



# TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798



## PENFIELD PUBLIC LIBRARY BOARD OF TRUSTEES

REGULAR MONTHLY MEETING

Tuesday, November 21, 2023, 6:30pm

3100 Atlantic Avenue, Penfield, New York 14526 (Town Hall)

### AGENDA

- I. Call to Order/Welcome: Brett Holley, President
  - II. Adoption of the Agenda
  - III. Approval of the Minutes and Financial Report
  - IV. Public Participation
  - V. Liaison Report: Linda Kohl
  - VI. Friends of Penfield Public Library Liaison Report: Judie Marinucci
  - VII. Penfield Public Library Foundation Liaison Report: Neeraj Shah
  - VIII. Committee Reports:
    - a. Finance: Neeraj Shah (Chair) Justin Araki, Anna Williams
    - b. Personnel: Anna Williams (Chair), Jennifer McCorry, Harish Nayak  
Recommendation for Judie Marinucci to serve a second term on the Board of Trustees, January 1, 2024 - December 31, 2028. Voting will take place in December, 2023.
    - c. Strategic Planning: Jennifer McCorry (Chair), Judie Marinucci, Jason Becker
    - d. By-Laws/Policy: Justin Araki (Chair), Megan Griffin-Adams, Neeraj Shah
    - e. Communications/Advocacy: Judie Marinucci (Chair), Megan Griffin-Adams, Harish Nayak
  - IX. Director's Report: Rhonda Rossman
  - X. Unfinished Business: None
  - XI. New Business:
    - a. Policy and Document Reviews
      1. General Finance and Budget Policies
      2. Ethics Statement
      3. Succession Plan
    - b. Recorded/Streamed Live Board Meetings
    - c. Capital Improvement Project - paint and carpet
  - XI. Claims Payment/Appointment of Auditor
    - a. December meeting:
    - b. January meeting:
  - XII. Adjournment of Regular Meeting
- Next Meetings:
- a. Regular Monthly Board Meeting, December 19, 2023, 6:30pm