



TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798

SPECIAL TOWN BOARD LEGISLATIVE AGENDA

Wednesday, December 18, 2024 7:30PM

Supervisor Jeff Leenhouts, presiding

- I. Call to Order - Pledge of Allegiance - Roll Call
- II. Communications and Announcements- None
- III. Public Participation - None
- IV. Additions and Deletions to Agenda
- V. Approval of Minutes - None
- VI. Petitions - None
- VII. Resolutions by Function

Law and Finance

24T-184 Authorizing the Establishment of a Bank Account for the Deposit of DPW Bond Anticipation Note Funds

24T-185 Authorizing the Town Comptroller to Allocate ARPA Funds Among Previously Approved Projects

24T-186 Authorization of 2025 Budget Amendments and Addtl. Appropriations from General Fund Balance.

Public Works - None

Public Safety - None

Community Services - None

- VIII. Old Business
- IX. New Business
- X. Executive Session
- XI. Next Meeting: January 8, 2025
- XII. Adjournment

This meeting will be video recorded and broadcast LIVE via the town's website www.penfield.org and the Town's Government Access Cable Channel 1303.

Questions regarding video coverage contact Penfield TV at (585) 340-8661.

NEW BUSINESS

PENFIELD TOWN BOARD RESOLUTION NO. 24T-184 DATE: December 18, 2024

BY: Councilperson Lee

COMMITTEE: Law and Finance

NAME: **Authorizing the Establishment of a Bank Account for the Deposit of DPW Bond Anticipation Note Funds.**

WHEREAS, the Town of Penfield received \$15,600,000 in funds through a bond anticipation note (BAN) to fund the construction of a DPW facility, and

WHEREAS, New York State Local Finance Law, Section 165 requires the proceeds from BANs to be deposited in a special account in a bank or trust company located and authorized to do business in New York State, and

WHEREAS, the Town maintains special accounts for funds with NY CLASS,

NOW THEREFORE BE IT RESOLVED, the Town Board authorizes the addition of an account with NY CLASS to serve as a depository specifically for funds related to the BAN acquired to fund the construction of a DPW facility.

Moved: _____

Seconded: _____

Vote:

Berry _____

Lee _____

Leenhouts _____

Ockenden _____

Teglash _____

PENFIELD TOWN BOARD RESOLUTION NO. 24T- 185 DATE: December 18, 2024

BY: Councilperson Lee

COMMITTEE: Law and Finance

NAME: Authorizing the Town Comptroller to Allocate ARPA Funds Among Previously Approved Projects

WHEREAS, the Town of Penfield previously allocated available ARPA funding to various projects of community need and benefit, via Resolutions 24T-143, 24T-166 and 24T-179 and wishes for these projects to move forward while making full use of the ARPA funding available to the Town; and

WHEREAS, the Town Board wants to grant flexibility to allocate the ARPA funding as needed among the approved projects to ensure that applicable expenditure requirements can be satisfied.

NOW THEREFORE BE IT RESOLVED, the Town Board authorizes the Town Comptroller to allocate available ARPA funding among the projects and ensure the Town's compliance with US Treasury requirements associated with the funding.

Moved: _____

Seconded: _____

Vote:

Berry _____

Lee _____

Leenhouts _____

Ockenden _____

Teglash _____

NEW BUSINESS

PENFIELD TOWN BOARD RESOLUTION NO. 24T-186 DATE: December 18, 2024

BY: Councilperson Lee COMMITTEE: Law and Finance

NAME: **Authorization of 2025 Budget Amendments and Additional Appropriations from the General Fund Balance.**

WHEREAS, the Town Board desires to have a 2025 budget that ensures the continued provision of services for Penfield residents; and

WHEREAS, additional appropriations and budget adjustments have been identified as necessary to satisfy the needs of the Town;

NOW BE IT RESOLVED that the following 2025 budget amendments and additional budget appropriations be approved:

ITEM	GLACCOUNT	CURRENT BUDGET	PROPOSED
Addition of Night Foreman FTE	DA0-5110-0001-1011	\$ 910,950.00	\$ 946,989.00
	DA0-5142-0001-1011	\$ 910,950.00	\$ 946,989.00
FICA	DA0-9030-0008-8000	\$ 148,938.00	\$ 154,452.00
Retirement	DA0-9010-0008-8000	\$ 258,985.00	\$ 267,130.00
Additional FTE - Sewer Maintenance Mechanic	S10-8120-00014-1011	\$ 376,243.00	\$ 441,778.00
		FICA	S10-9030-0008-8000
Retirement	S10-9010-0008-8000	\$ 49,069.00	\$ 56,474.00
Create Assistant Assessor	A00-1355-0001-1011	\$ 297,202.00	\$ 302,329.00
FICA	A00-9030-0008-8000	\$ 464,849.00	\$ 465,241.00
Retirement	A00-9010-0008-8000	\$ 817,130.00	\$ 817,709.00
Additional Appropriations -Library	L00-7410 VARIOUS		\$ 80,000.00
	SUBTOTAL	\$ 4,263,099.00	\$ 4,512,887.00
WORKMAN'S COMP ACTUAL		\$ 295,698.00	\$ 243,799.00
BOND INTEREST EXPENSE ACTUAL		\$ 640,000.00	\$ 513,396.00
	TOTAL	\$ 5,198,797.00	\$ 5,270,082.00
	TOTAL APPROPRIATIONS REQUESTED	\$ 71,285.00	

Moved: _____

Seconded: _____

Vote:

Berry _____

Lee _____

Leenhouts _____

Ockenden _____

Teglash _____