

TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798

TOWN BOARD LEGISLATIVE AGENDA

Wednesday, December 6, 2023, 6:30PM

Supervisor Debbie Drawe, presiding

- I. Call to Order - Pledge of Allegiance - Roll Call
- II. Communications and Announcements
- III. Public Hearing #1: To Consider Proposed Modifications to the Town's Official "Hunting Map" to alter the Specified Boundaries Related to Changes to Certain Area's Rural Character and Change the Name to "Firearm Discharge Map"
Public Hearing #2: To Consider a Proposed Local Law which, if Adopted, would Provide a Tax Exemption for Volunteer Fire and Ambulance Workers
- IV. Public Participation
- V. Additions and Deletions to Agenda
- VI. Approval of Minutes - November 1, 2023
- VII. Petitions
- VIII. Resolutions by Function

Law and Finance

- 23T-223 Authorization for the Town Supervisor to Sign a Professional Service Contract Amendment with Barton and Loguidice for a Townwide Traffic Study
- 23T-224 2023 Transfer of Funds to Restricted Fund Balance in the Highway Fund
- 23T-225 Budget Transfers for the General Highway and Library Funds and Budget Amendments in the General Fund
- 23T-226 Acceptance of a Grant from Kenlou Foundation Fund for Biking, Hiking Shared Use Trail Projects
- 23T-227 Adoption of the NYS Unified Solar Permit
- 23T-228 Adoption of the Town of Penfield 2024 Fee Schedule for Various Departments and Applications
- 23T-229 Authorization to Settle GRHS Foundation Inc.

Public Works

- 23T-230 Authorization to Prepare a Request for Proposals for the Preparation of Conditions Assessment of the Clark Road Barn
- 23T-231 Authorization for Supervisor to Sign a Contract with MRB Group for Professional Design Services for a Pedestrian Bridge at Channing H. Philbrick Park
- 23T-232 Authorization for Supervisor to Sign a Contract with GP Flooring Solutions for Carpet Tile Replacement Services at the Penfield Public Library
- 23T-233 Purchase of one 2024 Chevrolet Silverado 3500 HD Pickup Truck
- 23T-234 Purchase of Three 2024 Chevrolet Silverado 3500 HD Pickup Trucks
- 23T-235 Authorization for Supervisor to Sign a Contract with GP Flooring Solutions for VCT Tile Replacement Services at the Penfield Community Center
- 23T-236 Amendment to Resolution #23T-219 Roadway Dedications for 2023

TOWN BOARD LEGISLATIVE AGENDA

23T-237 Awarding a Contract for the Construction for the Allen's Creek Stream Restoration Project to JB's Excavation Services Inc.

23T-238 Authorization to Construct a New Parking Lot to Support the Newly Constructed Athletic Fields at Rothfuss Park

23T-239 Authorization to Advertise for Sealed Proposals for the Development of a Bathroom, Parking Lot and Pickleball Courts at Shadow Pines Property

23T-240 Awarding the Contract for the Installation of a Dumpster Enclosure in the Four Corners Municipal Parking Lot

Public Safety

23T-241 Authorization to Install YIELD Signs within Beacon Hills Neighborhood

Community Services - None

- IX. Old Business
- X. New Business
- XI. Executive Session
- XII. Next Meeting: January 3, 2024
- XIII. Adjournment

This meeting will be video recorded and broadcast LIVE via the town's website www.penfield.org and the Town's Government Access Cable Channel 1303.

Questions regarding video coverage contact Penfield TV at (585) 340-8661.

PENFIELD TOWN BOARD RESOLUTION NO.23T-223

DATE December 6, 2023

BY Councilperson Kohl

Law and Finance COMMITTEE

NAME Authorization for the Town Supervisor to Sign a Professional Service Contract
Amendment with Barton and Loguidice for a Townwide Traffic Study

WHEREAS, the Town Board of the Town of Penfield authorized Barton and Loguidice to complete a town-wide traffic study to evaluate existing conditions and identify future potential traffic and road improvements on March 29, 2023; and

WHEREAS, based on the increased traffic and accident volumes that need be evaluated, additional monies will be needed to complete the study; and

WHEREAS, Barton and Loguidice have submitted a new proposal to complete the traffic study at a cost not to exceed \$22,700; and

WHEREAS, the monies for this contract amendment are available in the 2023 Adopted Budget for the Engineering Department; and

WHEREAS, Barton and Loguidice is the Town of Penfield’s traffic consultant for 2023, per resolution number 23T-25, dated January 4, 2023.

BE IT RESOLVED, that Barton and Loguidice be authorized to complete the town-wide traffic study at the request of the Town Board; and

BE IT FURTHER RESOLVED, that the Deputy Supervisor is authorized to sign a contract with Barton and Loguidice, as outlined according to the submitted proposal and project scope, in an amount not to exceed \$22,700 for the town-wide traffic study.

Moved: _____

Seconded: _____

Vote: Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO.23T-_____

DATE: December 6, 2023

BY: Councilperson Kohl COMMITTEE: Law and Finance

NAME: **2023 Transfer of Funds to Restricted Fund Balance in the Highway Fund**

Whereas, projects completed for Monroe County, interest earnings, as well as equipment sales resulted in an increase in unanticipated revenue in the Highway Fund, and

Whereas, there are established Reserve Funds within the Highway Fund Balance for future equipment purchases,

Now Be It Resolved, that the following 2023 transfer be approved:

<u>From</u>		<u>To</u>	
Highway Fund Balance		Highway Restricted Reserve Fund Balance	
DA0-0000-0000-0909	\$800,000	DA0-0000-0000-871	\$800,000

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T-225

DATE: December 6, 2023

BY: Councilperson Kohl

COMMITTEE: Law and Finance

NAME: **Budget Transfers for the General Highway and Library Funds and Budget Amendments in the General Fund**

Whereas, transfers of funds are necessary for anticipated expenditures and reconciliations as the year end approaches; and

Whereas, amendments are necessary within the Recreation accounts due to enrollment changes and anticipated year end programming; and

Whereas, the Town Board desires to have an up-to-date budget in relation to current income and expenditures.

Now, Be It Resolved that the attached 2023 budget transfers and amendments be approved.

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

**Town Board 12/6/23
TRANSFERS**

From	Amount	To	Amount
A00-1620-0001-1011 Facilities Full Time	\$ 23,000.00	A00-1620-0004-4023 Facilities Maintenance Activity	\$ 23,000.00
A00-9060-0008-8001 Hospital Medical Insurance	\$ 33,900.00	A00-1620-0004-4023 Facilities Maintenance Activity	\$ 25,000.00
		A00-1910-0004-4301 Insurance Multiperil	\$ 8,900.00
A00-9030-0008-8000 Social Security	\$ 2,500.00	A00-1670-0004-4047 Postage	\$ 2,500.00
A00-1430-0001-1011 Human Resources Full Time	\$ 25,000.00	A00-3510-00-1014 Animal Control Overtime	\$ 4,000.00
		A00-7110-0001-1014 Parks Overtime	\$ 10,000.00
		A00-7140-0001-1011 Playgrounds/Youth Full Time	\$ 11,000.00
A00-7110-0002-2200	\$ 13,000.00	A00-7110-0003-3001 Parks Town Hall Park Development	\$ 5,000.00
		A00-7110-0004-4003 Parks Maintenance	\$ 8,000.00
A00-9060-0008-8003 Retiree Medical Insurance	\$ 22,000.00	A00-7111-0001-1011 Security Full Time	\$ 11,000.00
		A00-7111-0001-1012 Security Part Time	\$ 8,000.00
		A00-7111-0001-1012 Security Overtime	\$ 3,000.00
A00-7020-0001-1013 Recreation Seasonal Employees	\$ 7,000.00	A00-7020-0004-4186 Recreation Bulk Mailing	\$ 7,000.00
A00-7551-0004-4008 Band Concerts	\$ 200.00	A00-7551-0001-1013 Special Events Seasonal	\$ 200.00
A00-9010-0008-8000 Retirement	\$ 14,000.00	A00-8160-0004-4011 Solid Waste Dropoff	\$ 14,000.00
A00-7550-0001-1013 Fourth of July Seasonal	\$ 200.00	A00-7550-0004-4032 Fourth of July Parade	\$ 200.00
Total General Fund	\$ 140,800.00		\$ 140,800.00

Town Board 12/6/23

TRANSFERS

From	Amount	To	Amount
DA0-5010-0001-1011 Highway Full Time	\$ 200.00	DA0-1910-0004-4001 Auto Insurance	\$ 200.00
Total Highway Fund	\$ 200.00		\$ 200.00

From	Amount	To	Amount
L00-9060-0008-8001 Health Insurance	\$ 200.00	L00-9055-0008-8000 Disability Insurance	\$ 200.00
Total Library Fund	\$ 200.00		\$ 200.00

AMENDMENTS

Revenue	Amount	Appropriations	Amount
A00-7140-2001-0018 Youth Sports	\$ 32,000.00	A00-7140-0004-4017 Youth Sports	\$ 32,000.00
A00-7140-2001-0019 Youth Specialty	\$ 20,000.00	A00-7140-0004-4032 Youth Specialty	\$ 20,000.00
A00-7620-2001-0001 Adult Sports	\$ 2,000.00	A00-7620-0004-4031 Adult Sports	\$ 2,000.00
Total General Fund	\$ 54,000.00		\$ 54,000.00

PENFIELD TOWN BOARD RESOLUTION NO. 23T-226

DATE: December 6, 2023

BY: Councilperson Kohl COMMITTEE: Law and Finance

NAME: Acceptance of a Grant from the Kenlou Foundation Fund for Biking, Hiking Shared Use Trail Projects

Whereas, the Town received a grant in the amount of \$10,000 from the Kenlou Foundation Fund, a component fund of Rochester Area Community Foundation, to fund the Biking/Hiking Trail Study at the Shadow Pines property, and

Whereas, said funds will be used solely for biking/hiking shared use trail projects, any unspent funds remaining after completion of the Trail Study will be coded as such in restricted fund balance within the General Fund, and any funds received in the future for like shared use trail projects will be similarly recorded in the Town’s financial records, and

Whereas, the Town Board desires to have an up-to-date budget in relation to current income and expenditures,

Now, Be It Resolved that the following 2023 budget amendment be approved:

<u>Revenue</u>	<u>Amount</u>	<u>Appropriations</u>	<u>Amount</u>
A00-7110-2705-0001	\$10,000	A00-7110-0004-4002	\$10,000
Grants/Donations Shared Use Trails		Shared Use Trails for Biking & Hiking	

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T-227 DATE: December 6, 2023

BY: Councilperson Khol

Law & Finance COMMITTEE

NAME: Adoption of the New York State Unified Solar Permit

WHEREAS, The Town of Penfield duly adopted the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) to provide minimum requirements to safeguard the public safety; and

WHEREAS, The Town of Penfield Code Enforcement Officer, administers and enforces all provisions of the New York State Uniform Fire Prevention and Building Code, the New York State Energy Code, and the Code of the Town of Penfield; and

WHEREAS, The Town of Penfield requires the issuance of a building permit for any work which must conform to the Uniform Code and/or Energy Code, including, but not limited to, the construction, enlargement, alteration, improvement, removal or demolition of any building or structure or any portion thereof; and

WHEREAS, The New York State Uniform Fire Prevention and Building Code regulates the design, construction, installation, alteration and repair of equipment and systems using solar systems; and

WHEREAS, The New York State Energy Research and Development Authority has developed a New York State Unified Solar Permit that reduces the cost for solar projects by streamlining municipal permitting processes; and

WHEREAS, The Town of Penfield Town Board desires to promote the streamlining of the application process for small-scale photovoltaic system installations under 25 kW in size by adopting the New York State Unified Solar Permit application form and implementing the new procedures,

WHEREAS, This action is classified as a Type II action pursuant to the State Environmental Quality Review Act (SEQRA) Section 617.5C (25) (33), and no further environmental review of this action is required, and

NOW THEREFORE, BE IT RESOLVED, The Town of Penfield Town Board hereby adopts the New York State Unified Solar Permit application form and procedures for the installation of small-scale photovoltaic systems; and

BE IT FURTHER RESOLVED, the Town of Penfield Code Enforcement Officer is hereby directed to use said New York State Unified Solar Permit application in the issuance of building permits for the installation of small-scale photovoltaic systems; and

BE IT FURTHER RESOLVED, any further actions required of the Town of Penfield to effect the foregoing are hereby authorized and the Town Supervisor is hereby authorized to execute and deliver any instruments, documents or the like as required to effect the same.

Moved: _____

Seconded: _____

Vote: Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T-228 DATE: December 6, 2023

BY: Councilperson Kohl

COMMITTEE: Law and Finance

NAME: **Adoption of the Town of Penfield 2024 Fee Schedule for Various Departments and Applications**

Whereas, the Town Board is authorized to set and amend fees from time to time; and

Whereas the Town staff identified some minor additions and changes to make the fee schedule consistent with departmental operations.

Now Be it Resolved that the attached fee schedule for 2024 is effective January 1, 2024.

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T-229 DATE: December 6, 2023

BY: Councilperson Kohl COMMITTEE Law and Finance

NAME: Authorization to Settle GRHS Foundation Inc.
Tax Certiorari Proceedings

WHEREAS, GRHS Foundation Inc., heretofore commenced proceedings against the Assessor and the Board of Assessment Review and other respondents for a review of the Assessment for the years 2018-2023 for the premises located at 20-30 Hagen Drive, (tax map # 138.10-2-8.1) located within the Town of Penfield, and

WHEREAS, negotiations have been had between the Attorney for the Town and the Attorneys for the Petitioner in an attempt to settle and compromise Petitioner's claim, and

WHEREAS, after such negotiations, tentative agreement has been reached between all parties on the terms of a proposed settlement subject to the approval of the Town Board and to the approval of the Supreme Court of the State of New York, which terms of settlement are set forth in the stipulations on file in the Office of the Town Assessor, and

WHEREAS, upon due consideration of all facts and circumstances, the Town Board finds that the proposed compromise and settlement is fair and reasonable and should be approved.

THEREFORE, BE IT RESOLVED, that the proposed settlement of the Tax Certiorari proceedings brought by GRHS Foundation Inc., for the years 2018-2023 be and hereby are approved.

BE IT FURTHER RESOLVED, that the Attorney representing the Town be and hereby is directed to make application to the Supreme Court of the State of New York for approval of such settlement and that upon obtaining such approval, the Assessor of the Town of Penfield be and he hereby is directed to make the necessary adjustments in the Assessment Rolls for the Town of Penfield to reflect the terms of such settlement.

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T-_____
BY: Councilperson Lee

DATE: December 6, 2023
COMMITTEE: Public Works

NAME: Authorization to Prepare a Request for Proposals for the Preparation of Conditions Assessment of the Clark Road Barn.

WHEREAS, the Town Board previously adopted a resolution on May 3, 2023 (23T-116) to appoint members of the Clark Road Barn Advisory Committee (“the Advisory Committee”); and

WHEREAS, the Advisory Committee identified the need for a conditions assessment to know the Clark Road Barn’s current structural conditions and potential associated costs to repair and/or restore the structure as part of their efforts to make an informed recommendation for future action; and

WHEREAS, The Town Board has discussed the need for a conditions assessment and concurs that professional design services are required.

NOW, THEREFORE, BE IT

RESOLVED, that the Penfield Town Board hereby authorizes the Director of Developmental Services to prepare a Request for Proposals (RFP) for the purpose of selecting a consultant to conduct a conditions assessment and provide a conditions assessment report, as shown in Schedule A attached hereto.

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T-231 DATE: December 6, 2023

BY: Councilperson Lee

COMMITTEE: Public Works

NAME: Authorization for Supervisor to sign a contract with MRB Group for professional design services for a pedestrian bridge at Channing H. Philbrick Park

BE IT RESOLVED, that the Supervisor is hereby authorized to sign a contract, not to exceed \$73,600.00 for services with MRB Group, 145 Culver Road #160, Rochester NY 14620, to provide professional design services for a pedestrian bridge at Channing H. Philbrick Park. This resolution and the proposal submitted by MRB Group shall constitute the contract. This agreement to be reviewed and approved by the Town Attorney.

BE IT FURTHER RESOLVED, the Town Board approves appropriation of \$73,600.00 from the Unassigned General Fund Balance as an amendment to the 2023 budget for these design services.

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T-232

DATE: December 6, 2023

BY: Councilperson Lee

COMMITTEE: Public Works

NAME: Authorization for Supervisor to sign a contract with GP Flooring Solutions for carpet tile replacement services at the Penfield Public Library

BE IT RESOLVED, that the Supervisor is hereby authorized to sign a contract, not to exceed \$216,628.17 for carpet tile replacement services at the Penfield Public Library with GP Flooring Solutions, 32 Marway Circle, Gates NY 14624, through NYS OGS Contract # PC67773. This resolution and the proposal submitted by GP Flooring Solutions shall constitute the contract. This agreement to be reviewed and approved by the Town Attorney.

BE IT FURTHER RESOLVED, the Town Board approves appropriation of \$216,628.17 from the Library Fund Balance as an amendment to the 2023 budget for said project.

Moved: _____

Seconded: _____

Vote:	Drawe	
	Kohl	
	Lee	
	Ockenden	

PENFIELD TOWN BOARD RESOLUTION NO. 23T- 233

DATE: December 6, 2023

BY: Councilperson Lee

COMMITTEE: Public Works

NAME: Purchase of one 2024 Chevrolet Silverado 3500HD Pickup Truck

WHEREAS, the Director of Public Works desires to purchase one 2024 Chevrolet Silverado 3500HD crew cab, standard bed pickup truck with plow, from NYSOGS Contract # PC69048, from DeNooyer Chevrolet, 127 Wolf Road, Albany NY, for a total cost of \$77,827.50; and

WHEREAS, funds were allocated in the 2022 Highway Department Budget (DA0-5130) for said vehicle but due to supply chain issues, the vehicle was unable to be purchased; and

WHEREAS, the Town Board approves appropriation of \$77,827.50 from the Highway Fund Balance as an amendment to the 2023 Highway Department Budget (DA0-5130) to fund this purchase in full;

NOW, THEREFORE, BE IT RESOLVED, that the Director of Public Works be, and hereby is, authorized to purchase said vehicle.

Moved: _____

Seconded: _____

Vote:	Drawe	_____
	Kohl	_____
	Lee	_____
	Ockenden	_____

PENFIELD TOWN BOARD RESOLUTION NO. 23T- 234

DATE: December 6, 2023

BY: Councilperson Lee

COMMITTEE: Public Works

NAME: Purchase of three 2024 Chevrolet Silverado 3500HD Pickup Trucks

WHEREAS, the Director of Public Works desires to purchase three 2024 Chevrolet Silverado 3500HD crew cab, long bed pickup trucks, from NY SOGS Contract # PC69048, from DeNooyer Chevrolet, 127 Wolf Road, Albany NY, for a total cost of \$207,511.50; and

WHEREAS, funds were allocated in the 2022 Highway Department Budget (DA0-5130) for one of said vehicles but due to supply chain issues, the vehicle was unable to be purchased; and

WHEREAS, funds are available in the 2023 Highway Department Budget (DA0-5130) totaling \$75,000.00; and

WHEREAS, the Town Board approves appropriation of \$132,511.20 from the Highway Fund Balance as an amendment to the 2023 Highway Department Budget (DA0-5130) to fund this purchase in full;

NOW, THEREFORE, BE IT RESOLVED, that the Director of Public Works be, and hereby is, authorized to purchase said vehicles.

Moved: _____

Seconded: _____

Vote: Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T-235 DATE: December 6, 2023

BY: Councilperson Lee

COMMITTEE: Public Works

NAME: Authorization for Supervisor to sign a contract with GP Flooring Solutions for VCT tile replacement services at the Penfield Community Center

BE IT RESOLVED, that the Supervisor is hereby authorized to sign a contract, not to exceed \$22,660.75 for VCT tile replacement services in the Community Room at the Penfield Community Center with GP Flooring Solutions, 32 Marway Circle, Gates NY 14624, through NYS OGS Contract # PC69412. This resolution and the proposal submitted by GP Flooring Solutions shall constitute the contract. This agreement to be reviewed and approved by the Town Attorney.

BE IT FURTHER RESOLVED, the Town Board approves appropriation of \$22,660.75 from the Unassigned General Fund Balance as an amendment to the 2023 Facilities Department Budget (A00-1620) for said project.

Moved: _____

Seconded: _____

Vote:	Drawe	_____
	Kohl	_____
	Lee	_____
	Ockenden	_____

PENFIELD TOWN BOARD RESOLUTION NO. 23T- 236 DATE: December 6, 2023

BY: Councilwoman Lee

COMMITTEE: Public Works

NAME: Amendment to Resolution 23T-219 Roadway Dedications for 2023

BE IT RESOLVED, that Resolution 23T-219, adopted on November 1, 2023 for the 2023 roadway dedications did not include a correct street name within The Arbors development; and

WHEREAS, the Resolution 23T-219 specified Times Square Place, but should have been Town Square Place;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Town Board hereby accepts dedication of the road or portion thereof, as amended herein above, in accordance with Section 171 of the Highway Law of the State of New York.

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T-237

DATE: December 6, 2023

BY Councilperson Lee

Public Works COMMITTEE

NAME Awarding a Contract for the Construction for the Allen’s Creek Stream Restoration Project to JB’s Excavation Services Inc.

WHEREAS, the Town of Penfield desires to complete the Allen’s Creek stabilization project that has been in design and permitting for many years; and

WHEREAS, a grant for \$250,000, administered by Senator Jen Lunsford is allocated for the new construction; and

WHEREAS, sealed proposals were sought and duly advertised for the project as outlined within the plans and specifications on file with the Penfield Town Clerk; and

WHEREAS, on Friday November 3, 2023 at 11:00 AM, EST sealed proposals for said project were received, opened and read publicly by the Town Clerk; and

WHEREAS, the bid submitted by JB’s Excavation Services Inc. 2213 Long Creek Road, Apalachin NY 13732, was evaluated and was found to be the lowest responsible and responsive bidder for the specified improvements and has met the town's bidding requirements for this project.

NOW, THEREFORE, BE IT RESOLVED that the contract for the above project be, and hereby is, awarded to JB’s Excavation Services Inc. for the total amount not to exceed \$1,333,000.

BE IT FURTHER RESOLVED, that the Town Board approves the amendment to the 2023 Drainage Budget in the amount of \$900,000 from the Drainage Fund Balance.

BE IT FURTHER RESOLVED, that the said award is subject to submission and approval of required insurance(s), at which time the contractor will be given the Notice to Proceed with this contract.

Moved: _____

Seconded: _____

Vote: Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T-238

DATE: December 6, 2023

BY Councilperson Lee

COMMITTEE: Public Works

NAME Authorization to Construct a new parking lot to support the newly constructed Athletic Fields at Rothfuss Park

WHEREAS, the Town of Penfield desires to construct a new 88 stall asphalt millings parking lot adjacent to three (3) new rectangular athletic fields constructed in 2022 at Rothfuss Park, in accordance with the Rothfuss Park Master Plan; and

WHEREAS, the Penfield Town Board adopted the Concept Master Plan for Rothfuss Park by resolution 02T-192, dated June 5, 2002; and

WHEREAS, the construction of this new 88 stall parking lot is an expansion to the original master plan; and

WHEREAS, the Town Board hereby declares itself lead agency pursuant to the requirements of the State Environmental Quality Review Act (SEQRA) and has classified this proposal as a Unlisted Action; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby makes a determination of non-significance and adopts a Negative Declaration for this proposal, a copy of which is attached hereto and made a part hereof.

BE IT FURTHER RESOLVED, that the Town Board approves the construction of the 88 stall asphalt millings parking lot and authorizes the Department of Public Works to begin construction.

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T-239

DATE: December 6, 2023

BY Councilwoman Lee

Public Works COMMITTEE

NAME Authorization to Advertise for Sealed Proposals for the Development of a Bathroom, Parking Lot, and Pickleball Courts at the Shadow Pines Property

WHEREAS, the Town Board of the Town of Penfield developed a Master Plan for the Shadow Pines properties prepared to address the recommendations of the Shadow Pines Moratorium Advisory Committee Final Report dated September 2, 2016, and the Shadow Pines Land Use Advisory Committee Final Report dated April 17, 2019; and

WHEREAS, the Town Board subsequently authorized BME Associates to complete a site plan to address several of the components identified in the Master Plan, and prepare bid documents for construction; and

WHEREAS, the construction of the utilities, the parking lot, bathroom facilities, pickleball courts and other site infrastructure is a continuation of the master plan and furthers the Town's goals for this property; and

WHEREAS, on September 28, 2022, the Board, acting as lead agency pursuant to SEQRA, classified the proposed action as a Type I action, adopted the Full EAF Parts 2 and 3, and the Negative Declaration document. Accordingly, the submission of a Draft Environmental Impact Statement was not required; and

WHEREAS, after hearing input from town residents regarding the potential impact to trees in the area, the Board reduced the overall footprint of the proposed development; and

WHEREAS, on August 16, 2023, at its worksession meeting the Town Board approved the final revised layout of the new development and authorized staff to proceed with the final bid documents.

NOW, THEREFORE

BE IT RESOLVED, that the Town Engineer be, and is hereby authorized to advertise, in the manner prescribed by law, for sealed proposals for the development of Shadow Pines property.

BE IT FURTHER RESOLVED that installation methods and materials covered by such sealed proposals shall be in accordance with plans and specifications which have been prepared by BME Associates and are to be advertised on December 13, 2023. The bids shall be received at the Office of the Town Clerk until 11:00 AM, EST, Friday, January 19, 2024, at which point they will be opened and publicly read.

Moved: _____

Seconded: _____

Vote: Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T- 240 DATE: December 6, 2023

BY: Councilperson Lee

COMMITTEE: Public Works

NAME: Awarding the Contract for the Installation of a Dumpster Enclosure in the Four Corners Municipal Parking Lot

WHEREAS, sealed bids were sought and requested in a manner prescribed by law to furnish the Department of Public Works with a service contract that would provide the Town of Penfield with general construction services associated with the installation of a dumpster enclosure in the Four Corners municipal parking lot; and

WHEREAS, on December 1st, 2023 at 11:00am local time the following sealed bids were received, opened, and read publicly from the following list of suppliers:

Loyal Nine Development Corp.

AND WHEREAS, Loyal Nine Development Corp was the lowest responsible and responsive bidder to meet the expectation and specifications of the bid package for a total cost of \$81,500.00; and

WHEREAS, the Town Board approves appropriation of \$81,500.00 from the Highway Fund Balance as an amendment to the 2023 Highway Department Budget (DA0-5130) to fund this project in full;

NOW, THEREFORE, BE IT RESOLVED, that a contract be and hereby is awarded to: Loyal Nine Development Corp to provide general construction services associated with the installation of a dumpster enclosure in the Four Corners municipal parking lot. This resolution and the bid submitted by Loyal Nine Development Corp shall constitute the contract. This agreement to be reviewed and approved by the Town Attorney.

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

PENFIELD TOWN BOARD RESOLUTION NO. 23T- 241

DATE: December 6, 2023

BY: Councilperson Ockenden

COMMITTEE: Public Safety

NAME: Authorization to Install YIELD Signs within the Beacon Hills Neighborhood

WHEREAS, it is the Town of Penfield’s responsibility to promote and maintain public safety on roads within the Town of Penfield; and

WHEREAS, pursuant to the New York State Vehicle and Traffic Law, Section 1660, the Penfield Town Board is granted the authority to authorize the establishment of traffic control devices on Town highways within the Town of Penfield; and

WHEREAS, the Town Board has received requests for the installation of traffic control device signage at the intersection(s) Cove Circle and Rockhurst Drive, at Beacon Hills Drive S;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes that “YIELD” signs will be established on Cove Circle and Rockhurst Drive, at Beacon Hills Drive S.

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes and directs the Director of Public Works to install said “YIELD” signs within the Beacon Hills neighborhood.

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

New Business

PENFIELD TOWN BOARD RESOLUTION NO. 23T-242 DATE: 12/6/2023

BY: Councilperson Kohl COMMITTEE: Law and Finance
NAME Setting a Public Hearing to Consider Adopting Local Law No. of
2024 to modify the Tax Exemption for Senior Citizens.

WHEREAS, the Town Board of the Town of Penfield wishes to consider adopting proposed Local Law No. of 2024 which would modify the tax exemption for Senior Citizens, and

WHEREAS, the Penfield Town Board is best suited to act as "Lead Agency" within the meaning of the State Environmental Quality Review Act (SEQRA) and thus does hereby designate itself as "Lead Agency" pursuant to SEQRA; and

WHEREAS, the subject application is determined to be a Type II action pursuant to the State Environmental Quality Review Act (SEQRA);

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the said Town of Penfield shall hold a Public Hearing at the Penfield Town Hall, 3100 Atlantic Avenue, in the Town of Penfield, New York on January 3rd, 2024, immediately following the organizational meeting on said date, to consider the said proposal and to hear all persons interested on the question of the adoption of Local Law No. of 2024, which would modify the definition of income as authorized by New York Real Property Tax Law Section 467. This will amend Local Law #1-1977. A copy of said Law is attached hereto and made part hereof as Schedule "A"; and be it further

RESOLVED, that the Town Clerk be and she hereby is directed to publish and post a Notice of the Public Hearing on the official signboard of the Town in the manner prescribed by Law, the first publication thereof to be not less than five (5) days and not more than thirty (30) days before the date set for the said Public Hearing, as aforesaid.

Moved: _____

Seconded: _____

Vote: Drawe _____

Kohl _____

Lee _____

Ockenden _____

Schedule A

**Town of Penfield
Draft Local Law No. _____ of 2024**

**A LOCAL LAW
TO AMEND PENFIELD TOWN CODE ARTICLE I
CHAPTER 207
(SENIOR CITIZENS EXEMPTION)**

Be it enacted by the Town Board of the Town of Penfield as follows:

Section 1. Purpose – Conformance with Real Property Tax Law § 467. The Town Board of the Town of Penfield is amending Article I of Chapter 207 of the Town Code (Senior Citizens Exemption) to conform with recent legislation amending the Real Property Tax Law.

Section 2. Amendments. The following revisions, additions and deletions to Article V of Chapter 207 of the Penfield Town Code are hereby enacted. New text is underlined and deleted text is marked with a strike-through:

§207-2 Legislative Intent It is the purpose of this article to grant partial exemption from taxation of real property owned by persons 65 years of age or over in certain cases in accordance with Chapter 187 of the Laws of 1977 of the State of New York and Real Property Tax Law § 467 as amended in 2023.

§207-3 Eligibility

- A. Notwithstanding any other provision of law, any person otherwise qualifying for the senior citizen tax exemption pursuant to Real Property Tax Law § 467 shall not be denied the exemption if he or she becomes 65 years of age after the appropriate taxable status date and before December 31 of the same year.
- B. The qualifying income of the owner, or the combined qualifying income of the owners, of the property for the income tax year immediately preceding the date of making application for exemption must not exceed the sum of \$37,400 ~~or such other sum not less than \$26,000.~~ "Income tax year" shall mean the twelve-month period for which the owner or owners filed a federal personal income tax return or, if no such return is filed, the calendar year. Where title is vested in either a married person or a married couple ~~the husband or wife~~, their combined income may not exceed such sum, except where a spouse ~~the husband or wife, or ex-spouse~~ ~~ex husband or ex wife~~, is absent from the property due to divorce, legal separation or abandonment, then only the income of the spouse or ex-spouse residing on the property shall be considered and may not exceed such sum. [Amended 12-16-2015 by L.L. No. 3-2015]
- C. Such income shall include the "adjusted gross income" for the federal income tax purposes as reported on the applicant's federal or state income tax return for the applicable income tax

year subject to any subsequent amendments or revisions, plus any social security benefits not included in such federal adjusted gross income; provided that if no such return was filed for the applicable income tax year, the applicant's income shall be determined based on the amounts that would have so been reported if such a return had been filed; the following conditions shall be applicable: any tax-exempt interest or dividends that were excluded from the applicant's federal adjusted gross income shall be considered income; any losses that were applied to reduce the applicant's federal adjusted gross income shall be subject to the following limitations: the net amount of loss reported on federal Schedule C, D E or F shall not exceed \$3,000 per schedule, the net amount of any other separate category of loss shall not exceed \$3,000, and the aggregate amount of all losses shall not exceed \$15,000. Such income shall include social security and retirement benefits, interest, dividends, total gain from the sale or exchange of a capital asset, which may be offset by a loss from the sale or exchange of a capital asset in the same income tax year, net rental income, salary or earnings, and net income from self employment, but shall not include a return of capital, gifts or inheritances. In computing net rental income and net income from self employment, no depreciation deduction shall be allowed for the exhaustion, wear and tear of real or personal property held for the production of income.

D. Exemption qualifications.

Annual Income	Percentage of Assessed Valuation Exempt from Taxation
\$0 to \$28,999	50%
\$29,000 to \$29,999	45%
\$30,000 to \$30,999	40%
\$31,000 to \$31,999	35%
\$32,000 to \$32,899	30%
\$33,900 to \$33,799	25%
\$33,800 to \$34,699	20%
\$34,700 to \$35,599	15%
\$35,600 to \$36,499	10%
\$36,500 to \$37,399	5%
\$37,400 and over	0%

(1) The eligible income levels will remain as shown in the "Exemption qualifications" chart unless amended by local law. then increase \$1,000 annually through 2009, such that in 2009 there will be a fifty percent exemption for incomes up to \$28,999 and a graduated reduction in exemption for incomes more than \$28,999 but less than \$37,400.

(2) This article shall take effect immediately upon filing with the Secretary of State and shall be effective for assessment rolls of the Town of Penfield prepared on or after March 1, 2024.

E. Only those persons meeting the requirements of Real Property Tax Law § 467 shall be entitled to the exemption hereby provided.

§207-4 Administration

A. The Assessor shall, ~~within five days~~ after the adoption of this article, make available ~~prepare~~ forms for an exemption pursuant to § 207-3, after NYS Dept. of Tax & Finance prepares the relevant forms and or establishes the appropriate standards for such forms.

New Business

PENFIELD TOWN BOARD RESOLUTION NO. 23T- 243 _____ DATE: 12/6/2023
BY: ___Councilperson Kohl_____ COMMITTEE: ___Law and Finance

NAME Setting a Public Hearing to Consider Adopting Local Law No. of 2024 to modify the Real Property Tax Exemption for Persons with Disabilities and Limited Incomes.

WHEREAS, the Town Board of the Town of Penfield wishes to consider adopting proposed Local Law No. of 2024 which would modify the tax exemption for Persons with Disabilities and Limited Incomes, and

WHEREAS, the Penfield Town Board is best suited to act as "Lead Agency" within the meaning of the State Environmental Quality Review Act (SEQRA) and thus does hereby designate itself as "Lead Agency" pursuant to SEQRA; and

WHEREAS, the subject application is determined to be a Type II action pursuant to the State Environmental Quality Review Act (SEQRA);

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the said Town of Penfield shall hold a Public Hearing at the Penfield Town Hall, 3100 Atlantic Avenue, in the Town of Penfield, New York on January 3rd, 2024, immediately following the organizational meeting on said date, to consider the said proposal and to hear all persons interested on the question of the adoption of Local Law No. ___ of 2024, which would modify the definition of income as authorized by New York Real Property Tax Law Section 459-c. This will amend Local Law #1-1998. A copy of said Law is attached hereto and made part hereof as Schedule "A"; and be it further

RESOLVED, that the Town Clerk be and she hereby is directed to publish and post a Notice of the Public Hearing on the official signboard of the Town in the manner prescribed by Law, the first publication thereof to be not less than five (5) days and not more than thirty (30)days before the date set for the said Public Hearing, as aforesaid.

Moved: _____

Seconded: _____

Vote: Drawe _____
 Kohl _____
 Lee _____
 Ockenden _____

Schedule A

**Town of Penfield
Draft Local Law No. _____ of 2024**

**A LOCAL LAW
TO AMEND PENFIELD TOWN CODE ARTICLE V
CHAPTER 207
(TAX EXEMPTION FOR PERSONS WITH DISABILITIES
AND LIMITED INCOME)**

Be it enacted by the Town Board of the Town of Penfield as follows:

Section 1. Purpose – Conformance with Real Property Tax Law § 459-c. The Town Board of the Town of Penfield is amending Article V of Chapter 207 of the Town Code (Tax Exemption for Persons with Disabilities and Limited Income) to conform with recent legislation amending the Real Property Tax Law.

Section 2. Amendments. The following revisions, additions and deletions to Article V of Chapter 207 of the Penfield Town Code are hereby enacted. New text is underlined and deleted text is marked with a strike-through:

§207-10 Purpose and intent; statutory authority.

It is the purpose and intent of this article to implement legislation which amended the Real Property Tax Law by adding a new § 459-c that was then amended in 2023. The new section allows a real property tax exemption for persons with disabilities and limited incomes, provided that they meet certain criteria as set forth in Real Property Tax Law § 459-c, Subdivision 2, Paragraph B.

§207-12 Qualification for exemption:

Real property must meet the following criteria in order to be eligible for this exemption:

- A. Be owned by a person or persons with disabilities or owned by a married person or a married couple ~~husband, wife, or both~~, or by siblings, at least one of whom has a disability and whose income is limited by reason of such disability. A disabled person is a person with a physical or mental impairment, not due to the current use of alcohol or illegal drug use, which substantially limits such person's ability to engage in one or more major life activities, such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working, and who is 1) certified to receive Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI) benefits under the Federal Social Security Act or 2) is certified to receive Railroad Retirement Disability Benefits under the Federal Railroad Retirement Act, or 3) has received a certificate from the State Commission for the Blind and Visually Handicapped stating that such person is legally blind, 4) or is certified to receive a

United States Postal Service disability pension, or 5) is certified to receive a United States Department of Veterans Affairs disability pension pursuant to 38 U.S.C. § 1521. An award letter from the Social Security Administration or the Railroad Retirement Board, or a certificate from the State Commission for the Blind and Visually Handicapped, or an award letter from the United States Postal Service, or an award letter from the United States Department of Veterans Affairs shall be submitted as proof of disability.

B. The combined qualifying income of all the owners of the real property cannot exceed \$28,999 in order to receive a fifty-percent exemption and cannot exceed \$37,400 to receive a pro-rated exemption in accordance with the same graduated income scale applicable to Real Property Tax Law § 467, in accordance with the following schedule:

Annual Income	Percentage of Assessed Valuation Exempt from Taxation
\$0 to \$28,999	50%
\$29,000 to \$29,999	45%
\$30,000 to \$30,999	40%
\$31,000 to \$31,999	35%
\$32,000 to \$32,899	30%
\$33,900 to \$33,799	25%
\$33,800 to \$34,699	20%
\$34,700 to \$35,599	15%
\$35,600 to \$36,499	10%
\$36,500 to \$37,399	5%
\$37,400 and over	0%

(1) The eligible income levels will remain as shown in the “Annual Income” schedule unless amended by local law. then increase \$1,000 annually through 2009, such that in 2009 there will be a fifty percent exemption for incomes up to \$28,999 and a graduated reduction in exemption for incomes more than \$28,999 but less than \$37,400

(2) This article, as amended, shall take effect immediately upon filing with the Secretary of State and shall be effective for assessment rolls of the Town of Penfield prepared on or after March 1, 2024.

C. Only those persons meeting the requirements of Real Property Tax Law § 459-c shall be entitled to the exemption hereby provided.

D. Income shall include the “adjusted gross income” for the federal income tax purposes as reported on the applicant’s federal or state income tax return for the applicable income tax year subject to any subsequent amendments or revisions, plus any social security benefits not included in such federal adjusted gross income; provided that if no such return was filed for the applicable income tax year, the applicant’s income shall be determined based on the amounts that would have so been reported if such a return had been filed; the following conditions shall be applicable: any tax-exempt interest or dividends that were excluded from the applicant’s federal adjusted gross income shall be considered income; any losses that were applied to reduce the applicant’s

federal adjusted gross income shall be subject to the following limitations: the net amount of loss reported on federal Schedule C, D E or F shall not exceed \$3,000 per schedule, the net amount of any other separate category of loss shall not exceed \$3,000, and the aggregate amount of all losses shall not exceed \$15,000.

Amend §207-14 Effective Date.

This article shall take effect immediately upon filing with the Secretary of State and shall be used in the preparation of assessment rolls on or after March 1, 2024.

NEW BUSINESS

PENFIELD TOWN BOARD RESOLUTION NO. 23T-244

DATE: December 6, 2023

BY: Councilperson Kohl

COMMITTEE: Law and Finance

NAME: **Determination of Project funded by the State and Local Fiscal Recovery Funds (SLFRF) Allocation Under the American Rescue Plan Act (ARPA)**

WHEREAS, the Town of Penfield received a total of \$3,825,732.08 under the American Rescue Plan Act Local Fiscal Recovery Funds; and

WHEREAS, the Town Board previously allocated funding totaling \$2,466,000 towards projects at the Shadow Pines property, the LED streetlight upgrade and renovations at the Library’s Braman Room; and

WHEREAS, the Town Board spent several months reviewing additional projects to be funded under this program and sought the advice and counsel of the Town Attorney and third party auditor.

NOW THEREFORE BE IT RESOLVED, the Town Board hereby allocates \$800,000 for improvements to the Town’s sanitary and storm sewers, including the slip-lining of approximately 18,000 linear feet of pipe.

AND BE IT FURTHER RESOLVED, this project will be completed in accordance with the Town’s procurement policies and all applicable federal and state regulations and guidelines.

Moved: _____

Seconded: _____

Vote:

Drawe _____

Kohl _____

Lee _____

Ockenden _____

2024 Penfield Board Application Fees

Town Board	Fee ¹
Administrative Conditional Use Permit	\$125
Conditional Use Permit Application	\$125
Conditional Use Permit Issuance	\$100
Conditional Use Permit App/Issue - Residential (1-3 unit structures)	\$125
Public Information Meeting (Applicant Requested)	\$125
Special Use Permit Application	\$125
Special Use Permit Issuance	\$100
Special Permit (Historic District/Structure)	\$125
Rezoning/Map Amendment/Incentive Zoning (per acre) - Residential	\$50/acre ²
Rezoning/Map Amendment/Incentive Zoning (per acre) - Non-Res	\$500/acre ²
Sketch Conference - Residential	\$150
Sketch Conference - Non-Residential	\$300
Preliminary/Final Site Plan - Residential	\$400 + Eng Review
Preliminary/Final Site Plan - Non-Residential	\$600 + Eng Review
Planning Board	Fee ¹
Administrative Review - Residential (1 lot)	\$150
Administrative Review - Non-Residential/ Mixed-Use	\$300
Conditional Use Permit Issuance	\$100
Preliminary/Final Subdivision - No Site Plan	\$150
Prelim/Final Site Plan and/or Subdivision - Residential ³	\$400 + Eng Review
Prelim/Final Site Plan and/or Subdivision - Non-Residential / MUD ³	\$600 + Eng Review
Sketch Plan - Residential (1-3 family dwelling)	\$150
Sketch Plan - Non-Residential / Mixed-Use	\$300
Additional Public Hearing (per hearing)	\$150
Zoning Board of Appeals (ZBA)	Fee ¹
Conditional Use / Special Use Application	\$150
Conditional Use Permit / Special Use Permit	\$100
Area Variance - Residential (+ each variance type)	\$75.00 (+ \$25.00 / type)
Area Variance - Non-Residential / Mixed-Use (+ each variance type)	\$150.00 (+ \$50.00 /type)
Use Variance - Residential Use (per lot)	\$250
Use Variance - Non-Residential / Industrial / Mixed-Use (per lot)	\$500
Signage Review Application	\$75
Itinerant Vendor License Application	\$125
Temporary Recreational Use Permit	\$150
Outdoor Storage and Display Request	\$150
Town Code Interpretation Request	\$75 + (\$25.00 / type)

¹ Sign posting fees included if required.

² Minimum fee: \$500; maximum fee: \$2500

³ Conditional Use application, if applicable, is included in the site plan application fee.

2024 Penfield Engineering Review Fees

Engineering Review	Fee
Plan Review - Residential Subdivision (Preliminary)	\$50/ lot
Plan Review - Residential Subdivision (Final)	\$75/lot
Plan Review - New Non-Residential / Mixed-Use	\$200 / 1,000 bldg sf
Plan Review - Redevelopment & Miscellaneous ¹	\$100 / 1,000 sf
Plan Review - Other (Telecom, Non-Inhabited Structures, etc.)	\$1,200 (up to 1 acre) + \$200
Sidewalk Waiver Fee	See Engineering Dept ²
Grade and Fill Permit	See Engineering Dept ²
Trust and Agency/Letter of Credit	See Engineering Dept ²
Easements, Inspections, Etc.	See Engineering Dept ²

¹ Redevelopment includes additions or major interior renovation to existing buildings and/or any site work on an existing developed lot. Any project involving demolition of more than 50 percent of the existing structure(s) will be deemed new

² When required, these fees are calculated separately on forms provided by the Penfield Engineering Department.

2024 Penfield Residential Construction Fees

New Construction Residential ¹ - Required	Fee
Principal Structure	*\$50 + \$0.25 / sf (\$400 minimum)
Plumbing (new or relocated fixtures)	\$50
Plumbing (per fixture)	\$10 / fixture
Certificate of Occupancy	\$50
Accessory Structure (e.g., decks, patios, sheds, etc.)	*\$50 + \$0.20 / sf (\$50 minimum)
Recreation Fee	\$1,000.00 / dwelling
Perinton Sewer + County Hook Up	\$850
Penfield Sewer Connection + County Hook Up	\$500
Webster Sewer Connection	\$1,000
Sidewalk Waiver Fee	See Engineering Dept
Trust and Agency/Letter of Credit	See Engineering Dept
Permit Renewal	\$50
Existing Residential and Other Projects	Fee
Addition / Interior Remodeling	*\$50 + \$0.25 / sf (\$75 minimum)
Accessory Structure (e.g., decks, patios, sheds, etc.)	*\$50 + \$0.20 / sf (\$50 minimum)
Certificate of Occupancy / Compliance	\$50
Plumbing (per fixture)	\$10 / fixture
Fireplace / Decorative Fuel Burning Appliance (inc. C/C)	\$100
Swimming Pool / Hot Tub (inc. C/C)	\$100
Underground Utility Repair/Replacement	\$50
Permit Renewal	\$50
Perinton Sewer + County Hook Up & Sewer Utility	\$900
Penfield Sewer Connection + County Hook Up & Sewer Utility	\$550
Webster Sewer Connection & Sewer Utility	\$1,050
Demolition - Primary Structure(s) or Structure(s) >1200 SF	*\$50 + \$0.10 / sf
Demolition - Accessory Structure (s)	*\$50 + \$25.00 / accessory
EV Charging Station	\$50 each + \$50 C/C
Miscellaneous / Other Fees	Fee
Code Compliance/Reinspection Fee (after 2nd failure)	\$25
Generators	See FM Fee Schedule
Roof (includes certificate of compliance)	\$100
Solar / Geothermal (includes certificate of compliance)	\$100
Electrical (includes certificate of compliance)	\$100
Mobile Home (New or Relocated Unit) C of O Included	\$300
Customary Home Occupation - Sign Permit	\$20
Property Maintenance Re-Inspection (after 2 failed visits)	\$50
EPOD Permit + Engineering Review	See Engineering Dept
Grade and Fill Permit	See Engineering Dept

*Certificate of Occupancy or Compliance fee in addition to any other applicable fees required. For projects requiring third party electrical inspection, owners/applicants pay the selected third party agency directly; inspection fees rates vary.

¹Per New York State Uniform Code, projects subject to the requirements of the Residential Code of NYS are classified as a residential permits and projects subject to the requirements of the NYS Building Code are classified as commercial permits.

2024 Penfield Non-Residential Construction Fees	
Non-Residential Construction	Fee
New Construction (i.e., new building)	*\$100 + \$0.25 / sf
Addition and/or Interior Remodeling	*\$100 + \$0.25 / sf (\$200 Minimum)
Plumbing (new or relocated fixtures)	\$150
Plumbing (per fixture)	\$20 / fixture
Certificate of Occupancy / Compliance	\$100
Accessory Structure (e.g., decks and sheds)	*\$100 + \$0.20 / sf (\$100 minimum)
Perinton Sewer + County Hook Up	\$950
Penfield Sewer Connection + County Hook Up	\$600
Webster Sewer Connection	\$1,000
Underground Utility Repair/Replacement	\$100
Demolition - Primary Structure(s) or Structure(s) >1,200 SF	*\$100 + \$0.10 / sf (Min: \$100)
Demolition - Accessory Structure(s) (e.g. deck, patio, etc.)	*\$100 + \$50.00 / accessory
EV Charging Station	\$200 each + \$100 C/C
Miscellaneous Fees	Fee
Fire Suppression, decorative appliances, fuel related, etc.	See FM Fee Schedule
Generators (Residential and Non-Residential)	See FM Fee Schedule
Going Out of Business Permit	See Town Clerk
New Residential Dwelling Recreation Fee (per dwelling)	\$1,000.00 / dwelling unit
Roof (includes certificate of compliance)	\$300
Solar / Geothermal (includes certificate of compliance)	\$300
Electrical (includes certificate of compliance)	\$300
Permit Renewal	\$200
Telecommunication Tower (+ small cell on prvt prop.) ¹	*\$100 + 500
Telecommunication Antennae (new and replacement) ¹	*\$100 + \$200/antennae
Telecommunication Accessory (new and replacement) ²	*\$100 + \$200 / type
Sidewalk waiver fee	See Engineering Dept
Trust and Agency/Letter of Credit	See Engineering Dept
Grade and Fill Permit	See Engineering Dept
EPOD Permit + Eng Review (See Eng Review Fees)	See Engineering Dept
Reinspection Fee (after 2nd failure by type)	\$50
Sign Installation Permit	Fee
Temporary Sign	\$50 / 1-7 days
Permanent signage (free standing, building mounted)	\$25 + \$4 / sf (Minimum \$50)

***Certificate of Occupancy or Compliance fee in addition to any other applicable fees required. For projects requiring third party electrical inspection, owners/applicants pay the selected third party agency directly; inspection fees rates vary.**

1 Located on private property. For telecommunications proposed in the ROW, see the Department of Public Works fee schedule.

2 For communication facilities, ground mounted units and antennae shall be counted separately.

2024 Penfield Miscellaneous Building and Zoning Fees

Fee Type	Amount
Change of Occupancy / Owner / Operator (no construction) for occupancies < 3000 SF*	\$60.00
Change of Occupancy / Owner / Operator (no construction) for occupancies > 3000 SF*	\$120.00
Vacant and Defaulted Mortgage Registry (annual)	\$75 per property
Re-Inspection Fee after 2nd Failure (Construction and/or Code Compliance)	\$90

* Includes fire safety inspection

2024 Penfield Fire Marshal Operating Permit Fees

Fee Type	Base Permit	Aggregate	Inspection	Special Instructions
Tents & Membrane Structures	\$60.00			Temp Use (180 Days Max)
Blasting	\$60.00			Motor Vehicle Repairs - Annual
Chemical Storage	\$60.00			Construction / Demolition Sites - Per Week
Explosives / Fireworks	\$60.00			
Fuel Storage	\$60.00			
Public Assembly / > 50 persons				
Public Assembly (> 50 persons)	\$60.00			
*Multiple Residency Group > 3 family	\$120.00	\$60.00		Aggregate Fee = per building
*Multiple Residential Occupancy permits are calculated in whole, but billed 1/3 annually for billing and revenue stability.				
Multiple Residential inspections are required once every 3 years				

2024 Penfield Fire Marshal Construction and Special Fees

Construction Permit Fees

(Applies to installation, alteration, repairs, extension, and/or removal of the equipment & structures)

Permit Type	Base Permit Fee	Notes and Additional Fees (if applicable)
Fire Alarm ¹ (includes certificate of compliance)	\$300.00	Separate Permit Applications: NYS Licensed Installer
Fire Sprinkler, Non-Residential (includes certificate of compliance)	\$300.00	Separate Permit Application: Per Riser or FDC
Fire Sprinkler, Residential (includes certificate of compliance)	\$100.00	Separate Permit Application: Per Riser or FDC
Fire Suppression Systems, Non-Residential (includes certificate of compliance)	\$300.00	Type I Hoods, Canopy Systems, Clean Agent Systems
Fire Suppression Systems, Residential (includes certificate of compliance)	\$100.00	
Decorative Appliances	\$100.00	Solid & Gas Fuel Appliances; free standing, inserts, replacements
Generators - Non-Residential (includes certificate of compliance)	\$300.00	Standby & Emergency Powering fire life safety device
Generators - Residential (includes certificate of compliance)	\$100.00	Standby electric power systems (fixed)
Petroleum Storage Tanks - Residential (includes certificate of compliance)	\$100.00	\$50.00 / additional tanks (add or remove)
Petroleum Storage Tanks - Non-Residential (includes certificate of compliance)	\$300.00	\$50.00 / additional tanks (add or remove)
Remove Fire Protection Systems / Equipment (includes certificate of compliance)	\$300.00	Prior to any removal of any Fire Protection System / Equipment
Miscellaneous - Residential (includes certificate of compliance)	\$100.00	For any permit not provided elsewhere
Miscellaneous - Non-Residential (includes certificate of compliance)	\$300.00	For any permit not provided elsewhere

¹ Does not apply to any projects that are subject to review under the New York State Residential Code.

2024 Penfield Fire Marshal Construction and Special Fees

Special Fees		
Inspections / Corrective Actions / Other	Fee	Notes and Additional Fees
Tagged Appliances & Equipment	\$100.00	Additional fees may apply for after hours services or special contractors required.
Posted Properties (or portions thereof)	\$100.00	
Orders Issued (Stop Work, Etc.)	\$100.00	
Temp Recreational Permit (Town Code: 250-14.6: carnivals, fairs, block parties, etc.)	\$60.00	
Fire safety Inspection	\$60.00	Home Occupation (no construction)
Re-Inspection Fee	\$90.00	After 2 prior failures of same category
Large Project Inspection - Extended Review Fee	\$60.00	When review/inspection exceeds two (2) hours for same category or system, this fee applies to the additional time needed (prorated).

2024 Penfield Department of Public Works Fees

Permit Type ¹	Fee
Residential Driveway (new, replace, enlarge)	\$25.00 / curb cut
Non-Residential Driveway (new, replace, enlarge)	\$75.00 / curb cut
Temporary Driveway / Commercial Entrance(s)	\$50.00
Underground / Aerial Utility Installation	\$50.00 + \$0.50 per LF
Road Cutting	\$50.00 + \$0.50 per SF
Permit Renewal (Utility) ²	\$100.00
Subdivision - New Roads (per street)	\$200.00
Annual Contract for Routine Maintenance on Applicant's Infrastructure (excludes replacement or installation of new equipment or infrastructure)	\$2,000.00
Small Cell Telecommunication Poles (Replacement)	\$500.00
Small Cell Telecommunication Poles (New Pole)	\$750.00
Small Cell Telecommunications Mounted on Existing Pole	\$250.00

¹ Applies to town roads and rights-of-way only. For properties accessed from state and county roadways, check with NYSDOT and MCDOT, respectively, for permitting requirements and fees.

² Applied when a previously issued permit can't be completed within one year of original issuance and an extension is granted by the DPW Director.

2024 Penfield Town Clerk's Office Fees

Dog Related	Fee
License - Dog Spayed/Neutered	\$10.00 per year
License for Dog Spayed/Neutered - Senior Owner ¹	\$5.00 per year
License for Not Spayed/Neutered	\$20.00 per year
License for Not Spayed/Neutered - Senior Owner ¹	\$15.00 per year
Dog License Renewal Late Fee ²	\$5.00 per month (per dog)
Replacement Tag	\$3.00 each
Dog Pick-Up ³	<i>See below</i>
First Occurrence	\$30.00
Second Occurrence	\$50.00
Third Occurrence	\$75.00
Fourth Occurrence	\$150.00
Fifth Occurrence or More	\$200.00
Dog Impoundment	\$50.00 / per day
Other	Fee
Marriage License (Includes Certified Copy of License)	\$50.00
Certified Copy of Marriage License	\$10.00
One Day Marriage Officiant License	\$25.00
New York E-Zpass	\$25.00
Copies ⁴	\$1.00/page
Selling Permits	\$250.00 plus \$100 per selling rep.
Town Map	\$3.00 per map

¹ For dog owners who are 65 and older. Please inform Town Clerk staff.

² Late fee will be applied 30 days from renewal date and for each month following until license(s) are renewed.

³ Dog pick-up fees are based on an individual dog's past history.

⁴ Up to 8.5 " x 14" pages. This fee does not apply to copies for a FOIL request, which is set by state law.

2024 Penfield Recreation Department Fees

2024 Town of Penfield Fee Structures (Flat Fee, per day)	Tier 1¹	Tier 2²	Tier 3³	Additional Fees	
Dolomite Lodge	No Charge	\$200.00	\$300.00		
HW Lodge	No Charge	\$150.00	\$250.00		
HWP Open Shelter	No Charge	\$30.00	\$40.00		
VMP Open Shelter	No Charge	\$20.00	\$30.00		
CPP Open Shelter	No Charge	\$20.00	\$30.00		
Amphitheater	No Charge	\$200.00	\$400.00	\$100.00	Electric
Park & Property Event/Tournament (Park Event, Disc Golf Tournament, etc.)	No Charge	\$150.00	\$300.00	\$100.00	Electric
Event Vendor (Food Truck or Cart): Amphitheater	No Charge	\$50.00	\$50.00	\$50.00	Electric
Event Vendor (Food Truck or Cart): Independence Day	No Charge	\$150.00	\$150.00	\$50.00	Electric
Food Truck/Cart (per park/property location, seasonal, May - Oct)	No Charge	\$750.00	\$750.00		
2024 Town of Penfield Fee Structures (Hourly Fee)	Tier 1¹	Tier 2²	Tier 3³	Additional Fees	
Grass Rectangle Field* (Soccer, Lacrosse, Football, etc.)	No Charge	\$10.00	\$25.00	\$25.00	Field Lining (if applicable)
Diamond Field * (Softball & Baseball)	No Charge	\$10.00	\$25.00	\$25.00	Field Lining (if applicable)
Box Turf Field*	No Charge	\$10.00	\$25.00	\$25.00	Field Lining (if applicable)
Tennis & Pickleball Courts (Per Court)	No Charge	\$10.00	\$25.00	\$25.00	Lights

¹ Tier 1: Penfield Town & School District

² Tier 2: Penfield Residents; Community Groups or Partners with 80% or more Penfield residents; and/or 5013c Non-Profits

³ Tier 3: Non-Residents; Community Groups or Partners with 79% or less Penfield residents; and/or For-Profit organizations

*Community Sport Group Equipment Fee (Determined by Rec Director & Parks Foreman Based on Needs; goals, nets, fencing, etc.) in lieu of hourly fees which are determined in winter meetings

2024 Penfield PCTV Fees

Resident - Community Studio Production	Fee
15 - 30 Min Completed TV Production	\$150.00
Services provided by CTV staff	
60 min. of studio access	
60 min. of staff post-production editing	
One DVD/USB Drive w/ final video	
45 - 60 Min TV Production	\$275.00
Services provided by CTV staff	
90 min. of studio access	
90 min. of staff post-production editing	
One DVD/USB Drive w/ final video	
Resident - Field Production	Fee
1 Videographer with Camera and mic.	\$90.00 first HR. \$75.00 each
Multi Camera / Live Event	By Quote
Resident - Post-Productions	Rate
Non-Liner Editor with Staff Operator	\$55.00 / HR
1 Cam. field shoot / 2hr minimum	
Multi Camera field event / 4hr minimum	
Additional AV Services	Rate
Duplication - DVD	
Inked DVD with paper sleeve	\$6.00 each
Clam Case	\$1.00 each
Album Case	\$2.00 each
Artwork	\$2.00 each
Digital Media / Distribution	
USB	\$8.00 / per 8GB
Media hosting for download,	\$10.00 / per month
Advertisement / Sponsorship	
Digital Display Graphic Ad Spot	\$500.00 / 3 Months
Production Underwriting	Call
Additional AV Services	Rate
Government-to-government AV/production services and fees are identified within an internuncial contract or quoted based on event/production needs.	

Four Corners Municipal Parking Lot Dumpster Enclosure

Line Item	Contractor
	Loyal Nine Development Corp
Removal of asphalt and installation of concrete slab/pad	\$30,500.00
Installation of fencing and gate (Pressure treated wood)	\$42,000.00
Installation of fencing and gate (Composite decking)	\$51,000.00
Total Cost (using composite decking)	\$72,500.00
Total Cost (using composite decking)	\$81,500.00

Bid Form	X
Statement by Bidder	X
Non-Collusive Bidding Certificate	X
Bid Acceptance Form	X
Previously Contracted by Town	X
Anticipated start date	2/1/2024

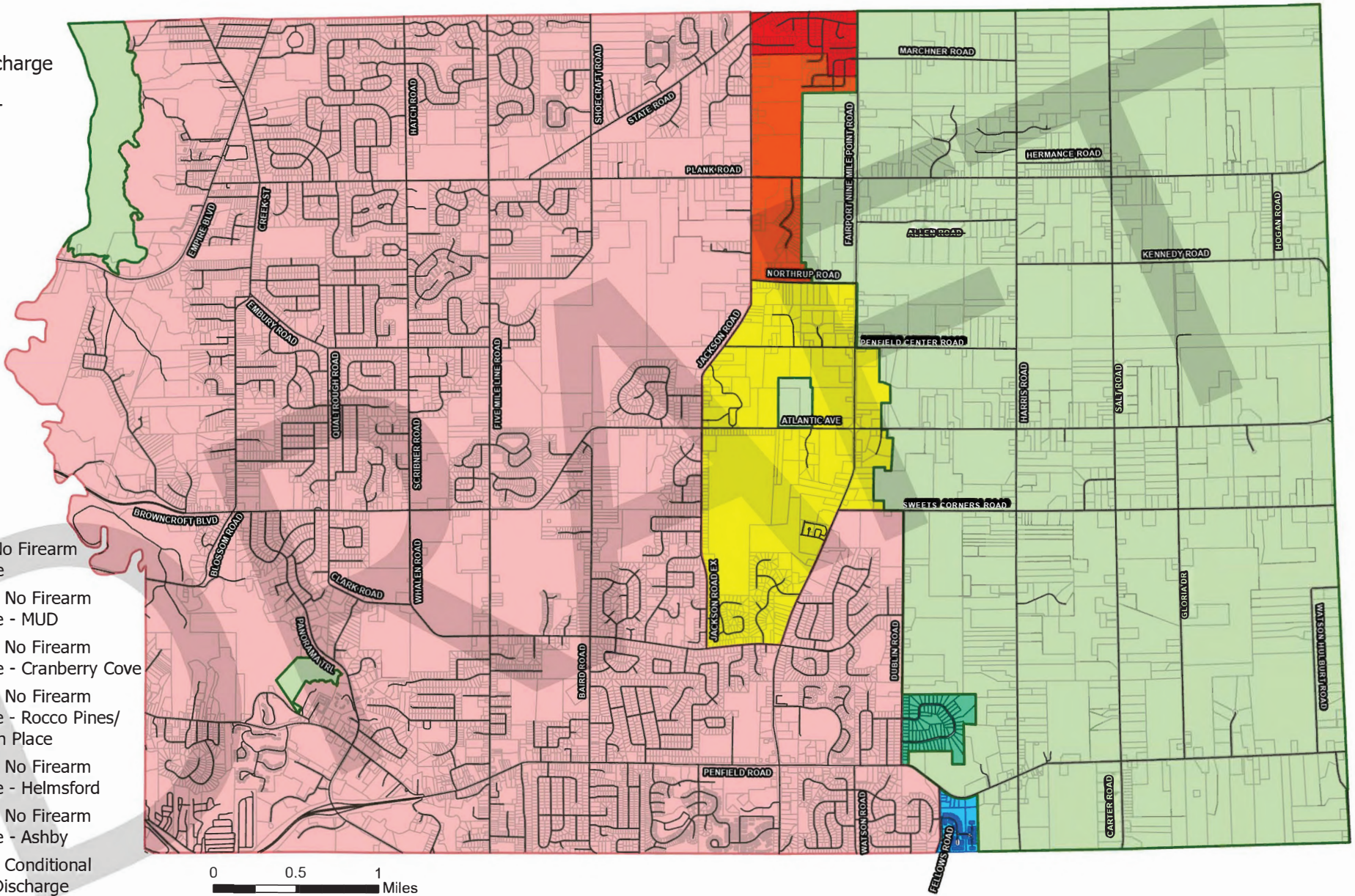
Firearm Discharge
Map
DRAFT



Legend

- Current No Firearm Discharge
- Proposed No Firearm Discharge - MUD
- Proposed No Firearm Discharge - Cranberry Cove
- Proposed No Firearm Discharge - Rocco Pines/Abbinghton Place
- Proposed No Firearm Discharge - Helmsford
- Proposed No Firearm Discharge - Ashby
- Proposed Conditional Firearm Discharge

0 0.5 1 Miles



Town of Penfield Townwide Traffic Study		Exhibit A											
		TITLE	MANAGER II	PROFESSIONAL VI	PROFESSIONAL V	PROFESSIONAL III	TECHNICIAN VI	TECHNICAL ASSISTANT II	LABOR TOTAL	REIMB EXPENSE	MILES (MILES)	TELEP REPRO	TOTAL
SCOPE OF SERVICE	ASSUMPTIONS	EMPL RATE	TJR \$195	JMW \$170	AB \$153	ZJV \$126	PJZ \$143	JJB \$90					
Phase II: Data Collection & Analysis													
Detailed Study of Intersections:	8 intersections												
Collision Diagram					24							\$3,672	
Field Visit					24							\$3,672	
Condition Diagrams					36							\$5,508	
Capacity Analysis					12							\$1,836	
Develop Proposed Mitigations					8							\$1,224	
Report			16		24							\$6,792	
HOURS TOTAL		0	16	0	128	0	0	0					
DOLLARS/HOUR		\$0	\$195	\$170	\$153	\$126	\$143	\$90					
SUB-TOTAL		\$0	\$3,120	\$0	\$19,584	\$0	\$0	\$0				\$22,704	\$0
LABOR TOTAL												\$22,704	
FEE ESTIMATE												\$22,704	
PROPOSAL FEE (Maximum Amount Payable)												\$22,700	



Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project:		
Project Location (describe, and attach a general location map):		
Brief Description of Proposed Action (include purpose or need):		
Name of Applicant/Sponsor:		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Project Contact (if not same as sponsor; give name and title/role):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, or Village Board of Trustees <input type="checkbox"/> Yes <input type="checkbox"/> No		
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
<p>i. Coastal Resources.</p> <p><i>i.</i> Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>ii.</i> Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>iii.</i> Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? Yes No

- **If Yes**, complete sections C, F and G.
- **If No**, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? Yes No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? Yes No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) Yes No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? Yes No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
If Yes, what is the zoning classification(s) including any applicable overlay district?

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? _____

b. What police or other public protection forces serve the project site?

c. Which fire protection and emergency medical services serve the project site?

d. What parks serve the project site?

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres
b. Total acreage to be physically disturbed? _____ acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? Yes No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No
If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? Yes No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year

• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____

ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length

iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____

ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____

iii. If other than water, identify the type of impounded/contained liquids and their source.

iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres

v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete):

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
 If Yes:

i. What is the purpose of the excavation or dredging? _____

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): _____
- Over what duration of time? _____

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them.

iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

v. What is the total area to be dredged or excavated? _____ acres

vi. What is the maximum area to be worked at any one time? _____ acres

vii. What would be the maximum depth of excavation or dredging? _____ feet

viii. Will the excavation require blasting? Yes No

ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____

- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

• Do existing sewer lines serve the project site? Yes No
 • Will a line extension within an existing district be necessary to serve the project? Yes No
 If Yes:
 • Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No
 If Yes:
 • Applicant/sponsor for new district: _____
 • Date application submitted or anticipated: _____
 • What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No
 If Yes:
 i. How much impervious surface will the project create in relation to total size of project parcel?
 _____ Square feet or _____ acres (impervious surface)
 _____ Square feet or _____ acres (parcel size)
 ii. Describe types of new point sources. _____

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

 • If to surface waters, identify receiving water bodies or wetlands: _____

• Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No
 If Yes, identify:
 i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

 ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

 iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No
 If Yes:
 i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No
 ii. In addition to emissions as calculated in the application, the project will generate:
 • _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
 • _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
 • _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
 • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
 • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydroflouorocarbons (HFCs)
 • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No
 If Yes:
 i. Estimate methane generation in tons/year (metric): _____
 ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No
 If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No
 If Yes:
 i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.
 ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____
 iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____
 iv. Does the proposed action include any shared use parking? Yes No
 v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____
 vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? Yes No
 vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No
 viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No
 If Yes:
 i. Estimate annual electricity demand during operation of the proposed action: _____
 ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____
 iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
--	---

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? Yes No
 If yes:
 i. Provide details including sources, time of day and duration:

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? Yes No
 Describe: _____

n. Will the proposed action have outdoor lighting? Yes No
 If yes:
 i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? Yes No
 Describe: _____

o. Does the proposed action have the potential to produce odors for more than one hour per day? Yes No
 If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? Yes No
 If Yes:
 i. Product(s) to be stored _____
 ii. Volume(s) _____ per unit time _____ (e.g., month, year)
 iii. Generally, describe the proposed storage facilities: _____

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? Yes No
 If Yes:
 i. Describe proposed treatment(s):

ii. Will the proposed action use Integrated Pest Management Practices? Yes No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? Yes No
 If Yes:
 i. Describe any solid waste(s) to be generated during construction or operation of the facility:
 • Construction: _____ tons per _____ (unit of time)
 • Operation : _____ tons per _____ (unit of time)
 ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:
 • Construction: _____

 • Operation: _____

 iii. Proposed disposal methods/facilities for solid waste generated on-site:
 • Construction: _____

 • Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.
 i. Check all uses that occur on, adjoining and near the project site.
 Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Aquatic Other (specify): _____
 ii. If mix of uses, generally describe:

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____ _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities:

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:

- Dam height: _____ feet
- Dam length: _____ feet
- Surface area: _____ acres
- Volume impounded: _____ gallons OR acre-feet

ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection:

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No

- If yes, cite sources/documentation: _____

ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:

iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____%

c. Predominant soil type(s) present on project site: _____ %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: Well Drained: _____ % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No
 If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site: _____ _____ _____	
n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <i>i.</i> Describe the habitat/community (composition, function, and basis for designation): _____ _____ <i>ii.</i> Source(s) of description or evaluation: _____ <i>iii.</i> Extent of community/habitat: <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres 	
o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <i>i.</i> Species and listing (endangered or threatened): _____ _____ _____	
p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <i>i.</i> Species and listing: _____ _____	
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give a brief description of how the proposed action may affect that use: _____ _____	
E.3. Designated Public Resources On or Near Project Site	
a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, provide county plus district name/number: _____	
b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>i.</i> If Yes: acreage(s) on project site? _____ <i>ii.</i> Source(s) of soil rating(s): _____	
c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <i>i.</i> Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature <i>ii.</i> Provide brief description of landmark, including values behind designation and approximate size/extent: _____ _____ _____	
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <i>i.</i> CEA name: _____ <i>ii.</i> Basis for designation: _____ <i>iii.</i> Designating agency and date: _____	

<p>e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District</p> <p style="margin-left: 20px;">ii. Name: _____</p> <p style="margin-left: 20px;">iii. Brief description of attributes on which listing is based: _____</p>
<p>f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe possible resource(s): _____</p> <p style="margin-left: 20px;">ii. Basis for identification: _____</p>
<p>h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Identify resource: _____</p> <p style="margin-left: 20px;">ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____</p> <p style="margin-left: 20px;">iii. Distance between project and resource: _____ miles.</p>
<p>i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Identify the name of the river and its designation: _____</p> <p style="margin-left: 20px;">ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>

F. Additional Information

Attach any additional information which may be needed to clarify your project.

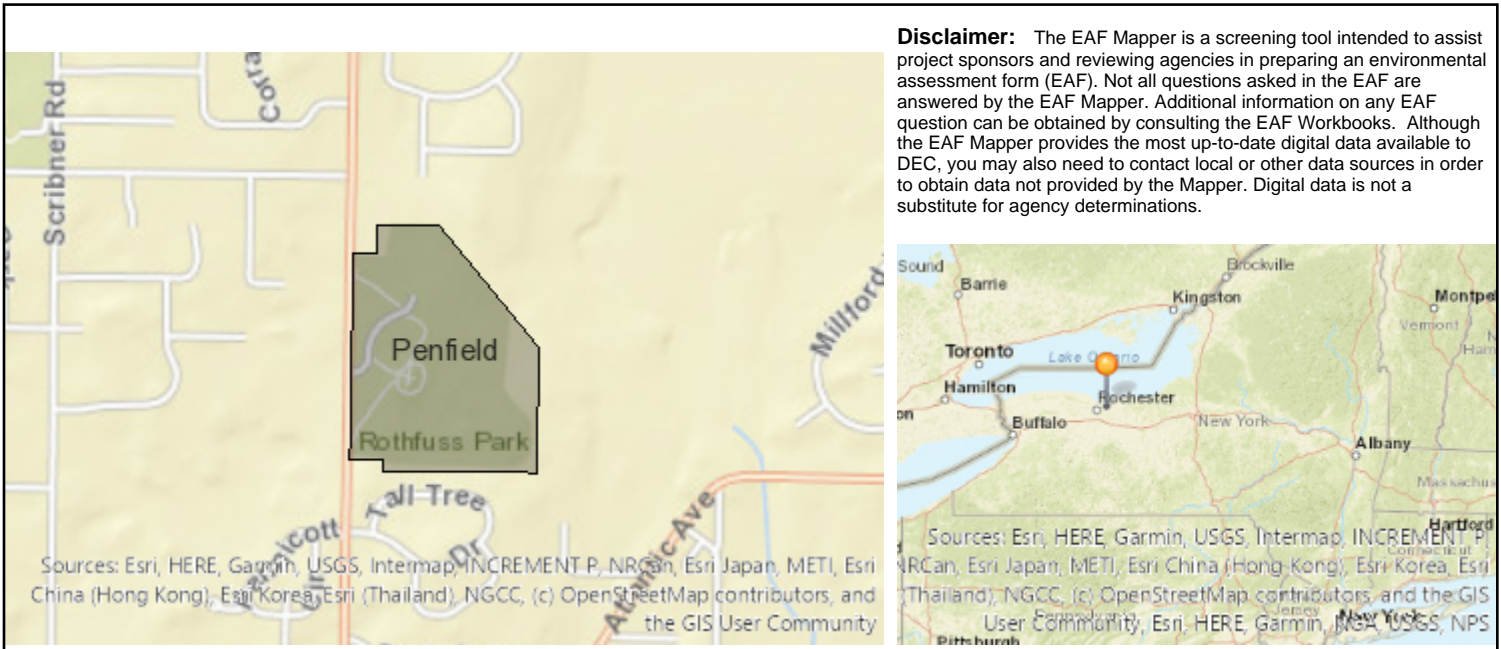
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name _____ Date _____

Signature _____ Title _____



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.

B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	Yes
C.2.b. [Special Planning District]	Yes - Digital mapping data are not available for all Special Planning Districts. Refer to EAF Workbook.
C.2.b. [Special Planning District - Name]	NYS Heritage Areas: West Erie Canal Corridor
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	No
E.2.h.ii [Surface Water Features]	Yes
E.2.h.iii [Surface Water Features]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	No
E.2.j. [100 Year Floodplain]	No
E.2.k. [500 Year Floodplain]	No
E.2.l. [Aquifers]	Yes
E.2.l. [Aquifer Names]	Principal Aquifer, Primary Aquifer
E.2.n. [Natural Communities]	No

E.2.o. [Endangered or Threatened Species]	No
E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	Yes
E.3.a. [Agricultural District]	MONRcn6
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Project :

Date :

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency’s reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land			
Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1)		<input type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

2. Impact on Geological Features The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - c. If "No", move on to Section 3.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - l. If "No", move on to Section 4.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

I. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If “Yes”, answer questions a - h. If “No”, move on to Section 5.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. E.2) <i>If “Yes”, answer questions a - g. If “No”, move on to Section 6.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air			
The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals			
The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources			
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)		<input type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>				<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>		
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>				<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>		

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered “Moderate to large impact may occur”, continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property’s setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

11. Impact on Open Space and Recreation			
The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If “Yes”, answer questions a - e. If “No”, go to Section 12.</i>		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or “ecosystem services”, provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas			
The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If “Yes”, answer questions a - c. If “No”, go to Section 13.</i>		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation The proposed action may result in a change to existing transportation systems. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.j) <i>If "Yes", answer questions a - f. If "No", go to Section 14.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy The proposed action may cause an increase in the use of any form of energy. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.k) <i>If "Yes", answer questions a - e. If "No", go to Section 15.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____			

15. Impact on Noise, Odor, and Light The proposed action may result in an increase in noise, odors, or outdoor lighting. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.m., n., and o.) <i>If "Yes", answer questions a - f. If "No", go to Section 16.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)
If "Yes", answer questions a - m. If "No", go to Section 17.

NO

YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____			

17. Consistency with Community Plans			
The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If “Yes”, answer questions a - h. If “No”, go to Section 18.</i>		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action’s land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character			
The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If “Yes”, answer questions a - g. If “No”, proceed to Part 3.</i>		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Project :

Date :

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: Type 1 Unlisted

Identify portions of EAF completed for this Project: Part 1 Part 2 Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the _____ as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action:

Name of Lead Agency:

Name of Responsible Officer in Lead Agency:

Title of Responsible Officer:

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person:

Address:

Telephone Number:

E-mail:

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>