



TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798



PENFIELD PUBLIC LIBRARY BOARD OF TRUSTEES

REGULAR MONTHLY MEETING

Tuesday, October 17, 2023, 6:30pm

3100 Atlantic Avenue, Penfield, New York 14526 (Town Hall)

AGENDA

- I. Call to Order/Welcome: Brett Holley, President
- II. Adoption of the Agenda
- III. Approval of the Minutes and Financial Report
- IV. Public Participation
- V. Liaison Report: Linda Kohl
- VI. Friends of Penfield Public Library Liaison Report: Judie Marinucci
- VII. Penfield Public Library Foundation - Kathy Weber
- VIII. Committee Reports:
 - a. Finance: Neeraj Shah (Chair) Justin Araki, Anna Williams
 - b. Personnel: Anna Williams (Chair), Jennifer McCorry, Harish Nayak
 - c. Strategic Planning: Jennifer McCorry (Chair), Judie Marinucci, Jason Becker
 - d. By-Laws/Policy: Justin Araki (Chair), Megan Griffin-Adams, Neeraj ShahDiscussion of the following Board Documents scheduled for review in November:
 - General Finance and Budget Policies
 - Ethics Statement
 - Succession Plan
 - e. Communications/Advocacy: Judie Marinucci (Chair), Megan Griffin-Adams, Harish Nayak
- IX. Director's Report: Rhonda Rossman
- X. Unfinished Business: None
- XI. New Business:
 - 2024 Holiday Calendar
 - Unattended Child Policy
 - Workplace Violence Policy Statement
 - Library Board Document Schedule
 - Penfield Public Library Board of Trustees New Trustee Search Policy
 - Penfield Public Library Board of Trustee New Trustee Search Procedure
 - Furniture Donation in memory of David Thomas
- XI. Claims Payment/Appointment of Auditor
 - a. November meeting:
 - b. December meeting:
- XII. Adjournment of Regular Meeting

Next Meetings:

- a. Regular Monthly Board Meeting, November 21, 2023, 6:30pm