

AGENDA

- I. Select Board and Planning Board Convene (3-5 min)
- II. Brief Welcoming Remarks (5 min.)
- **III. Highlights of the Project** (5 min.)
- IV. Summary of the Zoning Project (5 min.)
- V. Summary of the By-Law (15 min.)
- VI. Discussion of Impacts Analyses (10 min)
- VII. Next Steps & Schedule (5 min.)
- VIII. Public Comments and Questions (45-60 min).
- IX. Adjourn

BRIEF INTRODUCTORY REMARKS

- Select Board Chair Matt Taylor
- Planning Board Chair Thayer Donham

HIGHLIGHTS OF THE PROJECT

CENTER OVERLAY ZONING: What is it?



The Belmont Center Overlay **zoning reform** to revitalize a key business district



The zoning would add height, mixed use, more commercial space, more allowable uses, and reduce red tape



This is a strategic initiative: change and benefits will accrue over time



This step is one of many puzzle pieces we must assemble to address our fiscal shortfall over time

CENTER OVERLAY ZONING: Where is it?

- Belmont Center & Concord Ave.
- Five (5) Subdistricts with tailored zoning
- Claflin Lot and Surrounding Lots Removed from Phase 1



CENTER OVERLAY ZONING: How This Differs?

How is this Different from the Current Zoning?

Conventional Zoning

§ 125-28

§ 125-29

ARTICLE V Development

[Added 3-5-1966 ATM by Art. 41; amended 4-13-1968 ATM by Arts. 35 and 36; 3-22-1969 ATM by Art. 40]

§ 125-28. Applicability.

Structures shall be erected and premises otherwise developed only as here permitted. Premises shall be developed only for uses as permitted in this Bylaw.

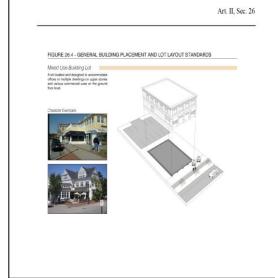
§ 125-29. Lot size standards. [Amended 3-7-1970 ATM by Art. 45; 3-4-1972 ATM by Art. 45; 3-27-1976 ATM by Art. 27]

Except as otherwise specifically provided in this Bylaw, a dwelling or other main building shall be erected or used only on a lot meeting the standards for a basic lot or for one of the flexible optional alternative lot types bereunder.

- A. The basic lot is the reference standard for the Bylaw. The access frontage may be less than that for the basic lot only if all lot requirements or one of the optional alternatives hereunder are met. Type 2 (hammerhead), Type 4 (backland), Type 5 (minisubdivision), and OSC-PRD lots are permitted only by special permit authorized by the Planning Board. [Amended 3-29-1940 ATM by Art. 29; 3-24-1941 ATM by Art. 29; 3-24-1941 ATM by Art. 29; 3-24-1941 ATM by Art. 29; 3-24-2-2005 ATM by Art. 32; 4-2-2005 ATM by Art.
- (1) The foregoing requirement for a special permit shall not apply to a hammerhead or backland lot shown on a plan endorsed by the Planning Board before March 28, 1981, Each



Form-Based Code





Larger Buildings:

Adds 1-3 stories, depending on subdistrict



Cut Red Tape:

Heavily utilizes by-right zoning



Mixed Use:

Allows for housing on Leonard Street*



New Businesses:

Allows new types of businesses in the district, including hotels

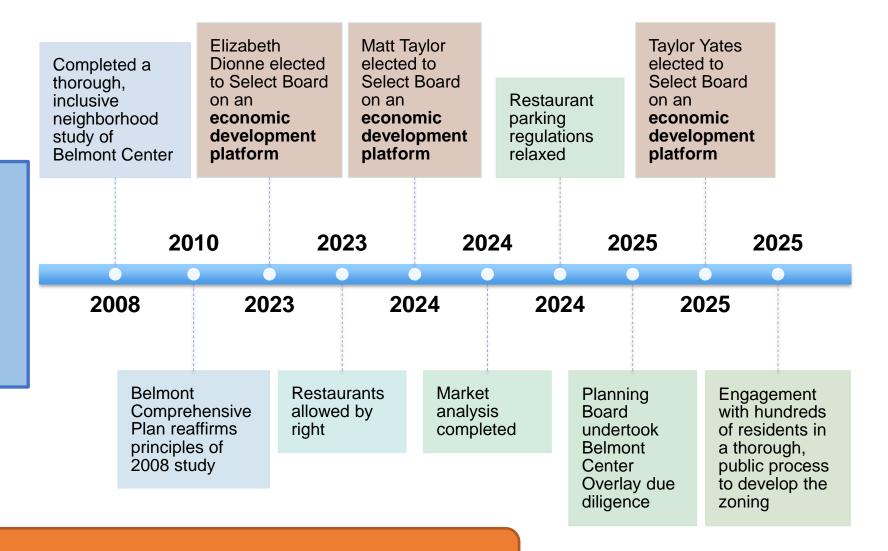


Form-Based Code:

Uses form-based, rather than conventional, zoning

*Single-family homes are currently allowed on Leonard Street

TIMELINE: This is 17 Years in the Making



Adopting the overlay will create the conditions to tackle **more revenue reforms**

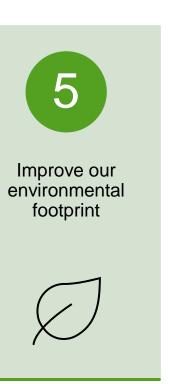
CENTER OVERLAY ZONING: Why Do This?











REVITALIZE BELMONT CENTER

Residents and businesses in and around Belmont Center will be the chief beneficiaries of the rezoning as private money, over time, flows in to improve the neighborhood

- More foot traffic to support the retail streetscape from mixed use, transit-oriented development
- More consistent architectural style by using Form Based Zoning
- Match >\$60M in Town investments in the rink and library with better and more appropriate use of nearby commercial lots

IMPROVE BELMONT'S FINANCES

The fiscal impact analysis indicates "full buildout" would net the Town an additional \$3.13M per year

- ❖ Approx. \$4.5M in additional revenues
- ❖ Approx. \$1.4M in additional costs

\$3M is a considerable amount of money. By comparison, the 2024 override was \$8.6M

There is no single idea that will solve our fiscal problems, but this overlay gets us on the right track

CREATE OPTIONS & OPPORTUNITIES ...FOR ALL BELMONTONIANS

- Belmont suffers from "leakage" where residents buy goods and services out of town, rather than locally
- A more vibrant Center will add more retail, service, office, and entertainment options for all Belmontonians, including those that live beyond Belmont Center
- * A central role of government is to improve quality of life for its residents, and zoning is a very direct way to do that

CREATE MORE (and a Greater Variety of) HOUSING

- Belmont faces a critical shortage of small-form factor, missing middle, and senior housing
- Belmont Center favors the housing we need most because of the lifestyle it offers and developer economics
- Housing is necessary to make the streetscape and developer economics work, housing is necessary to get the things we want
- Allowing the housing we want in a location that makes sense adds protection against hostile 40B developments

IMPROVE ENVIRONMENTAL FOOTPRINT

- Adding density near the bus line, commuter rail line, and the future community path allows less dependence on cars
- Less stringent parking requirements reduce carbon emissions and traffic by encouraging more car-free households
- New construction will have to meet the Specialized Stretch Code voted on by Town Meeting in November 2023

PUBLIC PROCESS

Technical Meetings

- Workshop #1
- Workshop #2 (Open House) Pending
- Focus Groups
 - **&** Economic Development
 - * Resident & Neighborhood
 - Street Design & Infrastructure
 - Planning, Zoning, Design, Historical

Public Meetings

- Three To-Date: 2/12, 2/27, & 3/26
- Open House to Present Plan
- This Meeting Makes 4
- Joint Planning Board/TAC on 9/30

Planning Board

- Discussion Sessions Regularly
- Public Hearing Opened 4-15-2025
- Consultant Session

Other Boards Planned

 EDC, Warrant Committee, HDC, Select Board, TAC, ComPAC, BHT, Town Meeting, and Others

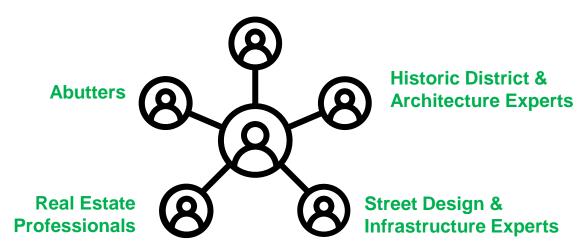
Online

- Project Website
- Public Comment Form and Page
- News Flash
- Frequently Asked Questions (FAQ) + Topic Sheets
- Survey with 584 Responses

STAKEHOLDERS ENGAGED

Early on, the Planning Board and Office of Planning and Building invited key stakeholders to participate

Local Businesses



29% of all edits made to the bylaw, and 40% of the bylaw's pages, are the direct result of public input

SUMMARY OF ZONING PROJECT

DRAFT BY-LAW

- The first draft of the overlay district By-Law was received on February 25, 2025
- Distributed to the Planning Board after an initial staff review for appropriateness
- First public vetting at Planning Board meeting of March 11, 2025
- Staff/Board have taken on the role of drafting and editing By-Law text since June 2025.
- Edits over time based on:
 - Planning Board questions and comments
 - Staff research of best practices and solutions to issues raised
 - Public comments and questions
- Current review version is 5.5. Next to be released will be version 6.1 (Tuesday?)

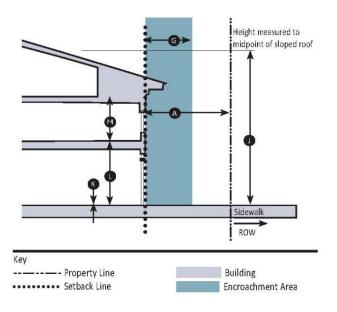
DRAFT BY-LAW

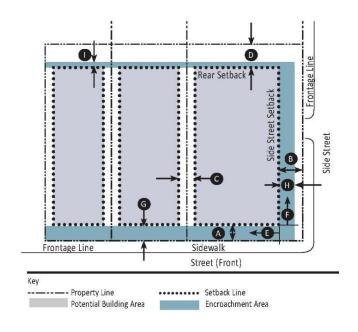
- Current draft under review by Planning Board is Version 5.5
- The Board will continue to discuss version 6.1 on **9/18/25** and **9/25/25** to firm up the following and vote to close public hearing:
 - Dimensions
 - Public Benefit Incentives
 - Administration
 - Pitched Roofs
 - Parking Requirements
 - Any Other Outstanding Provisions
 - Determine Planning Board Vote and Report for STM

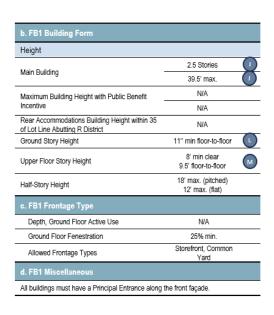
SUMMARY OF ZONING BY-LAW

WHAT THE BY-LAW IS

- Overlay Zoning These are Optional Rules in Addition to Base Zoning, Which Remains in Place
- Form-Based Code Different from Conventional Zoning. Form is the Organizing Principle, not Land Use.
- District Specific The Overlay Zoning is Only Available in the District







STRUCTURE OF BY-LAW

- §10.1 Framework and Overview
- §10.2 Introduction
 - A. Purpose and Intent
 - B. Applicability
- §10.3 Form-Based Overlay Districts
 - A. Regulating Plan
 - B. Establishment of Overlay Districts
 - C. District Summary Table
 - D. Special Requirements
 - E. Through I. District Details
- §10.4 Permitted Uses
- §10.5 General Standards
- §10.6 Streets and Civic Spaces
- §10.7 Administration
- §10.8 Definitions

§10 Belmont Center Overlay District ("BCOD")

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- §10.2 Introduction
- §10.3 Form-Based Overlay Districts
- §10.4 Permitted Uses
- §10.5 General Standards
- §10.6 Streets and Civic Spaces
- §10.7 Administration
- §10.8 Definitions

§10.1 Framework and Overview

A. USERS GUIDEBOOK

A separate Users Guidebook has been developed to provide any user of this Belmont Center Overlay District with background and a summary of what a Form-Based Code is and how it is used in this context, It is highly recommended that this Guidebook be referenced as a first step in understanding the By-Law.

§10.2 INTRODUCTION

A. PURPOSE & INTENT

- To allow development and uses consistent with Belmont's commercial centers, areas immediately adjacent
 to centers, and transit-served areas, in a manner that aligns with the vision of the Town's long-range plans
 and other policy and planning documents;
- 2. The utilization of good planning principles and regulatory tools to create a strong sense of place;

FEATURES OF BY-LAW

PERMITTED USES

- Range of commercial uses selected appropriate to the district
- Some residential uses including senior housing
- Most uses by-right
- Some uses permitted only as accessory
- Some Special Permit uses
- Parking requirements listed by individual use
- Formula business restrictions proposed

STREETS & CIVIC SPACES

- Street and sidewalk design provisions
- Public open space provisions

DEFINITIONS

Range of new definitions exclusively for this By-Law

GENERAL STANDARDS

- Describes appropriate building types
- A range of building design standards (e.g., entrances)
- Range of open space types
- Provisions for car/bike parking, loading, service areas, mechanical equipment, signs, lighting, landscaping, stormwater, traffic, and construction.
- Public Benefit Incentives for density bonus (1 floor)

GENERAL STANDARDS

- General administration (e.g., fees) & Opt-In
- Four (4) thresholds for project review
- ❖ Five (5) pre-application steps
- Application materials required and completeness review
- Thorough standards for compliance and review
- Review process
- Modifications, amendments, and adjustments

2 FORM-BASED OVERLAY DISTRICTS

A. ESTABLISHMENT OF OVERLAY DISTRICTS

The Form-Based Overlay hereby establishes the following Form-Based Districts, as shown on the Regulating Plan herein. Each area is defined by particular characteristics that correspond with building placement, building form, building height, and frontage standards, all of which influence the level of walkability and vibrancy in a particular place. The Form-Based Overlay Districts for Belmont include:

FB1 EDGE: This district includes residential sized buildings on the edge of the commercial area and encourages the additional of more commercial or office uses. It allows 2.5 stories and 37 feet of height, a similar as adjacent residential buildings.

FB2 GENERAL: This district provides a transition from the main commercial areas to the surrounding residential neighborhoods. Buildings may be 2.5 to 3.5 stories and up to 48 feet in height.

FB3 CENTER: This district focuses on Leonard Street. It allows 3 to 4 stories and up to 48 feet in height. It encourages additional floors to have commercial space.

FB4 CORE: This district forms the core of the Leonard Street area. It is concentrated along Claffin Street and allows 4 to 5 stories and up to 65 feet of height. To maximize vibrancy and walkability, this district adds an additional street for commercial addresses to the area.

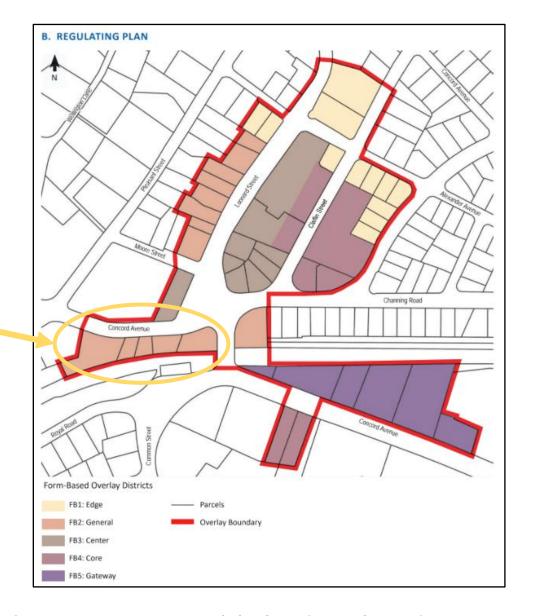
FB5 GATEWAY: This district allows building with heights of 5 to 6 stories and up to 76 feet in height. The first floor is required to be commercial space with upper floors able to be office or residential. The height in this district is compatible with its lower neighbors because it is separated by wide roads, public uses and the rail line.











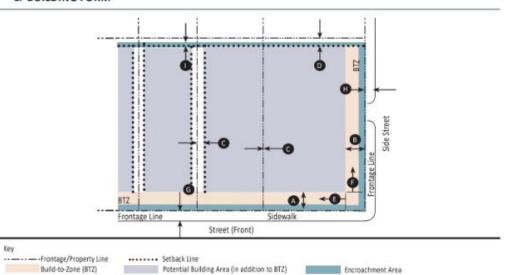
Subdistricts are established with a description and are depicted on a Regulating Plan map. 24

Side Street

DRAFT 1

FB2

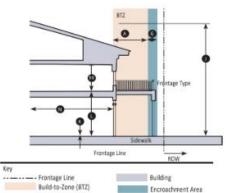
2. BUILDING FORM

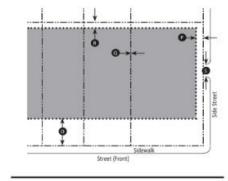


Setbacks		
Front Build-to-Zone	0' min to 10' max	0
Side Street Setback	5'	0
Interior Side Property Line Setback	0' min (attached) 7.5' min (detached)	в
Rear Setback	10' min.	0
Rear Setback abutting R District	20' min	0
Frontage Buildout		
Building Façade within Build-to-Zone		
Front Street Frontage	40% min	0
Side Street Frontage	N/A	0
Lot Coverage (% maximum)	70% max.	
Permitted Encroachments		
Balconies, Bay Windows, Awnings, Stoop	os, and Other Frontage Elemen	ts
Front	8' max.	0

7.5' max. 3' max. Building form is dictated by a prescriptive set of dimensional and siting requirements with detailed diagrams.

3. PARKING





 - Frontage/Property Line	*******	Setback Line
Parking Area		

Building Form			a. Parking
ight			Front Setbac
n Building	2.5 stories	0	Side Street S
	48' max	0	Side Setback
imum Building Height with Public efit Incentive	3.5 stories		Rear Setbaci
Accommodation Building Height within of Lot Line Abutting R District	pitched roof preferred 2.5 stories / 41' max		Parking Curb
und Floor Elev. Above Sidewalk	6" max (commercial)	0	b. Parking
und Story Height	11' min.		Parking shall
er Floor(s) Story Height	8' min. clear	0	Parking shall
Story Height	18' max pitched roof		from Rear Al
DODGE CONTROL	500 - 100 -		Streetsreen

12' max flat roof

Depth, Ground Floor Active Use	15' min.	G
Ground Floor Fenestration	60% min	_
Allowed Frontage Types	Shopfront, Gallery, Forecourt, Stoop	

All buildings must have a Principal Entrance along the Front Façade.

¹ See Lot & Building Standards for more information

Front Setback	20' min	0
Side Street Setback	3' min	0
Side Setback	0' min	0
Rear Setback	5' min	0
Parking Curb Cut Width	15' max.	0

Darking District Requirements

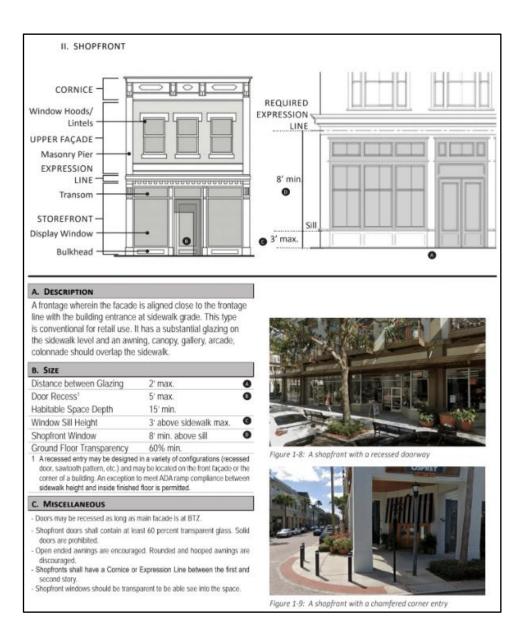
Parking shall be provided as established in the Parking Section.

Parking shall be located behind the Front Façade of buildings and accessed from Rear Alleys or Side Streets whenever possible.

Streetscreens, Garden Walls, fences, or hedges are required along all un-built Street Right-of-Ways adjacent to parking.

Shared driveways between adjacent lots is encouraged to reduce curb cuts.

Belmont Form-Based Overlay Districts + Page 13



Each subdistrict provides a 3-D graphic example of a building type.

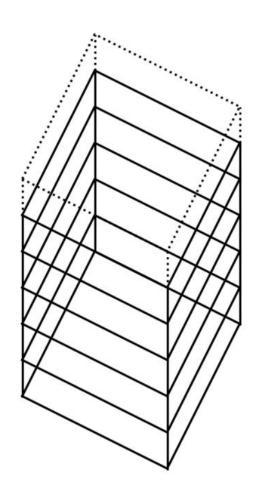
FB₂



Significant design requirements are built into the By-Law itself.

DENSITY BONUS: How Does it Work?

- The zoning currently has two potential height thresholds: base height and bonus height.
- Four of five subdistricts offer the opportunity for a one story density bonus.
- This bonus is available based on what are referred to as Public Benefit Incentives (PBIs), which is the developer providing a specific public benefit in exchange for the additional, maximum one story in extra height.
- Proposed Public Benefits are as follows:
 - Greater than Two Floors of Commercial Space (two are required)
 - Provision of a Mid-Block Arcade between Leonard and Claflin Streets
 - Provision of Active Living Senior Housing
 - Historic Preservation





Design Guidelines

A separate set of Design Guidelines further refines the architectural and site design for each project to ensure that Belmont's objectives are met.



A consistent trim color in an area with architectural variety adds a visual unity to a commercial district.



New buildings that use a brick facade to fit the local context can distinguish new additions with more modern materials like glass, steel, and iron.

Design Guidelines help shape how buildings, streets, parks and other open spaces look and feel. They are important because they help define how the town should be built and arranged to create a positive experience for everyone. Creating places that look right and feel right helps make Belmont a great place to live, work, visit, and learn.



The consultant provided an initial set of renderings to show how the zoning could result in the kind of development appropriate for Belmont.

IMPACTS ANALYSES

Methodology: Impacts Analysis

A range of potential impacts are either currently being analyzed or under consideration, including:

Urban Design

- Renderings
- Graphic Illustrations of Criteria

Parking

- Review Past Studies
- New Parking Analysis (due 9/9)
- Consider Parking Benefit District (PBD)
 Model

Construction Management

- Research Best Practices
- Determine Legal Options
- Consult w/ Practitioners and Peers

Traffic & Transit

- Review Past Studies
- Consult w/ Professional Analysts
- Review Literature
- Trip Generation and Modeling

Business Support

- o Formula Business Restrictions
- Funding for Small Businesses
- Business Liaison
- Permitting Reform

Fiscal Impact Analysis (FIA)

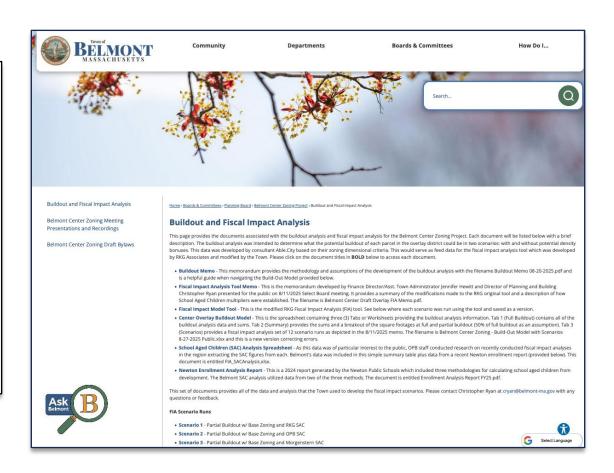
- Get Refined Buildout Numbers
- Refine FIA Tool/Consult w/ Experts

Other

- Focus Groups
- Execution Delay Options

FISCAL IMPACT ANALYSIS

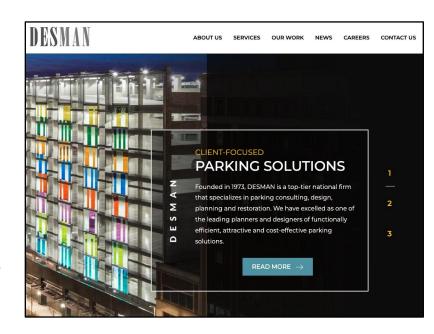
Updated 9/4/2025 @ 3:36 PM	Half-Buildout				Full-Buildout			
Baseline Revenue Projections	В	ase Zoning		w/ Bonus	В	ase Zoning	,	w/ Bonus
Revenues, Non-Hotel	\$	1,328,425	\$	1,643,575	\$	2,652,698	\$	3,404,706
Revenues, Total Hotel								
Revenues, Hotel Property Tax	\$	350,186	\$	438,344	\$	700,371	\$	876,688
Revenues, Hotel Local Room Tax	\$	528,380	\$	661,399	\$	1,056,761	\$	1,322,799
Total Projected Revenues (TPR)	\$	2,206,991	\$	2,743,318	\$	4,409,830	\$	5,604,193
Present Day Revenues (PDR)	\$	1,110,057	\$	1,110,057	\$	1,110,057	\$	1,110,057
Net New Projected Revenue (NNPR)	\$	1,096,934	\$	1,633,261	\$	3,299,773	\$	4,494,136
Costs - RKG Scenarios 1,4,7,10	\$	600,934	\$	923,544	\$	1,187,132	\$	1,923,672
Surplus/Deficit (A - B)	\$	496,000	\$	709,717	\$	2,112,641	\$	2,570,464
Costs - Town Scenarios 2,5,8,11	\$	504,639	\$	730,954	\$	953,273	\$	1,469,710
Surplus/Deficit (A - C)	\$	592,295	\$	902,307	\$	2,346,500	\$	3,024,426
Costs - Morgenstern Scenarios 3,6,9,12	\$	724,742	\$	1,102,378	\$	1,420,992	\$	2,336,366
Surplus/Deficit (A -D)	\$	372,192	\$	530,883	\$	1,878,781	\$	2,157,770



https://www.belmont-ma.gov/2178/Buildout-and-Fiscal-Impact-Analysis

PARKING ANALYSIS

- Retained consultant Desman
- Scope structured to look at:
 - Full Buildout
 - Existing Supply and Restrictions
 - Proposed Zoning Parking Requirements
 - Potential Impact Scenarios and Recommendations
- Preliminary Data Due 9/8 Revised to 9/12
- Public Review and Comment Period Through September
- Final Report End of September



TRAFFIC ANALYSIS

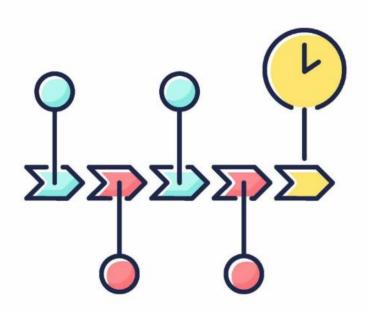
- Working with Town consultant The BSC Group
- Traffic study an add-on to their work on a Bottleneck Grant
- Scope based on analyzing impact of buildout on traffic volume and movements w/ and w/o signalization
- Data/results estimated to be available end of September

NEXT STEPS...

- <u>Complete Impacts Assessment</u> The Planning Board and staff refining provisions that can address concerns over construction impact, parking, and traffic.
- <u>Continue to Refine Code</u> Staff, guided by the Planning Board, is continuing to refine elements of the By-Law. Anticipate a final draft next week other than parking refinements to follow EOM.
- <u>Public and Stakeholder Outreach</u> The Town continues to solicit feedback with project stakeholders and the general public.
- Finish Line Board may close the Public Hearing and vote on the 25th.

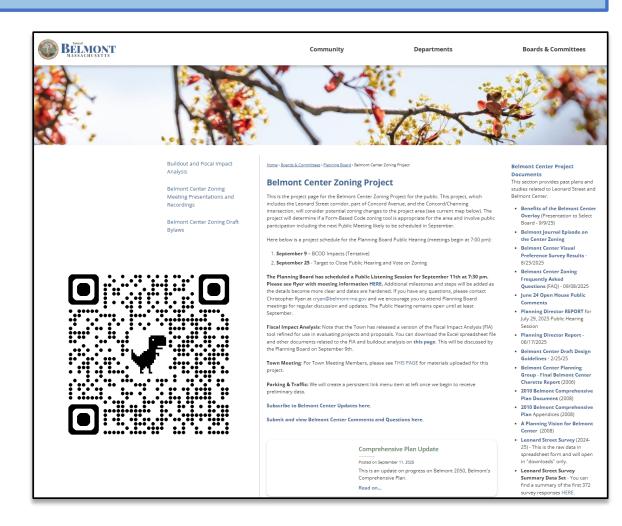
CURRENT SCHEDULE

- Final Revised Code/Bylaw expected on September 18, 2025
- Joint Planning Board/TAC meeting scheduled for September 30, 2025
- Town Meeting scheduled for October 22,
 2025



LEARN MORE / GIVE FEEDBACK

- Visit the Project website using link or QR code at right
- Provide public comment using the comment form link on project website. These will be posted for viewing
- Email us at <u>BelmontCenterZoning@belmont-ma.gov</u> or <u>cryan@belmont-ma.gov</u> with any question or comment



https://www.belmont-ma.gov/2005/Belmont-Center-Zoning-Project

Public Comment/Question Period