fatv.org/watch-fatv for more information on accessing this meeting.

This is intended to help you understand the meeting format and assist you with the rules of the Council as they pertain to your participation.

All meetings of the Fitchburg City council are open to the public. This does not mean that the public participates in all aspects of the meeting. It simply means that the meeting itself, including all discussions and votes, is open for public view.

Executive Session

The only time a Council meeting can be closed to the public is when the Council votes for Executive Session in order to discuss sensitive matters in private, such as pending litigation. Any votes taken however, must be taken in open session.

OPPORTUNITIES FOR THE PUBLIC TO SPEAK DURING A COUNCIL MEETING:

Public Forum

The Public Forum occurs immediately following the Pledge of Allegiance. The President will ask if anyone in the audience wishes to speak on any matter appearing on the Agenda. If you wish to address the Council, you must stand and be recognized and follow these rules before speaking:

1. State your name and city of residence.
2. Approach the center table and either stand or sit. This allows you to be seen and heard clearly by everyone in attendance.
3. You may speak only on items appearing on the agenda for no more than (2) minutes. Copies of the agenda are available on the center table prior to the meeting.
4. Please state the petition, order, ordinance, or resolution number to which you refer.

Public Hearings

Public hearings are held on various issues such as Special Permits and Zoning changes. The same rules apply with the following exceptions:

1. You must stand and be recognized either "in favor" or "in opposition" when asked by the Council President.
2. You need not refer to the petition number.

If you have any questions or comments either before or after the meeting, any Councilor would be happy to assist you.

Thank you for your interest!

I. PUBLIC FORUM

This meeting will be open to the public. Persons who wish to participate remotely in the Public Forum portion of the meeting may request a remote attendance link by contacting the City Clerk at cityclerk@fitchburgma.gov by 12:00 PM (noon) on the day of meeting.

II. ANNOUNCEMENTS

III. REPORT OF THE APPOINTMENTS COMMITTEE

Appointments Committee

Oral Report

Meeting of July 16, 2024

New Appointments:

Special Police Officers

The following eleven Fitchburg State University Police Officers as Special Police Officers for the City of Fitchburg:

Sergeant Andrew Himmer

Sergeant Maxwell Summer

Police Officer Timothy Stewart

Police Officer Patrick Spooner

Police Officer Dylan Soldi

Police Officer Andrew Morris

Police Officer Ryan McCarthy

Police Officer Toros Matellian

Police Officer Grace Kerr

Police Officer Steven Ingman

Police Officer Michael Chesson

New Appointments:

Poll Workers

For the period of September 1, 2024, through August 31, 2025.

(To be sworn in during training sessions)

New Appointment:

Trustees of Public Burial Grounds

(Term to expire August 1, 2027)

James P. McNamara

IV. REPORT OF COMMITTEE ON RECORDS

(July 2, 2024)

V. REPORT OF COMMITTEES

Finance Committee

Meeting of July 10, 2024

Oral Report

- 145-24. ORDER THAT: there be and hereby is transferred from within Fiscal 2024 accounts the sum of ONE THOUSAND DOLLARS (\$1,000), same to be charged to MAYOR PERSONAL SERVICES – Assistant Department Head, and credited to:
- | | |
|------------------------------------|-------|
| MAYOR EXPENSES – Office Supplies | \$400 |
| MAYOR EXPENSES – Travel & Meetings | \$600 |
- (Be Adopted)
- 146-24. ORDER THAT: there be and hereby is transferred from within Fiscal 2024 accounts the sum of FIFTEEN THOUSAND EIGHT HUNDRED EIGHTY-SEVEN and 81/100 DOLLARS (\$15,887.81), same to be credited to ELECTION & REGISTRATION EXPENSE – Street Listing, from the following accounts:
- | | |
|---|-------------|
| CITY CLERK PERSONAL SERVICES – Clerical | \$ 4,591.04 |
| ELECTION & REGISTRATION P.S. – Election Workers | \$11,296.77 |
- (Be Adopted)
- 147-24. ORDER THAT: there be and hereby is transferred from within Fiscal 2024 accounts the sum of TWO THOUSAND DOLLARS (\$2,000) same to be charged to FACILITIES PERSONAL SERVICES – Dept Head and credited to FACILITIES PERSONAL SERVICES – Overtime.
- (Be Adopted)
- 148-24. ORDER THAT: there be and hereby is transferred from within Fiscal 2024 accounts the sum of FIFTEEN THOUSAND DOLLARS (\$15,000), same to be charged to FIRE PERSONAL SERVICES – Incentives, and credited to FIRE BUILDING MAINTENANCE – Electricity.
- (Be Adopted)
- 149-24. ORDER THAT: there be and hereby is transferred from within Fiscal 2024 accounts the sum of SIX THOUSAND DOLLARS (\$6,000), same to be charged to BUILDING PERSONAL SERVICES – Assistant Inspectors, and credited to BUILDING PERSONAL SERVICES – Overtime.
- (Be Adopted)
- 150-24. ORDER THAT: there be and hereby is transferred the sum of ONE HUNDRED TWENTY THOUSAND DOLLARS (\$120,000) to DPW CAPITAL – EQUIPMENT from the following accounts:
- | | |
|--|----------|
| DPW ADMIN/ENG P.S. – MS4 Temporary Labor | \$ 9,000 |
| DPW STREETS P.S. – Summer Help | \$31,000 |
| DPW STREETS P.S. – Labor | \$80,000 |
- (Be Adopted)

- 151-24. ORDER THAT: there be and hereby is transferred the sum of FIFTY THOUSAND DOLLARS (\$50,000) to PARKS EXPENSE – PLAYGROUND SAFETY WOOD FIBER from the following accounts:

| | |
|---------------------------------------|----------|
| PARKS PERSONAL SERVICES – Labor | \$20,000 |
| PARKS PERSONAL SERVICES – Summer Help | \$30,000 |

 (Be Adopted)

- 152-24. ORDER THAT: there be and hereby is transferred from within Fiscal 2024 accounts the sum of SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$7,500) same to be charged to HEALTH PERSONAL SERVICES – Nurses, and credited to HEALTH PERSONAL SERVICES – Overtime.

(Be Adopted)

- 153-24. ORDER THAT: there be and hereby is transferred from with Fiscal 2024 accounts the sum of TEN THOUSAND DOLLARS (\$10,000) from HEALTH SANITARY LANDFILL EXPENSES – Closed Landfill to HEALTH RUBBISH REMOVAL EXPENSES – Contract Fees.

(Be Adopted)

- 154-24. ORDER THAT: there be and hereby is appropriated the sum of FIFTY-SEVEN THOUSAND TWO HUNDRED FORTY-TWO DOLLARS (\$57,242) same to be charged against the FY2025 TAX LEVY and credited to FISCAL 2025 accounts as follows:

| | |
|--|----------|
| HUMAN RESOURCES PERSONAL SERVICES – Clerical | \$30,860 |
| CITY CLERK PERSONAL SERVICES – Clerical | \$26,382 |

 (Be Adopted)

- 155-24. ORDER THAT: there be and hereby is appropriated the sum of SIX HUNDRED THOUSAND DOLLARS (\$600,000) same to be charged against Fiscal Year 2024 EMPLOYEE BENEFITS – HEALTH INSURANCE and credited to FISCAL 2025 - RESERVE FOR OTHER MUNICIPAL PURPOSES.

(Be Adopted)

Public Safety Committee
Meeting of July 16, 2024
Oral Report

- 142-24. Rayco Motors, to petition for a Class II Dealer’s License located at 447 Water St. Fitchburg, MA 01420.

- 143-24. Paulino Auto Group, to petition for a Class II Dealer’s License located at 347 Lunenburg St. Fitchburg, MA 01420.

VI. ORDER

- 159-24. ORDER THAT: there be and hereby is appropriated the sum of SIXTY-EIGHT THOUSAND ONE HUNDRED EIGHTY-FOUR AND 23/100 DOLLARS (\$68,184.23) from RESERVE FOR APPROPRIATION - PEG ACCESS and transferred to INFORMATION TECHNOLOGY - FRANCHISE FEE for the purpose of remitting to FATV the first quarter 2024 franchise fee.

VII. LOAN ORDER

- 160-24. LOAN ORDER: that \$12,700,000 aggregate amount is appropriated for the following projects, including all costs incidental and related thereto, which amount may be apportioned to such projects as needed to accomplish the projects: (i) rehabilitation and/or upgrade of the Meetinghouse Gatehouse and Mare Meadow Pump Station, at an estimated cost of \$4,400,000; (ii) Main Street water main replacement project, at an estimated cost of \$6,000,000, which amount is expected to be used in addition to certain American Rescue Plan Act funds available for the project; and (iii) Regional Water Treatment Plant roof replacement and weatherproofing project, at an estimated cost of \$2,300,000; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$12,700,000 under G.L. c.44, §8 or any other enabling authority; that the Mayor is authorized to contract for and expend any federal or state aid available for the projects; that the Mayor is authorized to take any other action necessary to carry out the projects; and that the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any or all of the bonds authorized by this order and to provide such information and execute such documents as the Municipal Finance Oversight Board may require for these purposes.

VIII. ORDER – OTHER

- 161-24. ORDER THAT: Authorizing the City Clerk to notify the voters of the Primary Election to be held on September 3, 2024.

IX. OTHER BUSINESS

Next Regular Meeting
Thursday, September 5, 2024, at 7:00 PM