

# Upper Makefield *Township*

## ***Board of Supervisors Meeting***

### **August 5, 2025**

- I. Call to Order – 7:30 p.m.**
- II. Pledge of Allegiance and Moment of Silence**
- III. Announcements**
- IV. Sunoco Pipeline Update - David Fennimore, Project Manager**
  - A. Township’s Response to Energy Transfer Site Characterization Work Plan Submittal
  - B. Announcement of Energy Transfer’s Phase 2 Monitoring Well Plan
- V. Public Comment**
- VI. Approval of Minutes and Bills Payable**
  - A. July 15, 2025 Board of Supervisors Special Meeting Minutes  
*Consider approval of July 15, 2025 Special Meeting Minutes*
  - B. July 1, 2025 Board of Supervisors Meeting Minutes  
*Consider approval of July 1, 2025 Minutes*
  - C. Bills Payable – August 5, 2025  
*Consider approval of Bills Payable for August 5, 2025*
- VII. Planning & Zoning Issues**
- VIII. Solicitor’s Report: Will Oetinger, Esq.**
  - A. Brzezinski Conditional Use Hearing, 868 Dolington Acres Road
  - B. Jointure Ordinance No 2022-03 – Off Premises Signs (Billboards)  
*Consider motion to recommend adoption and authorize advertisement of Jointure Ordinance No. 2022-03*
  - C. Parking Ordinance Amendment  
*Consider motion to authorize advertisement of the Parking Ordinance amendment*
  - D. Ratify Addendum to Master License Agreement with Energy Transfer  
*Consider motion to ratify addendum to Master Licensing Agreement with Energy Transfer*
- IX. Engineer’s Report: Jacob Rigg, P.E.**

## **X. Interim Manager's Report: Terry Fedorchak**

- A. 2025/26 Consortium Fuel Bids  
*Consider motion to award 2025/26 fuel bid for gasoline and diesel to Pilot Thomas Logistics and heating oil to Ports Petroleum as detailed in Lisa Panzer memo dated July 10, 2025*
- B. Personnel Matters
  - a. *Consider motion to hire part-time Finance Clerk*
  - b. *Consider motion to accept application of Sergeant Dan Jones to enter the Deferred Retirement Option (DROP) Program*

## **XI. Other Business**

- A. Township Manager
  - a. *Consider motion to appoint Gregg Schuster as Township Manager and Township Secretary*
  - b. *Interim Manager's Agreement*
- B. Resolution No. 2025-08-05-01 – Right to Know Officer  
*Consider motion to approve Resolution No. 2025-08-05-01*
- C. Resolution No. 2025-08-05-02 - Authorizing Bank Signatures  
*Consider motion to approve Resolution No. 2025-08-05-02*

## **XII. Board and Commission Reports**

## **XIII. Department Reports**

- A. Planning & Zoning Department
- B. Finance Department
- C. Fire Departments
- D. Emergency Services
- E. Fire Marshal
- F. Police Department
- G. Public Works Department

## **XIV. Public Comment**

## **XV. Adjournment**

*Next meeting: Tuesday, September 2, 2025 at 7:30 p.m.  
[www.uppermakefield.org](http://www.uppermakefield.org)*