



TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798

SPECIAL TOWN BOARD LEGISLATIVE AGENDA

Wednesday, October 30, 2024 at 6:30 PM

Supervisor Jeff Leenhouts, presiding

- I. Call to Order - Pledge of Allegiance - Roll Call
- II. Communications and Announcements
- III. Public Participation
- IV. Additions and Deletions to Agenda
- V. Approval of Minutes - NONE
- VI. Petitions
- VII. Resolutions by Function

Law and Finance

24T-160 Memorandum of Agreement with Civil Service Employees Association (CSEA)

24T-161 Authorizing the Supervisor to Execute the Agreement Associated with Monroe County's Municipal Senior/Youth Congregate Programming

24T-162 Adoption of Final Budgets for Fiscal Year 2025

Public Works - None

Public Safety - None

Community Services - None

- VIII. Old Business
- IX. New Business
- X. Public Participation
- XI. Executive Session
- XII. Next Meeting: November 6, 2024
- XIII. Adjournment

This meeting will be video recorded and broadcast LIVE via the town's website www.penfield.org and the Town's Government Access Cable Channel 1303.

Questions regarding video coverage contact Penfield TV at (585) 340-8661.

PENFIELD TOWN BOARD RESOLUTION NO. 24T-160 Date: October 30, 2024

BY: Councilperson Lee

Committee: Law & Finance

Name: Memorandum of Agreement with Civil Service Employees Association (CSEA)

Whereas, the Town and CSEA identified four sections (Bereavement Leave, Vacation Leave, Sick Time and Parental Leave) of the current contract to be updated; and

Whereas, the parties reached mutually agreeable terms to amend those sections of the current contract which expires December 31, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accepts the Memorandum of Agreement and authorizes the Town Supervisor to execute as written.

Moved: _____

Seconded: _____

Vote: Berry _____

Lee _____

Leenhouts _____

Ockenden _____

Teglash _____

BY: Councilperson Lee

Law and Finance Committee

NAME Authorizing the Supervisor to Execute the Agreement Associated with Monroe County’s Municipal Senior/Youth Congregate Programming

WHEREAS, the Town of Penfield will receive \$431,712 in funds through Monroe County’s Municipal Senior/Youth Congregate Programming, which is being funded through Monroe County’s ARPA funding; and

WHEREAS, the Town is required to execute an agreement with the County and provide required insurances for use of these funds.

NOW THEREFORE BE IT RESOLVED, the Town Board authorizes the Supervisor to execute the agreement in accordance with Monroe County’s requirements.

Moved: _____

Seconded: _____

Vote: Berry _____

Lee _____

Leenhouts _____

Ockenden _____

Teglash _____

PENFIELD TOWN BOARD RESOLUTION NO. 24T-162

DATE: October 30, 2024

BY: Councilperson Lee

COMMITTEE: Law and Finance

NAME: **Adoption of Final Budgets for fiscal year 2025**

WHEREAS, the Town Board of the Town of Penfield having on the 2nd day of October 2024 commencing at 6:30 PM, duly held a public hearing on the Preliminary Budgets for the fiscal year beginning January 1, 2025, and

WHEREAS, all requirements of Article 102 through 109 of the New York State Town Law for preparation and adoption of the General, Highway, and Library Budgets have been met, and

WHEREAS, all requirements of Article 15 of the New York State Town Law for preparation and adoption of the Special District budgets have been met, and

WHEREAS, in addition to the above legal requirements, a presentation of the 2025 Tentative Budget was made at the Town Board meeting on September 18th and,

WHEREAS, all persons desiring to be heard in the matter of the budgets of the Town of Penfield for fiscal year 2025 have been fully heard,

NOW THEREFORE, BE IT RESOLVED, that the Final Budgets for the General, Highway, and Library Funds, and the Special Districts be and the same are hereby adopted as the annual budgets for the fiscal year beginning January 1, 2025, and that such annual budgets as so adopted, be entered in the minutes of the proceeding of this Town Board, and the annual budgets made available for public inspection at the Town Clerk’s Office during normal business hours as well as in the Finance Office at the Town Hall located at 3100 Atlantic Avenue, and the Public Library at 1985 Baird Road, and

BE IT FURTHER RESOLVED, that the Clerk of the Town of Penfield certify as provided by law, duplicate copies of said annual budgets together with Assessment Rolls for the Town, and provide to the Supervisor of this Town, and that the Supervisor shall provide such copy to the Monroe County Legislature, as required by law.

Moved: _____

Seconded: _____

Vote:

Berry _____

Lee _____

Leenhouts _____

Ockenden _____

Teglash _____