

Upper Makefield *Township*

Board of Supervisors Meeting

December 2, 2025

I. Call to Order – 7:30 p.m.

II. Pledge of Allegiance and Moment of Silence

III. Announcements

IV. Public Comment

V. Sunoco Pipeline Update

David Fennimore, Project Manager

VI. Approval of Minutes and Bills Payable

A. November 5, 2025 Board of Supervisors Meeting Minutes
Consider approval of November 5, 2025 Minutes

B. Bills Payable – December 2, 2025
Consider approval of Bills Payable for December 2, 2025

VII. Planning & Zoning Issues

A. Staging Hill/Catalano Subdivision, 1115 Taylorsville Road

a. *Motion to consider waivers requested for Staging Hill/Catalano Subdivision*

b. *Motion to consider Preliminary/Final Subdivision Plan approval*

VIII. Solicitor's Report: Will Oetinger, Esq.

IX. Manager's Report: Gregg Schuster

A. Resolution No. 2025 -12-02-01 Adoption of 2026 Budget
Consider motion to approve Resolution No. 2025 -12-02-01

B. Resolution No. 2025-12-02-02 Tax Levy
Consider motion to approve Resolution No. 2025-12-02-02

C. Payroll Service
Consider motion to accept the proposal of Exact Payroll to provide payroll services

D. Electric Supplier
Consider motion to approve the 5-year Agreement with Constellation NewEnergy, Inc. as the Township's electric supplier

E. Elected Auditors

- a. *Consider motion to accept resignation of Elected Auditor Kari Ries*
- b. *Consider motion to appoint John Romano as interim Elected Auditor through December 31, 2027 to the term which expires December 31, 2029*

F. 2026 Fee Schedule

Consider motion to approve 2026 Fee Schedule

G. Butterfly Garden Requests

Consider motion to approve the requests of the Love family to donate a Japanese water fountain and poem display post for the Brownsburg Park Butterfly Garden

X. Engineer's Report: Amanda Fuller, P.E.

XI. Board and Commission Reports

- A. Investment Committee – August 21, 2025
- B. Park & Recreation Board – October 13, 2025

XII. Department Reports

- A. Planning & Zoning Department
- B. Finance Department
- C. Fire Department
- D. Emergency Services
- E. Fire Marshal
- F. Police Department
- G. Public Works Department

XIII. Public Comment

XIV. Adjournment