

BOARD OF EDUCATION MEETING AGENDA



SOUTH PORTLAND
SCHOOL DEPARTMENT

REGULAR MEETING

MONDAY, JUNE 9, 2025

REVISED

5:00 P.M.

SOUTH PORTLAND HIGH SCHOOL / LEARNING COMMONS

Roll Call

☐ DeAngelis ☐ Dowling ☐ Holman ☐ Ratliff ☐ Rauscher ☐ Richardson ☐ Schen

Executive Session

Consideration and action to enter into Executive Session pursuant to 1 M.R.S.A. §405 (6) (A) to discuss a confidential personnel matter.

Motion: _____ Second: _____ Vote: _____

6:00 P.M.

SOUTH PORTLAND HIGH SCHOOL / LECTURE HALL

1.0 Call to Order

☐ DeAngelis ☐ Dowling ☐ Holman ☐ Ratliff ☐ Rauscher ☐ Richardson ☐ Schen ☐ Kabisa ☐ Davison

1.1 Pledge of Allegiance

1.2 Opening Statement

2.0 Report of the Chair

2.1 Important Dates and Information:

- Welcome 2025-26 Student Representatives Angela Kabisa and Alex Davison
- School Budget Referendum: June 10, 2025
- Regular Meeting: Monday, July 14, 2025

3.0 Report of the Student Representative (Angela Kabisa)

4.0 Report of the Superintendent

4.1 Announcements/Recognitions:

- Recognizing Monica Malcomson, 2025 Cumberland County Teacher of the Year
- Recognizing staff retirements with 15 or more years of service to the district

Reports:

- [Enrollment](#)
- Community Partnerships – Community Partnerships Directors Gretchen McCloy and Bryna Latham
- Safety/Security Upgrades to Elementary Schools – Director of Operations and Safety Michael Nalli
- Grant Updates – Assistant Superintendent Dr. Johanna Prince
- ESEA Report – Dr. Prince
- PreK Partnership Update – Dr. Prince

Resignation/Retirement:

- ***David Brenner, Assistant Principal, SPHS***

5.0 Audience of Citizens - Topics on the Agenda

Citizens in the audience will be privileged to speak on any topic on this meeting's agenda. Such privilege is to be limited to one presentation per citizen of not more than three minutes.

6.0 Consent Agenda

Consideration and action to approve the Consent Agenda items listed below:

6.1 [Approval of the minutes from the Regular Meeting held on May 12 2025.](#)

6.2 [Approval of the minutes from the Special Meeting held on May 27, 2025.](#)

6.3 [Approval of the minutes from the Special Meeting held on June 3, 2025.](#)

6.4 [Consideration and action to approve the following personnel elections:](#)

- Ellyn Feerick, Director of Curriculum, Instruction, and Assessment, District
- ***Jacob LaMontagne, Band Director, SPHS***
- ***Erica Scarano, 7-8 Band Director and General Music Teacher, SPMS***

6.5 Approval of the donations/grants:

- [An anonymous donation of a 3-D printer to SPMS, which was organized through Donors Choose by Peter Wetzel. \(Valued at \\$1,350.87\)](#)
- [\\$1,293 donation from the PTAs from Brown, Dyer, Skillin, Small, and Kaler to support enrichment and community experiences.](#)

- [*\\$539 from Donors Choose to purchase a whiteboard table for math intervention at Small School.*](#)

Motion: _____ Second: _____ Vote: _____

7.0 Report of Committees

7.1 [Report of the Finance Committee](#) - Ms. Holman

7.2 [Report of the Buildings & Grounds Committee](#) - Mr. Dowling

- [Buildings & Grounds Committee Meeting Minutes](#)

7.3 Report of the Policy Committee - Ms. Ratliff

8.0 Audience of Citizens - Open Discussion

Citizens in the audience will be privileged to speak on any educational topic.
Such privilege is to be limited to one presentation per citizen of not more than three minutes.

9.0 School Board Communications

10.0 Executive Session

Consideration and action to enter into Executive Session pursuant to 1 M.R.S.A. §405 (6) (D) for discussion of collective bargaining with the South Portland Educational Support Professionals Association, South Portland Teachers Association, and South Portland Administrators Association.

Motion: _____ Second: _____ Vote: _____

11.0 Adjournment

Motion: _____ Second: _____ Vote: _____ Time: _____



SOUTH PORTLAND
SCHOOL DEPARTMENT

BOARD OF EDUCATION

The following is a brief unofficial summary of the matters discussed and the action taken by the South Portland Board of Education at its Regular Meeting on May 12, 2025. Please note that the minutes will not be final until approved at the next Regular Meeting on June 9, 2025.

May 12, 2025

The Board members assembled at 6:15 p.m. after two executive sessions pursuant to 1 MRSA§405(6)(A) to discuss a confidential personnel matter and 1 MRSA§405(6)(E) to consult with legal counsel.

Members present for the Regular Meeting: Ms. DeAngelis, Mr. Dowling, Ms. Holman, Ms. Ratliff, Ms. Rauscher, Ms. Schen, and Student Representative Mr. Wertheimer. Mr. Wertheimer left the meeting early to participate in National Honor Society induction.

Robotics Team Demonstration

The SPHS Robotics Team 58 showed a demonstration of their robot. The Board recognized the team for their outstanding performance this season including their participation at the World Championships in Houston.

Report of the Chair

Board Chair Schen announced the upcoming meetings:

- Monday, June 9: Regular School Board Meeting (6 pm)
- Tuesday, June 10: School Budget Referendum (City Council meetings start at 6:30 pm in the City Hall Council Chambers.)

Report of the Student Representative

Superintendent Matheney read the report on behalf of Student Representative Eliot Wertheimer, who had to leave the meeting early. In the report, Eliot shared a number of updates from our schools. Many schools have held community building events. SPMS had World Cultures Day, Brown Elementary held a music assembly, SPHS had a Community Week, and Kaler Elementary had a flag ceremony.

Kaler students had the opportunity to meet two players from the new Hearts of Pine soccer team. At Brown, the Green Team collaborated with Garbage to Garden to install five raised garden beds to promote sustainability and gardening.

There will be a student showcase at SPMS on May 20 from 4:30-6:00 p.m.

SPHS is holding a spring choral concert on May 20. On May 28, they will have a spring instrumental concert.

Week one of AP exams has ended and week two is underway. Eliot notes the tremendous work done by the guidance office for organizing these exams.

The Class of 2025 will graduate on June 8 at 2 p.m. on Martin Field.



**SOUTH PORTLAND
SCHOOL DEPARTMENT**

BOARD OF EDUCATION

Eliot thanks the school board members and Superintendent Matheney for their support during his time as student representative.

Report of the Superintendent

Mr. Matheney reported that the enrollment is 2,834 students.

Dr. Jo Prince shared information regarding the FY24 audit. Tim Gill from RKO, who was involved in the audit process, provided additional information.

Sarah Glenn, SPHS principal, provided a data report from the high school about attendance, behavior, and SAT scores.

Mr. Matheney recognized staff resignations and retirements.

Mr. Matheney reported on the New Business and Consent Agenda.

Audience of Citizens - Topics on the Agenda

Shane McGray, parent of two children in the district, asked the Board to reconsider the decision to not offer a contract to a PreK teacher.

Nicholas Boggs, ed tech at Dyer, spoke on behalf of two educators at Dyer who were not offered contracts.

Kendra Beach, SPSD educator, asked the Board to reconsider the decision to not offer a contract to a PreK teacher.

Meg Reed, SPSD educator, provided time for Kendra Beach to complete speaking.

Theresa Amos, resident and SPSD educator, read a statement on behalf of kindergarten teacher Emily Cushing.

Adam Beach, SPMS ed tech, asked the Board to reconsider the decision to not offer a contract to a PreK teacher.

Laura Crossley-Marra, parent to a student in the district, asked the Board to reconsider the decision to not offer a contract to a PreK teacher.

Stephanie Edwards, SPSD educator, spoke to the board about not renewing her teaching contract.

Milissa Wlodylo, SPSD educator, asked the Board to reconsider the decision to not offer a contract to a PreK teacher.

Carly Bourque, PreK teacher at Dyer, asked the Board to reconsider the decision to not offer a contract to a PreK teacher.

Ellie Hills, former South Portland Schools employee, asked the Board to reconsider the decision to not offer a contract to a PreK teacher.

Consent Agenda



SOUTH PORTLAND
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BOARD OF EDUCATION

Upon a motion by Mr. Dowling and seconded by Ms. Ratliff, the Board voted to approve the Consent Agenda items that included:

- 6.1 Approval of the minutes from the Regular Meeting held on April 14, 2025.
- 6.2 Approval of the minutes from the Special Meeting held on April 30, 2025.
- 6.3 Approval of the donations/grants:
 - Dinner from Wayside Catering Collective for 250 students and their families on May 20 for the SPMS Shark Team Showcase (\$4,000 value)
 - Kieve/Wavus visits to SPMS to promote the outdoor education program (\$13,125 value)
 - Grant from Abbott through CyberGrants for \$250 to be split between SPMS and Skillin to be used as needed.
 - \$5,000 grant from the Diodes Foundation to the SPHS Robotics Team to support the team by providing essential tools, raw materials, and robotic parts.
 - \$25,000 from an anonymous donor to provide supports for food insecurity, swimming lessons and water safety, and families in need.
- 6.4 Approval for the issuance of second probationary and first continuing contracts.

Approved 6-0

Students Voting with Majority 0-0

Report of Committees

Report of the Finance Committee: Ms. Holman reported that 83.3% of the fiscal year has elapsed and 76.6% of funds are expended/encumbered (which does not include accrual for July/August payroll. That would be 85%).

Report of the Buildings & Grounds Committee: Mr. Dowling shared an update from the committee, which is now meeting virtually. Transportation spending is down. There was a minor clerical error with approved bonds for safety, security, and facility maintenance, but that is not expected to delay the construction and repairs related to the bonds.

Report of the Policy Committee: Ms. Ratliff reported on a list of policy first and second reads, including:

Second Read:

- Policy JJIF: Concussion and Other Head Injuries
- Policy CB-R: Job Description for Superintendent

The next Policy Meeting will happen virtually on Tuesday, June 3 at 4:00 p.m.



SOUTH PORTLAND
SCHOOL DEPARTMENT

BOARD OF EDUCATION

New Business

Item 8.1: Upon a motion by Ms. DeAngelis and seconded by Ms. Ratliff, the board voted to postpone voting on Policy JJIF: Concussion and Other Head Injuries until the June meeting.

Approved 6-0

Item 8.2: Upon a motion by Ms. DeAngelis and seconded by Ms. Holman, the board voted to approve Policy CB-R: Job Description for Superintendent.

Approved 6-0

Item 8.3: Upon a motion by Ms. DeAngelis and seconded by Ms. Rauscher, the board voted to approve the Human Resources Manager job description.

Approved 6-0

Item 8.4: Upon a motion by Mr. Dowling and seconded by Ms. Ratliff, the board voted to approve the SPHS Assistant Principal of Teaching and Learning job description.

Approved 6-0

Item 8.5: Upon a motion by Ms. Ratliff and seconded by Ms. Holman, the board voted to approve the SPHS Dean of Students job description.

Approved 6-0

Audience of Citizens - Open Discussion

Rosemarie DeAngelis, board member, thanked the public who spoke tonight during Audience of Citizens on behalf of two educators and the decision around nonrenewals.

School Board Communications

Ms. Ratliff spoke about her experience volunteering in the classroom to make signs for the Special Olympics.

Mr. Dowling spoke about how he feels fortunate to have had the opportunity to work with Eliot Wertheimer on the School Board.

Ms. DeAngelis spoke about how she feels fortunate to have had the opportunity to work with Eliot Wertheimer on the School Board. She proposed for the board to have training with the Director of DEI and that there is a workshop to decide how the budget process works in the future. She also recognized the Robotics Team and their performance at the beginning of the evening.

Ms. Rauscher recognizes the season of celebrating seniors as the end of the school year approaches.



SOUTH PORTLAND
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BOARD OF EDUCATION

Ms. Ratliff proposed creating a Unified Robotics Team.

Adjournment

Upon a motion by Mr. Dowling and seconded by Ms. Ratliff, the Board voted to adjourn.

Approved 6-0

Time: 8:45 p.m.



SOUTH PORTLAND
SCHOOL DEPARTMENT

BOARD OF EDUCATION

The following is a brief unofficial summary of the matters discussed and the action taken by the South Portland Board of Education at its Special Meeting on May 27, 2025. Please note that the minutes will not be final until approved at the next Regular Meeting on June 9, 2025.

May 27, 2025

The Board members assembled at 5 p.m.

Members present for the Special Meeting: Ms. DeAngelis, Mr. Dowling, Ms. Holman, Ms. Ratliff (virtually), Ms. Rauscher, Ms. Richardson, Ms. Schen

Call to Order

Ms. Schen welcomed new board member Eleni Richardson. She also shared the upcoming meetings:

- Monday, June 9: Regular Meeting
- Tuesday, June 10: School Budget Referendum

Report of the Superintendent

Mr. Matheney recognized staff resignations.

Mr. Matheney shared information regarding the FY26 Budget. For more information about the school budget and how the school budget process proceeded, visit spsdme.org/budget26.

Mr. Matheney reported on the New Business.

New Business

Item 3.1: Upon a motion by Ms. DeAngelis and seconded by Ms. Holman, the board voted to approve the following personnel elections:

- Meagan Brand, Art Teacher, SPHS
- Alexandra Schlechte, School Counselor, Brown Elementary

Approved 7-0

Item 3.2: Upon a motion by Ms. Holman and seconded by Ms. Rauscher, the board voted to approve the Confidential Human Resources Assistant job description.

Approved 7-0



SOUTH PORTLAND
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Executive Session

Upon a motion by Ms. Holman and seconded by Ms. Rauscher, the board voted to enter into Executive Session pursuant to 1 M.R.S.A. §405 (6) (A) to discuss a confidential personnel matter.

Approved 7-0

Adjournment

Upon a motion by Mr. Dowling and seconded by Ms. Rauscher, the Board voted to adjourn.

Approved 7-0

Time: 9:25 p.m.



SOUTH PORTLAND
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BOARD OF EDUCATION

The following is a brief unofficial summary of the matters discussed and the action taken by the South Portland Board of Education at its Special Meeting on June 3, 2025. Please note that the minutes will not be final until approved at the next Regular Meeting on June 9, 2025.

June 3, 2025

The Board members assembled at 5 p.m.

Members present for the Special Meeting: Ms. DeAngelis, Mr. Dowling, Ms. Holman, Ms. Ratliff, Ms. Rauscher, Ms. Richardson, Ms. Schen, and Student Representatives Ms. Kabis and Mr. Wertheimer

Report of the Chair

Ms. Schen shared the upcoming meetings:

- Monday, June 9: Regular Meeting (6 p.m.)
- Tuesday, June 10: School Budget Referendum
- Monday, July 14: Regular Meeting (6 p.m.)

Report of the Superintendent

Mr. Matheney and board members recognized Student Representative Eliot Wertheimer for his service. Sarah Gay and Abby Anderson also spoke about Eliot and Angela for their service to the Board.

Mr. Matheney shared information regarding the School Budget Referendum voting. Community members will not vote on the proposed athletic complex improvements until City Council approves the bond referendum. For more information about the school budget, visit spsdme.org/budget26.

Mr. Matheney recognized staff resignations.

Mr. Matheney reported on the New Business.

New Business

Item 3.1: Upon a motion by Mr. Dowling and seconded by Ms. Holman, the board voted to approve the following personnel elections:

- David Brenner, Dean of Students, SPHS
- Abigail Ketchen, Finance Director, District
- Gregory Langham, Science Teacher – Physical Science, SPHS
- Jennifer Snow, Behavioral Strategist, SPMS (and Second Probationary contract)

Approved 7-0

Students Voting with Majority 2-0



SOUTH PORTLAND
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BOARD OF EDUCATION

Audience of Citizens - Topics on the Agenda

Sarah Gay, SPSD educator at South Portland Schools and SPTA President, encourages residents to go out and vote to approve the school budget.

Nicholas Bogg, ed tech at Dyer, thanked Eliot for his service to the Board, and recognizes that the two staff members from Dyer who have resigned will be missed.

Rosemarie DeAngelis, board member, acknowledges the staff members who resigned and thanks them for their work and contributions to the district.

Carly Bourque, PreK teacher at Dyer, thanked Eliot for his service to the Board and asked about the plans regarding Child Development Services and special education for PreK students.

Executive Session

Upon a motion by Mr. Dowling and seconded by Ms. Rauscher, the board voted to enter into Executive Session pursuant to 1 M.R.S.A. §405 (6) (A) to discuss a confidential personnel matter.

Approved 7-0

Upon a motion by Ms. DeAngelis and seconded by Mr. Dowling, the board voted to enter into Executive Session pursuant to 1 M.R.S.A. §405 (6) (E) to consult with counsel.

Approved 7-0

Adjournment

Upon a motion by Ms. Ratliff and seconded by Ms. Rauscher, the Board voted to adjourn.

Approved 7-0

Time: 7:52 p.m.

South Portland Schools Enrollment 2024-25

	Level	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025
SPHS											
	Grade 12	274	273	270	270	269	269	269	268	267	266
	Grade 11	226	216	216	217	217	215	216	216	217	215
	Grade 10	233	229	229	230	230	228	230	229	229	229
	Grade 9	210	208	208	209	212	210	211	211	212	212
	Total	943	926	923	926	928	922	926	924	925	922
SPMS											
	Grade 8	214	215	217	220	219	216	215	216	215	215
	Grade 7	184	182	182	182	182	182	184	183	185	185
	Grade 6	212	209	209	210	213	213	212	211	211	212
	Grade 5	205	199	197	198	198	197	198	200	199	199
	Total	815	805	805	810	812	808	809	810	810	811
Brown											
	Grade 4	46	47	47	47	47	47	47	46	46	46
	Grade 3	38	38	38	38	39	39	39	39	39	39
	Grade 2	37	37	36	37	37	37	38	38	37	37
	Grade 1	46	46	46	45	45	45	46	46	46	46
	K	44	45	44	43	42	44	44	43	43	43
	Total	211	213	211	210	210	212	214	212	211	211
Dyer											
	Grade 4	33	34	33	32	33	33	34	34	34	34
	Grade 3	41	41	41	41	41	41	41	41	41	41
	Grade 2	28	28	28	28	28	27	27	28	27	27
	Grade 1	41	41	41	41	42	42	42	43	43	42
	K	27	28	28	28	28	28	28	27	27	27
	PreK	23	23	23	26	26	26	26	26	25	24
	Total	193	195	194	196	198	197	198	199	197	195
Kaler											
	Grade 4	29	28	28	28	28	28	28	28	27	27
	Grade 3	24	24	24	24	24	24	24	24	24	24
	Grade 2	27	26	26	26	26	26	27	27	26	26
	Grade 1	30	32	33	34	33	33	33	33	32	32
	K	41	42	43	44	41	40	40	41	39	39
	PreK	29	30	31	31	32	32	32	32	32	32
	Total	180	182	185	187	184	183	184	185	180	180
Small											
	Grade 4	37	38	39	39	39	38	38	38	39	39
	Grade 3	44	44	43	43	44	44	44	44	45	45
	Grade 2	43	42	43	43	43	43	43	43	43	42
	Grade 1	37	36	36	36	36	36	36	36	36	36
	K	34	33	34	34	37	37	37	37	37	37
	Total	195	193	195	195	199	198	198	198	200	199
Skillin											
	Grade 4	71	68	69	69	69	68	71	73	74	73
	Grade 3	69	68	69	68	68	68	68	69	68	69
	Grade 2	58	57	57	58	61	61	60	57	59	59
	Grade 1	60	59	59	59	60	61	60	58	58	58
	K	56	53	51	52	52	51	53	51	53	53
	Total	314	305	305	306	310	309	312	308	312	312
OOD		9	9	9	9	10	10	10	10	9	9
Grand Totals		2851	2819	2818	2830	2841	2829	2841	2836	2835	2830

Brown		K	Grade 1	Grade 2	Grade 3	Grade 4
		14	15	19	18	23
		14	15	17	20	24
		15	15			
Total: 209		43	45	36	38	47
Dyer	PK	K	Grade 1	Grade 2	Grade 3	Grade 4
	14	15	13	12	20	16
	12	13	14	15	21	17
			15			
Total: 197	26	28	42	27	41	33
Kaler	PK	K	Grade 1	Grade 2	Grade 3	Grade 4
	17	13	17	13	13	14
	15	16	16	13	11	14
		11				
Total: 183	32	40	33	26	24	28
Skillin		K	Grade 1	Grade 2	Grade 3	Grade 4
		12	15	13	16	18
		13	16	15	17	17
		14	14	16	18	17
		12	16	15	17	16
Total: 307		51	61	59	68	68
Small		K	Grade 1	Grade 2	Grade 3	Grade 4
		17	18	21	15	18
		20	18	21	15	20
					14	
Total: 197		37	36	42	44	38
6/5/25						

**South Portland Middle School
120 Wescott Road
South Portland, ME 04106**

Date: May 8, 2025

To: South Portland Board of Education

From: Rebecca Stern, Principal

Re: Donation to South Portland Middle School

Please accept the donation from unknown donors for a 3-D printer. The value of the printer is \$1,350.87 and was organized through Donors Choose by Peter Wetzel, a teacher at South Portland Middle School. We are excited to have the addition of this printer for more creative teaching and learning opportunities for students.

Thank you,

A handwritten signature in dark ink, consisting of a large, loopy initial 'R' followed by a long, horizontal, wavy line that tapers to a point on the right.

Rebecca Stern



Donations for Acceptance by the Board

Jun 3, 2025

Greetings Superintendent Matheney and Members of the School Board,

We respectfully request the board to accept the following donation:

Total of \$1293 from the PTAs from Brown, Dyer, Skillin, Small and Kaler elementary schools.

We are grateful for contributions from each of our elementary school PTAs to support enrichment and community experiences.

Respectfully,

Gretchen McCloy & Bryna Latham

Gretchen McCloy & Bryna Latham
Community Partnerships
637 Highland Ave South Portland, ME 04106
mccloygr@spsdme.org, lathambr@spsdme.org
767-3266 x3432

Small School:

Where each child's lifelong learning adventure takes flight.

Principal Diane Lang

June 6, 2025

Dear Superintendent Matheny,

Math specialist Laura Stevens of Small School received a Donors Choose donation worth \$539. The money was used to purchase a whiteboard table for math intervention. This unique table allows children and the teacher to complete math problems right on the table.



Ms. Stevens is a talented educator who engages students in their math thinking. She has students showing their work and explaining their math reasoning. She is using this amazing tool to promote students' math learning. Yes, she can write upside down. I have witnessed it.

Small School is fortunate to have a dedicated math specialist who seeks out resources to meet the needs of our learners.

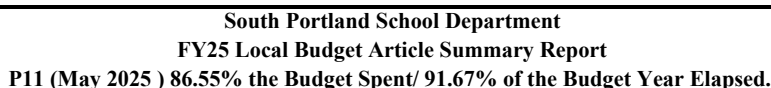
We are also fortunate to have a generous larger community that values what public educators do each and every day and who also seek out resources to meet the needs of

our learners. At the end of my letter is another letter from Leigh Tillman, one of Small's energized and engaged parents. She led the charge in creating outdoor learning spaces for our students. We had many students and parents provide their time, talent, and muscles, and local companies donate materials for this amazing project.

Thank you for sharing this wonderful news with the school board.

Sincerely,

Diane Lang
Small School Principal



**FY25 Budget to
Actual Balance**

Article	FY25 Budget	% of Budget	FY25 YTD (Incl Encl)	FY25 MTD	\$ +/-	% +/-	% spent
INSTRUCTION ARTICLES							100.00%
Article 1: Regular Instruction (Program - Function)							
Elementary K-8 (1100-1000)	17,259,499		14,224,002	2,302,702	3,035,496	17.59%	
Pre-K (1122-1000)	524,287		406,011	59,678	118,275	22.56%	
Elementary Field Trips (1100-2700)	0		0	0	0	0.00%	
Secondary 9-12 (1200-1000/2700)	7,082,403		5,785,889	833,407	1,296,514	18.31%	
ELL (4100-1000)	2,344,643		1,883,754	284,947	460,889	19.66%	
Gifted and Talented (4900-1000)	337,297		269,197	43,779	68,100	20.19%	
	27,548,128	39.76%	22,568,853	3,524,513	4,979,275	18.07%	81.93%
Article 2: Special Education (Program - Function(s))							
Special Education Instruction (2100-1000/2700)	1,623,459		1,119,774	156,301	503,684	31.03%	
Special Education Resource Room Placement (2200-1000)	3,502,122		2,685,789	393,184	816,333	23.31%	
Special Education Self-Contained (2300-1000)	3,661,565		3,520,055	406,187	141,510	3.86%	
Special Education Homebound (2400-1000)	0		0	0	0	0.00%	
Special Education Administration (2500-2330)	697,720		577,589	51,225	120,131	17.22%	
Special Education Clinicians ¹ (2800-21X0)	3,313,756		2,568,998	362,044	744,758	22.47%	
	12,798,622	18.47%	10,472,205	1,368,940	2,326,417	18.18%	81.82%
Article 3: Vocational Education							
Career and Technical Education (3000-1000)	0		0	0	0	0.00%	
	0	0.00%	0	0	0	0.00%	0.00%
Article 4: Other Instruction (Program-Function)							
Summer School (4300-1000)	18,580		1,492	0	17,088	91.97%	
Elementary Co-Curricular (9100-1000)	63,338		47,653	8,106	15,686	24.76%	
Elementary Extra-Curricular(9200-XXXX)	289,213		223,889	43,266	65,324	22.59%	
Secondary Co-Curricular (9500-XXXX)	101,793		67,643	10,670	34,150	33.55%	
Secondary Extra-Curricular ² (9600-XXXX)	806,381		762,525	102,586	43,856	5.44%	
	1,279,305	1.85%	1,103,202	164,629	176,103	13.77%	86.23%
Article 5: Student and Staff Support (Program-Function)							
Guidance & Counseling Services (0000-2120)	1,269,502		1,171,250	180,659	98,252	7.74%	
Health Services (0000-2130)	752,062		593,155	82,251	158,907	21.13%	
Student Support-Tutoring Services (1000-2190)	12,040		3,174	0	8,866	73.64%	
Other Support Services-Instructional Staff (0000-2290)	408,102		433,920	41,657	-25,818	-6.33%	
Improvement of Instruction (0000-2210)	440,635		390,888	36,874	49,748	11.29%	
Instructional Staff Training (0000-2213)	216,308		139,624	18,692	76,684	35.45%	
Libraries and Media Services (0000-2220)	708,277		590,586	77,445	117,691	16.62%	
Instructional Technology (0000-2230)	783,921		761,879	49,214	22,042	2.81%	
Student Assessment (0000-2240)	22,960		16,752	352	6,208	27.04%	
	4,613,807	6.66%	4,101,227	487,144	512,579	11.11%	88.89%
OPERATION ARTICLES							
Article 6: System Administration (Program-Function)							
School Board (0000-2310)	474,177		354,908	87,938	119,270	25.15%	
Office of the Superintendent (0000-2320)	622,889		638,553	48,224	-15,665	-2.51%	
Business Office (0000-2510)	867,518		703,380	60,545	164,138	18.92%	
Other Personnel Expenses ³ (0000-2579)	277,000		161,305	0	115,695	41.77%	
Administrative Technology Services (0000-2580)	753,493		675,877	23,338	77,616	10.30%	
	2,995,077	4.32%	2,534,023	220,045	461,054	15.39%	84.61%
Article 7: School Administration (Program-Function)							
Office of the Principal (0000-2400)	2,951,228		2,929,696	299,832	21,532	0.73%	
	2,951,228	4.26%	2,929,696	299,832	21,532	0.73%	99.27%
Article 8: Transportation (Program-Function)							
Regular Transportation (0000-2700)	2,110,081		2,106,087	214,943	3,993	0.19%	
Special Education Transportation (0000-2750)	654,677		690,366	79,008	-35,688	-5.45%	
Career Technical Education Transportation (0000-2760)	52,342		30,108	2,675	22,234	42.48%	
Homeless Transportation (0000-2770)	124,928		59,639	9,190	65,290	52.26%	

Operation of Plant (0000-2600)	1,340,400		755,611	66,405	584,789	43.63%	
Custodial (0000-2610)	2,690,000		2,571,168	250,220	118,831	4.42%	
Maintenance (0000-2620)	1,824,243		1,751,169	77,146	73,074	4.01%	
Security (0000-2660)	163,031		154,238	0	8,793	5.39%	
	6,017,673	8.69%	5,232,186	393,771	785,487	13.05%	86.95%
Article 10: Debt Service* (0000-2680/5X00)	8,124,819	11.73%	8,124,819	0	0	0.00%	100.00%
Article 11: All Other Expenditures (Program-Function)							
Food Service Transfer (0000-3100)	0		0	0	0	0.00%	
Community Service Programs (8000-3300)	8,915		7,427	0	1,488	16.69%	
	8,915	0.01%	7,427	0	1,488	16.69%	83.31%
Total Local Budget Remaining	69,279,601	100.00%	59,959,838	6,764,689	9,319,763	13.45%	86.55%

Payroll Accrual estimate of July and August			5,816,974		3,502,789	5.06%	94.94%
average of Payroll and benefits			65,776,812				

SOUTH PORTLAND SCHOOL DEPARTMENT

Office of the Superintendent

130 Wescott Road

South Portland, Maine 04106-3442



**Buildings and Grounds Report
June 2025**

Staffing:

- Continuing interviewing to anticipate absence and medical leave

Projects:

- Small mechanical repairs to middle school HVAC
- Working with vendors/ contractor for preventive maintenance contract for the middle school
- Roof projects bid awarded
- Summer time projects around the schools touch ups and inspections

Ongoing Daily Department Activities:

- Training for custodial foreman staff
- Training for our new products
- Training for Director with MMA and Safety works
- MMA inspections of the High School and Skillin
- Getting ready for summer work and planning daily work to be done
- Planning on attending the Educational Plant Maintenance Association 2025 Custodial and Maintenance Conference They are working with the Department of Education, Maine Bureau of labor standards- Safety Works, Maine Integrated Pest Management Program, Maine department of Environmental Protection, Efficiency Maine and recognized experts and leaders in the field of school custodial and maintenance.

Please join me in acknowledging the effort the Facilities Department staff has been making to contribute to ensuring that our Schools are safe for students and staff.

As always, the Custodial staff and Maintenance staff are always open to feedback from everyone so that we may continue to grow and foster a positive and supportive culture of service to the District.

"ENRICHING LIVES THROUGH QUALITY LEARNING FOR ALL"

SOUTH PORTLAND SCHOOL DEPARTMENT

Board of Education

Buildings & Grounds Committee

MEETING MINUTES

April 7, 2025

Administration Conference Room • South Portland High School

Committee members in attendance:

- Mr. Harold Blaney, Dir. Facilities & Grounds
- Mr. Adrian Dowling, Board of Education, B&G Committee Chairman
- Mr. Michael Nalli, Dir. Operations & Safety
- Mr. Eliot Wertheimer, Board of Education, Student Representative

The meeting was called to order at 2:50 PM.

The minutes from the March 3, 2025 committee meeting were reviewed, and were approved by unanimous consent.

Mr. Wertheimer asked Mr. Nalli to discuss the impact on his departments of the superintendent's nonessential spending freeze. The facilities budget is currently at 75%, with 75% of the school year elapsed. The transportation budget is currently at 61%, due to lower numbers of McKinney-Vento students.

Mr. Nalli stated that the safety/security and deferred maintenance projects are not expected to be delayed by the technical issue with the bond referendum.

Mr. Blaney discussed the HVAC system at Skillin Elementary School. The gas-fired boilers are from the 1990s and are not quite as efficient as today's boilers, but they are still functioning well and should last for at least another seven to 10 years.

The meeting adjourned at 3:31 PM.

Respectfully submitted,
Adrian T. Dowling
Committee Chairman

Personnel Elections

June 9, 2025

Name: Ellyn Feerick

Position: Director of Curriculum, Instruction, and Assessment, District

Education: BA (Illinois Wesleyan University), MA (University of New Hampshire)

Previous Positions:

Holten-Richmond Middle School

Curriculum Director

Danvers, MA

July 2025 - Present

Name: Erica Scarano

Position: 7-8 Band Director and General Music Teacher, SPMS

Education: BA (Syracuse University), MA (University of Florida)

Previous Positions:

Sanford School Department

7th and 8th Grade Band Teacher

Sanford, ME

August 2021 - Present

Name: Jacob LaMontagne

Position: Band Director, SPHS

Education: BA (University of Maine at Orono)

Previous Positions:

Mount Desert Island High School

Instrumental Music Teacher

Bar Harbor, ME

August 2023 - Present