

**Upper Makefield***Township*  
**Board of Supervisors Meeting**  
**December 19, 2023**

**I. Call to Order – 7:30 p.m.**

**II. Pledge of Allegiance and Moment of Silence**

**III. Announcements**

**IV. Public Comment**

**V. Approval of Minutes and Bills Payable**

A. December 5, 2023 Board of Supervisors Meeting Minutes  
*Consider approval of December 5, 2023 Minutes*

B. Bills Payable – December 19, 2023  
*Consider approval of Bills Payable for December 19, 2023*

**VI. Planning & Zoning Issues**

**VII. Solicitor’s Report: Mary Eberle, Esq.**

A. London Purchase Open Space Easement  
*Consider motion to authorize the Township Manager to sign a conservation easement agreement consistent with the formal conservation easement plan subject to Solicitor review*

**VIII. Assistant Manager’s Report: Judy Caporiccio**

A. Fire Companies Service Agreement  
*Consider motion to approve Upper Makefield Fire Company and Lingohocken Fire Company Service Agreement*

B. Upper Makefield Fire Company Equipment Request  
*Consider motion to approve UMFC equipment requests:*

- *Processing & upgrading high water vehicle - \$134,750, Fire Fund*
- *Utility All-Terrain Vehicle - \$50,817.01, EMS Fund*
- *Lighting for marine unit - \$7,800, EMS Fund*

C. Lingohocken Fire Company Equipment Request  
*Consider motion to approve LFC request for funds from the Fire Fund in the amount of \$25,450 toward purchase of new fire engine*

D. Finance Department  
*Consider motion to accept retirement of Finance Officer Sandra Wenitsky*

- E. Finance Office Consultant Proposal  
*Consider motion to accept proposal of consultant to evaluate and assist in hiring Finance Officer*

**IX. Engineer's Report: Larry Young, P.E.**

**X. Board and Commission Reports**

- A. Investment Committee – August 17, 2023
- B. Traffic Advisory Committee – September 28, 2023
- C. Financial Advisory Committee – September 21, 2023

**XI. Department Reports**

- A. Planning & Zoning Department
- B. Finance Department
- C. Fire Departments
- D. Emergency Services
- E. Fire Marshal
- F. Police Department
- G. Public Works Department

**XII. Public Comment**

**XIII. Adjournment**