



**Rochester Downtown
Development Authority**

Downtown Collaboration Studio
431 S. Main Street
Rochester, MI 48307
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DowntownRochesterMI.com

**Regular Meeting Agenda
Wednesday, August 19, 2026 7:00 pm
Rochester Municipal Building, 400 Sixth Street**

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes – June 17, 2026
4. Audience Comments
5. Liaison Reports
 - A. City Council – Jessica Clauser
 - B. Chamber of Commerce – Bob DiTommaso
 - C. Historical Commission – Don Sienkiewicz
 - D. Principal Shopping District – Paul Haig
6. General Business Items
 - A. Market + The Graham Update – Ben Giovanelli
 - B. Pollinator Garden at The Graham – Ben Giovanelli
 - C. Consideration of Saturday Market at The Graham – Kristi Trevarrow
 - D. Consideration of Additional Hours for Part-Time Market Manager – Kristi Trevarrow
 - E. Social District Update – Kristi Trevarrow
 - F. Downtown Collaboration Studio Lease Extension – Ben Giovanelli
 - G. Request for Opinion from City Council – Parking TV Show Proposal – Kristi Trevarrow
7. Receipt of Regular Reports
 - A. Executive Director Update
 - B. Events & Marketing Update
 - C. Financial Report for DDA
 - D. Business Development Committee
 - E. Site Development Committee
8. Adjourn

The next regular meeting of the Rochester DDA will be held on September 16, 2026.

1. CALL TO ORDER

Chair Ben Giovanelli at 7:00 p.m.

2. ROLL CALL

PRESENT: Chair Ben Giovanelli, Mayor Debbie Jones, Tony Lipuma, Roger Knapp, Paul Haig, Bob Bloomingdale, Lisa Germani Williams, and Missy Plesz

ABSENT: Erik Diana

COUNCIL LIAISON ABSENT: Jessica Clauser

CHAMBER LIAISON PRESENT: Bob DiTommaso

HISTORICAL COMMISSION LIAISON PRESENT: Don Sienkiewicz

PSD LIAISON PRESENT: Paul Haig

DDA EXECUTIVE DIRECTOR PRESENT: Kristi Trevarrow

3. APPROVAL OF MEETING MINUTES

Regular Meeting Minutes – May 20, 2026

MOTION: Haig moved, Bloomingdale seconded,

To approve the May 20, 2026 Regular Meeting Minutes as presented.

VOTE: YES: Knapp, Plesz, Germani Williams, Haig, Bloomingdale, Lipuma, Jones, Giovanelli

NO: None

ABSENT: Diana

Motion Carried.

4. AUDIENCE COMMENTS

Chair Giovanelli added an item under General Business, 6E. Electric Bike Ordinance.

5. LIAISON REPORTS

5A. City Council

Mayor Jones highlighted the following:

- Council held the First Reading and Introduction of an Ordinance Amendment Regulating E-Bikes Downtown.
- Heard updates from Senator Michael Webber and Oakland County Commissioner Michael Spisz.
- Recognized Catching Fireflies on their 20-year anniversary.
- Held a public hearing regarding a request to vacate Scott Street.

5B. Chamber of Commerce

Bob DiTommaso stated that the Chamber Golf Outing was held on June 8, 2026 at the Cherry Creek Golf Club. It was a sold-out event with 144 golfers. This annual golf outing serves as a fundraiser for the Chamber.

5C. Historical Commission

Don Sienkiewicz shared that the Heritage Festival was very successful, and the Commission was extremely grateful for the assistance of Kristi Trevarrow and the team. The weather was beautiful. The Lions car show featured 150 cars and was well-organized and attended. The assistance of the Rochester Fire Department, Police Department and DPW was a testament to the community involvement of residents and employees. The Lipuma's hot dog eating contest was a fun new addition to the weekend. The Memorial Day ceremonies were well attended with so many participants. Kristi Trevarrow shared that there will be a wrap-up meeting on June 18, 2026.

5D. Principal Shopping District

Paul Haig stated that the PSD did not meet due to lack of a quorum.

6. General Business Items

6A. Economic Development Update

City Manager Nik Banda provided updates on the following:

- Road/street improvements
- Tree replacement and maintenance
- The Clinton River Trail
- The Skate Park
- Ludlow Tot Lot and other park upgrades
- Trail upgrades
- Gardens and flowers downtown
- Berms and parking lots
- Restriping of roads/streets
- Dilusso Building Company
- Water and stormwater improvements
- 1150 N. Main Street
- New Code Enforcement Officer, David Brisby
- Elevator property
- Dino's Cookie Dough property is available
- New owner of Knapp's
- Two new coffee shops
- Heritage Galleries
- Downtown Inn
- Soul Sister's building
- Smith Jewelers building
- Le Juice
- Board Babez space is available
- Rochester Records
- Dr. Atallah's property
- Sports Memorabilia
- Altered Designs is opening a second location in Rochester
- Cleaner's location
- Collision Shop location
- An appointment only spa location on Albertson will be going before the Planning Commission
- Victorian Rose location sold
- Lochirco property
- Randazzo project

6B. Market + The Graham Update

Chair Giovanelli provided an update on the project. The project is on time and on budget for the September 30, 2026 deadline. Most of the concrete work is done. The bathroom addition is beginning next week. Electrical work is ongoing. Kristi Trevarrow stated that the public hearing for the brick change will be held before the Planning Commission on July 6, 2026. The community and the farmers are very excited about the project.

6C. Budgetary Housekeeping – Codification of Staff Compensation

A 3% wage increase for DDA staff was recommended by the Budget Sub-Committee and included in the approved FYE 2027 DDA budget. Because of the recent staff additions, the 3% increase would only apply to Kristi Trevarrow, DDA Executive Director and Derek Fuller, DDA Maintenance Assistant.

MOTION: Haig moved, Plesz seconded,

To approve the 3% wage increase for Kristi Trevarrow, DDA Executive Director and Derek Fuller, DDA Maintenance Assistant as approved in the FYE 2027 DDA budget, effective July 1, 2026.

VOTE: YES: Lipuma, Knapp, Germani Williams, Haig, Bloomingdale, Plesz, Jones,
Giovanelli

NO: None

ABSENT: Diana

Motion Carried.

6D. Main Street Now Conference Presentation

Kristi Trevarrow provided a presentation covering the Main Street Now conference she attended in Tulsa, Oklahoma. She also shared her concept of a new program at The Graham – START, Supporting Tomorrow's Artists, Retailers & Trailblazers. This program would focus on entrepreneurs and helping them get started with their ideas.

6E. Electric Bike Ordinance

The Board discussed the E-Bike Ordinance regarding their use on downtown streets. It was the consensus of the Board to support City Council's proposed ordinance.

7. Receipt of Regular Reports

7A. Executive Director Update

Kristi Trevarrow shared that the second new addition to the team, Drew Haney, begins on Monday, June 22, 2026.

The Beet Club is now full, with over 400 kids registered for this new program at The Farmers' Market.

Greater Rochester Heritage Festival – May 30-31, 2026

It was a great weekend for the Greater Rochester Heritage Festival. There was a lot of great feedback from the community. The committee will be meeting soon to review the event and discuss plans for 2027.

Downtown Restaurant Meetings

The group met to discuss promotional ideas for the summer. They are working on a summer promotion to kick off in mid-July that will ask restaurants to offer extended happy hours and live music on Thursday nights in July and August.

Main Street Now Conference

The 2027 Main Street Now Conference will be held in Detroit on May 3-5, 2027. Kristi Trevarrow has been invited to serve on the National Marketing & Communications Committee with Main Street America and Michigan Main Street, as well as the Main Street Oakland County Education Committee. More information will be forthcoming!

Magical Mural Tour 2026

Applications are now open for the Magical Mural Tour. The deadline for submissions is Sunday, July 19, 2026.

Rochester Explorers Club 2026

The DDA will once again be partnering with the City of Rochester for the Rochester Explorers Club. Registration will be held during Sidewalk Sales on July 16-18, 2026.

7B. Events & Marketing Update

Events

Makers' Market – June 13, 2026

The Makers' Market was held on Saturday, June 13, 2026. There were over 35 vendors, as well as live music from three talented local musicians.

Sidewalk Sales – July 16-18, 2026

Marketing kits were set out to all downtown businesses to gauge interest in this year's Sidewalk Sales. There are currently over 35 businesses on Main Street that have confirmed their participation. They will sell items outside their businesses during the three-day shopping event.

Thursday and Friday there will be a coordinated kids' craft with Paint Creek Center for the Arts taking place outside of Chase Bank. On Saturday, there will be face painting from noon to 3:00 p.m., also located outside of Chase Bank.

Chief Financial Credit Union is the presenting sponsor for this year's Sidewalk Sales.

Dancin' in the Street – July 17-18, 2026

Dancin' in the Street is better than ever this year, featuring two days of live entertainment. Musical entertainment will feature the band *SpaceCAT* on Friday and *Your Generation in Concert* on Saturday.

Local restaurants have been recruited and secured for this year's Taste Fest. Some of the participants are Kruse & Muer, The Rochester Train Depot, Hungry Howie's, Penn Station, Rochester Mills, O'Connors, D'Marcos, and The Little Donut truck. Rochester Corner Bar will also be present as the 2026 beverage sponsor.

Stewart Team Real Estate Partners are the presenting sponsor of the event.

Other Projects

- Staff ran a social media campaign promoting gift cards as end-of-school-year gifts. There was a noticeable increase in gift card sales during the duration of this campaign.
- **Deck Art 2026** was very successful, with over 300 participants submitting artwork. The exhibit generated strong community engagement and increased downtown visitation as participants and visitors explored the displayed boards throughout the event.
- **Rochester: No Filter** was also a successful event. There were 41 community members who participated, and approximately 200 people came to the reception event held at the Downtown Collaboration Studio. Photos will remain on display through June.
- The Studio has new merchandise designs for the summer. We have received positive feedback from shoppers on the new designs.

7C. Financial Report for DDA

The Revenue and Expenditure Report for the period ending 05/31/2026 for Fund 494, Downtown Development Authority, was included in the packet.

7D. Business Development Committee

Paul Haig stated The Holiday Expo will utilize the full ballroom this year, with a focus first on local Rochester merchants. The social district program will be considered at the July 13, 2026 City Council meeting.

7E. Site Development Committee

Tony Lipuma stated the committee is looking ahead to future projects like bocce ball, light poles, etc.

8. Adjournment

Seeing no further business, Chair Giovanelli adjourned the meeting at 8:26 p.m.

Date Approved

Susan McCullough

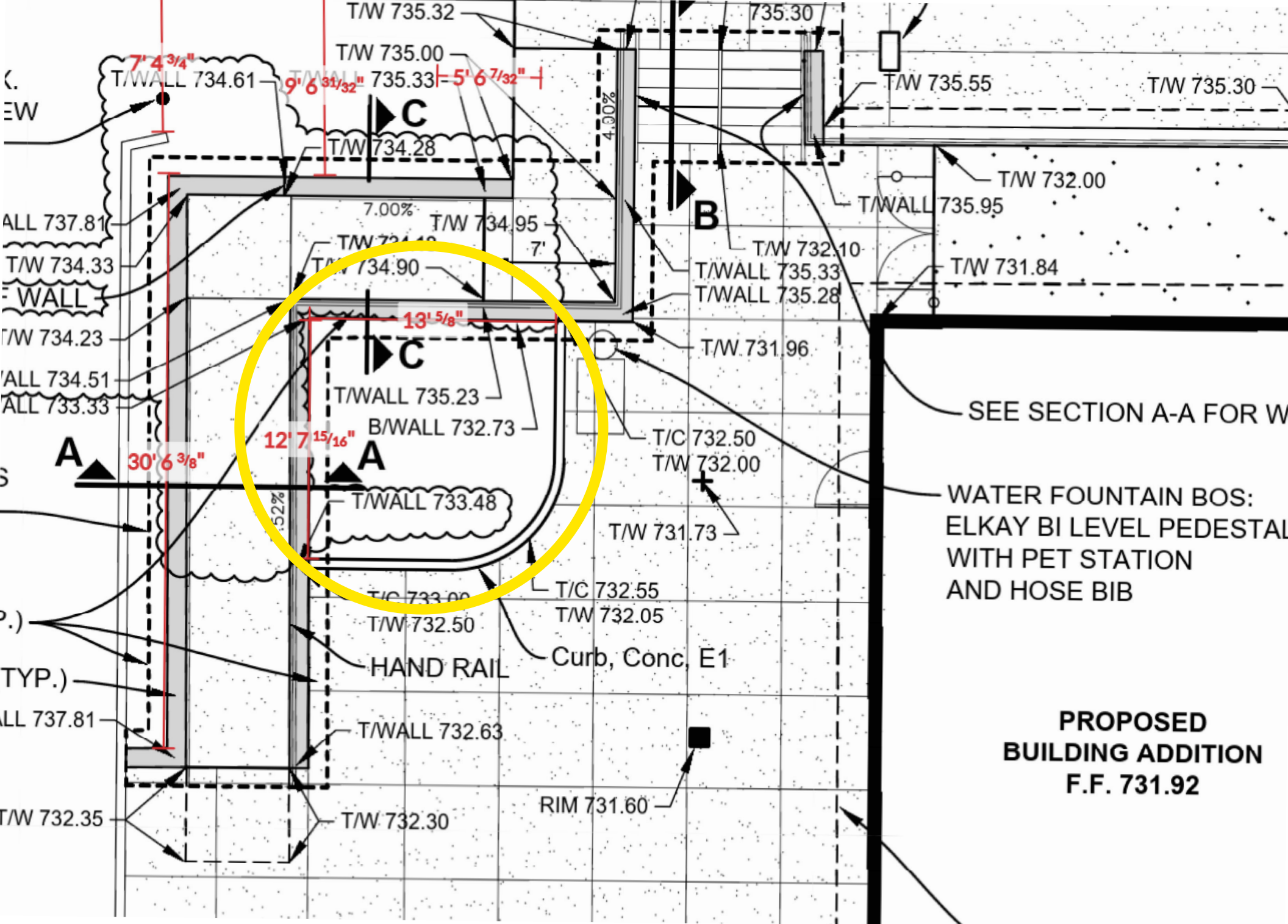
DRAFT

6A. Market + The Graham Update

Jordan Sirhan, Project Manager for The Graham, will be in attendance to provide an update on the project.

6B. Pollinator Garden at The Graham

Chairman Giovanelli will provide details on an offer from the Rochester Pollinators to plant and provide funding for a Pollinator Garden at The Graham.



6C. Consideration of Saturday Market at The Graham

We are proposed to host a Saturday Market at The Graham, kicking off on Saturday, November 28 and continuing through April 24, 2027 (excluding December 26). This would give us (21) Saturday Markets at The Graham, transitioning into the 2027 Farmers' Market Season on May 1, 2027.

To gauge interest, we conducted in-person conversations with the Farmers' Market Vendors and followed up with a formal survey. The feedback was very positive!

Based on the survey, we have vendors interested in the following levels of participation:

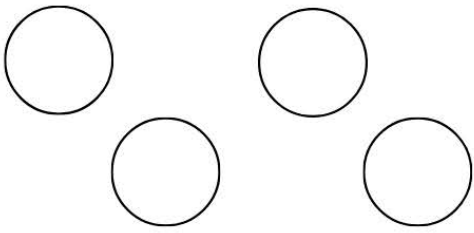
- Full Season – 13 Vendors
- Half Season – 4 Vendors
- Select Dates During the Season – 10 Vendors

We can accommodate (22) vendors in The Graham, each with an 8' x 8' space.

For a rate structure, we are proposing the following for the inaugural Saturday Market at The Graham:

SPACE	CURRENT (MARKET)	GRAHAM INAUGURAL
Daily	\$30	\$40
Half Season	\$250	\$275
Full Season	\$400	\$450

DOOR



STORAGE

HVAC

KITCHEN

MARKET
INFO/EBT

DOOR

5

10

15

20

4

9

14

19

3

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13

18

2

7

12

17

1

6

11

16

21

22

DOOR

DOOR

6D. Consideration of Additional Hours for Part-Time Market Manager

With the completion of The Graham on the horizon, we would like to propose increasing the hours of one of our current Market Managers, Caroline Hill, from one Saturday per week to a part-time position, not to exceed an average of 24 hours per week. Expanding the existing Market Manager position allows us to build on the success of the Farmers' Market as it continues year-round at The Graham, while developing new programming beyond the Farmers' Market. A proposed job description is attached.

In speaking with City of Rochester HR Director Joellen Haines, we can switch her position from seasonal to regular, increase her hours and not offer benefits provided that her annual hours do not exceed 1560 per year. Per Michigan law, she would earn (1) hour of sick time for every 30 hours worked.

A budget amendment for this increase in hours would not be required, as we have monies in the existing staff budget line item since we have not been at full staffing since late March. We would propose starting this position on Monday, October 5, 2026.

PART TIME MARKET MANAGER JOB DESCRIPTION

The Market Manager supports the Downtown Rochester Farmers' Market and year-round programming at The Graham. This position provides continuity between the seasonal Farmers' Market and new opportunities for vendor, community and educational programming and events at The Graham.

Primary Responsibilities

- Assist with planning, vendor coordination, events and operation of the Downtown Rochester Farmers' Market
- Assist with programming at The Graham, including Saturday Markets, special events and community programming
- Manage Food Assistance Program at the Markets (SNAP & EBT)
- Maintain communication and relationships with Market vendors and community partners
- Assist with other DDA events and programs as needed

6E. Social District Update

At the August 10 Rochester City Council Meeting, the Downtown Rochester Social District was approved. Chief Rouhib will work with the City Clerk to submit the application to the Michigan Liquor Control Commission for their approval. Once approved, we will work with the restaurants on their applications. Attached is the Social District Management & Maintenance Plan that was presented to City Council.



CITY OF ROCHESTER, MICHIGAN

DOWNTOWN SOCIAL DISTRICT

Management and Maintenance Plan

*Simple rules. Clear responsibilities.
Safe and welcoming downtown.*



Operating year-round

**Sunday through Saturday
11:00 a.m. to 11:00 p.m.**

Prepared for Rochester City Council

Adopted by Resolution No. 26-08 on August 10, 2026

1. Purpose and Overview

The City of Rochester Downtown Social District is intended to support downtown businesses, enhance the visitor experience, and provide an orderly way for adults to enjoy approved alcoholic beverages within a clearly defined public commons area.

The district is designed to complement Rochester's restaurants, shops, events, and family-friendly downtown character. It is not an unrestricted open-container area. Only beverages purchased from approved participating businesses, served in approved containers, and consumed within the designated commons area are permitted.

Program Objectives

- Support downtown restaurants, retailers, and community events.
- Encourage visitors to remain downtown longer and visit multiple establishments.
- Maintain a clean, attractive, and welcoming public environment.
- Establish clear operating rules for businesses, customers, and City departments.
- Protect public safety through business cooperation, visible signage, and police enforcement.
- Preserve City Council authority to review, modify, suspend, or discontinue the program.

The Social District changes where an approved beverage may be carried. It does not change Michigan liquor laws, the legal drinking age, or laws governing intoxication, disorderly conduct, and impaired driving.

The Downtown Social District, this Management and Maintenance Plan, and the approved commons area map were adopted by the Rochester City Council by Resolution No. 26-08 on August 10, 2026.

Guiding Principles

Principle	City Standard
Safety	Public safety and emergency access remain the highest priorities.
Responsibility	Participating businesses remain responsible for lawful and responsible service.
Cleanliness	The DDA, DPW, participating businesses, and visitors share responsibility for a clean district.
Simplicity	Rules and boundaries should be easy for visitors to understand and staff to administer.
Accountability	The program will be reviewed using incidents, complaints, maintenance needs, and participation data.

2. Social District and Commons Area Boundaries

The final approved map controls if there is any conflict with this written description.

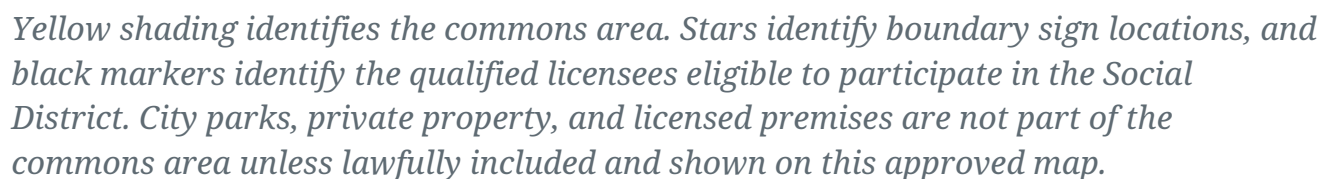
The Rochester Social District consists of designated public sidewalks and approved public spaces within the following downtown boundaries:

Area	Boundary
Main Street	From Second Street north to the Paint Creek Bridge.
West Second Street	From Main Street west to Walnut Street.
West Third Street	From Main Street west to Walnut Street.
West Fourth Street	From Main Street west to Walnut Street.
East Second Street	From Main Street east to Water Street.
East Third Street	From Main Street east to Water Street.
East Fourth Street	From Main Street east to Water Street.
Walnut Street	From West Second Street north to West Fourth Street.

Commons Area Limitations

- Only public sidewalks and public spaces shown on the approved commons-area map are included.
- City parks are excluded unless specifically approved and shown on the final map.
- Private property and licensed premises are not part of the commons area unless lawfully included or separately approved.
- A Social District beverage may not be carried beyond the marked commons-area boundary.
- Public streets remain open to normal traffic unless separately closed for an approved special event.

Approved Commons Area Map



3. Administration and Department Responsibilities

The Downtown Development Authority will oversee the day-to-day administration of the Social District. City departments will support the DDA within their normal areas of responsibility.

Responsible Party	Primary Responsibilities
Downtown Development Authority (DDA)	Oversee district administration; coordinate participating businesses; maintain program information and maps; coordinate signage and branding; communicate operational concerns; and recommend changes to City Council.
Rochester Police Department	Provide security and law enforcement; address underage drinking, intoxication, disorderly conduct, unlawful containers, boundary violations, impaired driving, and other public-safety concerns.
Department of Public Works (DPW)	Oversee waste management; service public waste receptacles; monitor litter conditions; coordinate additional cleanup; and repair or report damaged public signs and fixtures.
City Clerk / Administration	Coordinate resolutions, MLCC filings, records, and local business-approval documentation as assigned.
Participating Businesses	Follow all state and local requirements; verify age; issue wristbands; use approved containers; follow transaction limits; educate customers; and maintain the immediate area around the business.
City Council	Approve the district, commons area, plan, map, and participating qualified licensees; review performance; and amend or revoke the designation when appropriate.

Coordination

The DDA may convene participating businesses and City representatives as needed to address signage, waste collection, special events, recurring complaints, or other operating concerns. Significant policy changes will be forwarded to City Council for consideration.

4. Operating Standards and Rules at a Glance

Operational Element	Rochester Standard
Operating period	Year-round.
Operating days	Sunday through Saturday.
Operating hours	11:00 a.m. to 11:00 p.m.
Minimum age	21 years of age to possess or consume alcohol.
Wristband	Required for customers age 21 or older after age verification by a participating business.
Transaction limit	No more than two Social District alcoholic beverages may be sold to one customer in a single transaction.
Container	Non-glass, no larger than 16 ounces, and marked with the participating business identification and Rochester commons-area identification.
Outside alcohol	Prohibited. Only beverages purchased from participating Social District permittees are allowed.
Boundary	Beverages must remain within the approved commons area.
Closing time	Consumption must end and remaining beverages must be discarded by 11:00 p.m.

A wristband confirms that age was checked when it was issued. It does not replace a business's duty to refuse unlawful service, verify identification when appropriate, or refuse service to an intoxicated person.

General Customer Conduct

- Remain within the clearly marked commons area.
- Use only an approved Social District container.
- Do not share or transfer wristbands.
- Dispose of cups in designated receptacles.

- Follow the lawful entry policies of private businesses.
- Comply with directions from participating businesses, City staff, and police officers.

5. Participating Business Requirements

Participation is voluntary. A qualified licensee must receive local approval and an annual Social District Permit from the Michigan Liquor Control Commission before selling beverages for consumption in the commons area.

Participation Process

Step	Required Action
1. Local designation	City Council approves the Social District, commons area, plan, and map.
2. Business approval	The qualified licensee obtains approval from City Council.
3. MLCC application	The business submits the required application and local approval to the MLCC.
4. Permit issuance	The business receives its annual Social District Permit and completes City onboarding.
5. Operation	The business follows all state laws, City rules, and program standards.

Ongoing Business Responsibilities

- Verify that each customer receiving a wristband is at least 21 years old.
- Issue only the City-approved or DDA-approved wristband and take reasonable measures to prevent transfer or reuse.
- Limit each customer to no more than two Social District alcoholic beverages per transaction.
- Refuse service to minors and visibly intoxicated persons.
- Sell and serve beverages only from the licensed premises or an approved outdoor service area.
- Use only approved non-glass containers of 16 ounces or less.
- Prominently display the business identification and Rochester commons-area identification on every container.
- Explain the district boundaries and closing time when necessary.

- Keep the immediate area around the business reasonably clean and collect discarded Social District cups.
- Cooperate with the DDA, Police Department, DPW, City staff, and MLCC representatives.

5. Participating Business Requirements (continued)

The following qualified licensees are located within the Rochester Downtown Social District and are eligible to participate in the Social District program. Participation is voluntary. Each licensee must obtain City Council approval and an annual Social District Permit from the Michigan Liquor Control Commission before selling beverages for consumption in the commons area.

Qualified Licensees

Business Name	Address	Business ID	License Type
Baus Barber	114 E. Fourth Street	0266496	Class C/SDM
Bitter Tom's Tasting Room	319 Main Street	0282291	Manufacturer
Bologna's (Ambrose Eats, LLC)	334 S. Main Street	236520	Class C/SDM
Corner Bar	124 W. Fourth Street	0275411	Class C/SDM
D'Marcos	401 S. Main Street	0259318	Class C/SDM
Earnie's on the Creek	543 N. Main Street, Ste. 301	0277046	Class C/SDM
F&D Bistro (Rochester Bistro)	227 S. Main Street	239311	Class C/SDM
Hibachi House	335 S. Main Street	226742	Class C/SDM
Irish Beer Works Rochester, Inc. (Gus O'Connors)	324 S. Main Street	157469	Class C/SDM
JVY Holdings (City Tavern)	423 S. Main Street	0280159	Class C/SDM
Kruse & Muer on Main	327 S. Main Street	0278176	Class C/SDM
Kruse's Paint Creek Yacht Club	613 N. Main Street	267571	Class C
Main Street Billiards	215 S. Main Street	72578	Class C
NCNG, LLC (Eastman Bar)	336 S. Main Street	0281361	Class C/SDM
Rochester Brunch House	301 Walnut	243398	Class C
Rochester Chop House	306 S. Main Street	0278168	Class C/SDM
Rochester Mills Beer Company	400 Water Street	7525	Class C/Brew Pub/SDM

Business Name	Address	Business ID	License Type
Roxy	401 Walnut	0277966	Class C/SDM
Saint 1881	226 Walnut	0267804	Class C
Silver Spoon	543 N. Main Street, Ste. 311	0261324	Class C/SDM
Sumo Sushi	418 S. Main Street	170432	Class C
The Meeting House	301 S. Main Street	229300	Class C/SDM
Too Ra Loo	139 S. Main Street	239929	Class C/SDM

Total qualified licensees: 23

This list identifies the qualified licensees located within the Social District as of the date of adoption. Inclusion on this list does not by itself authorize a business to serve Social District beverages. The Downtown Development Authority will maintain the current list of approved participating businesses, and the list may be updated by City Council action as licensees are added, removed, or change ownership.

6. Insurance Requirements

Participating businesses are responsible for maintaining adequate insurance coverage throughout the term of their participation in the City of Rochester Downtown Social District.

Each business applying for or maintaining a Social District Permit within the City of Rochester shall maintain commercial general liability insurance and any other insurance required by the Michigan Liquor Control Commission (MLCC) or applicable law.

Each participating business shall provide evidence of insurance naming the City of Rochester, Michigan, its elected officials, officers, employees, agents, boards, commissions, and volunteers as Additional Insureds for activities arising out of the operation of the Social District.

Minimum Insurance Requirements

- Commercial General Liability: \$1,000,000 per occurrence.
- General Aggregate: \$2,000,000.
- Liquor Liability Insurance, when applicable: coverage required by the business's liquor license and applicable Michigan law.

Before participating in the Social District, and upon request thereafter, each participating business shall provide the City with a current Certificate of Insurance and any required endorsements demonstrating compliance with these insurance requirements.

A business shall not participate in the Rochester Downtown Social District until the required proof of insurance has been received and accepted by the City.

Failure to maintain the required insurance coverage throughout the permit period may result in suspension or revocation of the City's local approval to participate in the Social District, in addition to any enforcement action authorized by the MLCC.

The City reserves the right to require additional insurance coverage or higher policy limits when warranted by special events, operational needs, changes in applicable law, or recommendations of the City's insurance carrier or legal counsel.

Nothing in this section shall be construed as limiting the City's rights, defenses, governmental immunities, or protections provided under Michigan law.

7. Public Safety, Security, and Enforcement

The Rochester Police Department is responsible for security and law enforcement within the Social District. The district does not reduce police authority or replace existing state and local laws.

Enforcement Priority	Operational Focus
Underage drinking	Enforce age restrictions and investigate unlawful service, furnishing, possession, or consumption.
Intoxication and disorder	Address public intoxication, disorderly conduct, fighting, harassment, and related behavior.
Boundary compliance	Prevent approved beverages from being carried outside the commons area.
Container compliance	Address glass containers, oversized containers, unmarked cups, and personal alcohol.
Business compliance	Document violations, notify appropriate City officials, and refer license matters to the MLCC when appropriate.
Traffic safety	Maintain safe pedestrian and vehicle movement and enforce impaired-driving laws.
Emergency access	Keep access clear for police, fire, EMS, and other emergency operations.

The preferred approach is clear communication and voluntary compliance, supported by enforcement when conduct is unsafe, unlawful, repeated, or intentional.

Staffing and Incident Response

Routine operations may be handled through normal patrol and downtown visibility. Special events, unusually large crowds, or documented problems may require temporary staffing or operational adjustments. Emergency conditions may result in temporary closure of all or part of the commons area under applicable City authority.

8. Maintenance, Waste Management, Signage, and Events

Waste Management

Responsible Party	Expected Standard
DPW	Oversee public waste management, service City receptacles, monitor litter conditions, and coordinate additional collection when necessary.
DDA	Coordinate with businesses and DPW regarding recurring waste, signage, or operational concerns.
Participating businesses	Maintain the immediate area around the establishment, collect discarded Social District cups, and promptly report overflowing receptacles or recurring problems.
Visitors	Use available receptacles and dispose of beverages before leaving the commons area.

Signage

- Boundary signs at practical entry and exit points.
- Rules signs at high-traffic locations and participating businesses.
- A clear map on the City website and in participating establishments.
- Consistent Rochester branding on signs, approved cups, and wristbands.
- Signs identifying businesses that do not permit Social District beverages inside, when applicable.

Special Events

A special event does not automatically change Social District boundaries, hours, or rules. Event-specific road closures, security plans, temporary commons areas, or special liquor licenses require separate review and approval. The DDA will coordinate with the Police Department, DPW, event organizers, participating businesses, and the MLCC as needed.

9. Funding and Financial Responsibility

The City of Rochester Downtown Social District is intended to operate using existing municipal resources whenever practical. Funding for the administration, promotion, maintenance, and operation of the Social District may be provided through a combination of Downtown Development Authority resources, participating businesses, and other lawfully available funding sources.

The Downtown Development Authority will serve as the primary coordinating agency and may fund or assist with the following activities:

- District branding, marketing, and public education materials.
- Boundary signage, informational signs, maps, and program administration.
- Replacement of approved wristbands, signs, or promotional materials, as appropriate.

Participating businesses are responsible for costs associated with:

- Annual MLCC Social District Permit fees.
- Approved cups, wristbands, employee training, and customer education.
- Maintaining the immediate area surrounding the establishment.

The City of Rochester will continue to provide normal municipal services, including police protection, public works services, and routine maintenance, through existing departmental budgets. Establishment of the Social District does not obligate the City to create additional staffing or dedicate new funding beyond amounts approved through the annual budget process.

The DDA or City may pursue grants, sponsorships, or partnerships that are consistent with applicable law and City policy to improve the operation of the Social District and the downtown visitor experience.

Nothing in this Plan creates a financial obligation beyond funds lawfully appropriated by the City Council or the Downtown Development Authority.

10. Revocation and Permit Enforcement

The City Council of the City of Rochester may revoke the designation of the Rochester Downtown Social District if it determines that operation of the Social District threatens the public health, safety, or welfare, or has become a public nuisance.

Before revoking the Social District designation, the City Council shall conduct at least one public hearing on the proposed revocation. Notice of the public hearing shall be provided in accordance with the Michigan Open Meetings Act, Public Act 267 of 1976, as amended, and any other applicable provisions of Michigan law.

The City reserves the right to temporarily suspend or modify Social District operations when necessary to address emergencies, severe weather, public safety concerns, construction activities, utility failures, or other operational conditions affecting the public health, safety, or welfare.

If a participating business is determined to be in violation of this Plan, applicable City ordinances, or the Michigan Liquor Control Code or rules, the City may take one or more of the following actions:

- Issue a written warning or require corrective action.
- Suspend or revoke the City's local approval for the business to participate in the Social District.
- Refer the matter to the MLCC for investigation and any enforcement action authorized by state law, including possible suspension or revocation of the licensee's Social District Permit.
- Take any other action authorized by law to protect the public health, safety, and welfare.

Nothing in this section limits the enforcement authority of the MLCC, the Rochester Police Department, or any other governmental agency having jurisdiction.

Severability

If any section, subsection, sentence, clause, phrase, or provision of this Plan is determined by a court of competent jurisdiction to be invalid or unenforceable, that determination shall not affect the validity of the remaining provisions, which shall remain in full force and effect.

11. Oversight, Evaluation, Amendments, and Revocation

The City will monitor the Social District to determine whether it continues to support downtown activity while protecting public health, safety, and welfare.

Recommended Evaluation Measures

- Police calls for service and alcohol-related incidents within the district.
- Complaints from residents, businesses, and visitors.
- Litter volume, waste-collection needs, and maintenance costs.
- Number of participating businesses and current permit status.
- Business and visitor feedback.
- Wristband and container compliance.
- Need for changes to boundaries, hours, signs, staffing, or operating rules.

Reporting

The DDA will coordinate an evaluation after the first operating season and at least annually thereafter. Significant public-safety or operational concerns may be reported to City Council sooner.

Amendments and Temporary Adjustments

City Council may amend this plan, the operating hours, or the approved boundaries through lawful action. Temporary changes related to emergencies, construction, public safety, or special events may be implemented under applicable City authority and documented for later review.

Suspension or Revocation

The City may address individual business violations through its local approval framework and referral to the MLCC. City Council may revoke the Social District designation if the commons area threatens public health, safety, or welfare or becomes a public nuisance, subject to the notice and public-hearing requirements of Michigan law.

The final resolution, map, fees, insurance requirements, enforcement procedures, and plan should be reviewed by the City Attorney before adoption.

12. Legal Review

This Social District Management and Maintenance Plan, together with all insurance requirements, operating procedures, signage standards, and related documents, shall be reviewed and approved by the City Attorney prior to implementation. The City may amend this Plan from time to time as necessary to comply with changes in Michigan law, Michigan Liquor Control Commission requirements, or operational needs approved by the City Council.

Attorney Review Note

Insurance limits, additional-insured wording, endorsements, indemnification, suspension procedures, and all legal references should be confirmed by the City Attorney and the City's insurance carrier before final adoption.

This Plan was adopted by the Rochester City Council by Resolution No. 26-08 on August 10, 2026. Any future amendment to this Plan shall be adopted by resolution of the City Council following review by the City Attorney.

13. Frequently Asked Questions

1. What is a Social District?

A locally designated area containing a clearly marked commons area where customers may carry and consume approved alcoholic beverages purchased from participating businesses.

2. What are Rochester's operating hours?

The district operates year-round, Sunday through Saturday, from 11:00 a.m. to 11:00 p.m.

3. Where is the district located?

The district generally includes Main Street from Second Street to the Paint Creek Bridge; West Second, West Third, and West Fourth Streets from Main Street to Walnut Street; East Second, East Third, and East Fourth Streets from Main Street to Water Street; and Walnut Street from West Second Street north to West Fourth Street. The final approved map controls.

4. Who oversees the district?

The Downtown Development Authority oversees administration. The Police Department is responsible for security, and DPW oversees waste management.

5. Why is a wristband required?

A participating business issues a wristband after verifying that the customer is at least 21 years old. The wristband helps identify customers who have completed an age check.

6. Does a wristband guarantee service?

No. A business may request identification again and must refuse service when required by law, including service to a minor or visibly intoxicated person.

7. How many drinks may I buy?

A customer may purchase no more than two Social District alcoholic beverages in one transaction.

8. Can I bring my own alcohol?

No. Only beverages purchased from an approved participating business are permitted under the Social District rules.

9. What type of cup is required?

A non-glass container no larger than 16 ounces displaying both the participating business identification and Rochester commons-area identification.

10. Can I leave the commons area with my drink?

No. The beverage must be discarded before leaving the approved commons area.

11. Can I take my drink into another bar or restaurant?

Generally no. State law restricts carrying a beverage into another liquor-licensed establishment. Other businesses may also prohibit beverages on their premises.

12. Are children allowed in the district?

Yes. The commons area remains a public, family-friendly place. Minors may not possess or consume alcohol.

6F. Downtown Collaboration Studio Lease Extension

The current lease for the Downtown Collaboration Studio, 431 S. Main, expires on December 31, 2026. We have an addendum to our lease agreement that would allow us to extend the lease one time for a two-year period. Our current monthly lease payment is \$2,825.10.

CHARLES M. SIBERT

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(248) 651-9111
FAX (248) 652-0840

June 29, 2026

Ms. Kristi Trevarrow
Executive Director
Rochester DDA
431 Main Street
Rochester, MI 48307

RE: Lease - 431 Main Street

Dear Ms. Trevarrow:

A review of my file shows that the DDA's lease of the above-referenced premises will expire December 31, 2026. The December 8, 2023 Addendum to your lease gives the DDA the option to extend the lease one time for a two-year period provided the option is exercised at least 120 days before the expiration of your current extended lease term.

I realize that the DDA still has time to exercise its option. If there is an interest in extending your lease, I thought it might be a good time to reach out to you now; before we are in the middle of the Holiday Season.

The First Addendum provided that the lease would be extended for two years upon the same terms and conditions subject to the Landlord and Tenant reaching an agreement upon the rent for each of the two years. If the DDA would like to exercise its option, please advise so that we can discuss the terms of an extended lease agreement in advance of the Holidays.

I look forward to hearing from you.

Very truly yours,



Charles M. Sibert

CMS/dam

6G. Request for Opinion from City Council – Parking TV Show Proposal

At the August 10, 2026, Rochester City Council Meeting, they received a presentation by Signal Zero, LLC Film Company seeking to film the City of Rochester's parking system for a Television Show. The City Council referred the proposal to the DDA Board and the Parking Advisory Committee for comment.

The presentation deck is attached.

YOUR CITY!

A Television Partnership Opportunity

Bringing Your Parking Story to a National Audience!

CONFIDENTIAL — FOR INTERNAL REVIEW

Executive Summary

A national television network is actively seeking to produce a parking enforcement series — and Your City has been identified as an ideal partner.

Unlike the controversial original Parking Wars, this project is built on three core commitments:

- Full agency editorial review before any footage goes to the network
- Character-driven, community-focused storytelling — not sensationalism
- Compensation structured to support Your Cities charitable or community initiatives

This presentation outlines the concept, safeguards, compensation model, and the steps required for approval.

The Plan for the TV Season – The CW Network

6–10

Episodes Planned

Proposed first season scope

**\$5K–
\$20K**

Per Episode Fee

Location + insignia structure

**TV +
Social**

Distribution

Broadcast TV + social media

Compensation can be structured toward Your Cities charitable/community efforts, not direct parking revenue.

This is NOT “Parking Wars”

Original Parking Wars (A&E)

- Dramatic confrontations edited for conflict
- No city/agency review before broadcast
- Out-of-context social media clips
- Public backlash and reputation damage
- No compensation to parking operation
- City/agency portrayed as adversarial

This Project

- Character-driven storytelling with full context
- City reviews rough cuts before network submission
- Participation in production meetings
- Pre-approved social media edits only
- Highlights community engagement and service
- Structured per-episode fee for civic initiatives
- Parking portrayed as essential civic partner
- Respected parking professional on team as executive producer to support goals

About the Production Team

Law Enforcement & Parking Background

One of the Executive Producers is a retired police officer, bringing firsthand credibility to public safety storytelling and an understanding of how agencies operate under scrutiny. Another Executive Producer is a 45-Year Parking Professional who leads an agency and understands all aspects of a parking operations.

Agency-First Process

Every production includes a formal MOU, pre-review of rough cuts, a First Amendment attorney on retainer, and compliance with local audio/video recording laws.

Proven Track Record

Credits include Police 24-7, On Patrol Live, and a forthcoming investigative law enforcement series, all produced in partnership with agencies, not against them. Past productions have **enhanced** community trust when the public is able to see the complete story!

Active Network Interest

The network has already expressed interest in a parking-themed series, offering a faster development timeline than a traditional unsolicited pitch.

What the Show Timeline Looks Like

Season Structure 6–10 episodes covering a full operational week — enforcement, office staff, customer service, and internal dynamics.

Filming Window 8–12 weeks ride-along period, focused on high-activity windows including late Friday/Saturday nights, holidays, and special events.

Unique Elements Does Your City include: 24/7 three-shift operations, booting, towing, community outreach events, and school programs?

Complete Story Arcs Every episode follows incidents from citation issuance through customer service resolution, showing the human side of enforcement.

Community Champions Former City critics who became supporters through ride-alongs will be featured, shifting the narrative from adversarial to relational.

Protecting Interests

Editorial Review

Authority/city reviews all rough cuts before network submission; right to flag concerns before broadcast.

MOU / Access Agreement

Formal memorandum of understanding executed before any filming begins.

Law Compliance

Two-party audio consent, video retention requirements, and wiretapping law compliance.

Footage Ownership & Access

Network owns footage; Authority/city retains access for evidentiary or public safety purposes.

Juvenile & Privacy Protection

All minors and non-consenting individuals blurred; First Amendment attorney on retainer.

Social Media Control

Vertical/social format edits require Authority pre-approval before any distribution.

Compensation Structure

Per-Episode Fee

\$5,000

to

\$20,000

per episode

*Final amount determined after board approval
and execution of access agreement*

Fee Structure

Split between a location fee and an insignia fee, a standard framework used across law enforcement and public agency/city production partnerships.

Recommended Use of Funds

Directing compensation to community programs, not operations, preserves public trust:

- Charitable initiatives or community outreach funds
- City engagement or neighborhood improvement programs

Key Questions

Q: Will city control how it's portrayed? Yes, through rough-cut review rights, the formal MOU, and pre-approval of all social media clips before release.

Q: What's the legal exposure? Mitigated by state wiretapping/audio consent compliance, juvenile blurring protocols, First Amendment attorney on retainer, and footage access provisions.

Q: How is this different from Parking Wars? Explicit editorial partnership model; agency/city reviews content; community engagement is central to the show's narrative, not an afterthought.

Q: What happens to the compensation? The city can direct fees entirely to charitable or civic initiatives — keeping the mission and public image front-and-center.

The Opportunity

Tell Your Cities Parking Story - On Your Terms!

A national platform. Community-first storytelling. Full editorial protection.

Confidential

7A. Executive Director Update

Greater Rochester Heritage Festival

After receiving positive feedback from City Council, the Greater Rochester Heritage Festival will return on June 5 & 6, 2027 in the Rochester Municipal Park.

Downtown Restaurant Meetings

We continue to meet with the restaurants with increased attendance at each meeting. The August meeting included discussion on a Downtown Halloween Bar Crawl on Saturday, October 24, amplification of the Holiday Drink Local Program, and interest in partnering with the boutiques on their Halloween Boo-tique Event.

Magical Mural Tour 2026

This year's tour will include 21 murals scattered around downtown and, in the Rochester Municipal Park. The Magical Mural Tour kicks off on September 1 and continues through September 30.

America's Hallmark Merriest Christmas Towns Contest

Unfortunately, we were not selected as finalists for this year. A big thank you to everyone for their support!

DDA Staffing Update

Our new Events & Marketing Coordinator, Ruby Hernandez, will be joining the team on Monday, August 24.

DDA Events & Marketing Coordinator Overview

August 14, 2026

Colette Bockrath

Downtown Trick-or-Treat & Halloween Fest – October 27, 2026

Planning for Downtown Trick-or-Treat & Halloween Fest is underway. I have started business recruitment and outreach for the event, with the official Trick-or-Treat business sign-up scheduled to go out to downtown businesses next week. This year's Halloween tote bags were also designed, ordered, and have arrived.



Front

Back

Kris Kringle Market – December 4 & 5, 2026

Over the past month, I have focused on vendor recruitment, sponsorship outreach, preliminary promotion, and entertainment bookings for the market. I also assisted with the development of a new Kris Kringle Market logo and collectable mug, while continuing to develop event logistics and programming.



Cookie Stroll – December 12, 2026

I have started recruiting bakers for this year's Cookie Stroll and have begun working through the early planning needs for the event. To engage the community in this year's preparations, I ran a social media campaign and poll on the Love Local Rochester page inviting members to vote on this year's cookie tin design. The selected design was finalized, the tins were ordered, and the completed tins arrived earlier this month.



REVENUE AND EXPENDITURE REPORT FOR CITY OF ROCHESTER

Balance As of 07/31/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	26-27 Amended Budget	YTD Balance 07/31/2026	Activity For 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY						
Account Category: Revenues						
Department: 000.000 GENERAL LEDGER						
248-000.000-402.000	CURRENT PROPERTY TAXES	2,340,460.00	0.00	0.00	2,340,460.00	0.00
248-000.000-528.001	ARPA FEDERAL FUNDS	232,871.00	0.00	0.00	232,871.00	0.00
248-000.000-573.000	LOCAL COMMUNITY STABILIZATION	81,357.20	0.00	0.00	81,357.20	0.00
248-000.000-605.011	BIG BRIGHT LIGHT SHOW	75,000.00	0.00	0.00	75,000.00	0.00
248-000.000-605.012	FESTIVAL OF TREES	6,000.00	0.00	0.00	6,000.00	0.00
248-000.000-605.032	DDA BUSINESS DEVELOPMENT	25,000.00	5,609.00	5,609.00	19,391.00	22.44
248-000.000-605.051	GRAHAM PROGRAMMING	107,450.00	0.00	0.00	107,450.00	0.00
248-000.000-605.058	FARMERS MARKET	28,000.00	1,590.00	1,590.00	26,410.00	5.68
248-000.000-665.072	INTEREST -MICHIGAN CLASS	50,000.00	0.00	0.00	50,000.00	0.00
248-000.000-676.000	ADMINISTRATIVE CROSS CHARGE	79,588.10	0.00	0.00	79,588.10	0.00
248-000.000-692.000	MISCELLANEOUS INCOME	1,165.00	0.00	0.00	1,165.00	0.00
Total Dept 000.000 - GENERAL LEDGER		3,026,891.30	7,199.00	7,199.00	3,019,692.30	0.24
Revenues		3,026,891.30	7,199.00	7,199.00	3,019,692.30	0.24
Account Category: Expenditures						
Department: 703.000 GENERAL & ADMINSTRATIVE - GA						
248-703.000-701.000	SUPERVISOR SALARIES	99,000.00	5,107.78	5,107.78	93,892.22	5.16
248-703.000-701.002	PART-TIME WAGES	13,820.59	903.30	903.30	12,917.29	6.54
248-703.000-710.101	LONGEVITY	2,100.00	0.00	0.00	2,100.00	0.00
248-703.000-715.000	FICA	7,478.83	448.38	448.38	7,030.45	6.00
248-703.000-716.000	HOSPITALIZATION	31,281.10	1,368.64	1,368.64	29,912.46	4.38
248-703.000-716.004	HOSPITALIZATION -HSA FUNDING	4,200.00	0.00	0.00	4,200.00	0.00
248-703.000-718.000	RETIREMENT CONTRIBUTION	10,991.00	0.00	0.00	10,991.00	0.00
248-703.000-718.002	EMPLOYER RETIREMENT CONTRIBUT	1,500.00	78.47	78.47	1,421.53	5.23
248-703.000-719.000	INSURANCE OTHER THAN MEDICAL	1,873.57	91.28	91.28	1,782.29	4.87
248-703.000-720.000	WORKER'S COMP. INSURANCE	331.90	0.00	0.00	331.90	0.00
248-703.000-721.000	UNEMPLOYMENT COMP. INSURANCE	23.69	5.68	5.68	18.01	23.98
248-703.000-728.000	POSTAGE	3,515.00	0.00	0.00	3,515.00	0.00
248-703.000-729.000	PRINTING & OFFICE SUPPLIES	24,768.00	0.00	0.00	24,768.00	0.00
248-703.000-757.000	OPERATING SUPPLIES	3,016.00	0.00	0.00	3,016.00	0.00
248-703.000-760.000	FARMERS MARKET	17,510.00	756.00	756.00	16,754.00	4.32
248-703.000-761.000	BIG BRIGHT LIGHT	328,879.00	0.00	0.00	328,879.00	0.00
248-703.000-803.000	LEGAL SERVICES	2,344.00	0.00	0.00	2,344.00	0.00
248-703.000-804.000	AUDITING	3,459.00	0.00	0.00	3,459.00	0.00
248-703.000-805.000	CONTRACTUAL SERVICES	15,490.00	0.00	0.00	15,490.00	0.00
248-703.000-805.009	CONTRACT SVCS - BUS. DEV COMM	22,494.00	0.00	0.00	22,494.00	0.00
248-703.000-805.010	CONTRACT SVCS - D.P.W.	10,558.00	0.00	0.00	10,558.00	0.00
248-703.000-805.011	CONTRACT SVCS - MAINTENANCE	26,261.00	550.00	550.00	25,711.00	2.09
248-703.000-805.027	CABLE CASTING	4,686.00	0.00	0.00	4,686.00	0.00
248-703.000-805.030	CONTRACT SVCS - DUMPSTERS	138,652.00	17,215.88	17,215.88	121,436.12	12.42
248-703.000-805.050	CONTRACT SVCS - EMPLOYMENT	1,993.00	0.00	0.00	1,993.00	0.00
248-703.000-811.000	GENERAL INSURANCE	17,276.00	0.00	0.00	17,276.00	0.00
248-703.000-850.000	TELECOMMUNICATIONS	6,968.00	0.00	0.00	6,968.00	0.00
248-703.000-861.002	EQUIPMENT LEASE - COPY MACHIN	18,744.00	2,451.60	2,451.60	16,292.40	13.08
248-703.000-863.001	PROFESSIONAL DEVELOPMENT	895.00	0.00	0.00	895.00	0.00
248-703.000-863.002	TRAVEL	1,758.00	0.00	0.00	1,758.00	0.00
248-703.000-921.000	LIGHT & POWER	50,270.00	4,678.66	4,678.66	45,591.34	9.31

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GL Number	Description	26-27 Amended Budget	YTD Balance 07/31/2026	Activity For 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY						
Account Category: Expenditures						
Department: 703.000 GENERAL & ADMINISTRATIVE - GA						
248-703.000-922.000	HEAT-BUILDING	716.00	42.00	42.00	674.00	5.87
248-703.000-931.000	MAINTENANCE & REPAIRS - EQUIP	586.00	0.00	0.00	586.00	0.00
248-703.000-940.000	RENTAL OF LAND	35,473.00	2,825.10	2,825.10	32,647.90	7.96
248-703.000-955.002	COMMUNITY AFFAIRS- EXTERNAL	3,947.00	0.00	0.00	3,947.00	0.00
248-703.000-957.000	DUES & SUBSCRIPTIONS	3,326.00	0.00	0.00	3,326.00	0.00
248-703.000-963.002	MERCHANT SERVICE FEES	12,000.00	603.33	603.33	11,396.67	5.03
248-703.000-995.001	ADMINISTRATIVE CROSS CHARGE	218,631.92	0.00	0.00	218,631.92	0.00
248-703.000-995.004	COMPUTER RENTAL	2,332.00	0.00	0.00	2,332.00	0.00
Total Dept 703.000 - GENERAL & ADMINSTRATIVE - GA		1,149,148.60	37,126.10	37,126.10	1,112,022.50	3.23
Department: 729.000 ECONOMIC DEVELOPMENT						
248-729.000-760.001	FESTIVAL OF TREES	47,294.00	0.00	0.00	47,294.00	0.00
248-729.000-780.000	GRAHAM PROGRAMMING	28,500.00	0.00	0.00	28,500.00	0.00
248-729.000-963.000	MISCELLANEOUS	20,000.00	754.65	754.65	19,245.35	3.77
Total Dept 729.000 - ECONOMIC DEVELOPMENT		95,794.00	754.65	754.65	95,039.35	0.79
Department: 900.000 CAPITAL CONTROL						
248-900.000-974.000	SITE IMPROVEMENT	50,000.00	0.00	0.00	50,000.00	0.00
248-900.000-974.019	CAPITAL ASSETS - MAINT & MINO	216,429.00	23,949.00	23,949.00	192,480.00	11.07
248-900.000-974.121	SIDEWALK RECONSTRUCTION	22,000.00	0.00	0.00	22,000.00	0.00
248-900.000-974.210	STREET LIGHTING REPLACEMENT	100,000.00	0.00	0.00	100,000.00	0.00
248-900.000-974.260	FARMERS MARKET PROJECT	800,000.00	12,901.48	12,901.48	787,098.52	1.61
248-900.000-991.002	LAND CONTRACT - 265 E SECOND	185,172.00	0.00	0.00	185,172.00	0.00
Total Dept 900.000 - CAPITAL CONTROL		1,373,601.00	36,850.48	36,850.48	1,336,750.52	2.68
Department: 965.000 APPROPRIATIONS TO OTHER FUNDS						
248-965.000-995.516	TRANS TO AUTO PARKING FUND	325,000.00	0.00	0.00	325,000.00	0.00
Total Dept 965.000 - APPROPRIATIONS TO OTHER FUNDS		325,000.00	0.00	0.00	325,000.00	0.00
Expenditures		2,943,543.60	74,731.23	74,731.23	2,868,812.37	2.54
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		3,026,891.30	7,199.00	7,199.00	3,019,692.30	0.24
TOTAL EXPENDITURES		2,943,543.60	74,731.23	74,731.23	2,868,812.37	2.54
NET OF REVENUES & EXPENDITURES:		83,347.70	(67,532.23)	(67,532.23)	150,879.93	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		3,710,457.30	298,693.73	298,693.73	3,411,763.57	8.05
TOTAL EXPENDITURES - ALL FUNDS		3,594,175.60	105,172.51	105,172.51	3,489,003.09	2.93
NET OF REVENUES & EXPENDITURES:		116,281.70	193,521.22	193,521.22	(77,239.52)	