



# CITY OF FITCHBURG

## NOTICE OF PUBLIC MEETING

Filed in the City Clerk's Office:

**FITCHBURG CITY CLERK**

**Jun 13 2023 10:17 am**

### APPOINTMENTS COMMITTEE

**MEETING DATE:** Tuesday, June 20, 2023  
**MEETING TIME:** 6:45 PM  
**MEETING PLACE:** 700 MAIN STREET  
Name of building (if applicable) Legislative Building  
Room number (if applicable) \_\_\_\_\_  
Address 700 Main Street, Fitchburg, MA 01420

**AGENDA ITEMS:\***

The meeting can also be viewed on FATV.org by choosing Government Live Stream, on Comcast Channel 99, or on Verizon Channel 37.

This meeting will be open to the public. Persons who wish to participate remotely in the Public Forum portion of the meeting may request a remote attendance meeting link by contacting the City Clerk at [cityclerk@fitchburgma.gov](mailto:cityclerk@fitchburgma.gov).

**New Appointment:**

**Fitchburg Cultural Council**

(Term to expire June 1, 2026)

Catherine Healey

**New Appointment:**

**Special Police Officer**

**Fitchburg Police Department**

David R. Daigle

**Re-Appointment:**

**Director of Human Resources**

(Term to expire December 31, 2024)

Susan Davis

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*\*Please note: Massachusetts Open Meeting Law requires that all topics that the Chair reasonably anticipates must be listed and that the list of topics must be sufficiently specific to reasonably inform the public of the issues to be discussed at the meeting.*



# CITY OF FITCHBURG

## NOTICE OF PUBLIC MEETING

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Andrew Couture, Chairman  
Committee on Appointments

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*Joanna Bilotta-Simeone*

By: Joanna Bilotta-Simeone, City Clerk



Natalia Oliver  
Chief of Staff  
noliver@fitchburgma.gov

*The City of Fitchburg*  
*Massachusetts*  
FITCHBURG CITY CLERK  
**Office of the Mayor**  
2023 MAY 23 AM 10:26

STEPHEN L. DINATALE

Joan David  
Executive Administrative Assistant  
j david@fitchburgma.gov

May 23, 2023

The Honorable City Council  
Fitchburg City Hall  
718 Main Street  
Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby appoint and ask for your confirmation of Ms. Catherine Healey of 17 Arlington St., Fitchburg as a member of the Fitchburg Cultural Council with an expiration date of June 1, 2026.

Thank you for your attention to this matter.

Sincerely,

Stephen L. DiNatale  
Mayor

**Catherine M. Healey**  
17 Arlington Street  
Fitchburg, Massachusetts 01420  
617 921 9610  
catheals87@hotmail.com

*Internationally Cultured Professional, Passionate about Teaching and Learning.  
Keen interest in and knowledge of Immersion Methods.  
Promoter of Cultural Awareness. Strong Advocate of teamwork, performance  
excellence and continuous improvement.  
Energetic Community Networker and Team Member.*

**EDUCATION:**

**Master of Arts**, ITALIAN, 2001  
Degree Awarded from Middlebury College, Middlebury, Vermont  
Completed at The University of Florence, Italy  
Italian Thesis: 'Contemporary Condition of Southern Italian Women'

**Bachelor of Arts**, CULTURAL ANTHROPOLOGY, 1991  
Cum Laude  
University of Massachusetts, Amherst, Massachusetts

**PROFESSIONAL LICENSURE:**

**Educator's License**, Foreign Language - Italian, grades 5-12: Spanish, grades 5-12  
The Commonwealth of Massachusetts, Department of Education

**LANGUAGE SKILLS:**

JLPT Certificate; Japanese-Language Proficiency, Level 3  
JETRO Business Proficiency exam, Level 3  
Certificate of Study-Advancement at Academia de Espanol Quito  
TEFL Diploma; Level A Merit

**PROFESSIONAL EXPERIENCE:**

**World Language Teacher**, Italian 9/2004 to present  
Methuen High School, Methuen, Massachusetts

- Create engaging communicative lesson plans incorporating technology
- Provide assertive classroom management to forward academic goals
- Ensure and create relevant curriculum development

- Initiate and facilitate after school Italian program for Middle-School students
- Hosted and promoted cross-cultural student exchanges to Rome, Italy,
- Worked directly with Carousel Tours promoting international experiences

***Italian and Spanish Teacher, 09/2002 - 06/2004***  
Melrose High School, Melrose Massachusetts

- Developed Italian and Spanish Curriculum
- Participated in Professional Development
- Created daily lesson plans

***Account Manager/Sales Associate, 12/98 - 04/2000***  
LANGUAGE WORKS, INC., New York, NY  
*A provider of translator services to business clients*

- Managed all aspects of the project, including; initial project meeting to delegation of assignments, review and edit of work, final presentation to customer.
- Established client-focused relationships functioning as a solutions provider
- Attended trade shows to promote services to prospective client organizations
- Functioned as a primary contact between Language Works, Inc., and clients .

***Head English Teacher, 01/98 - 09/98***  
PALETTE CONVERSATIONAL SCHOOL, Kitakyushu, Japan

- Developed curriculum and lesson plans while teaching for various levels of study

***Assistant Language Teacher, 08/94 - 07/94***  
JAPAN'S MINISTRY OF EDUCATION, JET Program, Kitakyushu, Japan

- Taught elementary and junior high school students, including curriculum development, lesson plans, group activities and tutoring.
- Launched a '*Day of the Life of an American School*' for the International Middle School of Kitakyushu, Japan.
- Conducted teaching workshops at the JET Newcomers Conference in Tokyo
- Volunteered teaching of Italian at the Kitakyushu Cultural Center.

***Excellent References Furnished Upon Request***



*The City of Fitchburg*  
*Massachusetts* FITCHBURG CITY CLERK  
**Office of the Mayor**

MAY 23 AM 10:25

Natalia Oliver  
Chief of Staff  
noliver@fitchburgma.gov

STEPHEN L. DINATALE

Joan David  
Executive Administrative Assistant  
j david@fitchburgma.gov

May 22, 2023

The Honorable City Council  
Fitchburg City Hall  
718 Main Street  
Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby appoint David R. Daigle as a Special Police Officer for the City of Fitchburg pursuant to General Ordinance 40-14.

Detective Daigle is scheduled to retire as a Fitchburg Police Officer on June 9, 2023. Detective Daigle has served the City as a police officer for thirty-five years.

This appointment will allow Detective Daigle the ability to continue service to the City of Fitchburg in a limited role.

Thank you for your attention to this matter.

Sincerely,

Stephen L. DiNatale  
Mayor



Natalia Oliver  
Chief of Staff  
nloliver@fitchburgma.gov

*The City of Fitchburg*  
*Massachusetts*  
**Office of the Mayor**

FITCHBURG CITY CLERK

2023 MAY 23 AM 10:25

**STEPHEN L. DINATALE**

Joan David  
Executive Administrative Assistant  
j david@fitchburgma.gov

June 22, 2023

The Honorable City Council  
Fitchburg City Hall  
718 Main Street  
Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Ms. Susan Davis of 9 Sycamore Drive, Leominster, MA as the Director of Human Resources, for a term set to expire on December 31, 2024.

Thank you for your attention to this important matter.

Sincerely,

Stephen L. DiNatale  
Mayor