



*The City of Fitchburg*  
*Massachusetts*  
OFFICE OF THE MAYOR

FITCHBURG CITY CLERK

*Apr 28 2026 11:50 am*

**SAMANTHA M. SQUAILIA**  
**MAYOR**

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April 28, 2026

President Anthony Zarrella  
Fitchburg City Council  
718 Main Street  
Fitchburg, MA 01420

Dear President Zarrella:

In consideration of the recommendation of the Planning Board and comments by various citizens regarding the Year 52 Community Development Block Grant (CDBG), I hereby submit to the City Council the following year 52 CDBG application for your review. Attached, please find Year 52 Funding Requested, and Year 52 Funding Recommended.

The Year 52 Action Plan must be submitted to the Department of Housing and Urban Development no later than June 5, 2026 to ensure funds will be available by July 1, 2026. In order to meet the submission deadline for Year 52 CDBG program, comments must be received by the City Council's May 19, 2026 meeting.

Sincerely,

Samantha M. Squailia  
Mayor of Fitchburg

Cc: Fitchburg City Council  
Jacqueline Cronin, City Auditor  
Kimberly LeBlanc, Community Development Coordinator

*Apr 28 2026 11:51 am*



# **CITY OF FITCHBURG**

## **COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

### **YEAR 52 PROPOSALS**

**YEAR 52 ESTIMATED FUNDING**

**AVAILABILITY OF PROPOSAL FORMS FOR YEAR FIFTY-TWO PROGRAM**

Estimated CDBG funds available for Year 52 (2026-2027) are as follows:

**Year 52 Entitlement**

|   |             |
|---|-------------|
| Year 52 Entitlement                               | \$929,132   |
| Program Income available from prior years (Misc.) | \$30,625    |
| Reprogrammed Funds                                | \$88,884.70 |

**CDBG Housing Revolving Loan Funds:**

|  |           |
|--|-----------|
| Anticipated Program Income July 1, 2025 - June 30, 2026    | \$45,680  |
| Anticipated Fund Balance as of June 30, 2026               | \$118,833 |
| Potential Program Income from July 1, 2026 - June 30, 2027 | \$69,034  |

**CDBG Business Revolving Loan Funds:**

|  |           |
|--|-----------|
| Anticipated Program Income July 1, 2025 - June 30, 2026    | \$93,203  |
| Anticipated Fund Balance as of June 30, 2026               | \$144,347 |
| Potential Program Income from July 1, 2026 - June 30, 2027 | \$91,581  |

**HOME Revolving Loan Funds:**

|  |           |
|--|-----------|
| Anticipated Program Income July 1, 2025 - June 30, 2026    | \$82,755  |
| Anticipated Fund Balance as of June 30, 2026               | \$825,537 |
| Potential Program Income from July 1, 2026 - June 30, 2027 | \$91,278  |

\* This figure may fluctuate pending budget approval by Congress

**CDBG YEAR 52 FUNDING REQUESTED**

| <u>Total<br/>Proposals</u> | <u>Applicant</u>                      | <u>Amount</u>      |
|----------------------------|---------------------------------------|--------------------|
| 20                         | PUBLIC FACILITIES AND IMPROVEMENTS    | \$362,000          |
| 11                         | PUBLIC SERVICES                       | \$138,500          |
| 4                          | ECONOMIC DEVELOPMENT                  | \$136,000          |
| 3                          | REHABILITATION AND PRESERVATION       | \$226,316          |
| 1                          | PLANNING AND ADMINISTRATION           | \$185,826          |
| <hr/>                      |                                       |                    |
| <b>39</b>                  | <b>TOTAL YEAR 52 FUNDING REQUESTS</b> | <b>\$1,048,642</b> |
| <hr/>                      |                                       |                    |

**ESTIMATED FUNDS AVAILABLE:**

**\$1,048,642**

## SUMMARY OF YEAR 52 PROPOSALS

| PUBLIC FACILITIES AND IMPROVEMENTS   |   |                                      |                        |                        |                           |                                  |            |
|--|---|--------------------------------------|------------------------|------------------------|---------------------------|----------------------------------|------------|
| <u>PROJECT</u>   | <u>SPONSOR</u>                                | <u>YEAR 51 AWARD</u>                 | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |            |
| <b>86638</b>   | Repairs at historic Monument Park             | Parks & Recreation                   | N/A                    | \$12,000               | \$12,000                  | \$12,000                         | \$0        |
| Repair and restoration of the granite stairs at Monument Park.   |   |                                      |                        |                        |                           |                                  |            |
| PUBLIC FACILITIES AND IMPROVEMENTS   |   |                                      |                        |                        |                           |                                  |            |
| <u>PROJECT</u>   | <u>SPONSOR</u>                                | <u>YEAR 51 AWARD</u>                 | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |            |
| <b>86562</b>   | Riverfront Park Stage Construction            | Community Development                | N/A                    | \$150,000              | \$140,000                 | \$140,000                        | \$0        |
| Construction of a permanent performance stage at Riverfront Park. Funds will match grant funds applied for for this project. Design of this project has gone through many iterations and final design is now underway.   |   |                                      |                        |                        |                           |                                  |            |
| PUBLIC FACILITIES AND IMPROVEMENTS   |   |                                      |                        |                        |                           |                                  |            |
| <u>PROJECT</u>   | <u>SPONSOR</u>                                | <u>YEAR 51 AWARD</u>                 | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |            |
| <b>86649</b><br><b>86652</b>   | Crosswalk Safety Improvements                 | Fitchburg Department of Public Works | N/A                    | \$162,200              | \$115,000                 | \$140,000                        | \$0        |
| The proposed project will include the purchase and installation of hard-wired Rectangular Rapid Flashing Beacons (RRFBs) for the crosswalk in front of the Fitchburg Public Library on Main Street and the crosswalk in front of the library on Newton Place. The new RRFBs on Main Street will replace the solar-powered units that are currently installed, but do not receive enough sunlight to recharge the batteries that power the units. The new units on Newton Place will also be hardwired to avoid potential issues with solar panels. The proposed project will also include the purchase and installation of Rectangular Rapid Flashing Beacons (RRFBs) to augment the newly installed ADA-compliant pedestrian crossing on Westminster Street in between Luk Inc. and Crocker Playground. |   |                                      |                        |                        |                           |                                  |            |
| <u>PROJECT</u>   | <u>SPONSOR</u>                                | <u>YEAR 51 AWARD</u>                 | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |            |
| <b>86648</b>   | Crocker Field Grandstand Concrete Restoration | City of Fitchburg School Department  | N/A                    | \$85,000               | \$15,000                  | \$70,000                         | \$0        |
| This project will include restoration work in the open grandstand, including repair of seriously deteriorated concrete at the two rear piers. The project also includes plans and specifications for restoration of the ornamental concrete gate structures at the Circle Street and Broad Street gates if funding allows.   |   |                                      |                        |                        |                           |                                  |            |
| <b>PUBLIC FACILITIES AND IMPROVEMENTS TOTAL PROPOSALS:</b>   |   |                                      | <b>20</b>              | <b>\$409,200</b>       | <b>\$282,000</b>          | <b>\$362,000</b>                 | <b>\$0</b> |

| PUBLIC SERVICES   |                 |                             |                        |                        |                           |                                  |     |
|---|-----------------|-----------------------------|------------------------|------------------------|---------------------------|----------------------------------|-----|
| <u>PROJECT</u>  | <u>SPONSOR</u>  | <u>YEAR 51 AWARD</u>        | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |     |
| <b>86640</b>  | Street Outreach | Fitchburg Health Department | \$20,000               | \$20,000               | \$20,000                  | \$20,000                         | \$0 |
| Outreach activities will be conducted to include street outreach engagement with the unsheltered population providing direct referrals and connections to shelter, medical/mental health/substance use treatment, permanent housing, etc. This project will supply necessary health, hygiene and safety items as deemed appropriate by the Outreach Worker. The proposed project also includes the support of Winter Warming Center implementation. |                 |                             |                        |                        |                           |                                  |     |

**PUBLIC SERVICES**

| <u>PROJECT</u>                         | <u>SPONSOR</u>                      | <u>YEAR 51 AWARD</u> | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |
|--|-------------------------------------|----------------------|------------------------|------------------------|---------------------------|----------------------------------|
| <b>86620</b> Fitchburg Farmers' Market | Growing Places Garden Project, Inc. | \$7,000              | \$7,000                | \$6,500                | \$6,500                   | \$0                              |

The Fitchburg Farmers Market (FFM) provides public services that increase health and wellbeing via local farmers and small locally owned businesses to LMI and Environmental Justice populations in the downtown core of Fitchburg. Funding will support the Market and Outreach Coordinator, Youth Leaders, Marketing Manager, and North Central Mass Farmer's Market (Subcontractor).

**PUBLIC SERVICES**

| <u>PROJECT</u>                                    | <u>SPONSOR</u>              | <u>YEAR 51 AWARD</u> | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |
|---|-----------------------------|----------------------|------------------------|------------------------|---------------------------|----------------------------------|
| <b>86565</b> Fitchburg Community Policing Project | Fitchburg Police Department | \$40,000             | \$48,000               | \$40,000               | \$40,000                  | \$0                              |

Officers will maintain a regular presence along key corridors, including the downtown area and rail trail pathways, allowing for consistent interaction with residents, businesses, and visitors. These patrols are intended to enhance public safety, deter criminal activity, and foster trust through positive, day-to-day engagement. By increasing officer presence in these highly traveled areas, the project supports stronger community connections while addressing quality-of-life concerns. Funding will go toward Police Officer overtime activities.

**PUBLIC SERVICES**

| <u>PROJECT</u>                                      | <u>SPONSOR</u>             | <u>YEAR 51 AWARD</u> | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |
|---|----------------------------|----------------------|------------------------|------------------------|---------------------------|----------------------------------|
| <b>86569</b> Bonnie's Place Family Homeless Shelter | North Star Family Services | \$10,000             | \$10,000               | \$9,500                | \$9,500                   | \$0                              |

Bonnie's Place provides safe shelter, nutritious meals, and comprehensive case management services to guide families with children experiencing homelessness to stability and self-sufficiency in permanent homes. In addition to providing basic needs, our program has proven success in helping families maintain independence and not repeat homelessness. Funds will be used toward staff salary.

**PUBLIC SERVICES**

| <u>PROJECT</u>   | <u>SPONSOR</u>      | <u>YEAR 51 AWARD</u> | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |
|--|---------------------|----------------------|------------------------|------------------------|---------------------------|----------------------------------|
| <b>86567</b> Fitchburg Homelessness Prevention Project | Community Legal Aid | \$7,000              | \$20,000               | \$6,500                | \$6,500                   | \$0                              |

CLA's Fitchburg Homelessness Prevention Project will provide thorough and comprehensive legal outreach and advocacy to Fitchburg's low-income and elderly renters, with the goal of helping them obtain and maintain safe, affordable housing.

**PUBLIC SERVICES**

| <u>PROJECT</u>                            | <u>SPONSOR</u>                   | <u>YEAR 51 AWARD</u> | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |
|---|----------------------------------|----------------------|------------------------|------------------------|---------------------------|----------------------------------|
| <b>86622</b> Resident Service Coordinator | First Parish Housing/The Sundial | \$7,000              | \$7,000                | \$6,500                | \$6,500                   | \$0                              |

This project will continue to provide personal assistance to seniors living at the Sundial through case management, information and referral services and structured activities. These services will be provided by a Social Worker serving as the Resident Service Coordinator (RSC). The Resident Service Coordinator will educate residents on available services, public benefits, and assist with any tenancy issues. Funds will be put toward the RSC's Salary.

| PUBLIC SERVICES  |  |  |                        |                        |                           |                                  |     |
|--|--|--|------------------------|------------------------|---------------------------|----------------------------------|-----|
| <u>PROJECT</u>   | <u>SPONSOR</u>   | <u>YEAR 51 AWARD</u>                                   | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |     |
| <b>86650</b>   | One-to-One Mentoring for Fitchburg Youth               | Big Brothers Big Sisters of Central Mass and MetroWest | \$5,000                | \$10,000               | \$4,500                   | \$4,500                          | \$0 |
| Big Brothers Big Sisters of Central Mass and MetroWest creates professionally supported one-to-one mentoring relationships for children at McKay Elementary School. Funding will cover the Match Support Specialist's salary.  |  |  |                        |                        |                           |                                  |     |
| PUBLIC SERVICES  |  |  |                        |                        |                           |                                  |     |
| <u>PROJECT</u>   | <u>SPONSOR</u>   | <u>YEAR 51 AWARD</u>                                   | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |     |
| <b>86647</b>   | Elder Nutrition in Fitchburg: Timely and Healthy Meals | Making Opportunity Count, Inc. (MOC)                   | N/A                    | \$20,000               | \$4,500                   | \$4,500                          | \$0 |
| the Elder Nutrition Program provides homebound seniors in Fitchburg with consistent access to nutritious meals delivered safely and dependably, while fostering simple social engagement that enhances mental wellbeing and alleviates loneliness. Grant funds will support the Elder Nutrition Program by covering the salary of delivery drivers.  |  |  |                        |                        |                           |                                  |     |
| PUBLIC SERVICES  |  |  |                        |                        |                           |                                  |     |
| <u>PROJECT</u>   | <u>SPONSOR</u>   | <u>YEAR 51 AWARD</u>                                   | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |     |
| <b>86545</b>   | Operations NextGen                                     | Boys and Girls Club                                    | \$16,500               | \$85,000               | \$16,500                  | \$16,500                         | \$0 |
| The proposed project would transport registered members from Fitchburg schools from the ages of 8-18yo to the Boys and Girls club in Leominster. The schools served are Reingold, Crocker, McKay, Memorial, FHS, and Longsjo. Transportation is provided by a local bus company, First Student, Inc., during the crucial after school hours from 2-6pm. This will provide them with an opportunity to participate in the Club's after school program, Operation NextGen. Operation NextGen is the Boys & Girls Club of Fitchburg and Leominster's integrated youth development initiative designed to prepare young people for success in school, careers, and life. |  |  |                        |                        |                           |                                  |     |
| PUBLIC SERVICES  |  |  |                        |                        |                           |                                  |     |
| <u>PROJECT</u>   | <u>SPONSOR</u>   | <u>YEAR 51 AWARD</u>                                   | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |     |
| <b>86634</b>   | Mayor's Energy Fund                                    | Mayor's Office   | \$3,000                | \$5,000                | \$4,000                   | \$4,000                          | \$0 |
| The Mayor's Energy Fund will utilize CDBG funding per HUD income guidelines to allow low-income residents to apply for relief to go toward utility costs during the winter months. The Fitchburg Mayor's Office serves the residents of the city, this program is merely a beneficial extension of the work and services already provided through the Mayor's Office in collaboration with the Community Development office.   |  |  |                        |                        |                           |                                  |     |
| PUBLIC SERVICES  |  |  |                        |                        |                           |                                  |     |
| <u>PROJECT</u>   | <u>SPONSOR</u>   | <u>YEAR 51 AWARD</u>                                   | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |     |
| <b>86564</b>   | Spartacus  | YMCA of Cental MA - Montachusett Community Branch      | \$20,000               | \$25,000               | \$20,000                  | \$20,000                         | \$0 |
| Spartacus is a signature youth development initiative of the Montachusett Community Branch, designed to support at-risk teens who face challenges such as substance use risk, academic struggles, and limited impulse control. The program helps participants build character, confidence, and healthy decision-making skills through a structured, research-informed curriculum that blends physical activity, academic tutoring, community service, and targeted workshops on self-esteem, leadership, and substance abuse prevention. Funds will be used to pay for one full-time and one part-time staff member.   |  |  |                        |                        |                           |                                  |     |
| <b>PUBLIC SERVICES TOTAL PROPOSALS:</b>  |  | <b>11</b>  | <b>\$257,000</b>       | <b>\$138,500</b>       | <b>\$138,500</b>          | <b>\$0</b>                       |     |

| ECONOMIC DEVELOPMENT   |  |                                    |                        |                        |                           |                                  |     |
|--|--|------------------------------------|------------------------|------------------------|---------------------------|----------------------------------|-----|
| <u>PROJECT</u>   | <u>SPONSOR</u>   | <u>YEAR 51 AWARD</u>               | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |     |
| <b>86646</b>   | Fitchburg Public Market - Launching Food Entrepreneurs Program | Worcester Regional Food Hub, Inc.  | N/A                    | \$37,490               | \$20,000                  | \$30,000                         | \$0 |
| <p>This technical assistance program would assist ten (10) Fitchburg residents to participate in the Fitchburg Public Market’s Launching Food Entrepreneurs Program. Funds will be used to cover the partial salary of the project manager, food permits, insurance, Kitchen fees, ServSafe and allergen awareness certifications for the businesses assisted.</p>   |  |                                    |                        |                        |                           |                                  |     |
| ECONOMIC DEVELOPMENT   |  |                                    |                        |                        |                           |                                  |     |
| <u>PROJECT</u>   | <u>SPONSOR</u>   | <u>YEAR 51 AWARD</u>               | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |     |
| <b>86645</b>   | Small Business Technical Assistance                            | New Vue Communities                | \$30,000               | \$30,000               | \$30,000                  | \$30,000                         | \$0 |
| <p>NewVue Communities seeks funding for personnel to continue to provide technical assistance to small business owners and those positioned to start a small business. Providing business owner counseling, targeted outreach, and packaging loan (and grant) applications will be the activities that drive their effort to impact the economy in Fitchburg. In addition, the small business team will partner with the North Central Chamber of Commerce to offer in-person training and webinars addressing the beginning stages of developing a small business.</p>  |  |                                    |                        |                        |                           |                                  |     |
| ECONOMIC DEVELOPMENT   |  |                                    |                        |                        |                           |                                  |     |
| <u>PROJECT</u>   | <u>SPONSOR</u>   | <u>YEAR 51 AWARD</u>               | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |     |
| <b>86633</b>   | Sign Program   | Community Development and Planning | \$60,000               | \$60,000               | \$60,000                  | \$60,000                         | \$0 |
| <p>The Sign Program for Small Businesses, aims to provide financial incentives to support the installation or replacement of business signage in Fitchburg. The program is designed to help revitalize storefront and business areas by improving the visual appeal and signage of local businesses, enhancing their visibility, and contributing to the overall economic development of the city. Through these improvements, the project seeks to attract more customers, strengthen local businesses, and promote community growth in key commercial districts. Owners provide a 30% match of cost. Owners may also match by investing 30% of cost into physical improvements of the space.</p> |  |                                    |                        |                        |                           |                                  |     |
| ECONOMIC DEVELOPMENT   |  |                                    |                        |                        |                           |                                  |     |
| <u>PROJECT</u>   | <u>SPONSOR</u>   | <u>YEAR 51 AWARD</u>               | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |     |
| <b>86571</b>   | Part-time Downtown Coordinator                                 | Community Development and Planning | \$35,000               | \$35,000               | \$16,000                  | \$16,000                         | \$0 |
| <p>The Downtown Coordinator position, developed and supported collaboratively by the InTown Fitchburg partnership (previously known as ReImagine North of Main), is a critical component in the revitalization efforts underway in downtown Fitchburg. The position works directly with microenterprises by offering marketing and promotion services to grow sales and revenue for the overall economic development of downtown. The Downtown Coordinator is also responsible for developing and implementing events and activities that bring residents and visitors to the downtown area for the benefit of the businesses in the district. Funding will cover this part-time position.</p>     |  |                                    |                        |                        |                           |                                  |     |
| <b>ECONOMIC DEVELOPMENT TOTAL PROPOSALS:</b>   |  | <b>4</b>                           | <b>\$162,490</b>       | <b>\$126,000</b>       | <b>\$136,000</b>          | <b>\$0</b>                       |     |

| REHABILITATION AND PRESERVATION |                      |                      |                      |                        |                        |                           |                                  |
|---------------------------------|----------------------|----------------------|----------------------|------------------------|------------------------|---------------------------|----------------------------------|
|                                 | <u>PROJECT</u>       | <u>SPONSOR</u>       | <u>YEAR 51 AWARD</u> | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |
| <b>86548</b>                    | Critical Home Repair | Habitat for Humanity | \$30,000             | \$30,000               | \$30,000               | \$30,000                  | \$0                              |

Habitat NCM’s critical repair program helps low-income, economically distressed homeowners, including families, the elderly and veterans, who struggle to maintain the integrity of their homes either due to costs or disabilities. This program provides interior and exterior work addressing unsafe housing conditions that threaten the immediate health and safety of low-income homeowners and the structural integrity of their homes. Projects continue to concentrate on safety, code violations, accessibility, and energy-efficiency and will address home preservation projects. This project will be funded through the housing revolving fund.

| REHABILITATION AND PRESERVATION |                  |                           |                      |                        |                        |                           |                                  |
|---------------------------------|------------------|---------------------------|----------------------|------------------------|------------------------|---------------------------|----------------------------------|
|                                 | <u>PROJECT</u>   | <u>SPONSOR</u>            | <u>YEAR 51 AWARD</u> | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |
| <b>86637</b>                    | Code Enforcement | Fitchburg Board of Health | \$121,000            | \$121,000              | \$121,000              | \$121,000                 | \$0                              |

The proposed project will consist of implementation of an overall inspection and enforcement strategy to eliminate housing deterioration, substandard housing, vacancy, abandonment, and conditions of blight in lower income, older housing stock CDBG strategy neighborhoods. The overarching goal also consists of efforts to provide safe and sanitary housing for owner and rental units, whereby improving neighborhoods and increasing property values. Health Department intends to fund a portion of a full time clerk salary (50%) and one full time code inspector.

| REHABILITATION AND PRESERVATION |  |                               |                      |                        |                        |                           |                                  |
|---------------------------------|--|-------------------------------|----------------------|------------------------|------------------------|---------------------------|----------------------------------|
|                                 | <u>PROJECT</u>   | <u>SPONSOR</u>                | <u>YEAR 51 AWARD</u> | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |
| <b>86632</b>                    | Improving Community and Economic Development Through Improved Code Enforcement | Fitchburg Building Department | \$92,684             | \$118,500              | \$75,316               | \$75,316                  | \$0                              |

Building, zoning, and land use code enforcement surveillance and inspections of properties in the CDBG target area. This will include non-traditional work hours for improved code enforcement, as well as training for the selected team member. Funding will be used for salary, license stipend(contractual), mileage, and clothing allowance.

|   |          |  |                  |                  |                  |            |
|---|----------|--|------------------|------------------|------------------|------------|
| <b>REHABILITATION AND PRESERVATION TOTAL PROPOSALS:</b> | <b>3</b> |  | <b>\$269,500</b> | <b>\$226,316</b> | <b>\$226,316</b> | <b>\$0</b> |
|---|----------|--|------------------|------------------|------------------|------------|

| ADMINISTRATION |                                  |                                  |                      |                        |                        |                           |                                  |
|----------------|----------------------------------|----------------------------------|----------------------|------------------------|------------------------|---------------------------|----------------------------------|
|                | <u>PROJECT</u>                   | <u>SPONSOR</u>                   | <u>YEAR 51 AWARD</u> | <u>YEAR 52 REQUEST</u> | <u>CD RECOMMEND PB</u> | <u>MAYOR RECOMMEND CC</u> | <u>FINAL APPROPRIATION BY CC</u> |
| <b>86573</b>   | CDBG Administration and Planning | Community Development Department | \$183,967            | \$210,000              | \$186,642              | \$185,826                 | \$0                              |

Project funds will provide for the necessary administration of CDBG programs and sub-recipient contracts in accordance with federal guidelines, including staffing, technical services, and planning activities. This also includes the cost of various activities such as the Consolidated Plan; Consolidated Annual Performance Report; Analysis of Impediments to Fair Housing; and other strategic plans and services. These funds enable the City to apply for, receive, and administer additional federal and state grants. (Funding not to exceed 20% of entitlement.)

|   |          |  |                  |                  |                  |            |
|---|----------|--|------------------|------------------|------------------|------------|
| <b>PLANNING AND ADMINISTRATION TOTAL PROPOSALS:</b> | <b>1</b> |  | <b>\$210,000</b> | <b>\$186,642</b> | <b>\$185,826</b> | <b>\$0</b> |
|---|----------|--|------------------|------------------|------------------|------------|