



TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798

TOWN BOARD LEGISLATIVE AGENDA

Wednesday, April 1, 2026 6:30 PM

Supervisor Berry, presiding

- I. Call to Order - Pledge of Allegiance - Roll Call
- II. Communications and Announcements
- III. Public Hearing #1: To Consider a Proposed Local Law to Amend Town Code Chapter 120 (Flood Damage Prevention) to ensure Conformance and Consistency with Requirements Established for the National Flood Insurance Rate Program by the United States Federal Emergency Management Agency (FEMA)

Public Hearing #2: To Consider a Proposed Local Law to Amend Town Code Section 250-13.12 to Modify the Town's Conditional Use Permit Requirements to Ensure Compliance with the NYS Cannabis Law

Public Hearing #3: To Consider a Proposed Local Law to Amend Chapter 11 (Boards and Personnel) to Add a New Article to Allow Board Members to Participate in Public Meetings via Videoconferencing
- IV. Public Participation
- V. Additions and Deletions to Agenda
- VI. Approval of Minutes - March 4, 2026
- VII. Petitions
- VIII. Resolutions by Function

Law and Finance

26T-085 Appointment of Chair to the Planning Board

Public Works

26T-086 Awarding a Contract for Engineering Design of Phase 1 and 2 of the Shadow Pines Multi-Use Trail

Public Safety - None

Community Services - None

- IX. Old Business:
- X. New Business
- XI. Public Participation
- XII. Next Meeting: May 6, 2026
- XIII. Adjournment

This meeting will be video recorded and broadcast LIVE via the town's website www.penfield.org and the Town's Government Access Cable Channel 1303.

Questions regarding video coverage contact Penfield TV at (585) 340-8661.

Page 1 | Town Clerk: (585) 340-8629 | clerk@penfield.org | www.penfield.org

TOWN BOARD LEGISLATIVE AGENDA

PENFIELD TOWN BOARD RESOLUTION NO. 26T-085

DATE: April 1, 2026

BY: Councilmember Getz

COMMITTEE: Law and Finance

NAME: Appointment of Chair to the Planning Board

BE IT RESOLVED, that Robert Kanauer, be appointed as Chair of the Planning Board for the year 2026, at an annual salary as established by the Town Board.

Moved: _____

Seconded: _____

Vote:

Berry _____

Dean _____

Getz _____

Lang _____

Teglash _____

REVISED

PENFIELD TOWN BOARD RESOLUTION NO. 26T- 086 DATE: April 1, 2026

BY: Councilperson Lang

COMMITTEE: Public Works

NAME: Awarding a Contract for Engineering Design of Phase 1 and 2 of the Shadow Pines Multi-Use Trail

WHEREAS, the Town has been exploring potential enhancements at the Shadow Pines property and prepared a conceptual design for a multi-phased development of a Multi-Use Trail on the south side of the property; and

WHEREAS, the Town issued a Request for Proposals (RFP) to prepare final engineering design and construction plans for Phase 1 and 2 of the Shadow Pines Multi-Use Trail; and

WHEREAS, the Town received three proposals and the selection committee, which was comprised of various town staff from multiple departments, conducted interviews with all three firms; and

WHEREAS, the selection committee determined that Costich Engineering, Land Surveying & Landscape Architecture D.P.C. was the best suited to provide the Town with the requested design services. The recommendation was reviewed by the Town Board at its March 25, 2026 Work Session meeting; and

WHEREAS, this project was not included in the 2026 Town Budget and will require an appropriation from the CM0 fund.

NOW, THEREFORE, BE IT RESOLVED, that the contract is hereby awarded to Costich Engineering, Land Surveying & Landscape Architecture D.P.C. for the total amount not to exceed \$85,374. This resolution and the proposal submitted by Costich Engineering, Land Surveying & Landscape Architecture D.P.C. shall be included as part of the contract; and

BE IT FURTHER RESOLVED, that said award is subject to the Town Attorney's approval, and the Supervisor is thereafter authorized to execute the necessary contract documents. Once all Town reviews and approvals associated with the contract have been completed the contractor will be given Notice to Proceed with this contract; and

BE IT FURTHER RESOLVED, the Town Board authorizes the transfer of funds from the CM0 fund to Account A00-1440-0004-4087 to pay for the services associated with this contract, not to exceed the amount of \$85,374.

Moved: _____

Seconded: _____

Vote:

Berry _____

Dean _____

Getz _____

Lang _____

Teglash _____