



# TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798

## TOWN BOARD LEGISLATIVE AGENDA

Wednesday, August 5, 2026 6:30 PM

Supervisor Berry, presiding

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- I. Call to Order - Pledge of Allegiance - Roll Call
- II. Communications and Announcements
- III. Public Hearing: To Consider a Proposed Local Law to Amend Penfield Town Code Section 250-2.2 (Terms Defined)
- IV. Public Participation
- V. Additions and Deletions to Agenda
- VI. Approval of Minutes - June 3, 2026; July 1, 2026
- VII. Petitions
- VIII. Resolutions by Function

### **Law and Finance**

- 26T-135 Modify Dog License Registration to Allow Contributions for Animal Shelter Services
- 26T-136 Authorization to Settle RCC Penfield LLC, AKA Doodlebugs, Tax Certiorari Proceedings
- 26T-137 Appointment of School Tax Collector for the 2026-2027 School Year for the Wayne Central School District
- 26T-138 Accepting a Grant to Update Penfield's Local Waterfront Revitalization Program and Execute Corresponding Contract with New York State Department of State (NYSDOS)
- 26T-139 Completion of the Town of Penfield Active Transportation Plan
- 26T-140 Appointment of Part-Time Clerk III -Department of Public Works
- 26T-141 Appointment of Full-Time Clerk II - Building/Zoning/Fire Marshall
- 26T-142 Authorizing the Supervisor to Sign an Agreement for Janitorial Services for the Alpheus Clark House

### **Public Works- None**

### **Public Safety - None**

### **Community Services - None**

- IX. Old Business:
- X. New Business
- XI. Public Participation
- XII. Next Meeting: September 2, 2026
- XIII. Adjournment

*Town of Penfield, 3100 Atlantic Avenue, Penfield, NY 14526-9798*

**TOWN BOARD LEGISLATIVE AGENDA**

*This meeting will be video recorded and broadcast LIVE via the town's website [www.penfield.org](http://www.penfield.org)  
and the Town's Government Access Cable Channel 1303.*

*Questions regarding video coverage contact Penfield TV at (585) 340-8661.*

PENFIELD TOWN BOARD RESOLUTION NO. 26T--135

DATE August 5, 2026

BY: Councilperson Getz

COMMITTEE: Law and Finance

NAME: Modify Dog License Registration to allow Contributions for Animal Shelter Services

WHEREAS, a recent amendment to the Agriculture and Markets Law requires applications for dog licenses to “include space where an owner may elect to make a contribution in support of the pound or shelter managed by the municipality where the owner resides or any organization which is contracted by such municipality to provide animal shelter services...”; and

WHEREAS, the law also requires the application to “list the organization in which the contribution will be sent and may list suggested reasonable contribution amounts with an option for any amount...”; and

NOW THEREFORE, BE IT RESOLVED, that the Town of Penfield shall modify its current application to comply with the foregoing requirements; and it is further,

RESOLVED that the Town of Penfield shall deposit all monies collected from voluntary contributions pursuant to N.Y. Agriculture and Markets Law §109(1)(c) into a dedicated fund. The proceeds of such funds shall be properly accounted for and be given to the organization listed on the application annually. In no event shall the funds derived from voluntary contributions replace any existing funding commitments to such organizations. This will take effect immediately.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. 26T-136 DATE: August 5, 2026

BY: Councilperson Getz COMMITTEE Law and Finance

NAME: Authorization to Settle RCC Penfield LLC, AKA Doodlebugs,  
Tax Certiorari Proceedings

**WHEREAS, RCC Penfield LLC**, heretofore commenced proceedings against the Assessor and the Board of Assessment Review and other respondents for a review of the Assessment for the roll year 2025 for the premises located at 2160 Frpt. Nine Mile Pt. Rd., (tax map #140.01-2-70.13) located within the Town of Penfield, and

**WHEREAS**, negotiations have been had between the Attorney for the Town and the Attorneys for the Petitioner in an attempt to settle and compromise Petitioner's claim, and

**WHEREAS**, after such negotiations, tentative agreement has been reached between all parties on the terms of a proposed settlement subject to the approval of the Town Board and to the approval of the Supreme Court of the State of New York, which terms of settlement are set forth in the stipulations on file in the Office of the Town Assessor, and

**WHEREAS**, upon due consideration of all facts and circumstances, the Town Board finds that the proposed compromise and settlement is fair and reasonable and should be approved.

**THEREFORE, BE IT RESOLVED**, that the proposed settlement of the Tax Certiorari proceedings brought by RCC Penfield LLC, for the roll year 2025 be and hereby are approved.

**BE IT FURTHER RESOLVED**, that the Attorney representing the Town be and hereby is directed to make application to the Supreme Court of the State of New York for approval of such settlement and that upon obtaining such approval, the Assessor of the Town of Penfield be and he hereby is directed to make the necessary adjustments in the Assessment Rolls for the Town of Penfield to reflect the terms of such settlement.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. 26T-137 DATE: August 5, 2026

BY Councilperson Getz

COMMITTEE: Law and Finance

NAME: Appointment of School Tax Collector for the 2026-2027 School Year for the Wayne Central School District

WHEREAS, Section 37 of the Town Law of New York State provides that collection of school taxes in first class towns is the duty of the Town's Receiver of Taxes & Assessments unless a Resolution is adopted by the Town Board to convey this responsibility to the tax collector appointed by the Board of Education,  
and

WHEREAS, Penfield is one of six first-class townships within the boundaries of Wayne Central School District, and

WHEREAS, the tax receiver is appointed by the Wayne Central Board of Education as the school tax collector for the Wayne Central School District portion of the Town of Penfield for the 2026-2027 school year,

NOW, THEREFORE, BE IT RESOLVED, that the Penfield Town Board hereby approves the appointment of the Town of Ontario / Shelley LaRocca, as School Tax Collector for the Wayne Central School District portion of properties in the Town of Penfield.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_

cc: Wayne Central School District

PENFIELD TOWN BOARD RESOLUTION NO. 26T-\_\_\_\_\_      DATE: August 5, 2026

BY: Councilperson Getz

COMMITTEE: Law & Finance

NAME: Accepting a Grant to Update Penfield's Local Waterfront Revitalization Program and Execute Corresponding Contract with New York State Department of State (NYSDOS)

WHEREAS, the Town of Penfield applied for a grant through the New York State Department of State (NYSDOS) to update its Local Waterfront Revitalization Program (LWRP) through New York State's Consolidated Funding Application; and

WHEREAS, the grant application was successful and New York State Department of State (NYSDOS) has awarded the Town of Penfield \$75,000 under the Environmental Protection Fund; and

WHEREAS the Town of Penfield and NYDOS will need to enter into a contract to oversee the completion of the grant funded project.

NOW, THEREFORE, BE IT RESOLVED, the Penfield Town Board accepts the State's grant funds and authorizes the Town Supervisor to enter into the required contract with NYDOS.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. 26T-\_\_\_\_\_      DATE: August 5, 2026

BY: Councilperson Getz

COMMITTEE: Law & Finance

NAME: Completion of the Town of Penfield Active Transportation Plan

WHEREAS, the Town of Penfield wanted to prepare an Active Transportation Plan to identify future strategies and opportunities to enhance and expand multi-modal access throughout the town; and

WHEREAS, the Town of Penfield procured the services of Colliers Engineering & Design to assist the Town with the planning effort, which included public participation, existing conditions analysis and future recommendations; and

WHEREAS, the project culminated with the preparation of an Active Transportation Plan document which has been reviewed by town staff and the Town Board, which was the final deliverable of the project's scope of services.

NOW, THEREFORE, BE IT RESOLVED, the Penfield Town Board acknowledges the completion of the planning effort, accepts the final Active Transportation Plan, and thanks the Colliers Engineering & Design team for their work on the project.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. 26T-140      DATE: August 5, 2026

BY Councilperson Getz

COMMITTEE: Law & Finance

NAME Appointment of Part-time Clerk III – Department of Public Works

WHEREAS, The Town of Penfield has a vacancy for Clerk III Part-time;  
and

WHEREAS, The Town Supervisor and Town Board have reviewed and  
considered all candidates who applied for this position; and

WHEREAS, all Monroe County Civil Service and Town of Penfield fair  
hiring procedures have been followed; and

NOW, THEREFORE, BE IT RESOLVED, that Allison MacKenzie, be given a  
probationary appointment as Clerk III part-time in the Department of  
Public Works at an hourly rate established by the Town Board and in  
accordance with Town Policies effective August 17, 2026.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry      \_\_\_\_\_

Dean      \_\_\_\_\_

Getz      \_\_\_\_\_

Lang      \_\_\_\_\_

Teglash      \_\_\_\_\_



PENFIELD TOWN BOARD RESOLUTION NO. 26T- 141      DATE: August 5, 2026

BY Councilperson Getz

COMMITTEE: Law & Finance

NAME Appointment of Full-Time Clerk II – Building/Zoning/Fire Marshall

WHEREAS, The Town of Penfield has a vacancy for Clerk II Full-time;  
and

WHEREAS, The Town Supervisor and Town Board have reviewed and  
considered all candidates who applied for this position; and

WHEREAS, all Monroe County Civil Service and Town of Penfield fair  
hiring procedures have been followed; and

NOW, THEREFORE, BE IT RESOLVED, that Ashley Monnat, be given a  
probationary appointment as Clerk II full-time in the Department of  
Building/Zoning/Fire Marshall at an hourly rate established by the  
Town Board and in accordance with Town Policies effective August 24,  
2026.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry      \_\_\_\_\_

Dean      \_\_\_\_\_

Getz      \_\_\_\_\_

Lang      \_\_\_\_\_

Teglash      \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. 26T-142

DATE August 5, 2026

BY: Councilperson Getz

COMMITTEE: Law and Finance

NAME: Authorizing the Supervisor to sign an Agreement for Janitorial Services for the Alpheus Clark House

WHEREAS, The Town of Penfield wishes to secure a provider for janitorial services for the Alpheus Clark House and New York State Industries for the Disabled (NYSID) is a preferred source,

WHEREAS, the agreement will run from August 3, 2026 to August 2, 2027, in an amount not to exceed \$93,052.60,

WHEREAS, the funds for these services are available in the 2026/2027 Facilities Department budget;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be authorized to sign an agreement with NYSID for janitorial services for the Alpheus Clark House. This agreement is to be reviewed and approved by the Town Attorney. This resolution rescinds the prior resolution for this service dated July 22,2026.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Berry \_\_\_\_\_

Dean \_\_\_\_\_

Getz \_\_\_\_\_

Lang \_\_\_\_\_

Teglash \_\_\_\_\_