



# TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798

## TOWN BOARD LEGISLATIVE AGENDA

Wednesday, February 4, 2026 6:30 PM

Supervisor Berry, presiding

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- I. Call to Order - Pledge of Allegiance - Roll Call
- II. Communications and Announcements
- III. Public Hearing: To Consider a Proposed Local Law to Amend Town Code Chapter 207 (Taxation and Assessment) to Increase the Existing Alternative Veterans Exemption amounts to add the Cold War Veteran Exemption
- IV. Public Participation
- V. Additions and Deletions to Agenda
- VI. Approval of Minutes - January 7, 2026
- VII. Petitions
- VIII. Resolutions by Function

### Law and Finance

26T-049 Budget Transfer for the Library Fund

26T-050 Authorization of 2026 Budget Amendments and Additional Appropriations for from the General Fund Balance

26T-051 Amending the Town of Penfield 2026 Fee Schedules for the Building Department

26T-052 Authorization to Lease Land for Agricultural Purposes at 1075 Plank Road

26T-053 Authorization of 2025 Budget Amendments and Additional Appropriations for from the General Fund Balance, Highway Fund, Library Fund, Sewer Fund and Lighting Fund

26T-054 Authorization to Lease Land for Agricultural Purposes at 1070 Penfield Road

26T-055 Authorization for the Supervisor to Sign an Intermunicipal Agreement with Monroe County for the Stormwater Coalition of Monroe County

26T-056 Authorizing the Destruction of Surplus Computer Equipment and Data Storage Services

### Public Works

26T-057 Purchase of a Kromer Field Painter/Sprayer

26T-058 Purchase of an Exmark Lazer X-Series 60" Zero-Turn Mower

26T-059 Purchase of a 2026 John Deer 624P-Tier Wheel Loader

26T-060 Purchase of one Chevrolet Silverado 3500HD

26T-061 Purchase of one 2026 Chevrolet Silverado 3500HD with Dump Body, Plow, and Salter

### Public Safety

26T-062 Appointment to the Energy & Environmental Conservation Committee (EECC)

### Community Services

26T-063 Authorization for Supervisor to Sign Recreation Contracts

**TOWN BOARD LEGISLATIVE AGENDA**

- IX. Old Business:
- X. New Business
- XI. Public Participation
- XII. Next Meeting: March 4, 2026
- XIII. Adjournment

*This meeting will be video recorded and broadcast LIVE via the town's website [www.penfield.org](http://www.penfield.org)  
and the Town's Government Access Cable Channel 1303.  
Questions regarding video coverage contact Penfield TV at (585) 340-8661.*

BY: Councilperson Getz COMMITTEE: Law and FinanceNAME: **Budget Transfer for the Library Fund**

WHEREAS, the Town Board desires to have an up-to-date budget in relation to current income and expenditures,

NOW BE IT RESOLVED that the following 2025 budget transfers be approved:

From		Amount	To		Amount
L00-7410-0004-4025	LEASED EQUIPMENT	\$ 706.00	L00-7410-0002-2201	EQUIPMENT LIBRARY	\$ 706.00

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. 26T-050 DATE: 2/4/2026

BY: Councilperson Getz COMMITTEE: Law and Finance

NAME: **Authorization of 2026 Budget Amendments and Additional Appropriations for from the General Fund Balance.**

WHEREAS, the Town Board desires to have a 2026 budget that ensures the continued provision of services for Penfield residents; and

WHEREAS, additional appropriations and budget adjustments have been identified as necessary to satisfy the needs of the Town;

NOW BE IT RESOLVED that the following 2026 budget amendments and additional budget appropriations be approved:

GL ACCOUNT	DESCRIPTION	CURRENT BUDGET	PROPOSED	VAR.
A00-1440-0002-2201	OTHER EQUIPMENT	\$ 42,000.00	\$ 92,000.00	\$ 50,000.00
A00-1440-3089-0001	SUSTAINABILITY AND ENERGY SAVINGS	\$ (50,000.00)	\$ (100,000.00)	\$ (50,000.00)
A00-3620-0002-2100	LIGHT DUTY EQUIPMENT	\$ -	\$ 73,000.00	\$ 73,000.00
A00-3620-3089-0000	NYS GRANT	\$ -	\$ (73,000.00)	\$ (73,000.00)
<b>TOTAL</b>				<b>\$ -</b>

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. 26T-051      DATE: February 4, 2026

BY: Councilperson Getz

COMMITTEE: Law and Finance

NAME: Amending the Town of Penfield 2026 Fee Schedules for the Building Department

WHEREAS, the Town Board is authorized to set and amend fees from time to time; and

WHEREAS, Town staff identified some minor additions and changes to ensure the fee schedule is consistent with departmental operations, which are included in the attached 2026 fee schedules.

NOW THEREFORE BE IT RESOLVED, the Town Board approves the 2026 fee schedules updates included in Attachment A, which shall take effect upon adoption.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

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PENFIELD TOWN BOARD RESOLUTION NO. 26T-052

DATE February 4, 2026

BY: Councilperson Getz

COMMITTEE: Law and Finance

NAME: Authorization to Lease Land for Agricultural Purposes at 1075 Plank Road

WHEREAS, the Town of Penfield owns property located at 1075 Plank Road and has leased said land since 2019.

WHEREAS, B and N Farms wishes to continue said lease from the Town of Penfield for agricultural purposes;  
and

WHEREAS, the Town of Penfield Director of Public Works, Robert Mohr, has disclosed that he has an ownership interest in B and N Farms pursuant to Town Code §22-5(I); and

WHEREAS, the Town Board is satisfied that this lease complies with the provision of Town Code Chapter 22, Article II (Code of Ethics); and

WHEREAS, it is in the best interest of the Town of Penfield to enter into said lease.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board leases to B & N Farms, a parcel of land located at 1075 Plank Road for a period of two (2) years for agricultural purposes subject to the terms of the previous Agreement dated June 19, 2019, except that the annual rent shall be \$300. The Town Attorney is directed to prepare an addendum to the lease agreement reflecting the new term and rent.

This resolution is adopted subject to a Permissive Referendum and the Town Clerk be and she is hereby directed to post and publish a Notice in the Manner prescribed by Law.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

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BY: Councilperson Getz COMMITTEE: Law and Finance**NAME: Authorization of 2025 Budget Amendments and Additional Appropriations for from the General Fund Balance, Highway Fund, Library Fund, Sewer Fund and Lighting Fund.**

WHEREAS, the Town Board desires to have a 2025 budget that ensures the continued provision of services for Penfield residents; and

WHEREAS, additional appropriations and budget adjustments have been identified as necessary to satisfy the needs of the Town;

NOW BE IT RESOLVED that the following 2025 budget amendments and additional budget appropriations be approved:

GL ACCOUNT	DESCRIPTION	CURRENT BUDGET	PROPOSED	VAR.
A00-1010-0001-1012	TOWN BOARD PART TIME EMPLOYEES	\$ 86,520.00	\$ 89,720.00	\$ 3,200.00
A00-1010-0004-4077	CONFERENCES	\$ -	\$ 1,000.00	\$ 1,000.00
A00-1410-0001-1011	TOWN CLERK FULL TIME EMPLOYEES	\$ 172,087.00	\$ 175,287.00	\$ 3,200.00
A00-1620-0001-1011	FACILITIES FULL TIME EMPLOYEES	\$ 489,013.00	\$ 525,513.00	\$ 36,500.00
A00-1620-0001-1014	FACILITIES OVERTIME	\$ 24,900.00	\$ 35,000.00	\$ 10,100.00
A00-3510-0001-1011	ANIMAL CONTROL FULL TIME EMPLOYEES	\$ 133,619.00	\$ 143,000.00	\$ 9,381.00
A00-7111-0001-1012	SECURITY PART TIME EMPLOYEES	\$ 42,408.00	\$ 50,500.00	\$ 8,092.00
A00-7510-0001-1012	HISTORIAN PART TIME EMPLOYEES	\$ 31,406.00	\$ 36,300.00	\$ 4,894.00
A00-7551-0001-1013	SPECIAL EVENTS SEASONAL EMPLOYEES	\$ 1,000.00	\$ 1,200.00	\$ 200.00
A00-8010-0001-1012	ZONING BOARD PART TIME EMPLOYEES	\$ 11,824.00	\$ 12,300.00	\$ 476.00
A00-8020-0001-1011	PLANNING ADMIN FULL TIME EMPLOYEE	\$ 179,389.00	\$ 186,000.00	\$ 6,611.00
A00-8025-0001-1012	PLANNING BOARD PART TIME EMPLOYEE	\$ 14,658.00	\$ 15,200.00	\$ 542.00
A00-9055-0008-8000	DISABILITY INSURANCE	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00
A00-9950-0009-9001	INTERFUND TRANSFER-CAPITAL PRJ	\$ -	\$ 1,500,000.00	\$ 1,500,000.00
DA0-5110-0004-4101	FUEL, OIL,GREASE	\$ 155,000.00	\$ 244,000.00	\$ 89,000.00
DA0-5110-0004-4111	TREE MAINTENANCE	\$ 19,350.00	\$ 24,500.00	\$ 5,150.00
DA0-5142-0001-1011	SNOW & ICE FULL TIME EMPLOYEES	\$ 821,989.00	\$ 915,000.00	\$ 93,011.00
DA0-5142-0001-1014	SNOW & ICE OVERTIME	\$ 195,000.00	\$ 253,000.00	\$ 58,000.00
DA0-9055-0008-8000	DISABILITY INSURANCE	\$ 1,000.00	\$ 1,250.00	\$ 250.00
DA0-9060-0008-8002	DENTAL INSURANCE	\$ 16,800.00	\$ 18,500.00	\$ 1,700.00
L00-7410-0004-4043	GIFT & MEMORIAL EXPENSES	\$ -	\$ 1,805.00	\$ 1,805.00
S20-8110-0004-4001	PERINTON PUMP STATION	\$ -	\$ 22,000.00	\$ 22,000.00
S20-8110-0004-4003	MCPW EXPANDED CAPACITY REIMBURSE	\$ -	\$ 500.00	\$ 500.00
SL1-5184-0004-4061	ELECTRICITY	\$ 19,892.00	\$ 32,400.00	\$ 12,508.00
<b>TOTAL</b>				<b>\$ 1,869,120.00</b>

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

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PENFIELD TOWN BOARD RESOLUTION NO. 26T-054

DATE: February 4, 2026

BY: Councilperson Getz

COMMITTEE: Law and Finance

NAME: Authorization to Lease Land for Agricultural Purposes at 1070 Penfield Road

WHEREAS, 1080 Penfield Road LLC owns the property at 1080 Penfield Road (aka Gentle Farm Market), and wishes to lease a parcel of land from the Town of Penfield adjacent to it at 1070 Penfield Road for agricultural purposes, and

WHEREAS, it is in the best interests of the Town of Penfield to enter into said lease, and

NOW, THEREFORE, be it hereby

RESOLVED, that the Town Board leases to 1080 Penfield Road LLC, a parcel of land located at 1070 Penfield Road for a period of Five (5) years for agricultural purposes subject to an Agreement to be prepared by the Town Attorney, with an annual rent to be \$300. The Town Attorney is directed to prepare an addendum to the lease agreement reflecting the new term and rent.

This resolution is adopted subject to a Permissive Referendum and the Town Clerk be and she is hereby directed to post and publish a Notice in the Manner prescribed by Law.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

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PENFIELD TOWN BOARD RESOLUTION NO. 26T-055

DATE: February 4, 2026

BY Councilperson Getz

COMMITTEE: Law & Finance

NAME : Authorization for the Supervisor to Sign an Intermunicipal Agreement with Monroe County for the Stormwater Coalition of Monroe County

WHEREAS, the Town of Penfield recognizes the importance of protecting water quality and the value of our water resources; and

WHEREAS, the Town of Penfield has been a member of the Stormwater Coalition of Monroe County since its inception in 2000; and

WHEREAS, the Coalition has prepared a new Stormwater Coalition Intermunicipal Agreement; and

WHEREAS, the Town Board has determined that it is in the best interest of the Town to continue participation in the Coalition and

NOW, THEREFORE BE IT RESOLVED, that the Supervisor is hereby authorized to execute the Stormwater Coalition Intermunicipal Agreement subject to the review and approval of Counsel for the Town.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

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BY: Councilperson Getz

COMMITTEE: Law and Finance

NAME: **Authorizing the Destruction of Surplus Computer Equipment and Data Storage Devices**

**WHEREAS**, the **Town of Penfield** periodically retires computer equipment and related technology assets that have reached the end of their useful life; and

**WHEREAS**, the computer equipment identified on the **attached inventory list**, including associated serial numbers, has been determined to be aged out, no longer functional, and surplus to Town operational needs; and

**WHEREAS**, all equipment listed in the attached inventory has been properly decommissioned, including the removal of each unit's data storage components, in accordance with Town policies and applicable data security best practices; and

**WHEREAS**, the Town has a responsibility to protect confidential, sensitive, and legally protected information by ensuring that all data storage devices are rendered permanently unreadable prior to disposal;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Penfield hereby authorizes the destruction and disposal of the surplus computer equipment **specifically identified on the attached inventory list, including item descriptions and serial numbers**; and

**BE IT FURTHER RESOLVED**, that all data storage devices removed from the equipment listed in the attached inventory, including but not limited to hard drives and solid-state drives, shall be physically destroyed using methods that ensure complete and irreversible destruction of data; and

**BE IT FURTHER RESOLVED**, that the appropriate Town departments and staff are authorized to carry out this destruction and disposal in accordance with applicable laws, regulations, and Town policies, and to maintain documentation of the destruction as required.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

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PENFIELD TOWN BOARD RESOLUTION NO. 26T- 057

DATE: February 4, 2026

BY: Councilperson Lang

COMMITTEE: Public Works

NAME: Purchase of a Kromer Field Painter/Sprayer

WHEREAS, the Director of Public Works desires to purchase one Kromer Da Vinci field painter/sprayer, Quote # Q5174 from Lewis & Tanner, Inc., 430 E. Washington Street, Syracuse NY, for a total cost of \$26,820.00; and

WHEREAS, the total funds of \$26,820.00 for said purchases are budgeted in the 2026 Parks Department Budget (A00-7110);

NOW, THEREFORE, BE IT RESOLVED, that the Director of Public Works be and hereby is authorized to purchase said equipment.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. 26T- 058

DATE: February 4, 2026

BY: Councilperson Lang

COMMITTEE: Public Works

NAME: Purchase of an Exmark Lazer X-Series 60" Zero-Turn Mower

WHEREAS, the Director of Public Works desires to purchase one Exmark Lazer X-Series 60" zero-turn mower, from Brodner Equipment, 3918 Lyell Road, Rochester NY 14606, for a total cost of \$16,308.49; and

WHEREAS, the total funds of \$16,308.49 for said purchase are available in the Parks Department Budget (A00-7110);

NOW, THEREFORE, BE IT RESOLVED, that the Director of Public Works be and hereby is authorized to purchase said mowing equipment.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

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PENFIELD TOWN BOARD RESOLUTION NO. 26T- 059

DATE: February 4, 2026

BY: Councilperson Lang

COMMITTEE: Public Works

NAME: Purchase of a 2026 John Deere 624P – Tier Wheel Loader

WHEREAS, the Director of Public Works desires to purchase one John Deere 624P Tier wheel loader and 2000 hour/84-month comprehensive warranty. From Sourcewell Contract 011723-JDC-173494, Quote #1453244 from Five Star Equipment Inc, 60 Paul Road, Rochester NY 14624, for a total cost of \$289,220.77, and

WHEREAS, total funds of \$289,220.77 for said purchase are budgeted in the 2026 Highway Department Budget (DA0-5130)

NOW, THEREFORE, BE IT RESOLVED, that the Director of Public Works be, and hereby is, authorized to purchase, said John Deere Loader.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. 26T- 060

DATE: February 4, 2026

BY: Councilperson Lang

COMMITTEE: Public Works

NAME: Purchase of one Chevrolet Silverado 3500HD

WHEREAS, the Director of Public Works desires to purchase one 2026 Chevrolet Silverado 3500HD Regular Cab, Stahl 8' Utility Body, from Franklin County piggyback Contract #25-1029-01, from DeNooyer Chevrolet, 127 Wolf Road, Albany NY, for a total cost of \$69,379.62; and

WHEREAS, total funds of \$69,379.62 for said purchase are budgeted in the 2026 Highway Department Budget (DA0-5130);

NOW, THEREFORE, BE IT RESOLVED, that the Director of Public Works be, and hereby is, authorized to purchase said truck.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. 26T- 061

DATE: February 4, 2026

BY: Councilperson Lang

COMMITTEE: Public Works

NAME: Purchase of one 2026 Chevrolet Silverado 3500HD with Dump Body, Plow, and Salter

WHEREAS, the Director of Public Works desires to purchase one 2026 Chevrolet Silverado 3500HD regular cab with dump body, plow, and salter, from Franklin County piggyback Contract # 25-1029-1, from DeNooyer Chevrolet, 127 Wolf Road, Albany NY, for a total cost of \$90,985.68; and

WHEREAS, total funds of \$90,985.68 for said purchase are budgeted in the 2026 Parks Department Budget (A00-7110).

NOW, THEREFORE, BE IT RESOLVED, that the Director of Public Works be, and hereby is, authorized to purchase said truck with dump body, plow, and salter.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

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PENFIELD TOWN BOARD RESOLUTION NO. 26T-062

DATE February 4, 2026

BY: Councilperson Dean

COMMITTEE: Public Safety

NAME: Appointment to the Energy & Environmental Conservation Committee (EECC)

BE IT HEREBY RESOLVED, that the following be appointed to the Energy & Environmental Conservation Committee for a term to expire December 31, 2026:

Members: John Bennett

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. 26T-063

DATE 2/4/2026

BY LINDA TEGLASH

COMMUNITY SERVICES COMMITTEE

NAME AUTHORIZATION FOR SUPERVISOR TO SIGN RECREATION CONTRACTS

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the following recreation contracts:

Soccer Shots, 95 Allens Creek Road, Bldg. 1, Suite 315, Rochester, NY 14618, instructor for youth soccer programs, 2/24/26-12/31/26, for a fee of 70% of total program revenue. Vouchers to be submitted at the conclusion of each program.

Bravo! Creative Arts, 12 George St, Fairport, NY 14450, instructor for youth drama programs, 1/1/2026-12/31/26, for a fee of 70% of total program revenue. Vouchers to be submitted at the conclusion of each program.

Jodi Marcello, 20 Falcon Trail, Pittsford, NY 14534, instructor for youth dance and yoga programs, for a fee of 70% of total program revenue. Vouchers to be submitted at the conclusion of each program.

Mary Slaughter, 345 Lyndon Rd, Fairport, NY 14450, instructor for youth fitness programs, for a fee of 70% of total program revenue. Vouchers to be submitted at the conclusion of each program.

Victory Fitness, 52 Depew St, Rochester, NY 14611, instructor of Fitness programs, for a fee of 70% of total program revenue. Vouchers to be submitted at the conclusion of each program.

Bushido Kai Judo, Inc. c/o Heiko Rommelman, 240 Curtice Park, Webster, NY 14580, instructor of Judo programs, for a fee of 70% of total program revenue. Vouchers to be submitted at the conclusion of each month.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_



2026 Penfield Non-Residential Construction Fees	
Non-Residential Construction	Fee
New Construction (i.e., new building)	*\$100 + \$0.25 / sf
Addition and/or Interior Remodeling	*\$100 + \$0.25 / sf (\$200 Minimum)
Plumbing - New Installation or Relocated Fixtures (includes C/C)	\$250
Plumbing (per fixture)	\$20 / fixture
Certificate of Occupancy / Compliance	\$100
Accessory Structure (e.g., decks and sheds)	*\$100 + \$0.20 / sf (\$100 minimum)
Perinton Sewer + County Hook Up	\$950
Penfield Sewer Connection + County Hook Up	\$600
Webster Sewer Connection	\$1,000
Underground Utility Repair/Replacement	\$100
Demolition - Primary Structure(s) or Structure(s) >1,200 SF	*\$100 + \$0.10 / sf (Min: \$100)
Demolition - Accessory Structure(s) (e.g. deck, patio, etc.)	*\$100 + \$50.00 / accessory
EV Charging Station	\$200 each + \$100 C/C
Miscellaneous Fees	Fee
Fire Suppression, decorative appliances, fuel related, etc.	See FM Fee Schedule
Generators (Residential and Non-Residential)	See FM Fee Schedule
Underground Utility Repair/Replacement	\$100
Going Out of Business Permit	See Town Clerk
New Residential Dwelling Recreation Fee (per dwelling)	\$1,000.00 / dwelling unit
Roof (includes certificate of compliance)	\$300
Solar / Geothermal (includes certificate of compliance)	\$300
Patios / Sports Court (includes C/C)	\$300
Electrical (includes certificate of compliance)	\$100
Permit Renewal	\$200
Telecommunication Tower (+ small cell on prvt prop.) <sup>1</sup>	*\$100 + 500
Telecommunication Antennae (new and replacement) <sup>1</sup>	*\$100 + \$200/antennae
Telecommunication Accessory (new and replacement) <sup>2</sup>	*\$100 + \$200 / type
Sidewalk waiver fee	See Engineering Dept
Reinspection Fee (after 2nd failure by type)	\$50
Trust and Agency/Letter of Credit	See Engineering Dept
Grade and Fill Permit	See Engineering Dept
EPOD Permit + Eng Review (See Eng Review Fees)	See Engineering Dept
Sign Installation Permit	Fee
Temporary Sign	\$50 / 1-7 days
Permanent signage (free standing, building mounted)	\$25 + \$4 / sf (Minimum \$50)

**\*Certificate of Occupancy or Compliance fee in addition to any other applicable fees required. For projects requiring third party electrical inspection, owners/applicants pay the selected third party agency directly: inspection fees rates**

1 Located on private property. For telecommunications proposed in the ROW, see the Department of Public Works fee schedule.

2 For communication facilities, ground mounted units and antennae shall be counted separately.

2026 Penfield Residential Construction Fees	
New Construction Residential <sup>1</sup> - Required	Fee
Principal Structure	*\$50 + \$0.25 / sf (\$400 minimum)
Certificate of Occupancy	\$50
Accessory Structure (e.g., decks, patios, sheds, etc.)	*\$50 + \$0.20 / sf (\$50 minimum)
Recreation Fee	\$1,000.00 / dwelling
Plumbing (new or relocated fixtures)	\$50
Plumbing (per fixture)	\$10 / fixture
Perinton Sewer + County Hook Up	\$850
Penfield Sewer Connection + County Hook Up	\$500
Webster Sewer Connection	\$1,000
Sidewalk Waiver Fee	See Engineering Dept
Trust and Agency/Letter of Credit	See Engineering Dept
Permit Renewal	\$50
Existing Residential and Other Projects	Fee
Addition / Interior Remodeling	*\$50 + \$0.25 / sf (\$75 minimum)
Accessory Structure (e.g., decks, sheds, etc.)	*\$50 + \$0.20 / sf (\$50 minimum)
Certificate of Occupancy / Compliance	\$50
Plumbing (per fixture)	\$10 / fixture
Plumbing Repair/Replace New (includes C/C)	\$100 + \$10 / fixture
Fireplace / Decorative Fuel Burning Appliance (inc. C/C)	\$100
Swimming Pool / Hot Tub (inc. C/C)	\$100
Underground Utility Repair/Replacement	\$50
Permit Renewal	\$50
Perinton Sewer + County Hook Up & Sewer Utility	\$900
Penfield Sewer Connection + County Hook Up & Sewer Utility	\$550
Webster Sewer Connection & Sewer Utility	\$1,050
Demolition - Primary Structure(s) or Structure(s) >1200 SF	*\$50 + \$0.10 / sf
Demolition - Accessory Structure (s)	*\$50 + \$25.00 / accessory
EV Charging Station	\$50 each + \$50 C/C
Miscellaneous / Other Fees	Fee
Code Compliance/Reinspection Fee (after 2nd failure)	\$25
Generators	See FM Fee Schedule
Roof (includes C/C)	\$100
Solar / Geothermal (includes C/C)	\$100
Patio / Sports Court (includes C/C)	\$100
Electrical (includes certificate of compliance)	\$50
Mobile Home (New or Relocated Unit) C of O Included	\$300
Customary Home Occupation - Sign Permit	\$20
Property Maintenance Re-Inspection (after 2 failed visits)	\$50
EPOD Permit + Engineering Review	See Engineering Dept
Grade and Fill Permit	See Engineering Dept

**\*Certificate of Occupancy or Compliance fee in addition to any other applicable fees required. For projects requiring third party electrical inspection, owners/applicants pay the selected third party agency directly; inspection fees rates vary.**

<sup>1</sup>Per New York State Uniform Code, projects subject to the requirements of the Residential Code of NYS are classified as a residential permits and projects subject to the requirements of the NYS Building Code are classified as commercial permits.

**INTERMUNICIPAL AGREEMENT  
REGARDING COOPERATION TO REDUCE STORMWATER POLLUTION AND  
PROTECT WATER QUALITY IN MONROE COUNTY**

An INTERMUNICIPAL AGREEMENT among the CITY OF ROCHESTER, 30 Church Street, Rochester, NY 14614, the Towns of BRIGHTON, 2300 Elmwood Avenue, Rochester, New York 14618; CHILI, 3333 Chili Avenue, Rochester, NY 14624; CLARKSON, P.O. Box 858, 3710 Lake Road, Clarkson, NY 14430 GATES, 1605 Buffalo Road, Rochester, NY 14624; GREECE, 1 Vince Tofany Blvd., Rochester, NY 14616; HENRIETTA, 475 Calkins Road, Henrietta, NY 14467; IRONDEQUOIT, 1280 Titus Avenue, Rochester, NY 14617; MENDON, 16 W. Main Street, Honeoye Falls, NY 14472; OGDEN, 269 Ogden Center Road, Spencerport, NY 14559; PARMA, 1300 Hilton-Parma Road, Hilton, NY 14468; PENFIELD, 3100 Atlantic Avenue, Penfield, NY 14526; PERINTON, 1350 Turk Hill Road, Fairport, NY 14450; PITTSFORD, 11 S. Main Street, Pittsford, NY 14534; and WEBSTER, 1000 Ridge Road, Webster, NY 14580; and hereinafter referred to as “Stormwater Coalition of Monroe County City/Town Members”, the Villages of BROCKPORT, 49 State Street, Brockport, NY 14420; EAST ROCHESTER, 120 West Commercial Street, East Rochester, NY 14445; FAIRPORT, 31 South Main Street, Fairport, NY 14450; HILTON, 59 Henry Street., Hilton, NY 14468; PITTSFORD, 21 North Main Street, Pittsford, NY 14534; SCOTTSVILLE, 22 Main Street, Scottsville, NY 14546; SPENCERPORT, 27 West Avenue, Spencerport, NY 14559; and WEBSTER, 28 West Main Street, Webster, NY 14580, hereinafter referred to as “Stormwater Coalition of Monroe County Village Members ”; and the STATE UNIVERSITY of NEW YORK at BROCKPORT, 350 New Campus Drive, Brockport, NY 14420, hereinafter referred to as “Stormwater Coalition of Monroe County Organization Member”; and the COUNTY OF MONROE, a municipal corporation with offices at 39 West Main Street, Rochester, NY, hereinafter referred to as “County”. All parties to the Agreement are collectively the “Stormwater Coalition of Monroe County” or the “Coalition”.

**WITNESSETH**

WHEREAS, the members of the Coalition recognize the importance of protecting water quality and the value to the community of streams, rivers, bays, lakes and other waterways; and

WHEREAS, certain members of the Coalition that own or operate municipal separate storm sewer systems (MS4) must comply with applicable Federal and New York State regulations; and

WHEREAS, the Coalition members recognize that, because watersheds and separate storm sewer systems cross municipal boundaries there are opportunities to save money and resources, and increase effectiveness by working collaboratively, the members should work cooperatively to reduce stormwater pollution and protect water quality; and

WHEREAS, the Monroe County Legislature, by Resolution No. 373 of 2019, adopted on December 10, 2019, and the Administrative Board of the Rochester Pure Water’s District by Resolution No. 19R-\_\_, adopted on December 10, 2019, copies of said Resolutions are attached hereto as Exhibit “A”, authorized the County to enter into such an Intermunicipal Agreement and any amendments thereto, and authorized the County Executive, or his/her designee, to execute said Agreement on behalf of the County; and

WHEREAS, the City Council, Town Boards and Village Boards by Resolution or Ordinance, authorized said City, Town or Village to enter into such Intermunicipal Agreement and authorized the mayor of said City, the supervisor of said Town and the mayor of said Village or their designees, to execute said Agreement on behalf of said City, Towns or Villages, a copy of said Resolution or Ordinance is attached hereto as Exhibit “B”; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. Term of Agreement

- A. The term of this Agreement shall be from January 1, 2025 through December 31, 2029. This Agreement may be renewed, amended, or terminated. Any party may withdraw from this agreement upon sixty (60) days written notice to the other parties, including the current Chair of the Coalition at 145 Paul Road, Rochester, NY 14624.

2. Authorized Work of the Coalition

The Coalition’s purpose is to work collaboratively to:

- A. Facilitate compliance with the New York State MS4 General Permit requirements.
- B. Although the Coalition will assist in the implementation of the six minimum control measures it does not assume responsibility for the implementation of any of the six minimum control measures on behalf of any individual member within the coalition.
- C. Reduce stormwater pollution and improve water quality. Secondary benefits may include a reduction in flood damage, economic development, improvements to fish and wildlife habitat, and recreation.
- D. Facilitate the use of existing or future resources, organizations, and programs for the provision of the services to reduce stormwater pollution, to protect water quality and to restore natural hydrology while enhancing efficiency. These services may include, but are not limited to educating the public on minimizing stormwater pollution, involving the public in Coalition projects and programs, conducting illicit discharge detection and elimination efforts, assisting with construction site runoff control and post-construction stormwater management, and implementing pollution prevention practices at municipal facilities.
- E. Share resources, including, but not limited to: staff time, equipment, supplies, technology and services.



3. The Coalition Membership Fees shall be as follows:

- A. Each Coalition member shall pay an annual membership fee, subject to change and approval, for the Coalition to fund the implementation of programs. This fee is determined annually by the Coalition's Executive Committee, approved by Coalition, and documented in the meeting minutes. The current Membership Fee Schedule is included in this Agreement as Exhibit "C".
- B. Membership fees shall be paid to Monroe County by the date established by the Coalition. Upon payment in full, a municipality or organization shall become a "Member." With approval from the Executive Committee, payment arrangements may be negotiated with the County for extenuating circumstances. In such cases the municipality or organization is considered a member prior to payment in full.
- C. Membership fees will be held by the County in a trust account. Requests by Coalition staff or Coalition members to expend the membership fees will be submitted to the Executive Committee and the Coalition for their approval as defined in Section 5.B. herein. Approval for expenditures and contracts will be documented in writing, signed by the Chair of the Coalition and submitted to the County for action. The County Executive or his/her designee is authorized to appropriate and expend the membership fees and execute contracts as approved by the Coalition.
- D. The Coalition shall research and implement an appropriate funding mechanism for future cooperative projects and programs.

4. Responsibilities of the Coalition

- A. Each member shall designate an official representative to serve on the Coalition. The designee shall be responsible to attend and participate in meetings of both the Coalition and the task groups created to reduce stormwater pollution, to improve water quality and to transmit stormwater information to their municipality or organization. The designee shall also be responsible to obtain opinions on stormwater issues from their municipality or organization and to share such opinions with the Coalition membership. Each member may also designate additional representatives to participate in the work of the Coalition in cooperation and coordination with the official representative.
- B. The County will serve as the fiscal agent and host the staff of the Coalition. In order to ensure that the Coalition's compliance programs can continue uninterrupted, the Monroe County Department of Environmental Services will fund the existing two (2) full-time equivalent positions that staff the Coalition, through the Rochester Pure Waters District (RPWD), until a long-term funding solution is established. This contribution will be made in lieu of the County or the RPWD paying membership fees. Staffing services shall include, but are not limited to: coordination of the Coalition, the Executive Committee and the task groups, development of the Coalition workplan, management of Coalition

projects, applying for grant funding, and coordination of awarded grants. Staff shall also manage the implementation of the membership fee and provide annual reporting of cooperative program activities. Either the Coalition or the County may terminate this staffing services portion of the Agreement upon mutual consent. Notice to the County shall be sent to the Monroe County Executive, 39 West Main Street, Rochester, NY 14614. Notice to the Coalition shall be sent to the Chair of the Coalition, 145 Paul Road, Rochester, NY 14624.

- C. The Coalition recognizes that consistency in staffing services is important to the long-term program plan. The Monroe County Department of Environmental Services will notify the Executive Committee of any significant staffing changes that impact the current services provided.

5. Coalition Officer Responsibilities, Voting Processes and Term Limits

- A. The officers of the Coalition shall be the Chair and Vice-Chair. The officers shall be Members and serve two-year terms. The duties and responsibilities of the Chair shall be to provide leadership for the Coalition, preside at meetings and function as the official spokesperson for the Coalition. The Vice-Chair shall assist the Chair and subsequently may assume the Chair position for a two-year term.
- B. A quorum constituting more than 50% of the Members is required to make decisions regarding Coalition business including the election of officers and the expenditure of membership fees. Coalition decisions and recommendations are generally made by consensus of the quorum present.

When the Coalition cannot reach consensus, voting will be used for decision-making. Each Member shall have one (1) vote. An officially designated alternate to the official representative may vote in the absence of this representative. In the case of a tie vote, the Chair shall cast the tie-breaking vote. Voting by email is permitted.

- C. The Executive Committee shall be elected by the Coalition and shall consist of at least seven (7) Members including the Coalition Chair and Vice-Chair. The Committee shall include at least one (1) Village Member and two (2) Town Members. Members of the Executive Committee shall serve two-year terms and may serve a maximum of three (3) consecutive terms.
- D. The Executive Committee shall meet a minimum of four (4) times per year. The meetings are open to any interested Coalition members to attend. The roles of the Executive Committee are as follows:
- The Executive Committee shall act on behalf of the Coalition between scheduled meetings based on decisions made at Coalition meetings.
  - The Executive Committee shall act on tasks delegated by the Coalition.

- The Executive Committee shall make recommendations to the Coalition regarding the workplan, projects, use of staff providing service under this Agreement, implementation of a long-term funding mechanism and the membership fee, as well as the use of membership funds.

6. Agreement Limitations

- A. This Agreement may be modified or amended only in writing duly executed by all parties, which shall be attached to and become a part of this Agreement.
- B. Each party shall indemnify and hold harmless the other, its officers, agents and assigns for all liability arising out of its activities under this Agreement.
- C. This Agreement constitutes the entire Agreement between the parties and supersedes any and all prior Agreements between the parties hereto for the services herein to be provided. The Agreement shall be governed by and construed in accordance with the laws of NY State without regard or reference to its conflict of laws and principles.

7. Execution

- A. This Agreement may be executed in any number of counterparts, each of which shall be an original, but which together shall constitute one in the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year as written on the signature pages.

**COUNTY OF MONROE**

By \_\_\_\_\_  
Adam J. Bello  
County Executive

**Municipality**

By \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Contractor's Federal ID Number or  
Social Security Number

State of New York    )  
                                  )       ss:  
County of Monroe    )

On the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_ before me, the undersigned, a Notary Public in and for said State, personally appeared Cheryl Dinolfo, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signatures on the instrument, the individual(s), or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

State of New York    )  
                                  )       ss:  
County of Monroe    )

On the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_ before me, the undersigned, a Notary Public in and for said State, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signatures(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public

## EXHIBIT "A"

By Legislators Hebert and Brew

Intro. No. 444

RESOLUTION NO. 373 OF 2019

### AUTHORIZING INTERMUNICIPAL AGREEMENT WITH MUNICIPAL CORPORATIONS TO AUTHORIZE WORK OF STORMWATER COALITION OF MONROE COUNTY

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The County Executive, or her designee, is hereby authorized to execute an intermunicipal agreement, and any amendments thereto, with municipal corporations, to authorize the work of the Stormwater Coalition of Monroe County, for the period of January 1, 2020 through December 31, 2024, with the option to renew for three (3) additional five-year terms.

Section 2. The County Executive, or her designee, is hereby authorized to expend Stormwater Coalition of Monroe County funds, as approved by the Coalition, to complete the work of the Coalition in complying with Federal Phase II Stormwater Regulations set forth by the United States Environmental Protection Agency and the New York State Department of Environmental Conservation.

Section 3. Funding for this agreement is included in trust fund 9626, Stormwater Coalition, funds center 8572020100, Pure Waters Industrial Waste.

Section 4. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Intergovernmental Relations Committee; November 26, 2019 - CV: 4-0  
Environment and Public Works Committee; November 25, 2019 - CV: 6-0  
File No. 19-0287

ADOPTION: Date: December 10, 2019      Vote: 29-0

#### ACTION BY THE COUNTY EXECUTIVE

APPROVED:  VETOED: \_\_\_\_\_

SIGNATURE:  DATE: 12/11/19

EFFECTIVE DATE OF RESOLUTION: 12/14/19

**EXHIBIT “B”**

## EXHIBIT “C”

### Stormwater Coalition of Monroe County

#### Membership Fee Schedule

	Population 2020 Census	Base Fee	Supplemental Fee (\$ 0.14/person) (\$0.07 in the City*)	Total Fee
<b>Brighton (T)</b>	37,137	\$ 5,000.00	\$ 5,199.18	\$ 10,199.18
<b>Brockport (V)</b>	8,366	\$ 2,500.00	\$ 1,171.24	\$ 3,671.24
<b>Chili (T)</b>	29,123	\$ 5,000.00	\$ 4,077.22	\$ 9,077.22
<b>Clarkson (T)</b>	4,358	\$ 5,000.00	\$ 610.12	\$ 5,610.12
<b>E. Rochester (V)</b>	6,587	\$ 2,500.00	\$ 922.18	\$ 3,422.18
<b>Fairport (V)</b>	5,353	\$ 2,500.00	\$ 749.42	\$ 3,249.42
<b>Gates (T)</b>	29,167	\$ 5,000.00	\$ 4,083.38	\$ 9,083.38
<b>Greece (T)</b>	96,926	\$ 5,000.00	\$ 13,569.64	\$ 18,569.64
<b>Henrietta (T)</b>	47,096	\$ 5,000.00	\$ 6,593.44	\$ 11,593.44
<b>Hilton (V)</b>	5,886	\$ 2,500.00	\$ 824.04	\$ 3,324.04
<b>Irondequoit (T)</b>	51,053	\$ 5,000.00	\$ 7,147.42	\$ 12,147.42
<b>Mendon (T)</b>	9,095	\$ 5,000.00	\$ 1,273.30	\$ 6,273.30
<b>Ogden (T)</b>	20,270	\$ 5,000.00	\$ 2,837.80	\$ 7,837.80
<b>Parma (T)</b>	16,217	\$ 5,000.00	\$ 2,270.38	\$ 7,270.38
<b>Penfield (T)</b>	39,438	\$ 5,000.00	\$ 5,521.32	\$ 10,521.32
<b>Perinton (T)</b>	47,479	\$ 5,000.00	\$ 6,647.06	\$ 11,647.06
<b>Pittsford (T)</b>	30,617	\$ 5,000.00	\$ 4,286.38	\$ 9,286.38
<b>Pittsford (V)</b>	1,355	\$ 2,500.00	\$ 189.70	\$ 2,689.70
<b>Rochester (C)</b>	211,328	\$ 5,000.00		\$ 5,000.00
<b>Scottsville (V)</b>	2,001	\$ 1,250.00	\$ 280.14	\$ 1,530.14
<b>Spencerport (V)</b>	3,601	\$ 2,500.00	\$ 504.14	\$ 3,004.14
<b>SUNY Brockport</b>		\$ 2,500.00		\$ 2,500.00
<b>Webster (T)</b>	45,327	\$ 5,000.00	\$ 6,345.78	\$ 11,345.78
<b>Webster (V)</b>	5,399	\$ 2,500.00	\$ 755.86	\$ 3,255.86
			<b>TOTAL</b>	<b>\$ 172,109.14</b>

Notes:

- The base fee for MS4 towns, educational institutions, and the City of Rochester is \$5,000 and for MS4 villages \$2,500. The base fee for non-MS4 towns is \$2,500 and for non-MS4 villages is \$1,250.
- Population data is from the 2020 census. In those towns with villages within their boundaries, the population listed does not include the population within the village.
- The supplemental fee is based on population (\$0.14 per resident).
- Non-MS4s are not assessed a supplemental fee.
- The County is providing staffing and other in-kind services in lieu of paying a fee.