

Charter Township of Oakland

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PLANNING COMMISSION REGULAR MEETING

October 3, 2023 7:00 p.m.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Minutes – April 4, 2023
6. Public Comment - Items not on the agenda
7. Planning Commission Business
 - a. Master Plan Update - Discussion
 - b. Safety Path and Trails Committee appointment
8. Commissioners' Comments
9. Adjournment

Any interested person may comment upon a scheduled agenda item during the public hearing to be held at the date, time and location above. Written comments may be submitted to the Charter Township of Oakland at the address above prior to the scheduled Public Hearing date. Documents pertaining to any request on the agenda are available for review during normal business hours at the Oakland Township office. Necessary and reasonable aids to individuals with disabilities will be provided at the meeting with seven-day notice.

CHARTER TOWNSHIP OF OAKLAND PLANNING COMMISSION

DRAFT

April 4, 2023

CALL TO ORDER

The April 4, 2023 meeting of the Charter Township of Oakland Planning Commission was called to order at 7:00 p.m. in the main conference room of the Township Hall.

PRESENT: Gary Kwapis, Chairperson
George Platz, Vice-Chairperson
John Casadei, Secretary
Robert Preston, Commissioner
John Giannangeli, Board of Trustees Representative
James Tweedie, Commissioner

ABSENT: Judy Workings, Commissioner (Excused)

A quorum was present.

ALSO PRESENT:

Don Mende, Oakland Township Planning Coordinator
Karen Breza, Recording Secretary

PLEDGE OF ALLEGIANCE

Chairperson Gary Kwapis led the Commissioners, staff and those present in the Pledge of Allegiance to the flag of the United States of America.

ROLL CALL

Secretary Casadei called the roll.

APPROVAL OF AGENDA

MOVED BY CASADEI, SECONDED BY TWEEDIE to approve this evening's agenda as presented.

MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES

MOVED by TWEEDIE, SECONDED by PLATZ to approve the minutes of the March 7, 2023 meeting as amended.

MOTION CARRIED UNANIMOUSLY.

April 4, 2023

GENERAL PUBLIC COMMENT

There was no one present who wished to comment on an item not already on this evening's agenda.

COMMISSIONER COMMENTS

Commissioner Preston asked about the status of the Charter School on Rochester Road. He drove by and didn't see any progress being made. Mr. Mende commented that project was approved by the Planning Commission and they are still working on final engineering and outside agency approvals before going to the Board of Trustee's for final approval. Chairperson Kwapis commented that he saw a portion of the foundation for the Safety Path and wondered if that will continue this year. Mr. Mende commented that it will be.

ADJOURNMENT

MOVED by GIANNANGELI, SECONDED by TWEEDIE there being no further business before the Commission, to adjourn the meeting at 7:04 p.m.

MOTION CARRIED - UNANIMOUSLY.

Respectfully Submitted,

Approved,

Karen Breza, Recording Secretary

Gary Kwapis, Chairperson

Memo

To: Planning Commission
From: Donald Mende AICP, Planning Coordinator
Date: September 19, 2023
Re: Master Plan 5 Year Review

The Township Board of Trustees adopted a Master Plan for the township September 12, 2017. This completed an effort that began in January 2016 to update the plan, last amended in 2005.

The Planning Enabling Act (PA 33 of 2008) as amended requires a Planning Commission to create and approve a Master Plan as a guide for development. After adoption of a master plan, a planning commission shall periodically review the master plan and determine whether to commence the procedure to amend the master plan or adopt a new master plan.

The Master Plan serves many functions, including:

1. A general statement of the Township goals and policies. It provides a single, comprehensive view of the community's desires for the future.
2. An aid in daily decision making. The goals and policies outlined in the Plan guide the Planning Commission and Township Board in their deliberations relating to land use matters.
3. Provides the statutory basis upon which zoning decisions are based. The Zoning Enabling Act (PA110 of 2006) requires that the Zoning Ordinance be based upon a plan to promote public health, safety, and general welfare.

Expected revisions for this review could include new and updated community information, particularly from recently available 2020 Census data, as well as incorporating public input from public hearings and direction from the Board of Trustees.

Portions of the Master Plan that may be a candidate for updating could include the following:

- Revised Population, Income & Economic Development, and Housing & Neighborhoods information based on current demographic data from US Census Bureau, SEMCOG, and Oakland County.
- Updated Historical & Cultural Resources, Land Use & Development Patterns, Transportation, Community Facilities, and Utilities based on information from SEMCOG, Oakland County, and Oakland Township.
- Updated various maps
- Updated Future Land Use Plan.

The Master Plan and Appendices can be found on the Township's home page under Township Documents>Comprehensive Plans>Township Master Plan (adopted 9/12/17).

Memo

To: Planning Commission
From: Donald Mende, AICP, Planning Coordinator
Date: September 13, 2023
Re: Planning Commission Representative – Safety Path and Trails Committee

John Casadei serves as the Planning Commission representative to the Safety Path and Trails Committee (SPTC).

The Board of Trustees reappointed John to the Planning Commission at the September 12, 2023 BOT meeting. If Commissioner Casadei is willing to volunteer again for the SPTC, the Planning Commission should make a motion to appoint him as the PC representative.

Alternatively, if John is unavailable to remain on the SPTC or, if anyone else would like to be considered as the PC representative to the SPTC, the PC may consider that.

Suggested Motion:

To appoint _____ as the Planning Commission representative to the Safety Path and Trails Committee, term expiring concurrently with the Planning Commission appointment.